

Avon Lake Board of Municipal Utilities

AGENDA

For

Tuesday

October 3, 2017

1. Call to Order
2. General Matters
 - A. Approve Minutes
 - B. Public Speakers (*3 minutes each*)
 - C. Correspondence
3. Expenditures
4. Curtis Drive
5. Informational Items
 - A. Reports/Updates
 - 1) Lateral Loan Program
 - 2) Project Updates
 - 3) Lateral Updates
 - 4) CUE Action Items
 - 5) Chairman/Committee/Member Reports
 - B. Miscellaneous
6. Public Speakers
7. Adjourn

Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**

From: **Todd Danielson & Steve Baytos**

Subject: **Agenda Items – October 3, 2017**

Date: **September 29, 2017**

As a reminder, the CUE will not be at the October 3, 2017, Board meeting. As per previous motion, WPCC Manager Baytos will serve as Acting Clerk.

Item 4: Curtis Drive – TAD/SCB

A customer from Curtis Drive provided a letter (attached) earlier this week requesting an extension for the lateral separation deadline. Curtis is one of the original 25 (known) streets that doesn't have an accessible storm sewer for residents. Until now, the City of Avon Lake has been working individually with residents to establish connections to the storm sewer. However, like what was done for Mull and Norman during the rehabilitation project in 2016, the City will be partnering with us on the upcoming 2018 rehabilitation project for Curtis in order to install storm laterals on that street and/or provide an accessible storm sewer.

Similarly, at the last Sewer Committee meeting, the Director of Public Works initiated a conversation regarding the other streets without storm access to discuss the potential level of City involvement to assist with accessibility. This conversation at the Sewer Committee will likely continue during the October and November meetings. The CUE recommends postponing the Curtis lateral separation deadline until February 1, 2019, and recommends the Board consider something similar for the other 22 streets without access, depending upon the Sewer Committee's/Council's discussions.

Water Quality Enhancement is one of the Board's Strategic Initiatives, and sanitary surcharge abatement is a stated goal. Though this change would delay the due date for separations on Curtis, it will allow the City to implement a solution that may be better embraced and adopted by customers. The Principles that would help guide the Board are:

- ◆ Provide quality, affordable water services.
- ◆ Engage and inform the community and stakeholders.

Recommended Motion:

I move to delay the deadline for customers to separate laterals on Curtis Drive from February 1, 2018, to February 1, 2019.

Item 5A1: Lateral Loan Program – TAD/SCB

As indicated during discussion at the previous Board meeting, if Avon Lake Regional Water provided separate bills to the owner and tenant, with the owner receiving a bill for the lateral loan and the tenant receiving a bill for the service, we would have broad abilities to determine how to penalize non-payment by the owner. See for following excerpts from the loan agreement:

- 5.5. Payments received by the Board from Borrower on account of a bill will be applied first to interest payable on the Loan, second to the outstanding principal of the Loan, third to the wastewater bill, and finally to the water bill. Hence, unless payment is received in full (Loan interest and principal payments, wastewater, water) by the due date on the bill, the Board shall have the right to discontinue supplying water to the Property, as established in the Regulations of Avon Lake Regional Water.
- 7.2. Upon the occurrence of an Event of Default, the Board may exercise any one or more of the following rights and remedies: (a) terminate or suspend the disbursement of Loan funds; (b) require that Borrower take corrective action to remedy the event or violation (Borrower hereby agreeing to perform such corrective action); (c) declare the outstanding principal of the Loan and all accrued interest immediately due and payable; and (d) certify to the Lorain County Auditor's office the full outstanding Loan balance and accrued interest for recovery on the tax list and duplicate as a lien against the Property.

Though article 5.5 would allow Avon Lake Regional Water to turn off the water for the owner's non-payment of loan installments, Avon Lake Regional Water would likely opt for using article 7.2's ability to certify the full outstanding loan balance and accrued interest to the Lorain County Auditor. Each situation could potentially be different. However, that is intended to be the primary path for landlord/tenant separate bills.

Item 5A2: Project Updates – SCB

Water Tower: Internal bowl painting is complete. Crews are working on electrical and piping.

Water Plant: Working on last item (a meter install).

Corrosion Control: Phosphate addition is on-going. Water remains clear in the distribution system. However, we had been seeing elevated turbidity levels (approaching allowed limits) at the plant and have reduced the dosage rate to counteract that issue. We are working with our consultants and reaching out to several others to identify the most appropriate path forward.

Wastewater Plant: The final and alum clarifiers and recycle systems should be operational within a week. Concrete work for the screenings building is complete, and brick work is starting. Headworks pumps are on site and should be operational by year's end.

Item 5A3: Lateral Updates – TAD/SCB

The lateral separation program continues to progress. As of September 29, 2017, letters have been sent to 3,001 residents indicating that they may have clean water entering their sanitary lateral and requesting Avon Lake Regional Water be contacted to determine whether this may be the case. To date, 2,448 (82%) have responded (up 33 since 9/14/17). Of the 2,448, 1,761 either have separated laterals or already had separated laterals and 687 either have problems or are believed to have problems. By extrapolation, approximately 1,060 (687+ ~67% of homes not inspected) may need to separate laterals.

As of September 29, 2017, 393 of the homes with the February 1, 2018, deadline have yet to respond and have their free inspection. It is anticipated, approximately 270 of these homes will need to separate, along with the 450 homes we know need to separate. Therefore, about 720 need to separate to comply with the February 2018 deadline.

The total executed Lateral Loan Program agreements are now at 176 (up 14 since September 14, 2017), with \$655,755 committed and \$202,010 paid to contractors so far. The average loan request is for approximately \$3,330. Customers began repaying loans following the December 2016 billing. Through the June 2017 billing, \$2,876 has been repaid.

Item 5A4: CUE Action Items – TAD

Below are responses to questions asked by the Board:

Lake Erie Diving invoice: In response to the member inquiry, the Lake Erie Diving invoice approved at the last meeting related to cleaning out the 36" intake crib, fixing some of the copper cladding that had been damaged, and repairing the inspection hatches.

AWWA membership: Membership is extended to managers and water plant operators. The CUE has inquired with AWWA regarding group discounts, etc.. It appears there are ways to either reduce expenses or improve benefits for a similar expense. The CUE is investigating the tradeoffs.

Ways to reduce numbers of customers shut off for non-payment: At the suggestion of the Chair, the CUE spoke with the Mayor about the potential for police officers to knock on the doors of customers whom have not paid in order to serve a dual purpose of both a wellness check and assuring customers know that they will have their water shut off if payment is not made. The Mayor indicated that though a wellness check could be beneficial, the potential numbers of homes they would need to visit would be more than their existing staffing could handle. As a reminder, Avon Lake Regional Water sends out the bill, a second notice, and a shutoff notice. In addition, two to three robo-calls are made during the week leading up to shutoffs. The robo-calls have significantly reduced the number of customers turned off.

Board of Municipal Utilities
Regular Meeting Minutes
September 19, 2017
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM.

Present: Mr. Dzwonczyk, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Absent: Mr. Phillips.

Also present: Chief Utilities Executive Danielson, Community Outreach Specialist Arnold, Customer Service Clerk Farch, Mayor Zilka, Councilmember Fenderbosch, and Finance Director Presley.

Mayor Zilka left the meeting at 6:40 PM.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the September 5, 2017, regular meeting and with no changes, additions or corrections noted, ordered that the minutes stand and be distributed as presented.

Public Speakers

None.

Correspondence

None.

Expenditures

Following review of expenses dated September 19, 2017, for funds and amounts as follows, Mr. Rush moved, Mr. Rickey seconded, that all be approved and paid per budget:

Water Fund 701	\$	213,747.35
Wastewater Fund 721	\$	79,948.97
MOR Fund 703 ETL1	\$	177,532.06
MOR Fund 762 ETL2	\$	370,703.82
LORCO Fund 749	\$	21,310.96
Lateral Loan Fund 765	\$	12,160.00

Ayes: Dzwonczyk, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Revision to Sewer Lateral Program

Recommended revisions to the Sewer Lateral Program were presented for clarification. The Program and proposed improvements to the billing of its associated loans and credits were then discussed at length. The Board asked that more specifics regarding the landlord/tenant billing options be presented at a future meeting, and suggested that those changes be outlined and included in the Lateral Loan Agreement rather than in this document. Mr. Rush moved, Mr. Rickey seconded, that the Sewer Lateral Program be updated and revised as presented and as follows:

Avon Lake Regional Water's Sewer Lateral Program

Program Time Frame: January 1, 2013 – June 30, 2019
Program Area: Currently and Formerly Combined Sewer Areas of Avon Lake
Program Incentive: \$1,000 wastewater bill credit

Background

During combined sewer separations, Avon Lake Regional Water had historically not required foundation drains with gravity connections to the sanitary sewer to be disconnected. Rather, they needed to be disconnected when a resident performed foundation drain, foundation, or lateral work. Through an investigation on Sunset Road during 2012, Avon Lake Regional Water learned that gravity foundation drains may provide significant quantities of water to the sanitary sewer during rain events. In order to hasten their disconnection from the sanitary sewer, in 2013, Avon Lake Regional Water modified its regulations to require their disconnection by the latter of February 1, 2018, or one year after the combined sewer separation on a homeowner's street has been substantially completed (with all work having to be complete by June 30, 2019).

Like many other cities, Avon Lake has certain areas where there used to be combined sewers. A combined sewer transports sanitary sewage to the water pollution control center (WPCC) for treatment during dry periods. During wet periods, a mixture of stormwater and sanitary sewage travels through that same pipe; and the mixture passes through a regulator and discharges directly into a receiving water body (e.g., Lake Erie). Homes in formerly combined sewer areas often have foundation drains that discharge storm and groundwater to the sanitary sewer.

In response to basement flooding resulting from 2011 being the wettest year on record, Avon Lake Regional Water constructed flow diversion structures that relieve sewer surcharge conditions on Lake Road and help prevent basement backups. These diversion structures are temporary, while stormwater is removed from the sanitary sewer.

In order to comply with the requirement to prevent sewer overflows by December 31, 2019, Avon Lake Regional Water requires that foundation drains and other clean water sources are prevented from entering the sanitary sewer by the dates stated above.

Program Rules

1. This project applies to the currently and formerly combined sewer areas of Avon Lake in order to reduce the immediate stormwater inflow experienced in the sanitary sewer after strong rain events. Participants' homes must be within that project area.

2. Residents must allow Avon Lake Regional Water representatives to inspect to determine if clean water is entering the sanitary sewer and, if that is the case, after completion of the work to assure the clean water has been permanently removed from the sanitary sewer.
3. Once it is determined that clean water must be removed, the responsible party must sign an acknowledgement that he/she will complete the repairs within the required timeframe and obtain a Building Permit from the City of Avon Lake (if the work being performed is not exclusively construction of a gravity lateral).
4. To qualify for the bill credit, the responsible party must discharge clean water into the storm sewer and must not receive financial (e.g., grant) assistance from other parties.
5. Avon Lake Regional Water's inspection and bill credit in no way implies an acceptance of liability for the work that is undertaken or the consequences therefrom.
6. The responsible party accepts and/or retains ownership, operation, maintenance, and replacement responsibility for anything that may be installed under this program.
7. The credit is eligible for residents in the project area who willingly and on their own accord complete the work between January 1, 2013, and the latter of February 1, 2018, or one year after the combined sewer construction on a homeowner's street has been completed (with all work having to be complete by June 30, 2019).
8. Upon Avon Lake Regional Water's acceptance of the work, Avon Lake Regional Water will provide a \$1,000 wastewater bill credit to the responsible party payable over a ten-year period. The credit may not be accelerated and is not transferrable.
9. Avon Lake Regional Water shall have sole authority to determine eligibility for program participation, prioritization of requests, exceptions, and compliance with all requirements of the program and Avon Lake Regional Water regulations.

Ayes: Dzwonczyk, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Reports/Updates

Water Plant Operator

Staff advised that in conjunction with approval of the new Plant Operator job description and following interviews with the top five Civil Service eligible candidates, Robert Lulfs has been selected to fill the vacant Water Filtration Plant Operator position. Mr. Lulfs is scheduled to begin his employment on September 25, 2017 at Step 1C of the position's wage scale.

45s Area Community Information Night

The community information night hosted by Avon Lake Regional Water for residents of the 45s regarding the upcoming combined sewer separation project was attended by approximately 60 residents, a few City Council members, Board Chair Dzwonczyk and Board Members Schnabel and Rickey. CUE Danielson and Public Works Director Reitz presented information and answered residents' questions along with supporting staff members.

Energy Savings

CUE Danielson served as keynote speaker at the 12th Annual Northern Energy Conference luncheon in Akron last week and spoke about Avon Lake Regional Water's approach to energy management. In preparing his presentation, the CUE determined that Avon Lake Regional Water is saving over \$300,000 per year by actively managing usage and aggressively purchasing block and index power. The CUE intends to work with the Community Outreach Specialist to inform customers of those savings, as well as the interest savings presented at the Board's last meeting, and their effect on Avon Lake Regional Water's rates.

Turn-On Fees

The Board discussed at some length staff's recommendation to increase the current overnight and weekend turn-on fee from \$75.00 to \$150.00 to more closely satisfy the actual expense of that service. The Board did not object to the dollar amount, but debated the shut-offs process and questioned how to better serve these customers and the circumstances resulting in their situation. It was determined that additional customer notifications and possible Avon Lake police involvement be investigated prior to the Board taking action on this issue.

Project Updates

WPCC Manager Baytos updated the following projects by copy of the write-up:

- ◆ *Water Tower:* Internal bowl painting is ongoing.
- ◆ *Water Plant:* Continuing completion of last items.
- ◆ *Corrosion Control:* The phosphate-based corrosion inhibitor was introduced last week and will be slowly increased for the initial 3-month transition period, as approved by Ohio EPA. Staff will continue to closely monitor the transition; however no reports of discolored water were received nor had any bulk customers reported any issues within the first two days of dosing.
- ◆ *Wastewater Plant:* The new aeration tank was made operational last Thursday and following its testing the next few days, the other aeration tank will then be turned over. Roof and beams are being poured for the screenings building. Most of the piping for return activated sludge (RAS) and waste activated sludge (WAS) has been installed, and the RAS/WAS pumps will be installed next week. New finals are also hoped to be online next week.

Lateral Updates

Sewer lateral separation and loan program numbers were updated by this meeting's write-up. Mr. Rickey prompted discussion of the program's deadlines and what fines or penalties will be imposed on non-compliant residents. Mr. Rickey said he continues to hear from contractors that each job is different and therefore requires supervision that makes scheduling multiple jobs at the same time difficult. Mr. Rickey and Mrs. Fenderbosch said that both contractors and residents have told them they have signed agreements, however the work is not scheduled until after their deadlines due to the number of separations being required within the limited timeframe. The Board acknowledged that a determination of the issue is necessary, however due to opposing views of "anything short of compliance isn't compliance" to "reluctant to fine with a signed contract in hand", it was decided that further discussion be had at a meeting with all Board members in attendance.

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CUE Action Items

The following responses to questions previously asked by the Board were presented by copy of this meeting's write-Up:

- ◆ *Westlake follow-up meeting:* When Westlake met with the Board on August 15, 2017, the Mayor of Westlake indicated interest to set up a follow-up meeting. The CUE has extended to Westlake's City Engineer the offer for a meeting.
- ◆ *Cleveland meeting:* The CUE has invited representatives from Cleveland Water to meet with the Board to discuss the potential for an emergency water interconnection. A tentative date of November 21, 2017, has been targeted.
- ◆ *Interaction with the media/public outreach:* As has been done in previous years, the Community Outreach Specialist and the CUE work together to develop an editorial/outreach calendar. Now that our new Specialist has been with our organization for three months and better understands our operations, the CUE and the Outreach Specialist will finalize an editorial calendar and work to inform our customers regarding timely and relevant issues.
- ◆ *Trunk fees:* Chapter 1056 of the City's Codified Ordinances is entitled Sewer Rental Charges. Section 1056.02, Rules and Regulations; Conflicts states:
The Water Pollution Control Center and the public sewerage system of the City shall be operated and administered under rules and regulations established by the Board of Municipal Utilities. Such rules and regulations shall be for the collection of user charges, expenditures of revenues and other matters necessary for the safe, economical, efficient and proper operation of such facilities. The rules and regulations of the Board shall have the same force and effect as ordinances of the Municipality, except when in conflict with such ordinances, the City Charter or the Constitution or laws of the State.
In 2012, the Chief Utilities Executive and the Board of Municipal Utilities worked with the Sewer Committee, which led to Council approving Ordinance 159-2012 repealing all codification of Sewer (wastewater) Fees, including Trunk sanitary sewer charges from Chapter 1056.
- ◆ *Building permits:* The CUE and the Building Department Director will be meeting soon to discuss a number of items, including assuring that Avon Lake Regional Water is notified when building permits are issued within private developments.

Chairman/Committee/Member Reports

- ◆ Mr. Rush reported that he, the Chairman and CUE met and conducted phone interviews prior to this evening's meeting and selected Miles LeHane to proceed with the CUO search and qualification of candidates.
- ◆ Mrs. Schnabel reported that she and the CUE met with Tri-C via telephone again last week. Their efforts will initially focus on the office staff and training sessions are expected to begin in October.
- ◆ Mrs. Schnabel presented a letter and photo from the Eastview Elementary School staff and students thanking Avon Lake Regional Water and the Board for the handicap-accessible drinking fountain donated and installed as part of the school's all-inclusive playground.

Executive Session

Mr. Rush moved, Mr. Rickey seconded, to meet in Executive Session as allowed by ORC 121.22 (G)(4) to discuss collective bargaining and to include the Chief of Utilities Executive and the Finance Director in the discussion.

Ayes per roll call vote: Dzwonczyk, Phillips, Rickey, Rush, Schnabel
Nays: None
Motion carried.

The Board reconvened at 9:50 PM.

Adjourn

As there was no further business, Mr. Rush moved, Mrs. Schnabel seconded, that the meeting adjourn at 9:51 PM.

Ayes: Dzwonczyk, Rickey, Rush, Schnabel
Nays: None
Motion carried.

Approved October 3, 2017

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk

**Avon Lake Regional Water
WATER FUND 701 EXPENSES**

October 3, 2017

Name	Amount	Memo	Account
1 Water Employees	\$ 52,844.86	Salaries P/R #20.090417-091717	701.180.000-51102-Salaries
2 Water Employees	\$ 2,983.50	PartTime P/R #20.090417-091717	701.180.000-51105-PartTime
3 Water Employees	\$ 3,876.57	OT-Plant P/R #20.090417-091717	701.180.000-51106.101-OT Plant
4 Water Employees	\$ 1,541.51	OT-Distrib P/R #20.090417-091717	701.180.000-51106.102-OT Dist
5 Water Employees	\$ 1,096.56	OT-Admin P/R #20.090417-091717	701.180.000-51106.103-OT Admin
6 Medical Mutual	\$ 24,645.24	Hospitalization - October 2017	701.180.000-52203-Hospital
7 Medical Mutual	\$ 178.29	Group Life - October 2017	701.180.000-52204 Group Life
8 Medical Mutual	\$ 1,270.74	Dental/Vision - October 2017	701.180.000-52205-Dental/Vis
9 Medical Mutual	\$ 6,504.94	Presc Durg - October 2017	701.180.000-52207-Presc Drug
10 PERS	\$ 22,990.41	PERS - August 2017 Wages	701.180.000-52209-OPERS
11 Brass, Mike	\$ 30.00	3 Employee Meal Allowances-LS	701.180.000-52227-Meal Allow
12 Mosher, Gregory	\$ 20.00	2 Employee Meal Allowances-LS	701.180.000-52227-Meal Allow
13 Simon, Bill	\$ 20.00	2 Employee Meal Allowances-LS	701.180.000-52227-Meal Allow
14 Operator Training Committee of Ohio	\$ 5,472.50	1/2-GIS/GPS Training.060117-071017-JRG	701.180.000-53500-Edu/Training
15 Operator Training Committee of Ohio	\$ 225.00	1/2-Training/Mapping Service.060517-JRG	701.180.000-53500-Edu/Training
16 FriendsOffice	\$ 304.13	1/2-Office Supplies-MW/KK/LS	701.180.000-53602-Office Supply
17 Neofunds by Neopost	\$ 19.50	1/2-Postage Supplies-LS	701.180.000-53602-Office Supply
18 Staples Advantage	\$ 46.88	1/2-Office Supplies-LS	701.180.000-53602-Office Supply
19 Fuelman	\$ 507.22	1/2-Fuel for Vehicles.091117-092417-LS	701.180.000-53604-Gasoline/Oil
20 Hach Company	\$ 448.00	Hach Analyzer Maintenance-GY	701.180.000-53607-Equip Maint
21 Krystowski Tractor Sales Inc.	\$ 573.19	Lawn Mower Maintenance-GY	701.180.000-53607-Equip Maint
22 Cabot Corporation	\$ 33,017.60	18.76 Tons Carbon-GY	701.180.000-53611-Op.Supplies
23 Applied Specialties, Inc.	\$ 2,870.40	Polymer-GY	701.180.000-53611-Op.Supplies
24 Sal Chemical	\$ 8,739.45	Phosphoric Acid Solution-GY	701.180.000-53611-Op.Supplies
25 USALCO	\$ 10,172.44	74.36 Tons Alum-GY	701.180.000-53611-Op.Supplies
26 ABC Equipment	\$ 178.55	Maintenance Supplies-RK	701.180.000-53612.001-Plants
27 Grainger	\$ 242.10	Maintenance Supplies-GY	701.180.000-53612.001-Plants
28 Kinzua Environmental Inc.	\$ 879.20	Maintenance Supplies-GY	701.180.000-53612.001-Plants
29 Roberts Surveying Supplies	\$ 328.00	1/2-Maintenance Supplies-JRG	701.180.000-53612.001-Plants
30 Core & Main	\$ 510.60	Water Distribution Supplies-RK	701.180.000-53612.002-Lines
31 Rock Pile	\$ 150.00	Topsoil to Repair Yards from Wa Breaks-RK	701.180.000-53612.002-Lines
32 Maintenance Systems of N. Ohio	\$ 2,018.00	Asphalt Repairs from Water Breaks-RK	701.180.000-53612.004-Other
33 Fisher Scientific	\$ 125.32	Lab Testing Chemicals-GY	701.180.000-53613-Lab Supplies
34 Phenova, Inc.	\$ 399.40	Lab Supplies-GY	701.180.000-53613-Lab Supplies
35 U.S. Bank Equipment Finance	\$ 485.52	1/2-Lease Pmt-2 Ricoh Copiers-TAD	701.180.000-53701.001-Leases
36 Badger Meter	\$ 2,436.72	1/2-Svc Renewal-Laptop Software.100817-100718-RK	701.180.000-53701.002-Other
37 ESRI, Inc.	\$ 1,283.00	1/2-ArcGIS Software Maint Renewal.120117-113018-JRG	701.180.000-53701.002-Other
38 Miles Lehane Companies, Inc.	\$ 5,500.00	1/2-Consulting Svc-Search for CUO-TAD	701.180.000-53701.002-Other
39 Solar Testing Laboratories, Inc.	\$ 539.50	Testing/Inspection@WalkerTower.082117-090317-TAD	701.180.000-53701.002-Other
40 Columbia Gas of Ohio	\$ 110.93	GasSvc@WaPlant.081717-091817-GY	701.180.000-53702.001-Plants
41 Columbia Gas of Ohio	\$ 28.25	GasSvc@WTP Lab.081717-091817-GY	701.180.000-53702.002-Bldgs
42 Columbia Gas of Ohio	\$ 116.46	GasSvc@WTP Garage.081717-091817-GY	701.180.000-53702.002-Bldgs
43 Columbia Gas of Ohio	\$ 36.82	GasSvc@WTP Aux.081717-091817-GY	701.180.000-53702.002-Bldgs
44 Columbia Gas of Ohio	\$ 28.25	GasSvc@WTP-SIP.081717-091817-GY	701.180.000-53702.002-Bldgs
45 Illuminating Company	\$ 8,853.01	Elect@WaPlant.081917-091917-GY	701.180.000-53703.001-Plants
46 Illuminating Company	\$ 4,618.56	Elect@WTP-SIP.081117-091117-GY	701.180.000-53703.002-Bldgs
47 Spectrum Business	\$ 137.02	1/2-Internet Svc@201Miller.091417-101317-TAD	701.180.000-53705-Communication
48 Judco, Inc.	\$ 1,150.00	1/2-Lights for New Explorer-RK	701.180.000-53707-Mobile Maint
49 Judco, Inc.	\$ 243.70	1/2-Lights for Truck-RK	701.180.000-53707-Mobile Maint
50 Young Security Services	\$ 456.00	Locks (Clean & Lubricate)-GY	701.180.000-53708-Bldg Maint
51 Bay Mechanical & Electrical Corporation	\$ 909.00	Backup Condensate Lines-GY	701.180.000-53708.001-Plants
52 Jani-King of Cleveland	\$ 322.50	1/2-CleaningSvc@201Miller-Oct.2017-TAD	701.180.000-53708.001-Plants
53 FLB Service Co.	\$ 196.55	1/2-Repair Gate Opener@201Miller-RK	701.180.000-53708.003-Other
54 Arnold, Cheryl	\$ 72.76	Reimbursement for Expenses-LS	701.180.000-53901-Refunds
55 Calfee, Halter & Griswold LLP	\$ 420.00	1/2-Legal Services-August 2017-TAD	701.180.000-53907.002-Legal Fee
	\$ 213,174.65		

Avon Lake Regional Water
WASTEWATER FUND 721 EXPENSES
 October 3, 2017

Name	Amount	Memo	Account
1 Wastewater Employees	\$ 49,964.31	Salaries P/R #20.090417-091717	721.190.000-51102-Salaries
2 Wastewater Employees	\$ 3,467.25	PartTime P/R #20.090417-091717	721.190.000-51105-PartTime
3 Wastewater Employees	\$ 2,172.38	OT-Plant P/R #20.090417-091717	721.190.000-51106.101-OT Plant
4 Wastewater Employees	\$ 1,580.90	OT-Distrib P/R #20.090417-091717	721.190.000-51106.102-OT Distr
5 Wastewater Employees	\$ 627.00	OT-Admin P/R #20.090417-091717	721.190.000-51106.103-OT Admin
6 Wastewater Employees	\$ 284.63	OT-Const P/R #20.090417-091717	721.190.000-51106.104-OT Constr
7 Wastewater Employees	\$ 677.14	OT-Office P/R #20.090417-091717	721.190.000-51106.104-OT Constr
8 Medical Mutual	\$ 28,137.10	Hospitalization - October 2017	721.190.000-52203-Hospital
9 Medical Mutual	\$ 198.10	Group Life - October 2017	721.190.000-52204-Group Life
10 Medical Mutual	\$ 1,363.92	Dental/Vision - October 2017	721.190.000-52205-Dent/Vis
11 Medical Mutual	\$ 7,560.15	Presc Drug - October 2017	721.190.000-52207-Presc Drug
12 PERS	\$ 12,781.54	PERS - August 2017 Wages	721.190.000-52209-OPERS
13 Dillon, Timothy	\$ 10.00	1 Employee Meal Allowance-LS	721.190.000-52227-Meal Allow
14 Sadowski, Dale	\$ 10.00	1 Employee Meal Allowance-LS	721.190.000-52227-Meal Allow
15 Spinks, Joshua	\$ 10.00	1 Employee Meal Allowance-LS	721.190.000-52227-Meal Allow
16 Operator Training Committee of Ohio	\$ 5,472.50	1/2-GIS/GPS Training.060117-071017-JRG	721.190.000-53500-Training
17 Operator Training Committee of Ohio	\$ 225.00	1/2-Training/Mapping Service.060517-JRG	721.190.000-53500-Training
18 Avon Lake Printing	\$ 59.00	Lateral Separation Door Hangers-CMA	721.190.000-53602-Office Supply
19 FriendsOffice	\$ 304.13	1/2-Office Supplies-MW/KK/LS	721.190.000-53602-Office Supply
20 Neofunds by Neopost	\$ 19.50	1/2-Postage Supplies-LS	721.190.000-53602-Office Supply
21 Staples Advantage	\$ 46.88	1/2-Office Supplies-LS	721.190.000-53602-Office Supply
22 FedEx	\$ 16.06	Shipping Charges-LS	721.190.000-53602-Office Supply
23 Fuelman	\$ 507.21	1/2-Fuel for Vehicles.091117-092417-LS	721.190.000-53604-Gasoline/Oil
24 Data-Command	\$ 1,229.40	Cellular Modem Replacement-SB	721.190.000-53607-Equip Maint
25 ABC Equipment	\$ 762.04	Maintenance Supplies-RK/SB	721.190.000-53612.001-Plants
26 McMaster-Carr Supply Company	\$ 317.79	Maintenance Supplies-SB	721.190.000-53612.001-Plants
27 Roberts Surveying Supplies	\$ 328.00	1/2-Maintenance Supplies-JRG	721.190.000-53612.001-Plants
28 United Laboratories	\$ 1,566.60	Maintenance Supplies-SB	721.190.000-53612.001-Plants
29 U.S. Bank Equipment Finance	\$ 485.51	1/2-Lease Pmt-2 Ricoh Copiers-TAD	721.190.000-53701.001-Lease
30 Badger Meter	\$ 2,436.72	1/2-SvcRenewal-Laptop Software.100817-100718-RK	721.190.000-53701.002-Other
31 ESRI, Inc.	\$ 1,283.00	1/2-ArcGIS Software Maint Renewal.120117-113018-JRG	721.190.000-53701.002-Other
32 Miles Lehane Companies, Inc.	\$ 5,500.00	1/2-Consulting Svc-Search for CUO-TAD	721.190.000-53701.002-Other
33 Solar Testing Laboratories, Inc.	\$ 1,297.50	Testing/Inspction@WPCC.082117-090317-TAD	721.190.000-53701.002-Other
34 Williams Scotsman, Inc.	\$ 123.00	Container Rental.092117-102117-SB	721.190.000-53701.002-Other
35 Republic Services	\$ 31,556.72	Sludge Disposal-August 2017-SB	721.190.000-53701.007-Sludge
36 Columbia Gas of Ohio	\$ 476.75	GasSvc@WPCC.072017-081717-SB	721.190.000-53702.001-Plants
37 Interstate Gas Supply, Inc.	\$ 190.34	Gas Service@WPCC-August 2017-SB	721.190.000-53702.001-Plants
38 Columbia Gas of Ohio	\$ 28.25	GasSvc@32789Lake.081717-091817-RK	721.190.000-53702.003-PumpSta
39 Spectrum Business	\$ 137.02	1/2-Internet Svc@201Miller.091417-101317-TAD	721.190.000-53705-Communication
40 Judco, Inc.	\$ 1,150.00	1/2-Lights for New Explorer-RK	721.190.000-53707-Mobile Maint
41 Judco, Inc.	\$ 243.69	1/2-Lights for Truck-RK	721.190.000-53707-Mobile Maint
42 Jani-King of Cleveland	\$ 322.50	1/2-CleaningSvc@201Miller-Oct.2017-TAD	721.190.000-53708.001-BldgMaint
43 FLB Service Co.	\$ 196.55	1/2-Repair Gate Opener@201Miller-RK	721.190.000-53708.003-Other
44 Baytos, Steve	\$ 339.73	Reimbursement for Mileage-LS	721.190.000-53901-Refunds
45 Fike, Tom	\$ 135.99	Reimbursement for Tire Damaged@WPCC-SB	721.190.000-53901-Refunds
46 Calfee, Halter & Griswold LLP	\$ 420.00	1/2-Legal Services-August 2017-TAD	721.190.000-53907.002-LegalFees
	\$ 166,021.80		

09/27/17

Avon Lake Regional Water
MOR FUND 703 EXPENSES

October 3, 2017

<u>Name</u>	<u>Amount</u>	<u>Memo</u>	<u>Account</u>
1 Brohl & Appell	\$ 229.32	Pressure Switch for Mills Rd Vault-GY	703.180.000-53612.004-Other
2 Data-Command	\$ 3,958.80	Data Command Setup/Installation-GY	703.180.000-53701.002
3 Avon Lake Regional Water	\$ 5,860.29	ETL1 Operator Charges-August 2017-TAD	703.180.000-53701.002
4 Illuminating Company	\$ 10,977.87	Elect Svc@Moore P.S.081117-091117-TAD	703.180.000-53703.003-Electric
	<u>\$ 21,026.28</u>		

**Avon Lake Regional Water
MOR FUND 762 EXPENSES**

October 3, 2017

Name	Amount	Memo	Account
1 Avon Lake Regional Water	\$ 2,516.28	ETL2 Operator Charges-August 2017-TAD	762.180.000-53701.002-Contr Svc
2 Fenik, John	\$ 225.00	Lawn Maintenance@Island Rd-RK	762.180.000-53701.002-Contr Svc
3 Illuminating Company	\$ 3,712.63	Elect Svc@Moore P.S.081117-091117-TAD	762.180.000-53703.003-PumpSta
4 Illuminating Company	\$ 67.09	ElectSvc@Detroit PRV.081217-091217-TAD	762.180.000-53703.004-Other
	<u>\$ 6,521.00</u>		

09/27/17

Avon Lake Regional Water
LORCO FUND 749 EXPENSES

October 3, 2017

Name	Amount	Memo	Account
1 RLCWA	\$ 56.89	Water Used@TriPlex.080317-090117-TAD	749.190.000-53701.002-Other
2 RLCWA	\$ 93.85	Water Used@Four Plex.080317-090117-TAD	749.190.000-53701.002-Other
3 Fenik, John	\$ 125.00	Lawn Maintenance@FourPlex-RK	749.190.000-53701.002-Other
4 Illuminating Company	\$ 60.55	Elect@33677 Walker.081217-091217-TAD	749.190.000-53703.002-Bldgs
	<u>\$ 336.29</u>		

Avon Lake Regional Water
WATERWORKS CONSTRUCTION FUND 704 EXPENSES
October 3, 2017

Name	Amount	Memo	Account
1 Eschtruth, Thomas G.	\$ 40,000.00	Purchase Property for Elyria Interconnection-TAD	704.180.000-55007-Cap Lines
	<u>\$ 40,000.00</u>		

09/27/17

Avon Lake Regional Water
WASTEWATER CONSTRUCTION FUND 724 EXPENSES

October 3, 2017

<u>Name</u>	<u>Amount</u>	<u>Memo</u>	<u>Account</u>
1 CDM Smith	\$ 139,017.00	Prof Eng Design@WPCC.070217-090217-TAD	724.190.000-53806-Eng.Fees
	<u>\$ 139,017.00</u>		

Avon Lake Regional Water
LATERAL LOAN FUND 765 EXPENSES
October 3, 2017

<u>Name</u>	<u>Amount</u>	<u>Memo</u>	<u>Account</u>
1 Concrete & More, Inc.	\$ 4,000.00	Lateral Loan Program - 206 Berkshire-TAD	765.190.000-53701-ContractorPmt
2 Concrete & More, Inc.	\$ 4,000.00	Lateral Loan Program - 32535 Lake-TAD	765.190.000-53701-ContractorPmt
3 Concrete & More, Inc.	\$ 1,760.00	Lateral Loan Program - 189 Fairfield-TAD	765.190.000-53701-ContractorPmt
4 David Frey Plumbing, LLC	\$ 2,700.00	Lateral Loan Program - 253 Inwood-TAD	765.190.000-53701-ContractorPmt
5 Heczko Landscape & Construction, LLC.	\$ 3,200.00	Lateral Loan Program-222 Beachwood-TAD	765.190.000-53701-ContractorPmt
6 Heczko Landscape & Construction, LLC.	\$ 2,200.00	Lateral Loan Program - 244 Berkshire-TAD	765.190.000-53701-ContractorPmt
	<u>\$ 17,860.00</u>		

Avon Lake Regional Water
201 Miller Road
Avon Lake, Ohio 44012

9/27/2017

To Whom It May Concern:

This is a request for an extension to the deadline of February 2018 for our sanitation separation.

We wish to be included into the Fairfield – Brookfield and the 45's, who have until 2019. When their streets are complete. We have been told that we need to install our Zoller pump to push our laundry water from sump pump to the outside, by this date. While I understand the water has no ill effect on the grass my issue is with the timing.

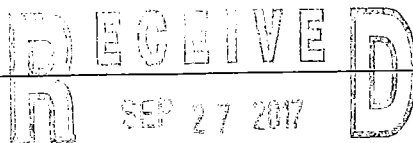
1. According to the FOUNDATION DRAIN SEPERATION PROGRAM the Program has been extended thru June 2019.
2. According to your COMBINED SEWR SEPERATION SCHEDULE there are parts of Avon Lake which will not be completed till 6/30/2019.
3. According to same schedule Curtis was separated prior to 2011. This is not a completed street and we are waiting for a time schedule for completion.
4. I understand the urgency for streets and homes that are completed, but all are not complete.
5. In 2016, we had American Plumbing come out and install a new sanitary line, which could not be connected because Curtis was not complete. So there is no connection to the house and the street. Yet we have a brand new line under our yard as required.
6. Our Zoller pump was to be installed and connected to the new sanitation line, but was told by American plumbing to wait till the line was connected at the street to the new separation. Which will be connected from the inside.
7. If in install the Zoller now, I will have to drill through our brick exterior only to have it repaired when the final work is complete.
8. At this time, only the foundation and laundry water go to the sump pump and sanitary line. All rain gutter water exits to the yard.

Your consideration for an extension until when the work on Curtis Drive is complete, would be greatly appreciated.

Thank You in advance.

Joseph & Diane Glazer
149 Curtis Drive
Avon Lake, Ohio 44012
440.241.6985

Received :



Date: _____

Avon Lake
Regional Water