

Board of Municipal Utilities
Regular Meeting Minutes
June 28, 2016
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:42 PM.

Present: Mr. Dzwonczyk, Mr. Rush, Mr. Rickey, Mr. Berner and Ms. Schnabel.

Also present: Chief of Utility Operations Eberle, Mayor Zilka, Councilmember Fenderbosch, Ed St. John.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the June 7, 2016 meeting and with no changes, additions or corrections noted, ordered the minutes to stand and be distributed as presented.

Public Speakers – None.

Correspondence – None.

Expenditures

Following review of expenses dated June 28, 2016 for funds and amounts as follows, Mr. Rush moved, Mr. Rickey seconded, that all be approved and paid per budget:

Water Fund 701	\$ 1,037,032.55
Wastewater Fund 721	\$ 319,956.68
MOR Fund 703 ETL1	\$ 26,437.45
MOR Fund 762 ETL2	\$ 26,899.86
LORCO Fund 749	\$ 837,221.20
WW Constr (724)	\$ 177,172.25

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Construction Administration/Resident Project Representative Services

Per discussion at this evening's meeting, and detailed explanation provided in the meeting's write-up and as a follow-up to the June , 2016 meeting Ms. Schnabel moved and Mr. Berner seconded to authorize the CUE to execute Amendment 9 with CDM Smith for Construction Administration and Resident Project Representative services for the Water Pollution Control Center Plant Improvement Project for up to \$2,300,000, which includes an approximate 8% contingency for out-of-scope services the CUE deems necessary for the project.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel
Nays: None
Motion carried.

Walker Road Water Main Replacement Project – Phase 2

Bids were opened on June 9th for Phase 2 of the Walker Road Water Main Replacement Project. One company provided a bid. Underground Utilities Inc. of Monroeville, Ohio provided a bid of \$2,769,940.80, based upon current bid quantities, which is 8.5% below the engineer's estimate. Staff deems Underground Utilities responsive and responsible and requests the Board award the project which includes an \$18,105.00 line item for enclosing the ditch between Jaycox and Marbrook Lane as requested by Public Works. Mr. Rickey moved and Mr. Berner seconded to award the Walker Road Water Main Replacement Project – Phase 2 be awarded to the low bidder, Underground Utilities, Inc. in the amount of \$2,769,940.80

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel
Nays: None
Motion carried.

Plant Operator 12-Hour Shift

Per the CUO's request as explained in this meeting's write-up Mr. Berner moved and Mr. Rush seconded to accept the proposed Plant Operator 12-Hour Shift Letter of Understanding and to allow its implementation until the end of the current agreement on June 30, 2017.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel
Nays: None
Motion carried.

Reports/Updates

Revisions to Regulations: With both the Wastewater Plant Manager and CUE out of the office the week of June 20th, the proposed revisions will be presented at the Board's next meeting.

Storage Improvement Project Work: is progressing on the 60" and 48" waterline and electrical duct bank installations in Lake Road that forced the road closure, the clearwell is nearing completion, the pump station building is progressing, and the new emergency generator has been delivered.

Elevated Storage: The base for the new tank was completed. This involved a single pour of 750 cubic yards of concrete over a 15-hour time period. First Energy is scheduled to install the power the first week of July.

Mull/Norman: The water service switchover will be completed the week of June 27 and sanitary and storm laterals will then be installed. The project is ahead of schedule.

Employee Anniversaries : Per the recommendation of their supervisors and concurrence of management, the Board recognized WPCC Operator Joshua Spinks and WFP

Operator Adam Sisson as permanent employee's with the completion of their one-year probationary period June 29, 2016 and July 13, 2016, respectively. Their requisite step increases will take effective on their anniversary dates.

Chairman/Committee/Members Reports

Chairman Dzwonczyk reported attending the Sewer Committee meeting last week and nothing related to water or wastewater was mentioned.

Chairman Dzwonczyk reported he will be absent from the Board meeting July 5th 2016.

Mr. Rickey reported he attended a LORCO board meeting last week. Ryan Homes is looking at a 450 site project in the LORCO area. Mr. Yost is looking at a farm that would potentially add 250 more homes in the LORCO area.

Mr. Rush reported the HR Committee Meeting passed the Step increase for the Biller/Bookkeeper II position, previously passed by the Board.

Mr. Rush reported City Council had passed 15 different pieces of legislation at their last meeting.

CUE Report

None

Miscellaneous

CUO reported Water Plant Manager Steve Heimlich received the highest honor award from the Ohio Section of the AWWA.

CUO reported the August 16, 2016 Board meeting will include a full report on the non-eligible loan costs associated with the Water plant project funding from state revolving loan funds.

Executive Session

Mr. Rush moved, Mr. Rickey seconded, to meet in Executive Session as allowed by ORC 121.22 (G)(1) to discuss employee matters and the purchase of land and to include the CUO, Mayor Zilka, Councilmember Fenderbosch in the discussion.

Ayes (per rollcall vote): Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

The Board reconvened at 8:58 PM

Adjourn

As there was no further business, Mr. Rush moved, Mr. Rickey seconded, that the meeting adjourn at 9:00 PM.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Approved July 5, 2016

John G. Dzwonczyk, Chairman

Rick Eberle, Acting Clerk