

Avon Lake Board of Municipal Utilities

AGENDA

For

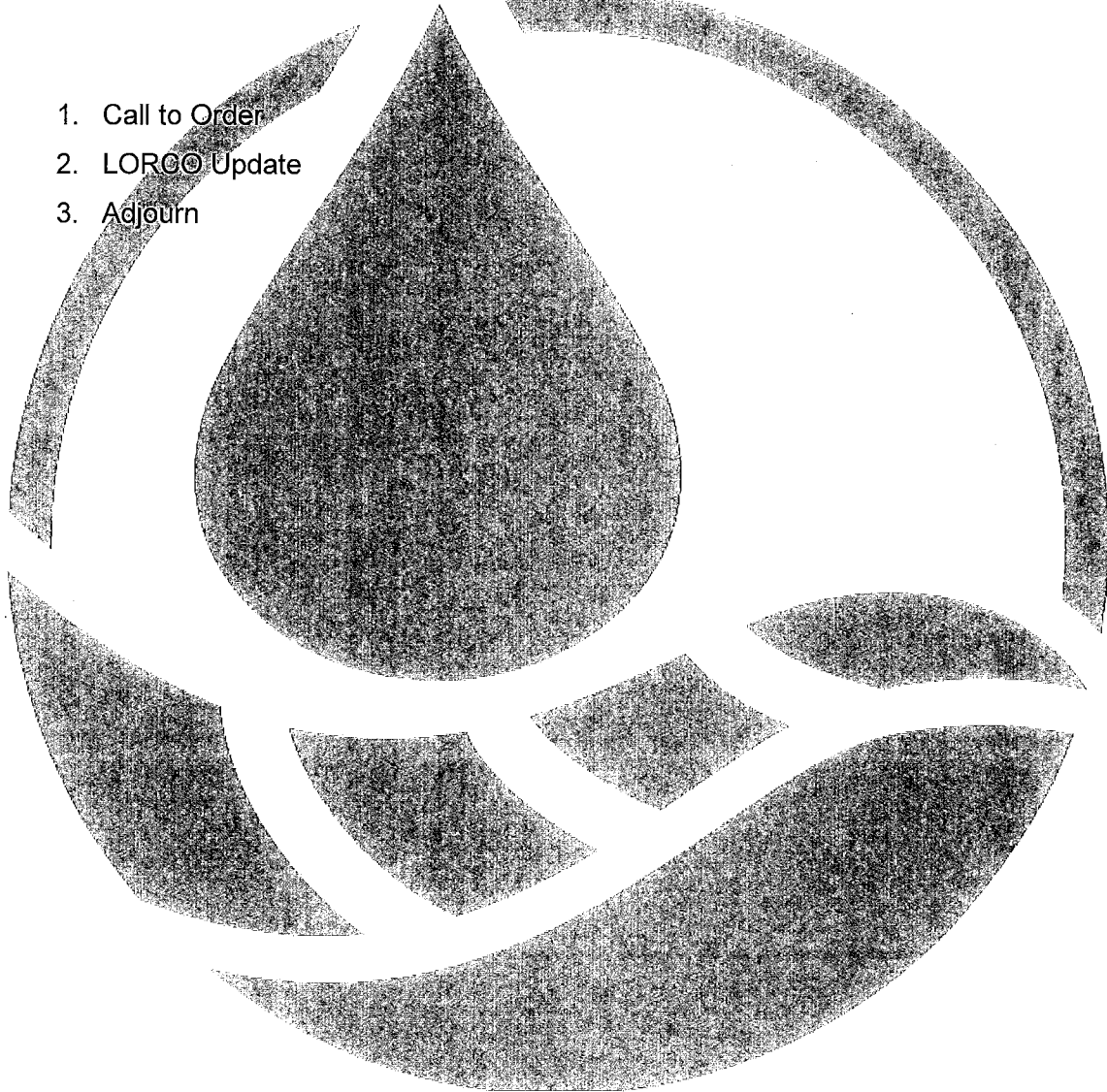
WORK SESSION

Tuesday

October 17, 2017

6:00 PM

1. Call to Order
2. LORCO Update
3. Adjourn



Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**

From: **Todd Danielson**

Subject: **Work Session Agenda Items – October 17, 2017**

Date: **October 13, 2017**

As a reminder, please try to arrive early for the PSA taping at 5:30.

Item 2: **LORCO Update – TAD**

Gene Toy will present his approximately semi-annual update regarding LORCO to the Board. He will provide information about the recently-signed contract with Cinnamon Lake, update the Board about a few major developments in Lorain County, and close out with how these projects should affect revenues and expenses.

Avon Lake Board of Municipal Utilities

AGENDA

For

Tuesday

October 17, 2017

Immediately Following Work Session

1. Call to Order
2. General Matters
 - A. Approve Minutes
 - B. Public Speakers (*3 minutes each*)
 - C. Correspondence
3. Expenditures
4. Construction Inspector
5. Informational Items
 - A. Reports/Updates
 - 1) Lateral Loan Program
 - 2) Streets without Storm Sewer Access
 - 3) Website Update
 - 4) Project Updates
 - 5) Lateral Updates
 - 6) CUE Action Items
 - 7) Chairman/Committee/Member Reports
 - 8) CUE Report
 - B. Miscellaneous
6. Public Speakers
7. Executive Session
8. Union Agreement
9. Adjourn

Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**

From: **Todd Danielson & Steve Baytos**

Subject: **Agenda Items – October 17, 2017**

Date: **October 13, 2017**

Item 2B: Public Speakers – TAD

Following candidate Zach Arnold introducing himself to the Board at its last meeting, the Community Outreach Specialist is reaching out to the other candidates to notify them of the public comment period of the Board's meetings.

Item 4: Construction Inspector – TAD

Construction Inspector Ryan Webb has served in his current capacity since August 2015 and may remain with the organization through the completion of the 45s combined sewer separation. To acknowledge the experience he has gained and the additional benefits to the organization he provides, Mr. Webb's direct supervisor requests his hourly wage be increased. With the concurrence of the CUE, we request the Board raise his hourly wage rate from \$16.00 to \$18.00 effective with the pay period including November 1, 2017, and to \$18.50 with the first pay period of 2019. If he is still employed during the first pay period of 2020, we request his hourly wage be increased to \$19.00. The Board acted similarly in late 2014 to set a wage progression in place for the other two inspectors.

The Principles that would help guide the Board are:

- ◆ Sustain an empowered, skilled workforce with a commitment to innovation.
- ◆ Exercise fiduciary responsibility.

Recommended Motion:

I move to set Ryan Webb's hourly wage at \$18.00 beginning with the pay period including November 1, 2017, \$18.50 beginning with the first pay period in 2019, and \$19.00 beginning with the first pay period in 2020, if he remains employed in his current position.

Item 5A1: Lateral Loan Program – TAD

At the Board's last meeting, members indicated they would like to see the current version of the lateral loan agreement to better understand how landlord/tenant aspects fit within the overall context of the agreement. The attached agreement is the most-recent version that includes edits from the Law Director meant to provide sufficient power to the Board to implement robust remedies for default, regardless of whether it is a landlord/tenant agreement or a classic owner-who-is-the-customer agreement.

Item 5A2: Streets without Storm Sewer Access – TAD

At the previous meeting, a member requested information regarding the 25 known streets where residents do not have access to the storm sewer. With the 2016 Mull-Norman project, two of the streets were addressed; and with the 2018 Curtis project, one more will be addressed. Of the other 22 streets, some are streets that were separated decades ago (often with a storm sewer constructed to capture roadside storm drainage exclusively) and others were never considered a combined sewer (several are north of Lake Road and do not have more than shallow roadside drainage). The streets that were never considered to have a combined sewer do not have an established separation deadline date.

Until recently, the Public Works department had stated that it would work with customers individually on streets without storm sewer access in order to separate laterals. However, recently, the Public Works department determined that a more holistic approach is warranted. Avon Lake Regional Water is supporting the Public Works department in its development of a plan that will be presented to the Sewer Committee in November. Based upon where staff believes the outcome will be, it is possible that staff may request a postponement of the deadline for the 12 streets without storm access and with a February 2018 deadline. The CUE will present additional information at the October 17, 2017, meeting.

Item 5A3: Website Update – TAD

Staff is authorizing our web designer to begin the process of redesigning and updating our website. The site's last update was seven years ago, and it has become cluttered and difficult to navigate. Additionally, it has not been optimized for mobile devices. Staff will work closely with the web designer and create and update content in order to keep costs to a minimum.

Item 5A4: Project Updates – SCB

Water Tower: The contractor is targeting an early November fill. Finishing piping and wiring.

Water Plant: Working on last item (a meter install).

Corrosion Control: Phosphate addition is on-going. Water remains clear in the distribution system and turbidity levels remain stable, though higher, at the 1 mg/L phosphate dosage. Staff is investigating changing the feed point and/or chemical.

ETL2 Pumps: The pumps are installed, are being wired, and should be operational by November 15.

Wastewater Plant: Alum, return activated sludge, and waste activated sludge pumps are officially started up. Final clarifiers will start this week, along with west aeration and the alum clarifier. Fiber pull starts this week.

Elyria Interconnection: Bidding documents are targeted to be issued near year's end, with the project being awarded in the spring. It should be substantially complete by the end of 2018.

Item 5A5: Lateral Updates – TAD

The lateral separation program continues to progress. As of October 12, 2017, letters have been sent to 3,013 residents indicating that they may have clean water entering their sanitary lateral and requesting Avon Lake Regional Water be contacted to determine whether this may be the case. To date, 2,471 (82%) have responded (up 23 since 9/29/17). Of the 2,471, 1,800 either have separated laterals or already had separated laterals and 671 either have problems

or are believed to have problems. By extrapolation, approximately 1,030 (671+ ~67% of homes not inspected) may need to separate laterals.

As of October 12, 2017, 385 of the homes with the February 1, 2018, deadline have yet to respond and have their free inspection. It is anticipated, approximately 265 of these homes will need to separate, along with the 435 homes we know need to separate. Therefore, about 700 need to separate to comply with the February 2018 deadline. (Note, the Curtis homes have not yet been removed from this number.)

The total executed Lateral Loan Program agreements are now at 183 (up 7 since September 29, 2017), with \$673,355 committed and \$220,495 paid to contractors so far. The average loan request is for approximately \$3,350. Customers began repaying loans following the December 2016 billing. Through receipts so far in the September 2017 billing, \$7,958 has been repaid.

Item 5A6: CUE Action Items – TAD

Below are responses to questions asked by the Board:

Sprint antenna on old Walker Road tower: Upon review of the Clear Wireless, LLC (Sprint) agreement for the cell antenna on the current Walker Road tower, there will need to be an amendment because the agreement specifically states the address. By moving the site, Clear Wire will have an option to terminate under the clause, "if Tenant determines that the Premises are not appropriate for its operations for economic, environmental or technological reasons, including without limitation, signal strength, coverage or interference..." The CUE is working with the Zoning Administrator to establish the new tank as a wireless communications site.

Item 7: Executive Session – TAD

The CUE requests to meet with the Board to discuss employee matters/collective bargaining.

Recommended Motion:

I move to meet in Executive Session as allowed by ORC 121.22 (G)(1) to discuss employee matters and as allowed by ORC 121.22 (G)(4) to discuss collective bargaining and to include the Chief Utilities Executive, the Wastewater Manager, and the Community Outreach Specialist in the discussion.

Item 8: Union Agreement – TAD

Based upon explanations in the Executive Session, the CUE requests the Board approve the tentative agreement with the union.

The Principles that would help guide the Board are:

- ◆ Sustain an empowered, skilled workforce with a commitment to innovation.
- ◆ Lead by influencing change that will leave a legacy for future generations.
- ◆ Exercise fiduciary responsibility.

Recommended Motion:

I move to approve the tentative collective bargaining agreement with the United Steel Workers Local 1-865 for the contract period of July 1, 2017 to June 30, 2020.

**Board of Municipal Utilities
Regular Meeting Minutes
October 3, 2017
201 Miller Road
Avon Lake, Ohio**

Call to Order – Roll Call

The meeting was called to order at 6:30 PM.

Present: Mr. Dzwonczyk, Mr. Phillips, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Also present: WPCC Manager Baytos, Community Outreach Specialist Arnold, Customer Service Clerk Farch, Mayor Zilka, Councilmember Fenderbosch, and Council Candidate Zachary Arnold.

Due to CUE Danielson's absence and per the Board's 2016-2017 organizational meeting, WPCC Manager Baytos served as Acting Clerk.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the September 19, 2017, regular meeting and with no changes, additions or corrections noted, ordered that the minutes stand and be distributed as presented.

Public Speakers

Mr. Zachary Arnold said he is a current Council-at-Large candidate in this November's election and thanked the Board for the opportunity to introduce himself. Chair Dzwonczyk then recognized that Mr. Rickey and Mr. Rush also running for re-election to this Board.

Correspondence

None.

Expenditures

Following review of expenses dated October 3, 2017, for funds and amounts as follows, Mr. Rickey moved, Mrs. Schnabel seconded, that all be approved and paid per budget:

Water Fund 701	\$	213,174.65
Wastewater Fund 721	\$	166,021.80
MOR Fund 703	\$	21,026.28
MOR Fund 762	\$	6,521.00
LORCO Fund 749	\$	336.29
Waterworks Construction Fund 704	\$	40,000.00
Waterworks Construction Fund 724	\$	139,017.00
Lateral Loan Fund 765	\$	17,860.00

Ayes: Dzwonczyk, Phillips, Rickey, Rush, Schnabel
Nays: None
Motion carried.

Curtis Drive

A Curtis Drive resident's request for an extension of the lateral separation deadline was presented for the Board's consideration. CUE Danielson explained in this meeting's write-up that Curtis is one of the original 25 (known) streets that doesn't have an accessible storm sewer for residents. The City has thus far been working individually with residents to establish connections to the storm sewer, and as was done for Mull and Norman during the rehabilitation project in 2016, the City will be partnering with Avon Lake Regional Water on the upcoming 2018 Curtis rehabilitation project to install storm laterals and/or provide an accessible storm sewer. The Sewer Committee of Council is currently discussing the potential level of City involvement to assist with accessibility regarding the other streets so affected. The CUE therefore recommended postponing the Curtis lateral separation deadline until February 1, 2019, and that the Board also consider something similar for the remaining streets without access. Mr. Rickey said he was unaware that areas of concern existed in addition to the upcoming 45s project and questioned who will bear the expense. Chairman Dzwonczyk explained that the streets in question have separate storm and sanitary sewers, however storm connections are currently unavailable to property owners. The targeted separation areas have been projects where combination sewers have been separated, converted to storm sewers, and the lateral connections provided as part of the projects. Avon Lake Regional Water's mandated deadline for the elimination of sanitary overflows prompted the established separation deadlines, and Chairman Dzwonczyk noted the Board thereby responsible to act on this resident's request. Mrs. Schnabel moved, Mr. Phillips seconded, to delay the deadline for customers to separate laterals on Curtis Drive from February 1, 2018 to February 1, 2019.

Ayes: Dzwonczyk, Phillips, Rickey, Rush, Schnabel
Nays: None
Motion carried.

Mr. Rickey asked that a list of the other streets involved in this scenario, and their separation deadlines, be provided and scheduled for discussion at the Board's next meeting.

Reports/Updates

Lateral Loan Program

Conversation regarding Muni-Link's recently reported ability to bill owners and tenants respectively for lateral loan versus usage charges resulted with the presentation of the Lateral Loan Agreement Articles 5.5 and 7.2 in the meeting's write-up. Article 5.5 addresses situations where the homeowner and resident are the same, and Article 7.2 where the homeowner is a landlord with a tenant residing at the property and responsible for usage charges. All members believe that the language fits the intent and the possible means of collection of unpaid balances clearly stated as established by Avon Lake Regional Water's Rules and Regulations. However all agreed that each instance of default could be potentially different, and therefore the collections action also

potentially different. Mr. Rush asked that a copy of the entire Lateral Loan Agreement be made available at their next meeting for clarification and further discussion.

Project Updates

WPCC Manager Baytos updated the following projects verbally and by copy of the write-up:

- ◆ *Water Tower:* Internal bowl painting is complete and crews are working on electrical and piping.
- ◆ *Water Plant:* Working on the last item, a meter install.
- ◆ *Corrosion Control:* Phosphate addition is on-going. Water remains clear in the distribution system; however elevated turbidity levels (approaching allowed limits) have reduced the dosage rate to counteract that issue. Staff is working with the consultants and reaching out to several others to identify the most appropriate path forward.
- ◆ *Wastewater Plant:* The final alum clarifiers and recycle systems should be operational within a week. Concrete work for the screenings building is complete, and brick work is starting. Headworks pumps are on site and should be operations by year's end.
- ◆ *Elyria Pump Station:* Design is progressing and hope to bid during the spring. Chairman Dzwonczyk asked that an update on this project be given at their next meeting.

Lateral Updates

Sewer lateral separation and loan program numbers were updated by this meeting's write-up.

CUE Action Items

The following responses to questions previously asked by the Board were presented by copy of this meeting's write-Up:

- ◆ *Lake Erie Diving invoice:* The invoice approved at the last meeting related to cleaning out the 36" intake crib, fixing some of the copper cladding that had been damaged, and repairing the inspection hatches.
- ◆ *AWWA membership:* Membership is extended to managers and water plant operators. The CUE has inquired with AWWA regarding group discounts, etc., and it appears there are ways to either reduce expenses or improve benefits for a similar expense. The CUE is investigating tradeoffs.
- ◆ *Ways to reduce numbers of customers shut off for non-payment:* At the suggestion of the Chair, the CUE spoke with the Mayor about the potential for police officers to knock on the doors of customers whom have not paid in order to serve a dual purpose of both a wellness check and assuring customers know that they will have their water shut off if payment is not made. The Mayor indicated that though a wellness check could be beneficial, the potential numbers of homes they would need to visit would be more than their existing staffing could handle. Avon Lake Regional Water currently sends out the bill, a second notice, and a shutoff notice. In addition, two to three robo-calls are made during the week leading up to shutoffs, and the robo-calls have significantly reduced the number of customers turned off.

Chairman/Committee/Member Reports

- ◆ The Chair asked that a brief Executive Session be added to this evening's agenda to discuss legal matters. There were no objections.

- ◆ Mrs. Schnabel reported that details are being finalized with Tri-C and a contract should be signed soon. Their focus will initially be on the office and leadership, with training on operational processes and procedures introduced slowly next year. In response to the Chair's request, Tri-C will be asked to make a presentation to the Board, inclusive of their intended time frames, at a future meeting.

Public Speakers

Mayor Zilka said that a Country Club Drive resident recently questioned him about low water pressure in his neighborhood. The resident's North Ridgeville based sprinkler service company told him that the water pressure in the southeast end of Avon Lake is "notoriously low". Staff responded that they are unaware of any complaints, and Mr. Phillips, a resident of that area, offered that he has had no problems at his home or with his sprinkling system.

Executive Session

Mr. Rush moved, Mr. Rickey seconded, to meet in Executive Session as allowed by ORC 121.22 (G)(4) to discuss legal matters.

Ayes per roll call vote: Dzwonczyk, Phillips, Rickey, Rush, Schnabel
Nays: None
Motion carried.

The Board reconvened at 7:45 PM.

Adjourn

As there was no further business, Mr. Rush moved, Mr. Rickey seconded, that the meeting adjourn at 7:45 PM.

Ayes: Dzwonczyk, Phillips, Rickey, Rush, Schnabel
Nays: None
Motion carried.

Approved October 17, 2017

John G. Dzwonczyk, Chairman

Stephen C. Baytos, Acting Clerk

**Avon Lake Regional Water
WATER FUND 701 EXPENSES**

October 17, 2017

Name	Amount	Memo	Account
1 Water Employees	\$ 59,631.57	Salaries P/R #21.091817-100117	701.180.000-51102-Salaries
2 Water Employees	\$ 2,782.00	PartTime P/R #21.091817-100117	701.180.000-51105-PartTime
3 Water Employees	\$ 5,826.40	OT-Plant P/R #21.091817-100117	701.180.000-51106.101-OT Plant
4 Water Employees	\$ 1,419.66	OT-Distrib P/R #21.091817-100117	701.180.000-51106.102-OT Dist
5 Water Employees	\$ 1,642.09	OT-Admin P/R #21.091817-100117	701.180.000-51106.103-OT Admin
6 Medical Mutual	\$ 25,857.28	Hospitalization-November 2017	701.180.000-52203-Hospital
7 Medical Mutual	\$ 345.28	Medical Mutual Pmt 10/03/17	701.180.000-52203-Hospital
8 Medical Mutual	\$ (1,731.66)	Med Mut Emp Contrib P/R#21	701.180.000-52203-Hospital
9 Medical Mutual	\$ 1,031.94	Medical Mutual Pmt 10/11/17	701.180.000-52203-Hospital
10 Medical Mutual	\$ 188.20	Group Life - November 2017	701.180.000-52204 Group Life
11 Medical Mutual	\$ 1,332.86	Dental/Vision-November 2017	701.180.000-52205-Dental/Vis
12 Medical Mutual	\$ 6,918.34	Prescription Drug-November 2017	701.180.000-52207-Presc Drug
13 Medicare	\$ 889.59	Medicare P/R #21.100117	701.180.000-52212-Medicare
14 Cintas Corporation	\$ 194.52	1/2-Employee Uniform Rental-Sept. 2017-RK	701.180.000-52226-Clothing
15 Randall's Team Shop	\$ 228.00	Employee Clothing for WA Plant-CMA	701.180.000-52226-Clothing
16 Randall's Team Shop	\$ 112.50	1/2-Employee Baseball Caps-CMA	701.180.000-52226-Clothing
17 Brass, Mike	\$ 40.00	4 Employee Meal Allowances-LS	701.180.000-52227-Meal Allow
18 Mosher, Gregory	\$ 20.00	2 Employee Meal Allowances-LS	701.180.000-52227-Meal Allow
19 Mercy Occupational Health	\$ 139.00	PreEmp Physical/DOT Testing-R.Lulfs-TAD	701.180.000-53206-Physical
20 Automated Business Machines	\$ 12.98	1/2-Ink Cartridge for Check Scanner-LS	701.180.000-53602-Office Supply
21 Avon Lake Printing	\$ 466.00	Misc Forms for Water Plant-GY	701.180.000-53602-Office Supply
22 Avon Lake Printing	\$ 41.50	1/2-Business Card for T.Danielson-TAD	701.180.000-53602-Office Supply
23 FedEx	\$ 48.87	Shipping Charges-LS	701.180.000-53602-Office Supply
24 FriendsOffice	\$ 160.83	1/2-Office Supplies-MW	701.180.000-53602-Office Supply
25 Link Computer Corp.	\$ 1,991.25	MuniLink Billing-October 2017-TAD	701.180.000-53602-Office Supply
26 SmartBill	\$ 1,712.25	Forms & Envelopes for Bills-TAD	701.180.000-53602-Office Supply
27 SmartBill	\$ 3,069.89	Mail/Postage for 3rd Qtr Wa Bills-TAD	701.180.000-53602-Office Supply
28 Staples Advantage	\$ 131.86	1/2-Office Supplies-LS	701.180.000-53602-Office Supply
29 NationalOffice	\$ 1,307.89	Work Space Furniture-TAD	701.180.000-53602-Office Supply
30 Fuelman	\$ 476.93	1/2-Fuel for Vehicles.092517-100817-LS	701.180.000-53604-Gasoline/Oil
31 Galco Industries	\$ 378.25	Equipment Maintenance-GY	701.180.000-53607-Equip Maint
32 Jack Doheny Companies	\$ 151.07	1/2-Equipment Maintenance-RK	701.180.000-53607-Equip Maint
33 Sal Chemical	\$ 5,106.64	Lime Slurry Additive-GY	701.180.000-53611-Op.Supplies
34 USALCO	\$ 16,959.09	123.97 Tons Alum-GY	701.180.000-53611-Op.Supplies
35 JCI, Jones Chemicals Inc.	\$ 3,600.00	6 Tons Chlorine@Wa Plant-GY	701.180.000-53611-Op.Supplies
36 E&H Hardware Group, LLC.	\$ 206.71	1/2-Maintenance Supplies-TAD	701.180.000-53612.001-Plants
37 Grainger	\$ 1,105.72	Maintenance Supplies-GY/RK	701.180.000-53612.001-Plants
38 Home Depot Credit Services	\$ 185.16	1/2-Maintenance Supplies-RK	701.180.000-53612.001-Plants
39 Indy Equipment and Supply LLC	\$ 1,217.43	1/2-Maintenance Supplies-RK	701.180.000-53612.001-Plants
40 Lakeshore Tool & Equipment	\$ 158.59	1/2-Maintenance Supplies-RK	701.180.000-53612.001-Plants
41 Lowe's	\$ 531.31	Maintenance Supplies-RK	701.180.000-53612.001-Plants
42 Rock Pile	\$ 120.00	Topsoil-Repair Yards from Wa Breaks-RK	701.180.000-53612.001-Plants
43 Titan Supply Company	\$ 830.00	1/2-Maintenance Supplies-RK	701.180.000-53612.001-Plants
44 Trico Oxygen Company	\$ 497.76	Maintenance Gases & Supplies-GY/RK	701.180.000-53612.001-Plants
45 Discount Drug Mart	\$ 41.25	1/2-Maintenance Supplies-LS	701.180.000-53612.001-Plants
46 Grainger	\$ 840.84	Maintenance Supplies-GY	701.180.000-53612.001-Plants
47 Harold Archer & Sons, Inc.	\$ 3,224.02	174.27 Tons Stone-RK	701.180.000-53612.002-Lines
48 Mack Industries, Inc.	\$ 2,814.00	1/2-Maint Supplies (ReadyMixBlocks)-RK	701.180.000-53612.004-Other
49 Westview Concrete Corp.	\$ 1,133.00	Concrete Repairs-RK	701.180.000-53612.004-Other
50 Culligan of Cleveland	\$ 63.00	DI Rental.100117-103117-GY	701.180.000-53613-Lab Supplies
51 Environmental Resource Associates	\$ 60.87	Lab Testing-GY	701.180.000-53613-Lab Supplies
52 Idexx Laboratories	\$ 4,462.96	Lab Supplies-GY	701.180.000-53613-Lab Supplies
53 Scientific Methods, Inc.	\$ 375.00	Lab Sample Testing-GY	701.180.000-53613-Lab Supplies

**Avon Lake Regional Water
WATER FUND 701 EXPENSES**

October 17, 2017

54	Trico Oxygen Company	\$	40.60	Lab Gases-GY	701.180.000-53613-Lab Supplies
55	a.m. design group, inc.	\$	779.90	1/2-Water Quality Report-CMA	701.180.000-53701.002-Other
56	Brakey Energy, Inc.	\$	920.00	1/2-Mo.Fee for Energy Mgmt-Sept.2017-TAD	701.180.000-53701.002-Other
57	Solar Testing Laboratories, Inc.	\$	389.00	Testing/Inspect@WalkerTank.090417-091717-TAD	701.180.000-53701.002-Other
58	SOS Integration Services	\$	3,470.00	SCADA Support/Repairs-GY	701.180.000-53701.002-Other
59	Technology Management Solutions	\$	1,178.75	1/2-Computer Support-Sept. 2017-TAD	701.180.000-53701.002-Other
60	Technology Management Solutions	\$	1,024.99	1/2-Offsite Backup-October 2017-TAD	701.180.000-53701.002-Other
61	Columbia Gas of Ohio	\$	126.18	Gas Svc@201 Miller.082517-092617-TAD	701.180.000-53702.002-Bldgs
62	Engie Resources	\$	2,717.18	Engie Resources Energy Chgs-Oct. 2017-TAD	701.180.000-53703.001-Plants
63	Engie Resources	\$	26,255.88	Elect@WaPlant.081917-091917-TAD	701.180.000-53703.001-Plants
64	Engie Resources	\$	4,320.80	Elect@SIP Bldg.081117-091117-TAD	701.180.000-53703.002-Bldgs
65	Engie Resources	\$	4,956.22	Elect@SIP P.S.081117-091117-TAD	701.180.000-53703.002-Bldgs
66	Engie Resources	\$	559.86	Elect@201Miller.081117-091117-TAD	701.180.000-53703.002-Bldgs
67	Illuminating Company	\$	5,375.16	Elect@SIP P.S.091217-100917-GY	701.180.000-53703.002-Bldgs
68	Illuminating Company	\$	(147.53)	Credit on Aux P.S.071217-090817-GY	701.180.000-53703.002-Bldgs
69	Illuminating Company	\$	62.81	Elect@WalkerTower.081117-091217-GY	701.180.000-53703.002-Bldgs
70	Illuminating Company	\$	66.84	Elect@LearTower.080817-090717-GY	701.180.000-53703.002-Bldgs
71	Avon Lake Regional Water	\$	6,530.22	Water Used from ETL1-September 2017-TAD	701.180.000-53704-Water Used
72	CenturyLink	\$	569.89	TelephoneSvc@WaPlant-Sept.2017-GY	701.180.000-53705-Communication
73	CenturyLink	\$	690.29	Telephone Svc@201Miller-Sept.2017-TAD	701.180.000-53705-Communication
74	Spectrum Business	\$	214.99	Internet@WaPlant.093017-102917-GY	701.180.000-53705-Communication
75	Verizon Wireless	\$	387.06	1/2-Cell Phone Svc.092617-102517-TAD	701.180.000-53705-Communication
76	Yuronich, Greg	\$	25.00	Cell Phone Reimbursement-Oct. 2017-TAD	701.180.000-53705-Communication
77	AutoZone	\$	9.00	1/2-Misc Truck Parts-RK	701.180.000-53707-Mobile Maint
78	AutoZone	\$	153.50	Misc Truck Parts-GY	701.180.000-53707-Mobile Maint
79	Bikini bottom Logs & Lumber	\$	87.14	1/2-Board for Truck Repairs-RK	701.180.000-53707-Mobile Maint
80	NAPA Avon	\$	194.92	1/2-Misc Truck Parts & Tools-RK	701.180.000-53707-Mobile Maint
81	Ed Tomko Chrysler-Jeep, Inc.	\$	163.65	1/2-Repairs to Jeep Cherokee-RK	701.180.000-53707-Mobile Maint
82	Rebman Systems, Inc.	\$	264.00	1/2-Fire Alarm Monitoring.110117-103118-RK	701.180.000-53708-Bldg Maint
83	Speed Exterminating Company	\$	30.00	1/2-Exterminating Svc@201Miller-Sept.2017-TAD	701.180.000-53708-Bldg Maint
84	Cutting Edge Landscape	\$	380.00	1/2-Lawn Svc@201Miller-Sept.2017-RK	701.180.000-53708.001-Plants
85	Grainger	\$	604.56	Carpet Runners for 201 Miller-RK	701.180.000-53708.001-Plants
86	Lawn Tech	\$	210.00	Fertilize Lawns@WaPlant-GY	701.180.000-53708.001-Plants
87	Bay Mechanical & Electrical Corp	\$	3,976.92	Fiber Optic Work@Water Plant-GY	701.180.000-53708.001-Plants
88	Higey Mechanical Service, Inc.	\$	8,600.00	Labor/Material-Air Piping & Water Line-GY	701.180.000-53708.001-Plants
89	Technology Management Solutions	\$	948.39	1/2-Dell OptiPlex 3050 Computer&Monitor-TAD	701.180.000-53804-New Equipment
90	Franklin, Kimberley	\$	11.40	Refund Credit Bal-Acct#00062640-9-LS	701.180.000-53901-Refunds
91	Hannan, Mark	\$	13.50	Refund Credit Bal-Acct. #00061480-0-LS	701.180.000-53901-Refunds
92	McClellan, Rena	\$	15.98	Refund Credit Bal-Acct #00290120-4-LS	701.180.000-53901-Refunds
93	Ravens, Adam	\$	22.11	Refund Credit Bal-Acct #00240770-3-LS	701.180.000-53901-Refunds
94	Von Kunsay, Julius	\$	39.28	Refund Credit Bal-Acct #00153310-0-LS	701.180.000-53901-Refunds
95	Wright, Nadine	\$	16.76	Refund Credit Bal-Acct #00011140-3-LS	701.180.000-53901-Refunds
			<u>\$ 236,605.69</u>		

Avon Lake Regional Water
WASTEWATER FUND 721 EXPENSES

October 17, 2017

Name	Amount	Memo	Account
1 Wastewater Employees	\$ 53,139.31	Salaries P/R #21.091817-100117	721.190.000-51102-Salaries
2 Wastewater Employees	\$ 3,151.00	PartTime P/R #21.091817-100117	721.190.000-51105-PartTime
3 Wastewater Employees	\$ 679.02	OT-Plant P/R #21.091817-100117	721.190.000-51106.101-OT Plant
4 Wastewater Employees	\$ 440.42	OT-Distrib P/R #21.091817-100117	721.190.000-51106.102-OT Distr
5 Wastewater Employees	\$ 462.00	OT-Admin P/R #21.091817-100117	721.190.000-51106.103-OT Admin
6 Wastewater Employees	\$ 94.88	OT-Constr P/R #21.091817-100117	721.190.000-51106.104-OT Constr
7 Wastewater Employees	\$ 612.49	OT-Office P/R #21.091817-100117	721.190.000-51106.105-Office
8 Medical Mutual	\$ 26,463.30	Hospitalization - November 2017	721.190.000-52203-Hospital
9 Medical Mutual	\$ 351.85	Medical Mutual Pmt 10/03/17	721.190.000-52203-Hospital
10 Medical Mutual	\$ (1,731.66)	Med Mut Emp Contrib P/R#21	721.190.000-52203-Hospital
11 Medical Mutual	\$ 1,051.57	Medical Mutual Pmt 10/11/17	721.190.000-52203-Hospital
12 Medical Mutual	\$ 198.10	Group Life - November 2017	721.190.000-52204-Group Life
13 Medical Mutual	\$ 1,277.59	Dental/Vision - November 2017	721.190.000-52205-Dent/Vis
14 Medical Mutual	\$ 7,125.04	Prescription Drug - November 2017	721.190.000-52207-Presc Drug
15 Medicare	\$ 815.39	Medicare P/R #21.100117	721.190.000-52212-Medicare
16 Cintas Corporation	\$ 194.52	1/2-Employee Uniform Rental-Sept. 2017-RK	721.190.000-52226-Clothing
17 Randall's Team Shop	\$ 112.50	1/2-Employee Baseball Caps-CMA	721.190.000-52226-Clothing
18 Sadowski, Dale	\$ 10.00	1 Employee Meal Allowance-LS	721.190.000-52227-Meal Allow
19 Spinks, Joshua	\$ 10.00	1 Employee Meal Allowance-LS	721.190.000-52227-Meal Allow
20 Baytos, Steve	\$ 3,258.00	Tuition Reimbursement-TAD	721.190.000-53500-Training
21 Automated Business Machines LLC	\$ 12.97	1/2-Ink Cartridge for Check Scanner-LS	721.190.000-53602-Office Supply
22 Avon Lake Printing	\$ 41.50	1/2-Business Card for T.Danielson-TAD	721.190.000-53602-Office Supply
23 FriendsOffice	\$ 160.83	1/2-Office Supplies-MW	721.190.000-53602-Office Supply
24 Link Computer Corp.	\$ 663.75	MuniLink Billing-October 2017-TAD	721.190.000-53602-Office Supply
25 SmartBill	\$ 570.75	Forms & Envelopes for Bills-TAD	721.190.000-53602-Office Supply
26 SmartBill	\$ 1,023.29	Mail/Postage for 3rd Qtr Wa Bills-TAD	721.190.000-53602-Office Supply
27 Staples Advantage	\$ 131.87	1/2-Office Supplies-LS	721.190.000-53602-Office Supply
28 Fuelman	\$ 476.93	1/2-Fuel for Vehicles.092517-100817-LS	721.190.000-53604-Gasoline/Oil
29 Jack Doheny Companies	\$ 151.07	1/2-Equipment Maintenance-RK	721.190.000-53607-Equip Maint
30 E&H Hardware Group, LLC.	\$ 206.71	1/2-Maintenance Supplies-TAD	721.190.000-53612.001-Plants
31 Home Depot Credit Services	\$ 185.16	1/2-Maintenance Supplies-RK	721.190.000-53612.001-Plants
32 Indy Equipment and Supply LLC	\$ 1,217.42	1/2-Maintenance Supplies-RK	721.190.000-53612.001-Plants
33 Lakeshore Tool & Equipment	\$ 158.58	1/2-Maintenance Supplies-RK	721.190.000-53612.001-Plants
34 Lowe's	\$ 423.43	Maintenance Supplies-RK	721.190.000-53612.001-Plants
35 McMaster-Carr Supply Company	\$ 406.06	Maintenance Supplies-SB	721.190.000-53612.001-Plants
36 Titan Supply Company	\$ 830.00	1/2-Maintenance Supplies-RK	721.190.000-53612.001-Plants
37 Trico Oxygen Company	\$ 497.16	Maintenance Gases & Supplies-RK/SB	721.190.000-53612.001-Plants
38 Zoro Tools, Inc.	\$ 280.84	Maintenance Supplies-SB	721.190.000-53612.001-Plants
39 Discount Drug Mart	\$ 41.24	1/2-Maintenance Supplies-LS	721.190.000-53612.001-Plants
40 Mack Industries, Inc.	\$ 2,814.00	1/2-Maintenance Supplies (ReadyMixBlocks)-RK	721.190.000-53612.004-Other
41 Culligan of Cleveland	\$ 37.80	DI Rental.100117-103117-GY	721.190.000-53613-Lab Supplies
42 Jones & Henry Laboratories, Inc.	\$ 310.00	Lab Testing (Mercury & Cyanide)-SB	721.190.000-53613-Lab Supplies
43 North Coast Environmental Labs Inc.	\$ 38.00	Lab Samples-SB	721.190.000-53613-Lab Supplies
44 a.m. design group, inc.	\$ 779.89	1/2-Water Quality Report-CMA	721.190.000-53701.002-Other
45 Brakey Energy, Inc.	\$ 920.00	1/2-Mo.Fee for Energy Mgmt-Sept.2017-TAD	721.190.000-53701.002-Other
46 Solar Testing Laboratories, Inc.	\$ 497.00	Testing/Inspections@WPCC.090417-091717-TAD	721.190.000-53701.002-Other
47 Technology Management Solutions	\$ 1,178.75	1/2-Computer Support-Sept. 2017-TAD	721.190.000-53701.002-Other
48 Technology Management Solutions	\$ 1,025.00	1/2-Offsite Backup-October 2017-TAD	721.190.000-53701.002-Other
49 Corner Stone Prof. Land Surveyors	\$ 1,200.00	Survey Block A-Westwinds Subd No. 1-JRG	721.190.000-53701.002-Other
50 Great Lakes Pipeline Services	\$ 6,506.00	CCTV Sewers & Laterals on Lake Rd-JRG	721.190.000-53701.002-Other
51 Columbia Gas of Ohio	\$ 31.42	Gas Svc@671Bridgside.082917-092817-RK	721.190.000-53702.003-PumpSta
52 Columbia Gas of Ohio	\$ 28.78	Gas Svc@641 Lear.090117-100317-RK	721.190.000-53702.003-PumpSta
53 Engie Resources	\$ 6,699.76	Elect@WPCC.071117-080817-TAD	721.190.000-53703.001-Plants
54 Columbia Gas of Ohio	\$ 30.37	Gas Sc@100Woodbridge.082917-092817-RK	721.190.000-53703.003-PumpSta

**Avon Lake Regional Water
WASTEWATER FUND 721 EXPENSES**

October 17, 2017

55 Engie Resources	\$	56.82	Elect@31900Lake.080917-090717-TAD	721.190.000-53703.003-PumpSta
56 Engie Resources	\$	481.69	Elect@32789Lake.081017-090717-TAD	721.190.000-53703.003-PumpSta
57 Engie Resources	\$	12.03	Elect@671Bridgeside.080817-090617-TAD	721.190.000-53703.003-PumpSta
58 Engie Resources	\$	27.73	Elect@641Lear.080817-090717-TAD	721.190.000-53703.003-PumpSta
59 Engie Resources	\$	20.64	ElectuntClub.080917-090617-TAD	721.190.000-53703.003-PumpSta
60 Illuminating Company	\$	151.05	Elect@31900Lake.090817-100517-RK	721.190.000-53703.003-PumpSta
61 Illuminating Company	\$	63.94	Elect@671Bridgeside.090717-100517-RK	721.190.000-53703.003-PumpSta
62 Illuminating Company	\$	68.49	Elect@641Lear.090817-100517-RK	721.190.000-53703.003-PumpSta
63 Illuminating Company	\$	68.24	Elect@HuntClub.090717-100517-RK	721.190.000-53703.003-PumpSta
64 Illuminating Company	\$	2,392.56	Elect@32789Lake.090817-100917-RK	721.190.000-53703.003-PumpSta
65 Illuminating Company	\$	60.54	Elect@Jaycox SwMtr.090717-100517-RK	721.190.000-53703.004-Other
66 Illuminating Company	\$	60.54	Elect@810AvonBelden.091217-100917-RK	721.190.000-53703.004-Other
67 CenturyLink	\$	365.59	Telephone Svc@Pump Sta-Sept.2017-RK	721.190.000-53705-Communication
68 Spectrum Business	\$	248.75	Internet/Phone Svc@WPCC.092217-102117-SB	721.190.000-53705-Communication
69 Verizon Wireless	\$	387.06	1/2-Cell Phone Svc.092617-102517-TAD	721.190.000-53705-Communication
70 AutoZone	\$	9.00	1/2-Misc Truck Parts-RK	721.190.000-53707-Mobile Maint
71 Bikini bottom Logs & Lumber	\$	87.13	1/2-Board for Truck Repairs-RK	721.190.000-53707-Mobile Maint
72 NAPA Avon	\$	194.92	1/2-Misc Truck Parts & Tools-RK	721.190.000-53707-Mobile Maint
73 Ed Tomko Chrysler-Jeep, Inc.	\$	163.65	1/2-Repairs to Jeep Cherokee-RK	721.190.000-53707-Mobile Maint
74 Rebman Systems, Inc.	\$	264.00	1/2-Fire Alarm Monitoring.110117-103118-RK	721.190.000-53708-Bldg Maint
75 Speed Exterminating Company	\$	30.00	1/2-Exterminating Svc@201Miller-Sept.2017-TAD	721.190.000-53708-Bldg Maint
76 Cutting Edge Landscape	\$	380.00	1/2-Lawn Svc@201Miller-Sept.2017-RK	721.190.000-53708.001-BldgMaint
77 Technology Management Solutions	\$	948.39	1/2-Dell OptiPlex 3050 Computer&Monitor-TAD	721.190.000-53804-New Equip
78 Brown & Caldwell	\$	1,123.07	Collection System Evaluation.063017-082417-TAD	721.190.000-53806-Eng.Fees
79 Franklin, Kimberley	\$	26.60	Refund Credit Bal-Acct#00062640-9-LS	721.190.000-53901-Refunds
80 Hannan, Mark	\$	31.50	Refund Credit Bal-Acct. #00061480-0-LS	721.190.000-53901-Refunds
81 McClean, Rena	\$	39.72	Refund Credit Bal-Acct #00290120-4-LS	721.190.000-53901-Refunds
82 Mesker, Kathleen	\$	31.72	Refund Credit Bal-Acct #00210040-0-LS	721.190.000-53901-Refunds
83 Ravens, Adam	\$	51.59	Refund Credit Bal-Acct #00240770-3-LS	721.190.000-53901-Refunds
84 Von Kunsay, Julius	\$	166.01	Refund Credit Bal-Acct #00153310-0-LS	721.190.000-53901-Refunds
85 Wright, Nadine	\$	39.09	Refund Credit Bal-Acct #00011140-3-LS	721.190.000-53901-Refunds
		\$ 135,343.71		

**Avon Lake Regional Water
MOR FUND 703 EXPENSES**

October 17, 2017

Name	Amount	Memo	Account
1 Avon Lake Regional Water	\$ 3,282.35	ETL1Operator Charges-Sept. 2017-TAD	703.180.000-53701.002
2 Engie Resources	\$ 7,608.82	Elect@Moore P.S.081117-091117-TAD	703.180.000-53703.003-Electric
3 Engie Resources	\$ 8.97	Elect@Butternut/Root.080417-090117-TAD	703.180.000-53703.004-Electric
4 Engie Resources	\$ 14.25	Elect@Lear/Mills.080917-090617-TAD	703.180.000-53703.004-Electric
5 Engie Resources	\$ 1.78	Elect@Lear/Chestnut.080817-090517-TAD	703.180.000-53703.004-Electric
6 Engie Resources	\$ 1.66	Elect@Lear/US20.080817-090517-TAD	703.180.000-53703.004-Electric
7 Engie Resources	\$ 20.56	Elect@Root/Sprag.080517-083117-TAD	703.180.000-53703.004-Electric
8 Ohio Edison	\$ 55.30	Elect@Butternut/Root.090217-100317-TAD	703.180.000-53703.004-Electric
9 Ohio Edison	\$ 53.01	Elect@Lear/Chestnut.090617-100417-TAD	703.180.000-53703.004-Electric
10 Ohio Edison	\$ 56.26	Elect@Lear/Mills.090717-100617-TAD	703.180.000-53703.004-Electric
11 Ohio Edison	\$ 52.92	Elect@Lear/US 20.090617-100517-TAD	703.180.000-53703.004-Electric
12 Ohio Edison	\$ 60.11	Elect@Root/Sprag.090117-100417-TAD	703.180.000-53703.004-Electric
13 Illuminating Company	\$ 75.73	Elect@Lear/Krebs.080817-090617-TAD	703.180.000-53703.004-Electric
14 Illuminating Company	\$ 60.55	Elect@Moore/RR.081217-091217-TAD	703.180.000-53703.004-Electric
15 Avon Lake Regional Water	\$ 174,692.34	Water Used from ETL1-Sept. 2017-TAD	703.180.000-53704-Water Used
	<u>\$ 186,044.61</u>		

**Avon Lake Regional Water
MOR FUND 762 EXPENSES**

October 17, 2017

Name	Amount	Memo	Account
1 JCI, Jones Chemicals Inc.	\$ 675.00	Chlorine @Island Rd Pump Station-GY	762.180.000-53611-Operating Sup
2 Avon Lake Regional Water	\$ 2,289.16	ETL2 Operator Charges-Sept. 2017-TAD	762.180.000-53701.002-Contr Svc
3 Engie Resources	\$ 6,274.02	Elect@Moore P.S.081117-091117-TAD	762.180.000-53703.003-PumpSta
4 Engie Resources	\$ 5,318.72	Elect@Island P.S.080317-083117-TAD	762.180.000-53703.003-PumpSta
5 Ohio Edison	\$ 6,273.24	Elect@Island P.S.090117-100317-TAD	762.180.000-53703.003-PumpSta
6 Ohio Edison	\$ 37.83	Elect@Island OAL.090217-100417-TAD	762.180.000-53703.003-PumpSta
7 Engie Resources	\$ 18.91	Elect@Detroit.081217-091217-TAD	762.180.000-53703.004-Other
8 Engie Resources	\$ 7.35	Elect@Barres.080917-090617-TAD	762.180.000-53703.004-Other
9 Engie Resources	\$ 2.69	Elect@CenterRidge.080417-090117-TAD	762.180.000-53703.004-Other
10 Ohio Edison	\$ 54.75	Elect@Barres.090717-100517-TAD	762.180.000-53703.004-Other
11 Ohio Edison	\$ 55.40	Elect@CenterRidge.090217-100417-TAD	762.180.000-53703.004-Other
12 Ohio Edison	\$ 52.23	Elect@ChestnutRidge.090217-100417-TAD	762.180.000-53703.004-Other
13 Avon Lake Regional Water	\$ 326,642.64	Water Used from ETL2-Sept. 2017-TAD	762.180.000-53704-Water Used
14 Engineered Fluid Inc.	\$ 57,515.52	Pmt.#3-ETL2 Booster Station Upgrade-TAD	762.180.000-55001
	<u>\$ 405,217.46</u>		

Avon Lake Regional Water
LORCO FUND 749 EXPENSES

October 17, 2017

Name	Amount	Memo	Account
1 LORCO Employees	\$ 1,250.00	Salaries P/R #20 09/30/17	749.190.000-51102-Salaries
2 SmartBill	\$ 400.00	Forms & Envelopes for Bills-TAD	749.190.000-53602-Office Supplies
3 Excel Fluid Group,LLC	\$ 2,245.00	Tsumani Cutter Pump@Hawke P.S.-RK	749.190.000-53612.004-Other
4 Data-Command	\$ 2,694.00	Annual DataCommand Subscript.110117-110118-TAD	749.190.000-53701.002-Other
5 Engie Resources	\$ 36.57	Elect@TriPlex.080517-090117-TAD	749.190.000-53703.001-Plants
6 Engie Resources	\$ 186.28	Elect@FourPlex.080217-083117-TAD	749.190.000-53703.001-Plants
7 Ohio Edison	\$ 100.09	Elect@9845AvonBelden.090217-100317-TAD	749.190.000-53703.001-Plants
8 Ohio Edison	\$ 345.57	Elect@38393Royalton.090119-092917-TAD	749.190.000-53703.001-Plants
9 Engie Resources	\$ 4.17	Elect@33678Walker.081217-091217-TAD	749.190.000-53703.002-Bldgs
10 Engie Resources	\$ 4.64	Elect@12169AvonBelden.080417-083117-TAD	749.190.000-53703.003-PumpSta
11 Engie Resources	\$ 7.44	Elect@19201AvonBelden.080417-083117-TAD	749.190.000-53703.003-PumpSta
12 Engie Resources	\$ 14.13	Elect@33930Cooley.080317-083117-TAD	749.190.000-53703.003-PumpSta
13 Engie Resources	\$ 7.28	Elect@36780Giles.080217-083017-TAD	749.190.000-53703.003-PumpSta
14 Engie Resources	\$ 3.13	Elect@10920Hawke.080517-090117-TAD	749.190.000-53703.003-PumpSta
15 Engie Resources	\$ 13.56	Elect@10301Reed.080517-090117-TAD	749.190.000-53703.003-PumpSta
16 Ohio Edison	\$ 54.37	Elect@12169AvonBelden.090117-100217-TAD	749.190.000-53703.003-PumpSta
17 Ohio Edison	\$ 55.54	Elect@12901AvonBelden.090117-100217-TAD	749.190.000-53703.003-PumpSta
18 Ohio Edison	\$ 57.18	Elect@33930Cooley.090117-100217-TAD	749.190.000-53703.003-PumpSta
19 Ohio Edison	\$ 55.51	Elect@36780Giles.083117-092917-TAD	749.190.000-53703.003-PumpSta
20 Ohio Edison	\$ 53.55	Elect@10920Hawke.090217-100517-TAD	749.190.000-53703.003-PumpSta
21 Ohio Edison	\$ 57.45	Elect@10301Reed.090217-100417-TAD	749.190.000-53703.003-PumpSta
22 Lorain-Medina Rural Electric Co-op	\$ 94.62	Elect@Banks Rd.082317-092317-TAD	749.190.000-53703.003-PumpSta
23 Lorain-Medina Rural Electric Co-op	\$ 85.94	Eelct@.36879Capel.082317-092317-TAD	749.190.000-53703.003-PumpSta
24 Lorain-Medina Rural Electric Co-op	\$ 73.81	Elect@12601Cowley.082317-092317-TAD	749.190.000-53703.003-PumpSta
25 Lorain-Medina Rural Electric Co-op	\$ 96.49	Elect@12775Durkee(N).082317-092317-TAD	749.190.000-53703.003-PumpSta
26 Lorain-Medina Rural Electric Co-op	\$ 54.15	Elect@Durkee(S).082317-092317-TAD	749.190.000-53703.003-PumpSta
27 Lorain-Medina Rural Electric Co-op	\$ 167.47	Elect@IndianHollow.082317-092317-TAD	749.190.000-53703.003-PumpSta
28 Lorain-Medina Rural Electric Co-op	\$ 87.91	ElectSvc@Slife.082317-092317-TAD	749.190.000-53703.003-PumpSta
29 Frontier	\$ 53.52	Telephone Svc@FourPlex.092517-102417-TAD	749.190.000-53705-Communication
30 RLCWA	\$ 1,228.00	Meter Redings - Sept. 2017-TAD	749.190.000-53760-Billing Exp
31 Link Computer Corp.	\$ 295.00	MuniLink Billing-October 2017-TAD	749.190.000-53760-Billing Exp
32 LORCO	\$ 1,270.60	Refund LORCO 2 Deposits-Sept 2017-TAD	749.190.000-53901-Refunds/Reimb
33 Huntington National Bank	\$ 78.11	Charge for Deposit Slips-LS	749.190.000-53907.001-Bank Fees
34 LORCO	\$ 13,500.00	Mo.Operations Advance-Oct. 2017-TAD	749.190.000-59500-Mo Advance
	<u>\$ 24,731.08</u>		

Avon Lake Regional Water
LATERAL LOAN FUND 765 EXPENSES

October 17, 2017

	<u>Name</u>	<u>Amount</u>	<u>Memo</u>	<u>Account</u>
1	Reliable Basement & Drain LLC.	\$ 3,685.00	Lateral Loan Program - 32684 Belle-TAD	765.190.000-53701-ContractorPmt
2	Concrete & More, Inc.	\$ 4,000.00	Lateral Loan Program - 258 Moorewood-TAD	765.190.000-53701-ContractorPmt
3	David Frey Plumbing, LLC	\$ 2,800.00	Lateral Loan Program - 32673 Belle-TAD	765.190.000-53701-ContractorPmt
4	Heczko Landscape & Construction, LLC.	\$ 4,000.00	Lateral Loan Program - 557 Avon Belden-TAD	765.190.000-53701-ContractorPmt
5	Heczko Landscape & Construction, LLC.	\$ 4,000.00	Lateral Loan Program - 33383 Karen-TAD	765.190.000-53701-ContractorPmt
		<u>\$ 18,485.00</u>		

10/13/17

Avon Lake Regional Water
WATERWORKS CONSTRUCTION FUND 704 EXPENSES

October 17, 2017

	<u>Name</u>	<u>Amount</u>	<u>Memo</u>	<u>Account</u>
1	Engineered Fluid Inc.	\$ 50,848.39	Pmt #3-WaPlant Chemical Feed System-TAD	704.180.000-55001
2	Engineered Fluid Inc.	\$ 28,470.54	Pmt #4-WaPlant Chemical Feed System-TAD	704.180.000-55001
3	Underground Utilities Inc.	\$ 20,000.00	Pmt. #13-Fairfield Area Combined Sw Pjt-TAD	704.180.000-55007-Cap Lines
4	Underground Utilities Inc.	\$ 3,419.98	Crxs of Pmts#10,11&12-FIBB Project-JRG	704.180.000-55007-Cap Lines
		<u>\$ 102,738.91</u>		

Avon Lake Regional Water
WASTEWATER CONSTRUCTION FUND 724 EXPENSES
October 17, 2017

Name	Amount	Memo	Account
1 Underground Utilities Inc.	\$ 129,967.84	Pmt. #13-Fairfield Area Combined Sewer Pjt-TAD	724.190.000-55006-Cap.San.Sewer
2 Underground Utilities Inc.	\$ 85,242.11	Crxs of Pmts#10,11&12-FIBB Project-JRG	724.190.000-55006-Cap.San.Sewer
	<u>\$ 215,209.95</u>		

LATERAL LOAN AGREEMENT

THIS LATERAL LOAN AGREEMENT ("Agreement") is made and entered into as of _____, 201____, by and among:

Customer: _____

Owner: _____ (complete
only if different than Customer)

and

City of Avon Lake, Ohio (the "City"), a municipal corporation, by and through its Board of Municipal Utilities dba Avon Lake Regional Water (the "Board").

Customer or, if Customer and Owner are different, Customer and Owner is/are hereinafter sometimes referred to as "Borrower." As used hereinafter, "Owner" shall be deemed to refer to Customer if they are the same. Borrower, the City and the Board are hereinafter sometimes collectively referred to as the "Parties" and individually as a "Party."

RECITALS:

- A. The Board was created by the Charter of the City of Avon Lake to manage, conduct, control and furnish service of the sanitary sewerage treatment works and systems, among other public utilities owned by the City.
- B. The Board furnishes water and wastewater service to the property at _____, Avon Lake, Ohio (the "Property").
- C. Owner is the fee simple owner of the Property.
- D. Customer (who may or may not be the same as Owner) is the person or entity to whom the Board issues bills for water and wastewater services supplied to the Property and is the person or entity with primary responsibility for the payment of same. Under certain circumstances, the Board may issue two separate bills, one to an Owner who is not the Customer solely for payments due in connection with the Loan (hereinafter defined) and another to the non-Owner Customer for water and wastewater services.
- E. The Ohio Environmental Protection Agency ("Ohio EPA") has adopted the City of Avon Lake's Long-Term Control Plan ("LTCP") that requires complete separation of combined sewers by December 31, 2019.
- F. In order to comply with the LTCP, in addition to separating sewers within the public rights of way (the cost of which is paid through the rates and charges of the Board), individual customers must assure that clean water from sources such as downspouts, yard drains, and foundation drains is not discharged into sanitary laterals on private property.
- G. Owners must assure these clean water sources from private property have been removed from their sanitary laterals by the later of February 1, 2018, or one year after the sewer in the street in front of their property is separated, whichever is later, and all clean water sources must be removed from laterals by June 30, 2019.

- H. In order to help customers fund the cost of complying with this requirement, the Board has established the Lateral Loan Program (the "Program"), which allows qualified borrowers to borrow up to \$4,000.00 from the Board to be repaid with water and wastewater bills, or in a manner deemed most appropriate by the Board. The Program is complementary to the Board's Sewer Lateral Program, pursuant to which Customers/Owners in the currently and formerly combined sewer areas of Avon Lake who prevent clean water from entering the sanitary sewer by adding a lateral or laterals to send clean water to the storm sewer and dirty water to the sanitary sewer receive a \$1,000.00 wastewater bill credit.
- I. If it is determined that clean water is entering the sanitary or combined sewer lateral(s) on the Property, then Borrower may borrow money from the Board to assist Borrower in paying the cost of improvements to assure that stormwater is discharging to the storm sewer and wastewater (sanitary waste) is discharging to the sanitary sewer at the Property (the "Project").

WITNESSETH:

NOW, THEREFORE, in consideration of the above premises and the mutual covenants herein contained, the Parties do hereby agree as follows:

ARTICLE I – ACCESS AND DETERMINATION OF NECESSITY

- 1.1. Borrower shall allow employees or other representatives of the Board to inspect the home or building at the Property at a mutually agreeable time to determine whether clean water is entering the sanitary lateral.
- 1.2. Promptly after the inspection is completed, the Board's representative shall notify Borrower of its determination and whether Borrower is eligible to participate in the Program.
- 1.3. If the Board's representative determines that clean water is entering the sanitary lateral serving the Property, then, regardless of whether Borrower participates in the Program, Borrower shall take such actions as the Board shall require to eliminate such condition.

ARTICLE II – LOAN

- 2.1. If the Board's representative determines that the Project is necessary, then, upon the written request of Borrower, and subject to the terms and conditions hereinafter set forth, the Board agrees to make to Borrower a loan (the "Loan") up to the maximum principal amount of _____ Dollars (\$_____).
- 2.2. The proceeds of the Loan may only be used to pay for Eligible Costs. As used herein, "Eligible Costs" means Borrower's actual out-of-pocket costs of completing the Project, including the cost of: (a) obtaining goods, materials and services to install an additional lateral or laterals on the Property; (b) adding related appurtenances, such as backwater valves and/or yard drains; and (c) returning the surface of the Property to substantially its original condition.

ARTICLE III – CONDITIONS TO LOAN ADVANCES

- 3.1. Prior to commencement of the Project, Borrower shall furnish the Board with a fully executed contract (the "Contract") with a licensed and bonded contractor qualified to

undertake and complete the Project ("Borrower's Contractor"). The Contract must be approved by the Board. The Project shall not be completed prior to execution of this Agreement. The Board's agreement to make the Loan is based upon the scope of work set forth in the Contract. The Board shall be under no obligation to make Loan advances for any work that deviates from the terms of the approved Contract.

- 3.2. It is recommended, though not required, that Borrower's Contractor meet with the Board's representative to discuss the Project prior to completion of the Project.
- 3.3. Borrower shall submit to the Board a requisition for payment for amounts owed to Borrower's Contractor for Eligible Costs.
- 3.4. Borrower will provide a copy of a bill or bills from Borrower's Contractor for all Eligible Costs for the Project and only request Loan disbursements for Eligible Costs.
- 3.5. Borrower will return within thirty (30) days any Loan proceeds disbursed to Borrower that were not used to pay for Eligible Costs.

ARTICLE IV – LOAN ADVANCES

- 4.1. The Board's staff will review bills/invoices/receipts submitted by Borrower for Eligible Costs. The Board will disburse the Loan proceeds by issuing two checks. The first check shall be issued within thirty (30) days after the Project has been substantially completed and shall be in the amount of ninety percent (90%) of the lesser of the documented Eligible Costs or the amount of the Loan. The second check shall be issued within thirty (30) days after the Project has been fully completed, inspected and approved by representatives of the Board and shall be in the amount of the lesser of the balance of the documented Eligible Costs or the undisbursed amount of the Loan. Both checks shall designate Borrower's Contractor as the payee. The checks shall be issued only after Borrower signs and returns to the Board a certificate in the form attached that the Project is complete or substantially complete (depending upon the check) and the Project has passed the requisite inspection by Board representatives. Both checks (i.e., the complete amount) may be requested simultaneously.
- 4.2. Loan advances will only be made to one Borrower's Contractor. If Borrower contracts with more than one contractor, only one may be considered Borrower's Contractor for the purpose of issuing Loan advances.

ARTICLE V - REPAYMENT

- 5.1. Borrower shall repay the Loan with interest at the times and in the amounts set forth below.
- 5.2. The Loan repayment period will be ten (10) years and will be invoiced as part of the water and wastewater bill, which is currently quarterly but may be at some other frequency in the future. A payment schedule will be established so that one-tenth of the outstanding principal of the Loan is repaid each year.
- 5.3. Ten years of repayment will begin with the next water and wastewater bill issued to Borrower after the Loan proceeds are disbursed.
- 5.4. Interest on the outstanding principal balance of the Loan will be charged and paid as follows. The interest payable for any Repayment Year shall be equal to two percent (2%) of the Loan balance outstanding on the first (1st) day of such Repayment Year. For example, if \$4,000.00 of the Loan is outstanding on the first day of the Repayment Year,

then the interest for that Repayment Year would be 2% of \$4,000.00, or \$80.00. Interest for any Repayment Year will be payable in equal installments over the number of water and wastewater bills that will be issued for that Repayment Year. Thus, if the bills are issued quarterly, \$20.00 in interest would be payable with each bill. As used herein, "Repayment Year" means each successive period of twelve (12) consecutive months commencing on the date the Loan proceeds have been disbursed. Under no circumstances will the interest rate exceed the maximum rate allowed by applicable law, and the Board shall promptly refund or any interest paid by Borrower in excess of that allowed by applicable law.

- 5.5. Payments received by the Board from Borrower on account of a bill will be applied first to interest payable on the Loan, second to the outstanding principal of the Loan, third to the wastewater bill, and finally to the water bill. Hence, unless payment is received in full (Loan interest and principal payments, wastewater, water) by the due date on the bill, the Board shall have the right to discontinue supplying water to the Property, as established in the Board's rules and regulations.
- 5.6. Borrower shall have the right to prepay the Loan at any time without premium or penalty.
- 5.7. If title to the Property is transferred either voluntarily or involuntarily, then the outstanding balance of the Loan and all interest payable must be paid in full, and water and wastewater service shall not be established in the name of another party until such payment has been made.
- 5.8. Transfer of the Property or Borrower's interest therein shall not relieve Borrower of the obligation to repay the Loan and interest thereon.
- 5.9. Borrower understands, acknowledges and agrees that the Board will pledge as security to funding agencies from which the Board borrows money the payments the Board is entitled to receive from Borrower.

ARTICLE VI – COMPLETION OF PROJECT AND PAYMENT OF COSTS THEREOF

- 6.1. If it is determined that action must be taken to prevent clean water from entering the sanitary lateral, Borrower shall construct one or more new laterals so that at least one lateral is connected to the sanitary sewer and another lateral is connected to the storm sewer either when the Project is complete or once the sewer in the right-of-way has been separated at a later date and the contractor for that project connects the separated laterals to the respective sewers. It is recommended that a new sanitary lateral be installed as part of the Project. If Borrower opts not to install a new sanitary lateral and it is later determined that the sanitary lateral is leaking and allowing significant clean water to enter the sanitary sewer, then Borrower will be required to remedy this condition, as stated in the Regulations of Avon Lake Regional Water.
- 6.2. Borrower shall comply with all of the standards and requirements of the Board and the City for construction of new laterals, sump pumps, and/or other associated appurtenances/materials.
- 6.3. Borrower shall comply with the requirements for the Program and Borrower's Contractor has or will obtain all permits necessary through the Board and the City in order to complete the Project.
- 6.4. Borrower shall comply with federal requirements associated with the use of loan funds, including the following:

- 6.4.1 Excess soil removed from the Project may not be deposited in surface water courses or wetlands.
- 6.4.2 The Project area must be stabilized promptly (seeding or mulching) after completion of the Project.
- 6.4.3 Any trees removed must be done in a way that will not disturb endangered bats (trees may be removed during the months of November through March or must be investigated to assure bats are not nesting in the tree).
- 6.5. Borrower shall comply and shall cause Borrower's Contractor to comply with the following requirements of the Ohio EPA and Ohio Water Development Authority (the "OWDA"):
 - 6.5.1 Borrower will proceed expeditiously with, and complete, the Project in accordance with the specific terms and conditions of the approved Project plans and specifications.
 - 6.5.2 The construction contract for the Project will provide that the designated representatives of the State of Ohio will have access to the Project whenever it is in preparation or progress and that Borrower's Contractor will provide for such access and inspection.
 - 6.5.3 Construction of the Project and the construction contract with Borrower's Contractor shall conform to applicable requirements of Federal, State and local laws, ordinances, rules and regulations and must be performed in compliance with all applicable federal, state and local environmental laws and regulations in effect as of the date of this Agreement.
 - 6.5.4 The construction contract with Borrower's Contractor and Borrower's Contractor's estimate forms will be prepared so that materials and equipment furnished to Borrower may be readily itemized by Borrower and identified, if necessary, as to Eligible Costs and non-Eligible Costs.
 - 6.5.5 Borrower shall keep accurate records of Eligible Costs. Borrower and Borrower's Contractor shall permit the State, acting by or through its designated representatives, to inspect all books, documents, papers and records relating thereto at any and all reasonable times.
 - 6.5.6 Borrower's Contractor shall obtain and maintain a contractor's bond in the amount and form required by the City.
 - 6.5.7 Borrower's Contractor will maintain, during the life of its contract with Borrower, Workers' Compensation Insurance, Public Liability, Property Damage, Vehicle Liability Insurance, and Flood Insurance if appropriate, in amounts and on terms satisfactory to the State of Ohio. Until the Project is completed and accepted by Borrower and approved by the Board, Borrower or (at the option of Borrower) Borrower's Contractor shall maintain Builders Risk Insurance (fire and extended coverage) on a 100 percent basis (completed value form) on the insurable portion of the Project for the benefit of the Director of the Ohio EPA, the OWDA, the City, Borrower and Borrower's Contractor, as their respective interests may appear.
- 6.6. Borrower shall allow employees or other representatives of the Board to inspect the Project as it is progressing and once completed to assure clean water has been permanently prevented from entering the sanitary lateral. If the requisite inspections are not completed by representatives of the Board, the Board will be unable to issue Loan advances.

- 6.7. Borrower shall provide or obtain funds for all non-Eligible Costs and for Eligible Costs in excess of the Loan proceeds to assure that the Project is completed.

ARTICLE VII – EVENTS OF DEFAULT AND REMEDIES

- 7.1. Each of the following events or circumstances shall be an Event of Default if it continues to exist thirty (30) days after Borrower has been given notice thereof, except that the events or circumstances described in clauses 7.1.1, 7.1.3, 7.1.4, 7.1.5, 7.1.7 and 7.1.8 shall constitute an Event of Default immediately upon the occurrence thereof:
- 7.1.1 Borrower shall fail to make any payment of principal or interest on the Loan when due or within any grace period provided by the Board.
 - 7.1.2 Borrower shall fail to observe and perform any obligation, agreement or provision of this Agreement.
 - 7.1.3 Any representation or warranty made by Borrower in this Agreement or in any certification or other document furnished by Borrower to the Board pursuant to or in connection with this Agreement shall at any time during the Loan repayment period prove to be false or misleading in any material respect when made or when deemed made.
 - 7.1.4 Borrower shall be declared incompetent and a guardian shall be appointed for Borrower, or a trustee, custodian, or similar officer shall be appointed for any substantial part of Borrower's property, without the application or consent of Borrower, or any bankruptcy, insolvency, readjustment of debt, or similar proceedings under the laws of any jurisdiction shall be brought against Borrower, and such appointment or proceedings shall remain undischarged or undismissed for a period of sixty (60) days.
 - 7.1.5 Borrower shall: (i) admit in writing Borrower's inability to pay his/her/its debts when due; (ii) make an assignment for the benefits of creditors; (iii) apply for or consent to the appointment of any guardian for Borrower or trustee or custodian for any substantial part of Borrower's property, or (iv) institute (by petition, application, or otherwise) or consent to any bankruptcy, insolvency, readjustment of debt, or similar proceedings under the laws of any jurisdiction against Borrower.
 - 7.1.6 Any final, unappealable and uninsured money judgement or judgments for an amount in excess in the aggregate of Ten Thousand Dollars (\$10,000) shall be rendered against Borrower or Borrower's assets, or any writ or warrant of attachment, or similar process shall be entered or filed against Borrower or any of Borrower's assets, and such writ, warrant, or process shall remain unsatisfied, unsettled, unvacated, unbonded, and unstayed for a period of thirty (30) days of in any event later than five business days prior to the date of any proposed sale of Borrower's assets thereunder.
 - 7.1.7 Any material provision of this Agreement shall cease to be valid and binding on Borrower, or the validity or enforceability thereof shall be contested or denied by Borrower.
 - 7.1.8 Borrower fails to pay in full any bill for water or wastewater services within twenty-one (21) days after the same is due.
- 7.2. Upon the occurrence of an Event of Default, the Board may exercise any one or more of the following rights and remedies: (a) terminate or suspend the disbursement of Loan

funds; (b) require that Borrower take corrective action to remedy the event or violation (Borrower hereby agreeing to perform such corrective action); (c) declare the outstanding principal of the Loan and all accrued interest immediately due and payable; (d) certify to the Lorain County Auditor's office the full outstanding Loan balance and accrued interest for recovery on the tax list and duplicate as a lien against the Property; and (e) discontinue supplying water to the Property in accordance with the Board's rules and regulations.

- 7.3. The rights and remedies conferred upon the Board in Section 7.2 are in addition to all other legal or equitable rights and remedies the Board may be entitled to exercise upon the occurrence and during the continuation of an Event of Default, and no right or remedy conferred upon the Board is intended to be exclusive of any other right or remedy given herein, by law, or otherwise. Each right or remedy shall be cumulative and shall be in addition to every other remedy given herein, by law, or otherwise.

ARTICLE VIII – GENERAL REPRESENTATIONS, WARRANTIES, AND AGREEMENTS

- 8.1. Borrower hereby represents and warrants that:
- 8.1.2. While any Loan balance is outstanding, Borrower shall remain in compliance, and shall take whatever actions are necessary to assure compliance, in all material respects, with all applicable federal, state, and local laws, ordinances, rules, regulations and provisions of this Agreement.
 - 8.1.3. There is no litigation or administrative action or proceeding pending or, to the best of Borrower's knowledge, threatened against Borrower, wherein a result adverse to Borrower could reasonably be expected to have a materially adverse effect on the ability of Borrower to meet Borrower's obligations under this Agreement.
 - 8.1.4. Except as heretofore disclosed in writing to the Board, no judgement or consent order has been rendered against Borrower; and Borrower is not a party to any agreement, which imposes, will impose, or has imposed any fines or monetary penalties upon Borrower for the violation of any federal, state, or local law, ordinance, or regulation, for which fines or monetary penalties have not heretofore been paid in full.
 - 8.1.5. Borrower has full power and authority to execute this Agreement and to perform Borrower's obligations under the Agreement, and to enter into and carry out the transactions contemplated thereby. Such execution does not, and will not, conflict with or result in a default under any agreement or instrument to which Borrower is a party, or by which Borrower or Borrower's property may be bound. This Agreement has, by proper action, been duly executed by Borrower, and all necessary actions have been taken in order for the Agreement to constitute the legal, valid, and binding obligation of Borrower.
 - 8.1.6. Owner will preserve and maintain Owner's title to the Property. In the event title to the Property is transferred, the entire outstanding Loan balance and accrued interest must be paid in full.
- 8.2. Owner shall pay or cause to be paid when due and payable and before interest or penalties are due thereon, without any deduction, defalcation or abatement, all real estate taxes and assessments levied against the Property or any part thereof.
- 8.3. The funding agency that the Board uses will be a third party beneficiary of this Agreement.

- 8.4. Borrower releases the City, the Board and any eventual funding agency and the respective officials, officers, directors, representatives, agents and employees from and agrees that they shall not be reliable for and agrees to indemnify and hold them harmless from and against any loss or damage to property, or any loss or injury to or death of any person, or any other loss or damage, that may be occasioned by any cause whatsoever pertaining to the Project, or the use thereof; provided that such indemnity under this section shall not be effective for damages that result from negligent or intentional acts of the Board, the City, the eventual funding agency or their officials, officers, directors, representatives, agents and employees.

ARTICLE IX – MISCELLANEOUS PROVISIONS

- 9.1. All notices or requests permitted or required under this Agreement must be in writing and shall be delivered by personal delivery or first class mail and shall be addressed to the following persons:

<p>Customer</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Board of Municipal Utilities</p> <p>Avon Lake Regional Water</p> <p>201 Miller Road</p> <p>Avon Lake, Ohio 44012</p> <p>Attention: Chief Utilities Executive</p>
<p>Owner (if different from Customer)</p> <p>_____</p> <p>_____</p> <p>_____</p>	

Notices shall be effective upon delivery to the above addresses. Either Party may notify the other that a new person has been designated by it to receive notices, or that the address for the delivery of such notices has been changed, provided that, until such time as the other Party receives such notice in the manner provided for herein, any notice addressed to the previously-designated person and/or delivered to the previously-designated address shall be effective.

- 9.2. If any portion of this Agreement is determined by any court of competent jurisdiction to be invalid, unconstitutional, or unenforceable for any reason, the same shall not be held to invalidate or impair the validity, force, or effect of any other portion of this Agreement unless it clearly appears that such other portion is wholly or necessarily dependent for its operation upon the portion so held invalid, unconstitutional, or unenforceable.
- 9.3. Borrower shall not have the right to assign its rights under this Agreement without the written consent of the Board.
- 9.4. Each person identified as "Borrower" is jointly and severally liable for all obligations of Borrower pursuant to this Agreement.
- 9.5. The waiver by any party of a breach or violation of any provision of this Agreement shall not operate or be construed to be a waiver of any subsequent breach thereof.
- 9.6. This Agreement constitutes the entire agreement among the Parties. It incorporates all prior negotiations and understandings of the Parties. There are no covenants, promises, agreements, letters, conditions or understandings, either oral or written, between them

relating to the subject matter of this Agreement other than those set forth herein, and all such matters are merged with and incorporated herein. No representation or warranty has been made by or on behalf of any Party (or any official, officer, director, trustee, employee or agent thereof) to induce any other Party to enter into this Agreement or to abide by or consummate any transactions contemplated by any terms of this Agreement, except those expressly set forth herein.

9.7. No alteration, amendment, change or addition to this Agreement shall be binding upon any Party unless in writing and signed by such Party.

EXECUTED by the Parties as of the day and year first herein above written.

CUSTOMER:

_____ (signed)	_____ (signed)
_____ (printed)	_____ (printed)

OWNER (if different from Customer):

_____ (signed)	_____ (signed)
_____ (printed)	_____ (printed)

CITY:

CITY OF AVON LAKE, OHIO

By: Board of Municipal Utilities

By: _____
Todd A. Danielson, Chief Utilities Executive

Approved as to form

Abraham Lieberman, Esq., Law Director

October 11, 2017
LateralLoanAgreement - rev14

LATERAL LOAN AGREEMENT

BORROWER'S DISBURSEMENT APPLICATION AND CERTIFICATE

DATE: _____, 201__

To: Avon Lake Board of Municipal Utilities dba Avon Lake Regional Water (the "Board")

From: _____ ("Borrower")

Account No.: _____ (to be completed by Avon Lake Regional Water)

Re: Lateral Loan Agreement dated _____, 201__

Property Address: _____, Avon Lake, Ohio

Project: Improvements to assure that stormwater is discharging to the storm sewer and wastewater is discharging to the sanitary sewer at the Property

Borrower's Contractor: _____

Maximum Loan Amount (per approved agreement): \$ _____

Eligible Costs (per approved agreement): \$ _____

90% of Eligible Costs: \$ _____

Total Previous Disbursements on Account of Loan: \$ _____

Borrower applies for Loan disbursement in the amount of \$ _____, to be made payable to Borrower's Contractor.

To induce the Board to make such disbursement, Borrower acknowledges and represents to the Board that the Project is (check one):

___ substantially complete (90% of Eligible Costs)

___ complete (100% of Eligible Costs)

Signature of Borrower(s):

Inspected by Avon Lake Regional Water on _____ (date) by _____ (initials)