

Avon Lake Board of Municipal Utilities

AGENDA

For

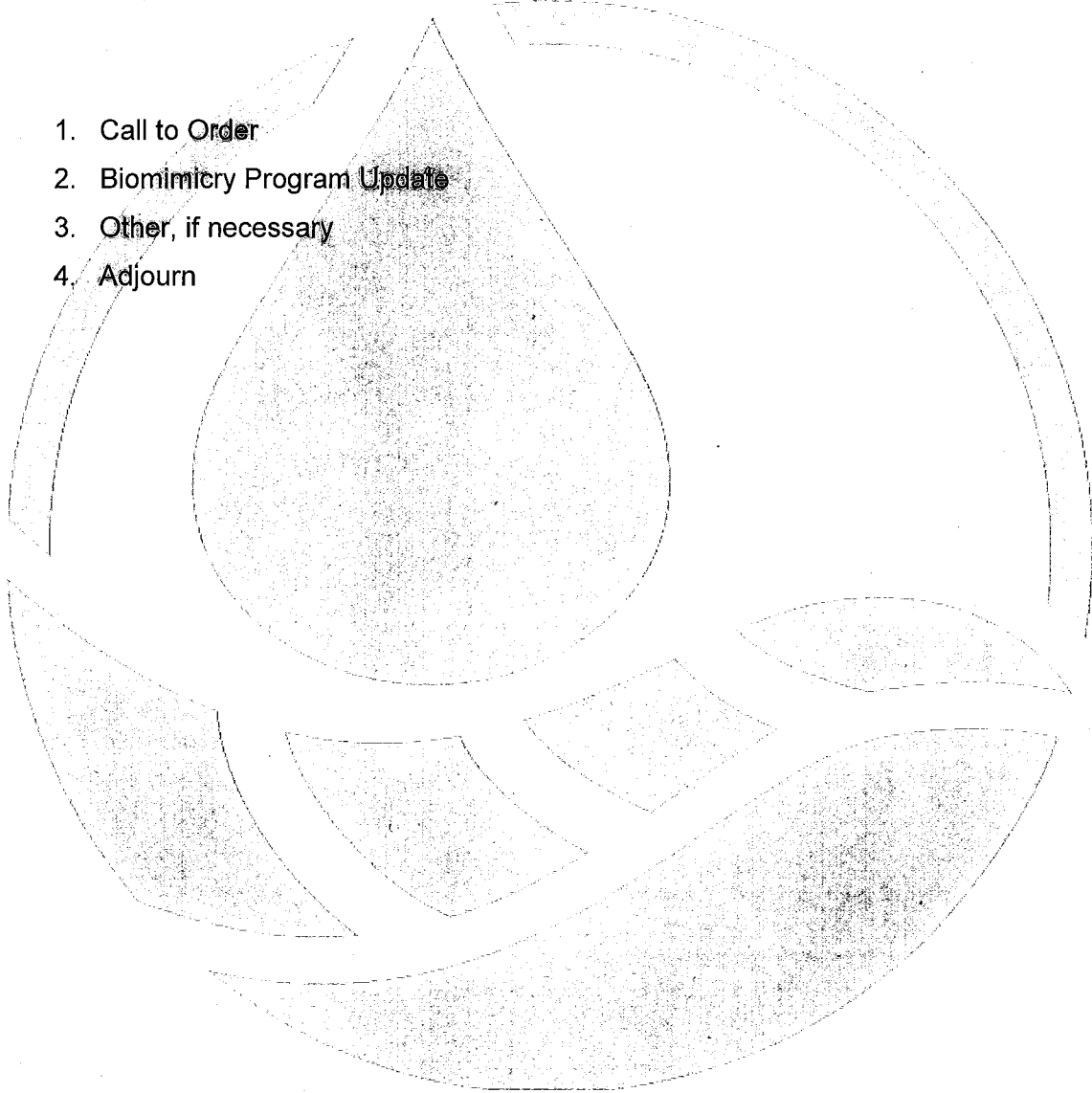
WORK SESSION

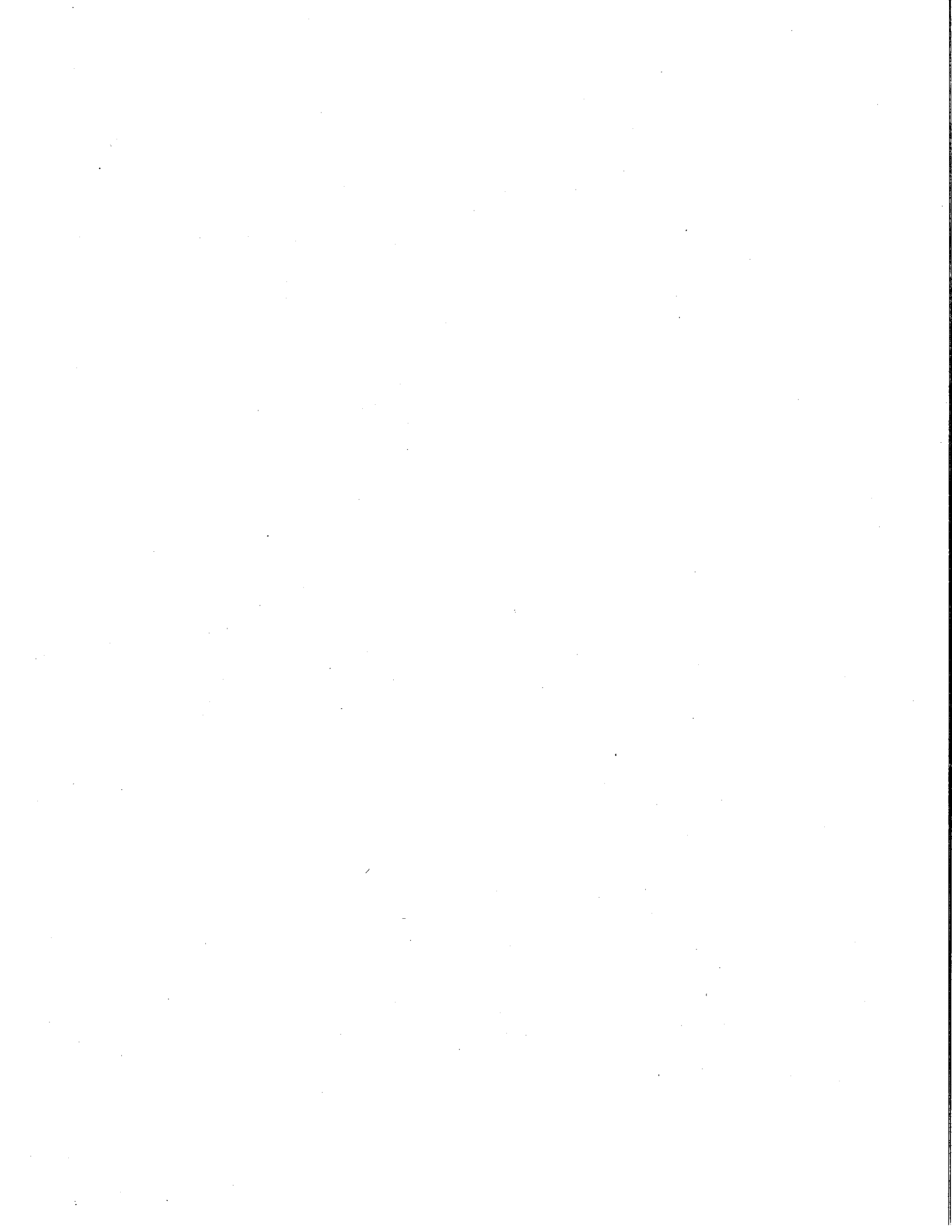
Tuesday

May 15, 2018

6:00 PM

1. Call to Order
2. Biomimicry Program Update
3. Other, if necessary
4. Adjourn





Avon Lake Board of Municipal Utilities

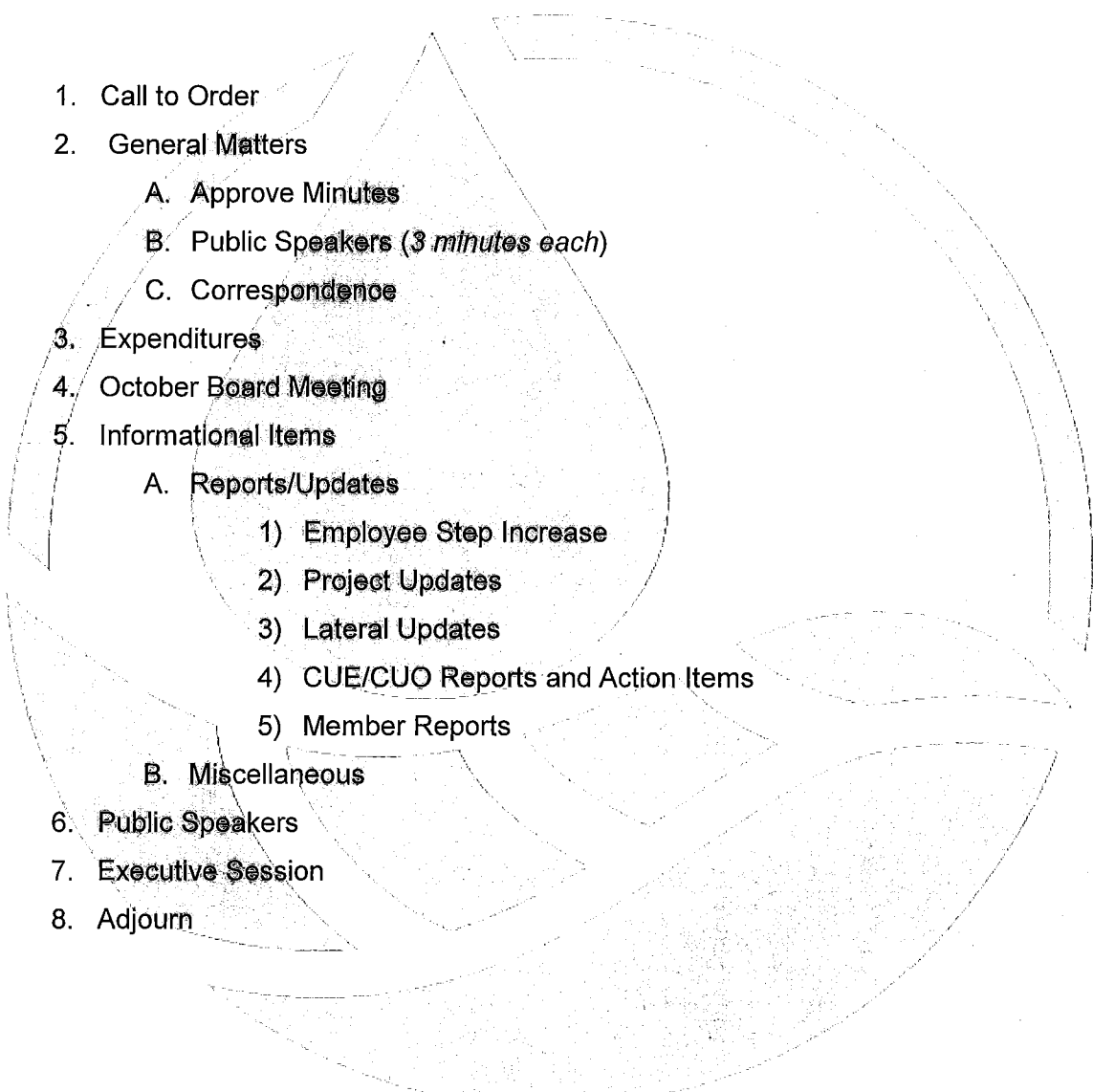
AGENDA

For

Tuesday

May 15, 2018

6:30 PM

- 
1. Call to Order
 2. General Matters
 - A. Approve Minutes
 - B. Public Speakers (*3 minutes each*)
 - C. Correspondence
 3. Expenditures
 4. October Board Meeting
 5. Informational Items
 - A. Reports/Updates
 - 1) Employee Step Increase
 - 2) Project Updates
 - 3) Lateral Updates
 - 4) CUE/CUO Reports and Action Items
 - 5) Member Reports
 - B. Miscellaneous
 6. Public Speakers
 7. Executive Session
 8. Adjourn



Board of Municipal Utilities
Meeting Minutes
May 1, 2018
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Phillips, Mr. Rush, and Mrs. Schnabel

Also present: CUE Danielson, CUO Munro, Outreach Specialist Arnold, Councilmember Fenderbosch and Mayor Zilka

Approve Minutes

Chairman Dzwonczyk presented the minutes of the April 17, 2018, regular meeting and with no changes, additions or corrections noted, ordered that the minutes stand and be distributed as presented.

Public Speakers

None.

Correspondence

None.

Expenditures

Following review of expenses dated May 1, 2018, for funds and amounts as follows, Mr. Abram moved, Mr. Phillips seconded, that all be approved and paid per budget:

Water Fund 701	\$	222,341.21
Wastewater Fund 721	\$	228,489.81
MOR Fund 703	\$	13,543.09
MOR Fund 762	\$	7,611.61
LORCO Fund 749	\$	4,638.15
Lateral Loan Fund 765	\$	20,555.00

The CUE discussed reporting functions of New World Systems (NWS) and items the Board would like to see on a dashboard.

Mrs. Schnabel asked about contractors for the lateral separation project, indicating there are 18 contractors on the website, but only a few are active. Chairman Dzwonczyk suggested we update contractors on the lateral loan process.

Employee Promotion

Nicole Huerner completed her one-year probationary period as Customer Service Clerk on May 1, 2018. She has been promoted to Customer Service Representative, Step 1A effective today.

Presentation at WEFTEC/Reschedule of October 2 Meeting

The CUE was recently asked to present at WEFTEC's "Utility Leader's Roundtable" session regarding Avon Lake Regional Water's approach to innovation. Because the CUO will also be attending WEFTEC in order to take part in a Water Research Foundation project team meeting, the CUE requests the Board consider rescheduling its October 2, 2018, meeting to October 9, 2018.

Mr. Rush asked about an upcoming meeting in Cleveland. The CUE explained that this will be a meeting with the Department of Energy regarding energy efficiency in August. The CUE has been asked to be on a panel regarding on how water and wastewater utilities approach energy management. Mr. Rush suggested we offer to incorporate a tour. The CUE will investigate to see if that would be possible. CUE also shared that we may have a ribbon cutting ceremony when our new facility is fully operational.

Project Updates

Curtis Area Sanitary Sewer Rehabilitation Project: The inspection, flushing and televising of lines is complete. All information from the inspections was forwarded to Public Works Director Joe Reitz for his evaluation.

Wastewater Plant: Rehabilitation of Primary Tank #3 continues. Concrete work continues and site restoration is ongoing. SCADA work and training is still ongoing and will continue through the end of the project. Representatives from Trojan UV have been troubleshooting some minor issues with the ultraviolet (UV) disinfection system. We have redundant units in place and these minor issues have not caused any operational issues.

Trojan UV requested the opportunity to bring potential customers to our site.

SIP: The CUO met last week with Rick Eberle regarding the bid package for the addition of tower lighting. Mr. Eberle reviewed with the CUO the PowerPoint presentation that was prepared regarding the tower lighting. It was discussed the need to finish preparing this bid package very soon so that it can be put out to bid. The CUO will continue to oversee this aspect of the project, with the assistance of Mr. Eberle.

Lateral Updates

The lateral separation program continues to progress. As of April 26, 2018, letters have been sent to 3,043 residents indicating that they may have clean water entering their sanitary lateral and requesting Avon Lake Regional Water be contacted to determine whether this may be the case. To date, 2,857 (94%) have responded (up 4 since 4/11/17, an average of >2/wk). Of the 2,857, 2,295 either have come into compliance or were already in compliances (~9 confirmed each week) and 562 either have problems or are believed to have problems. By extrapolation, approximately 690 (562 + ~67% of

homes not inspected) may need to do some work to come into compliance. The attached table/graphs provide additional information.

As of April 26, 2018, 74 of the homeowners with the 11/30/18 deadline have yet to respond and have their free inspection (unchanged in the previous 2 weeks). It is anticipated, approximately 50 of these homes will need to address clean water in their sanitary lateral, along with the 233 (homes we know have clean water entering the sanitary lateral. Therefore, about 280 need to do some work to comply by 11/30/18 (~9/wk).

The total executed Lateral Loan Program agreements are now at 281 (up 2 since April 16, 2018), with \$966,643 committed and \$571,540 paid to contractors so far. The average loan request is for approximately \$3,400.

Calls have decreased and door hangers are being placed.

Outreach Specialist Arnold will have a more streamlined description of the lateral loan program on the new website and revising follow-up letters to clear up any ambiguity. A copy of the flow chart will be provided at the next Board meeting.

Mrs. Schnabel suggested a contractor satisfaction survey for people who have completed the process.

CUE/CUO Report and Action Items

There was discussion regarding the Notice of Violation from Ohio EPA regarding our valve exercising program. This is ahead of an October 1, 2018, asset management regulation. Ohio EPA claims that we must have a documented program and we exercise valves on an annual basis. We do exercise the valves and fully intend to document the process. We only have issue on how they approached us.

Energy expenses are typically the third-largest utility expense behind debt service and personnel expenses. The CUE has informed members in the past about ways he is working to help reduce energy expenses.

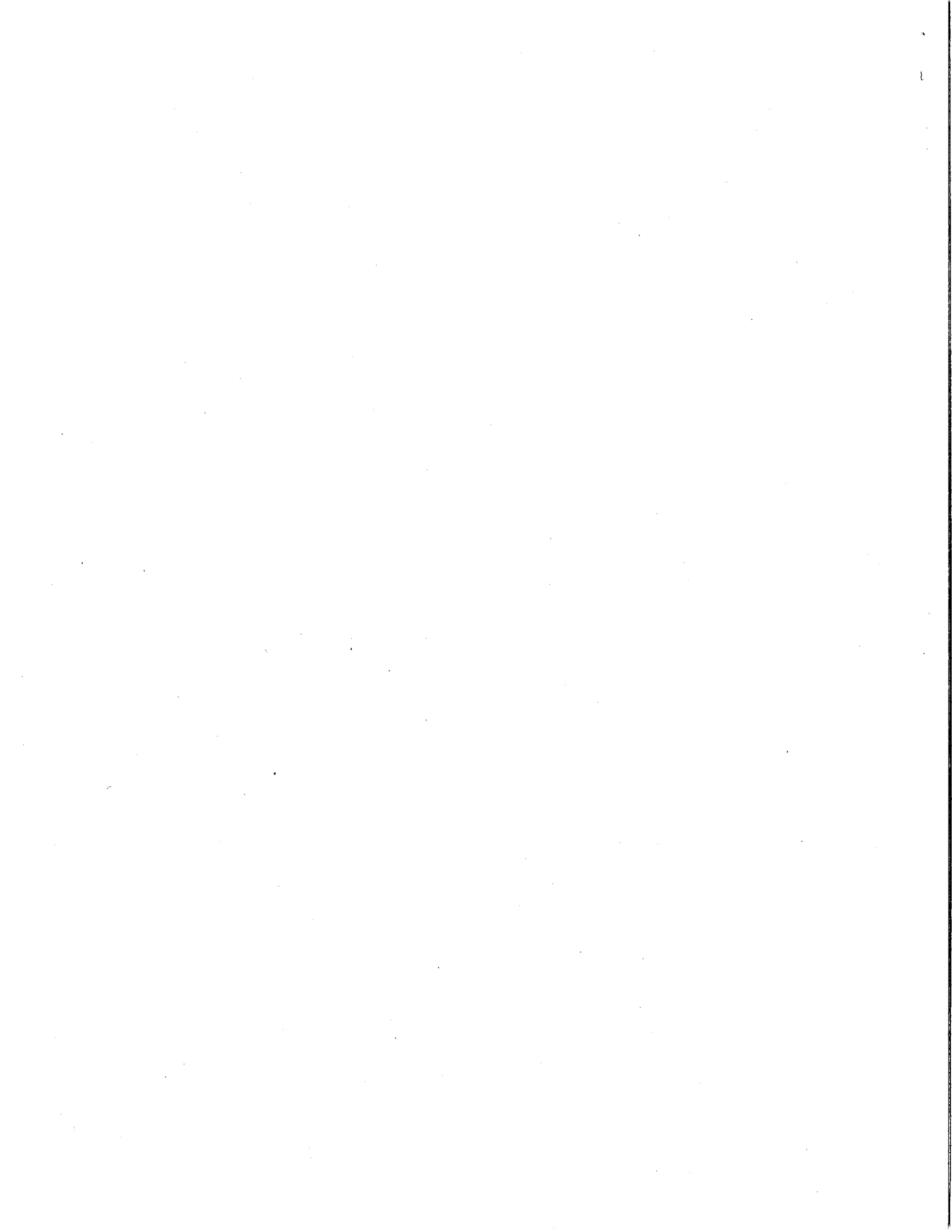
Below are answers to a question asked by members:

Pothole on Lake Road – The depression on Lake Road east of Lear has been patched, however, it still needs work.

Sewer backup at a customer's house - It was determined that there was slight differential settlement that occurred, which led to the collapse of the homeowners lateral and the subsequent backup. It was suggested that UUI reimburse Avon Lake Regional Water.

Dependent healthcare – Per the 2014 union agreement, our organization reimburses retired employees for up to 48 months for spousal healthcare coverage. This benefit expires at the end of 2018.

Charge for deposit slips – We've been paying for these as part of our banking fees. We are part of the banking system that the City utilizes. Members would like the Finance Director to investigate why we are charged for basic services.



Chairman/Committee/Member Reports

Chairman Dzwonczyk received correspondence from our attorney regarding an agreement developed between the City attorney and him. Mr. Goddard should be at our next meeting. Chairman Dzwonczyk suggested that if the City is paying its attorney for his services, then the City should allow Calfee be paid for its services.

Mrs. Schnabel requested an update on Continuous Improvement training. CUE discussed the leadership training and getting us moved toward a specific program (ISO or TQM). Starting with developing a "Why" statement. The next two sessions will be "Leading Change." The CUE and CUO are leaning towards ISO certification, as it is well known and respected.

Miscellaneous

Chairman Dzwonczyk brought up the topic of Lake Erie mercury levels. It is in our best interest to oppose any raised discharge of mercury into the lake. The CUE and CUO explained the current acceptable levels, how they vary, and exemptions to the regulation. We have an exemption because we have an active mercury information program. Chairman Dzwonczyk suggested we highlight the positive that we and others are taking.

Mr. Rush and Chairman Dzwonczyk have been invited to a Charter review meeting. There was a discussion regarding Charter review meetings and the timing of when items need to be submitted to Board of Elections to be placed on the ballot. CUO and CUE will attend the meeting this Thursday.

MWH Constructors (general contractor) is hosting a Safety Lunch on May 10, 2017 at 11:30 AM to celebrate a successful year without incidents. Board members are invited to attend.

Adjourn

As there was no further business, Mr. Rush moved, Mr. Abram seconded, that the meeting adjourn at 7:35 PM.

Ayes: Abram, Dzwonczyk, Phillips, Rush, and Schnabel

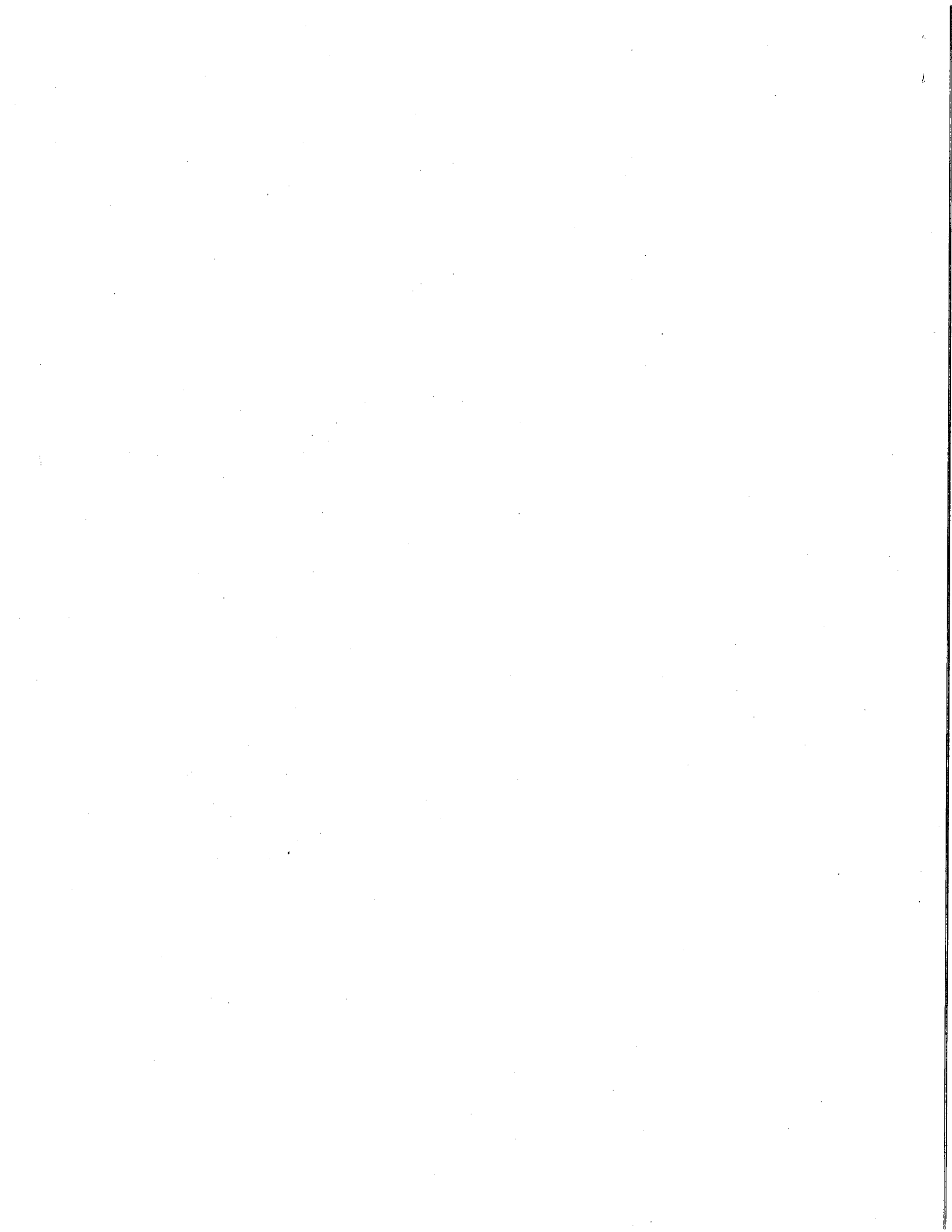
Nays: None

Motion carried.

Approved _____, 2018

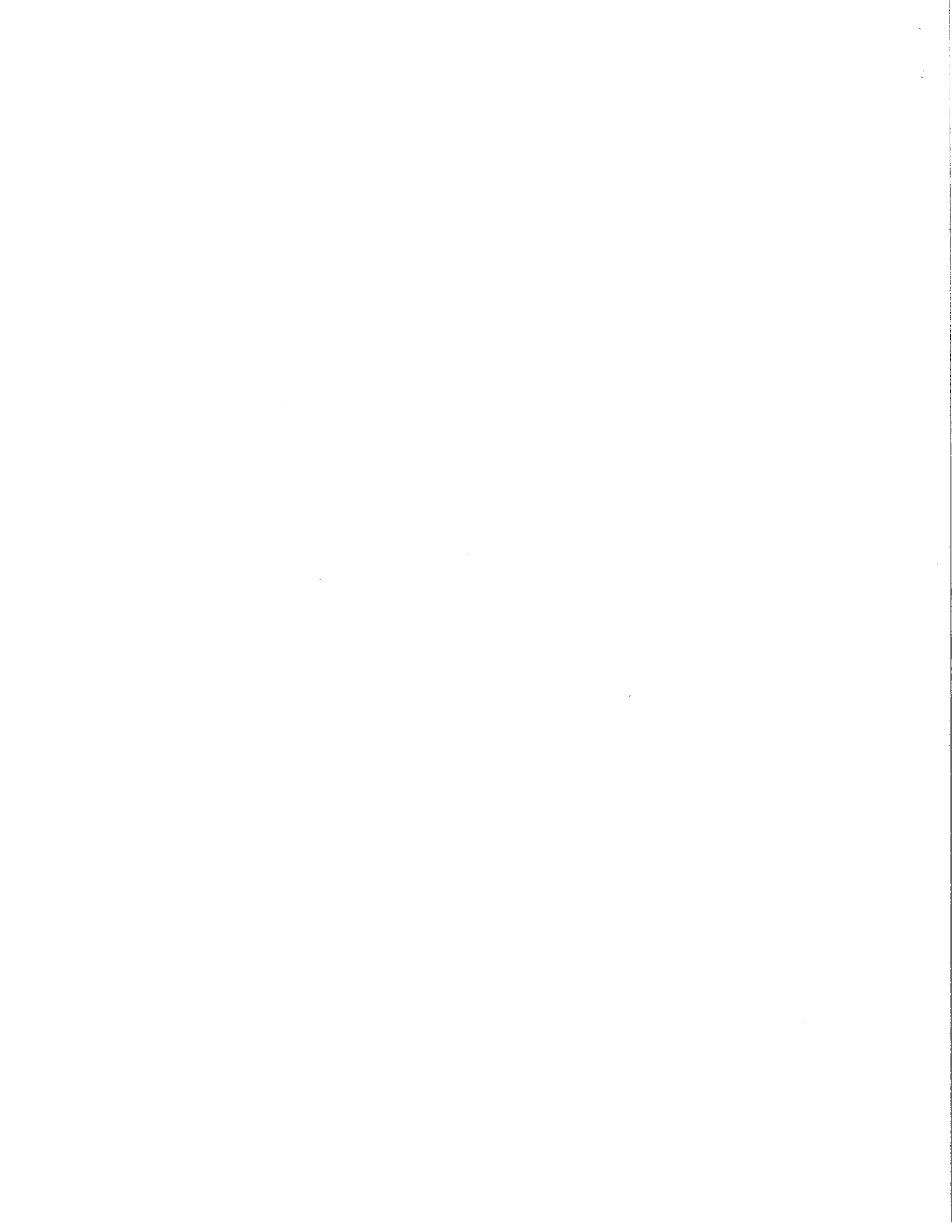
John Dzwonczyk, Chairman

Todd A. Danielson, Clerk



Avon Lake Regional Water
WATER FUND 701 EXPENSES
 May 15, 2018

Name	Amount	Memo	Account
1 Water Employees	\$ 78,070.61	Salaries P/R #10.041618-042918	701.180.000-51102-Salaries
2 Water Employees	\$ 2,433.27	PartTime P/R #10.041618-042918	701.180.000-51105-PartTime
3 Water Employees	\$ 2,035.32	OT-Plant P/R #10.041618-042918	701.180.000-51106.101-OT Plant
4 Water Employees	\$ 1,260.35	OT-Distrib P/R #10.041618-042918	701.180.000-51106.102-OT Dist
5 Water Employees	\$ 2,208.89	OT-Admin P/R #10.041618-042918	701.180.000-51106.103-OT Admin
6 Water Employees	\$ 263.25	OT-Const P/R #10.041618-042918	701.180.000-51106.104-OT Constr
7 Water Employees	\$ 1,325.66	OT-Office P/R #10.041618-042918	701.180.000-51106.105-OT-Office
8 Termination Pay	\$ 1,119.30	Termination - Vacation Pay	701.180.000-52115-Retirement
9 Medical Mutual	\$ 162.06	Medical Mutual Payment 05/01/18	701.180.000-52203-Hospital
10 Cintas Corporation	\$ 273.96	1/2-Employee Uniform Rental-April 2018-RK	701.180.000-52226-Clothing
11 Brass, Mike	\$ 20.00	2 Employee Meal Allowances-LS	701.180.000-52227-Meal Allow
12 Lulfs, Robert	\$ 10.00	1 Employee Meal Allowance-LS	701.180.000-52227-Meal Allow
13 Mosher, Gregory	\$ 10.00	1 Employee Meal Allowance-LS	701.180.000-52227-Meal Allow
14 Caruso, George	\$ 10.00	1 Employee Meal Allowance-LS	701.180.000-52227-Meal Allow
15 Mercy Occupational Health	\$ 25.00	1/2-Quarterly DOT Random Fee-14 Employees-TAD	701.180.000-53206-Physical
16 Operator Training Committee of O	\$ 700.00	Backflow Prevention Training Course-R.Ackerman-TAD	701.180.000-53500-Edu/Training
17 Op.Training Committee of Ohio	\$ 700.00	Backflow Prevention Training Course-A.Sisson-TAD	701.180.000-53500-Edu/Training
18 Op.Training Committee of Ohio	\$ 700.00	Backflow Prevention Training Course-C.Busse-TAD	701.180.000-53500-Edu/Training
19 FedEx	\$ 115.40	Shipping Charges-LS	701.180.000-53602-Office Supply
20 FriendsOffice	\$ 128.76	1/2-Office Supplies-MW/KK	701.180.000-53602-Office Supply
21 Link Computer Corp.	\$ 2,026.10	MuniLink Billing for May 2018-RKM	701.180.000-53602-Office Supply
22 MT Business Technologies	\$ 49.81	1/2-Staple Refills for Copiers-LS	701.180.000-53602-Office Supply
23 MT Business Technologies	\$ 105.90	1/2-Maint Agreement onf 2 Ricoh Copiers-TAD	701.180.000-53602-Office Supply
24 NationalOffice	\$ 490.00	Executive Chair for R.Munro-RKM	701.180.000-53602-Office Supply
25 SmartBill	\$ 1,025.22	Print/Mail Water Bills-RKM	701.180.000-53602-Office Supply
26 Fuelman	\$ 611.76	1/2-Fuel for Vehicles.042318-050618-LS	701.180.000-53604-Gasoline/Oil
27 SOS Integration Services	\$ 5,600.00	Touch Screen for Filter #20-GY	701.180.000-53607-Equip Maint
28 North Shore Pump	\$ 3,562.41	Repair Sludge Pump-GY	701.180.000-53607-Equip Maint
29 W.W.Williams	\$ 1,945.00	Maint.Repairs-Wa Plant Generator-GY	701.180.000-53607-Equip Maint
30 Bonded Chemicals, Inc.	\$ 8,760.00	10 Tons Fluoride-GY	701.180.000-53611-Op.Supplies
31 USALCO	\$ 23,740.26	173.54 Tons Alum-GY	701.180.000-53611-Op.Supplies
32 Maint.Systems of N. Ohio	\$ 7,981.00	Asphalt Repairs for 17 Areas-RK	701.180.000-53612-Maint/Repairs
33 Active Plumbing Supply	\$ 46.04	1/2-Maintenance Supplies-RK	701.180.000-53612.001-Plants
34 Aztec Steel	\$ 581.78	1/2-Maintenance Supplies(Pipe & Steel)-RK	701.180.000-53612.001-Plants
35 E&H Hardware Group, LLC.	\$ 166.37	1/2-Maintenance Supplies-RKM	701.180.000-53612.001-Plants
36 Grainger	\$ 385.71	Maintenance Supplies-GY	701.180.000-53612.001-Plants
37 GVS Safety Supplies, Inc.	\$ 119.70	Chemical Gloves-GY	701.180.000-53612.001-Plants
38 Home Depot Credit Services	\$ 29.57	1/2-Maintenance Supplies-RK	701.180.000-53612.001-Plants
39 Indy Equipment	\$ 150.42	1/2-Maintenance Supplies-RK	701.180.000-53612.001-Plants
40 Lowe's	\$ 381.61	Maintenance Supplies-TAD	701.180.000-53612.001-Plants
41 Parker Supply LLC	\$ 181.90	Maintenance Supplies-GY	701.180.000-53612.001-Plants
42 Rex Pipe and Supply Co.	\$ 1,368.60	Maintenance Supplies-BY	701.180.000-53612.001-Plants
43 Swift First Aid	\$ 56.85	Service FirstAid Cabinets@Wa Plant-LS	701.180.000-53612.001-Plants
44 Swift First Aid	\$ 24.73	1/2-Svc FirstAid Cabinets@201Miller-LS	701.180.000-53612.001-Plants
45 Trico Oxygen Company	\$ 45.10	1/2-Maintenance Gases@201 Miller-RK	701.180.000-53612.001-Plants
46 Trico Oxygen Company	\$ 34.80	Maintenance Gases@Wa Plant-GY	701.180.000-53612.001-Plants
47 USA BlueBook	\$ 139.90	Maintenance Supplies-GY	701.180.000-53612.001-Plants
48 Core & Main	\$ 2,628.70	Water Distribution Supplies-RK	701.180.000-53612.002-Lines
49 SiteOne Landscape Supply	\$ 165.29	Yard Repair Materials-RK	701.180.000-53612.004-Other
50 Culligan of Cleveland	\$ 63.00	DI Rental.050118-053118-GY	701.180.000-53613-Lab Supplies
51 Hach Company	\$ 657.75	Lab Supplies for Water Plant-GY	701.180.000-53613-Lab Supplies
52 Idexx Laboratories	\$ 8,177.35	Lab Supplies for Water Plant-GY	701.180.000-53613-Lab Supplies
53 Thomas Scientific	\$ 747.44	Lab Supplies for Water Plant-GY	701.180.000-53613-Lab Supplies
54 Trico Oxygen Company	\$ 34.80	Lab Gases for Water Plant-GY	701.180.000-53613-Lab Supplies
55 U.S. Bank Equipment Finance	\$ 367.78	1/2-Lease Pmt.2 Ricoh Copiers-RKM	701.180.000-53701.001-Leases



**Avon Lake Regional Water
WATER FUND 701 EXPENSES**

May 15, 2018

56 Complete Concrete	\$ 350.00	Core Drilling@Bridgeside P.S.-RK	701.180.000-53701.002-Other
57 Area Temps	\$ 1,200.00	Temp Office Help-Week Ending 04/22/18-RKM	701.180.000-53701.002-Other
58 Area Temps	\$ 1,200.00	Temp Office Help-Week Ending 04/29/18-TAD	701.180.000-53701.002-Other
59 Brakey Energy, Inc.	\$ 925.00	1/2-Mo.Fee-Energy Mgmt Svc.032918-043018-RKM	701.180.000-53701.002-Other
60 Cuyahoga Community College	\$ 1,200.00	1/2-Staff Prof.Development-TAD	701.180.000-53701.002-Other
61 Lorain Co.Community College	\$ 704.00	1/2-Contracted Training-RKM	701.180.000-53701.002-Other
62 Miles Lehane Companies	\$ 310.55	1/2-Consulting Svc for CUO Search-RKM	701.180.000-53701.002-Other
63 Technology Mgmt Solutions	\$ 1,078.13	1/2-Computer Support for April 2018-TAD	701.180.000-53701.002-Other
64 Technical Services Group Inc.	\$ 1,250.00	1/2-Offsite Backup-May 2018-201Miller-TAD	701.180.000-53701.002-Other
65 Technical Services Group Inc.	\$ 189.99	Office Backup-May 2018-Wa Plant-TAD	701.180.000-53701.002-Other
66 Patton's Five Star Towing	\$ 65.00	Towing Service-RK	701.180.000-53701.002-Other
67 Columbia Gas of Ohio	\$ 1,319.16	Gas Svc@Wa Plant.032018-041918-GY	701.180.000-53702.001-Plants
68 Columbia Gas of Ohio	\$ 28.25	Gas Svc@WTP Lab.032018-041918-GY	701.180.000-53702.002-Bldgs
69 Columbia Gas of Ohio	\$ 301.38	GasSvc@WTP Garage.032018-041918-GY	701.180.000-53702.002-Bldgs
70 Columbia Gas of Ohio	\$ 41.99	GasSvc@WTP Aux.032018-041918-GY	701.180.000-53702.002-Bldgs
71 Columbia Gas of Ohio	\$ 45.48	GasSvc@SIP Bldg.032018-041918-GY	701.180.000-53702.002-Bldgs
72 Columbia Gas of Ohio	\$ 554.34	GasSvc@201Miller.032818-042718-RKM	701.180.000-53702.002-Bldgs
73 Engie Resources	\$ 64,729.03	Elect@Wa Plant.022118-041918-RKM	701.180.000-53703.001-Plants
74 Illuminating Company	\$ 7,999.47	Elect@WaPlant.032218-041918-GY	701.180.000-53703.001-Plants
75 Engie Resources	\$ 701.21	Elect@201 Miller.031418-041018-RKM	701.180.000-53703.002
76 Illuminating Company	\$ 109.29	Elect@Aux Pump House.031318-041018-GY	701.180.000-53703.002
77 Illuminating Company	\$ 66.68	Elect@WalkerTower.031418-041218-GY	701.180.000-53703.002
78 Illuminating Company	\$ 73.10	Elect@Lear Tower.031018-040718-GY	701.180.000-53703.002
79 Avon Lake Regional Water	\$ 72.24	Water Used from ETL1 for April 2018-RKM	701.180.000-53704-Water Used
80 CenturyLink	\$ 586.25	TelephoneSvc@WaPlant-April 2018-GY	701.180.000-53705-Communication
81 CenturyLink	\$ 717.23	TelephoneSvc@201Miller-April 2018-TAD	701.180.000-53705-Communication
82 Spectrum Business	\$ 214.99	Internet Svc@WaPlant.043018-052918-GY	701.180.000-53705-Communication
83 Verizon Wireless	\$ 547.88	1/2-Cell Phone Svc/Equipment.042618-052518-TAD	701.180.000-53705-Communication
84 Yuronich, Greg	\$ 25.00	Cell Phone Reimbursement-May 2018-RKM	701.180.000-53705-Communication
85 Kowalski Ford	\$ 914.79	1/2-Repairs to 2017 Ford Explorer-RK	701.180.000-53707-Mobile Maint
86 NAPA Avon	\$ 477.98	1/2-Misc Truck Parts & Tools-RK	701.180.000-53707-Mobile Maint
87 Cutting Edge Landscape	\$ 380.00	1/2-Lawn Svc@201Miller-April 2018-RK	701.180.000-53708-Bldg Maint
88 Jani-King of Cleveland	\$ 322.50	1/2-Cleaning Svc@201Miller-May 2018-RKM	701.180.000-53708-Bldg Maint
89 Rebman Systems, Inc.	\$ 197.50	1/2-Annual Fire Alarm Inspection-RK	701.180.000-53708-Bldg Maint
90 FriendsOffice	\$ 5,028.55	Furniture for Water Plant-GY	701.180.000-53804.002-Furniture
91 FriendsOffice	\$ 340.50	1/2-Plan Holder Flat Files-Jack's Office-JRG	701.180.000-53804.002-Furniture
92 Burgess & Niple	\$ 9,930.00	Prof Svc-Emergency Wa Interconnect.021818-033118-RKM	701.180.000-53806-Eng. Fees
93 Stantec	\$ 100,000.00	Consulting Svc-SIP Project.120316-033118-RKM	701.180.000-53806-Eng. Fees
94 Danielson, Todd	\$ 243.21	1/2-Reimbursement-Conf Exp/Mileage-RKM	701.180.000-53901-Refunds
95 Birch, Tim	\$ 23.89	Refund Pmt on Closed Acct#00157480-1-LS	701.180.000-53901-Refunds
96 Novotny, Carol	\$ 5.19	Refund Credit Bal on Closed Acct #00102920-2-LS	701.180.000-53901-Refunds
	<u>\$ 368,494.23</u>		

**Avon Lake Regional Water
WASTEWATER FUND 721 EXPENSES**

May 15, 2018

Name	Amount	Memo	Account
1 Wastewater Employees	\$ 38,946.40	Salaries P/R #10.041618-042918	721.190.000-51102-Salaries
2 Wastewater Employees	\$ 4,661.00	PartTime P/R #10.041618-042918	721.190.000-51105-PartTime
3 Wastewater Employees	\$ 1,436.36	OT-Plant P/R #10.041618-042918	721.190.000-51106.101-OT Plant
4 Wastewater Employees	\$ 822.13	OT-Distrib P/R #10.041618-042918	721.190.000-51106.102-OT Distr
5 Wastewater Employees	\$ 970.20	OT-Admin P/R #10.041618-042918	721.190.000-51106.103-OT Admin
6 Wastewater Employees	\$ 686.01	OT-Const P/R #10.041618-042918	721.190.000-51106.104-OT Constr
7 Termination Pay	\$ 367.35	Termination - Vacation Pay	721.190.000-52115-Retirement
8 Medical Mutual	\$ 165.15	Medical Mutual Payment 05/01/18	721.190.000-52203-Hospital
9 Dependent Healthcare	\$ 200.00	Dependent Healthcare for May 2018-LS	721.190.000-52203-Hospital
10 Cintas Corporation	\$ 273.96	1/2-Employee Uniform Rental-April 2018-RK	721.190.000-52226-Clothing
11 Fischer, Will	\$ 40.00	4 Employee Meal Allowances-LS	721.190.000-52227-Meal Allow
12 Sadowski, Dale	\$ 10.00	1 Employee Meal Allowance-LS	721.190.000-52227-Meal Allow
13 Spinks, Joshua	\$ 20.00	2 Employee Meal Allowances-LS	721.190.000-52227-Meal Allow
14 Mercy Occupational Health	\$ 25.00	1/2-Qtrly DOT Random Fee-14 Employees-TAD	721.190.000-53206-Emp Physicals
15 Mercy Occupational Health	\$ 89.00	DOT Testing for 2 Employees-TAD	721.190.000-53206-Emp Physicals
16 Baytos, Steve	\$ 3,366.00	Reimburse-Tuition for MPA Grad Prog.-S.Baytos-RKM	721.190.000-53500-Training
17 Hach Company	\$ 650.00	Classes for S.Baytos-SB	721.190.000-53500-Training
18 Avon Lake Printing	\$ 86.00	Door Hangers for SLP-CMA	721.190.000-53602-Office Supply
19 Avon Lake Printing	\$ 43.50	NESOWEA Sign-SB	721.190.000-53602-Office Supply
20 FedEx	\$ 128.35	Shipping Charges-LS	721.190.000-53602-Office Supply
21 FriendsOffice	\$ 128.77	1/2-Office Supplies-MW/KK	721.190.000-53602-Office Supply
22 Link Computer Corp.	\$ 675.37	MuniLink Billing for May 2018-RKM	721.190.000-53602-Office Supply
23 MT Business Technologies	\$ 49.80	1/2-Staple Refills for Copiers-LS	721.190.000-53602-Office Supply
24 MT Business Technologies	\$ 105.90	1/2-Maint Agreement onf 2 Ricoh Copiers-TAD	721.190.000-53602-Office Supply
25 SmartBill	\$ 341.74	Print/Mail Water Bills-RKM	721.190.000-53602-Office Supply
26 Fuelman	\$ 611.75	1/2-Fuel for Vehicles.042318-050618-LS	721.190.000-53604-Gasoline/Oil
27 ABC Equipment	\$ 81.60	Maintenance Supplies-RK	721.190.000-53612.001-Plants
28 Active Plumbing Supply	\$ 46.04	1/2-Maintenance Supplies-RK	721.190.000-53612.001-Plants
29 Aztec Steel	\$ 581.78	1/2-Maintenance Supplies(Pipe & Steel)-RK	721.190.000-53612.001-Plants
30 E&H Hardware Group, LLC.	\$ 166.37	1/2-Maintenance Supplies-RKM	721.190.000-53612.001-Plants
31 Grainger	\$ 1,080.69	Maintenance Supplies-SB	721.190.000-53612.001-Plants
32 Home Depot Credit Services	\$ 29.56	1/2-Maintenance Supplies-RK	721.190.000-53612.001-Plants
33 Indy Equipment	\$ 150.41	1/2-Maintenance Supplies-RK	721.190.000-53612.001-Plants
34 Lowe's	\$ 767.35	Maintenance Supplies-TAD	721.190.000-53612.001-Plants
35 McMaster-Carr Supply	\$ 383.15	Maintenance Supplies-SB	721.190.000-53612.001-Plants
36 Parker Supply LLC	\$ 168.14	Maintenance Supplies-SB	721.190.000-53612.001-Plants
37 Swift First Aid	\$ 38.30	Service FirstAid Cabinets@WPCC-LS	721.190.000-53612.001-Plants
38 Swift First Aid	\$ 24.72	1/2-Svc FirstAid Cabinets@201Miller-LS	721.190.000-53612.001-Plants
39 Trico Oxygen Company	\$ 45.10	1/2-Maintenance Gases@201 Miller-RK	721.190.000-53612.001-Plants
40 Trico Oxygen Company	\$ 34.20	Maintenance Gases@WPCC-SB	721.190.000-53612.001-Plants
41 United Laboratories	\$ 546.16	Maintenance Supplies-SB	721.190.000-53612.004-Other
42 Culligan of Cleveland	\$ 37.80	DI Rental.050118-053118-GY	721.190.000-53613-Lab Supplies
43 Idexx Laboratories	\$ 1,591.68	Lab Supplies for WPCC-SB	721.190.000-53613-Lab Supplies
44 U.S. Bank Equipment Finance	\$ 367.79	1/2-Lease Pmt.2 Ricoh Copiers-RKM	721.190.000-53701.001-Lease
45 Brakey Energy, Inc.	\$ 925.00	1/2-Mo.Fee-Energy Mgmt Svc.032918-043018-RKM	721.190.000-53701.002-Other
46 Burch Hydro, Inc.	\$ 75,860.40	Sludge DeWatering for April 2018-SB	721.190.000-53701.002-Other
47 Cuyahoga Community College	\$ 1,200.00	1/2-Staff Prof.Development-TAD	721.190.000-53701.002-Other
48 Lorain Co.Community College	\$ 704.00	1/2-Contracted Training-RKM	721.190.000-53701.002-Other
49 Miles Lehane Companies, Inc.	\$ 310.54	1/2-Consulting Svc for CUO Search-RKM	721.190.000-53701.002-Other
50 Solar Testing Laboratories	\$ 1,365.00	Testing/Inspection@WPCC.040218-041518-SB	721.190.000-53701.002-Other
51 Technology Mgmt Solutions	\$ 1,078.12	1/2-Computer Support for April 2018-TAD	721.190.000-53701.002-Other
52 Technical Services Group Inc.	\$ 1,250.00	1/2-Offsite Backup-May 2018-201Miller-TAD	721.190.000-53701.002-Other

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**Avon Lake Regional Water
WASTEWATER FUND 721 EXPENSES**

May 15, 2018

53 Williams Scotsman, Inc.	\$ 141.60	Container Rental.042118-052018-SB	721.190.000-53701.002-Other
54 Republic Services	\$ 31,120.43	Sludge Disposal for March 2018-SB	721.190.000-53701.007-Sludge
55 Columbia Gas of Ohio	\$ 30.26	GasSvc@671Bridgeside.040218-050118-RK	721.190.000-53702.003-PumpSta
56 Columbia Gas of Ohio	\$ 28.71	GasSvc@641Lear.040518-050418-RK	721.190.000-53702.003-PumpSta
57 Columbia Gas of Ohio	\$ 30.26	GasSvc@100Woodbridge.040218-050118-RK	721.190.000-53702.003-PumpSta
58 Engie Resources	\$ 22,668.69	Elect@WPCC.020818-040918-RKM	721.190.000-53703.001-Plants
59 Engie Resources	\$ 49.04	Elect@31900 Lake.030918-040618-RKM	721.190.000-53703.003-PumpSta
60 Engie Resources	\$ 734.64	Elect@32789Lake.031318-040918-RKM	721.190.000-53703.003-PumpSta
61 Engie Resources	\$ 33.45	Elect@671Bridgeside.030918-040618-RKM	721.190.000-53703.003-PumpSta
62 Engie Resources	\$ 56.75	Elect@641Lear.031018-040718-RKM	721.190.000-53703.003-PumpSta
63 Engie Resources	\$ 74.27	Elect@WoodbridgeWay.031018-040718-RK	721.190.000-53703.003-PumpSta
64 Illuminating Company	\$ 74.33	Elect@671 Bridgeside.040718-050418-RK	721.190.000-53703.003-PumpSta
65 Illuminating Company	\$ 81.30	Elect@HuntClub.040818-050418-RK	721.190.000-53703.003-PumpSta
66 CenturyLink	\$ 354.25	TelephoneSvc@PumpSta-April 2018-RK	721.190.000-53705-Communication
67 Spectrum Business	\$ 252.82	Internet/Telephone Svc@WPCC.042218-052018-SB	721.190.000-53705-Communication
68 Verizon Wireless	\$ 547.87	1/2-Cell Phone Svc/Equipment.042618-052518-TAD	721.190.000-53705-Communication
69 Kowalski Ford	\$ 914.78	1/2-Repairs to 2017 Ford Explorer-RK	721.190.000-53707-Mobile Maint
70 NAPA Avon	\$ 477.98	1/2-Misc Truck Parts & Tools-RK	721.190.000-53707-Mobile Maint
71 Cutting Edge Landscape	\$ 380.00	1/2-Lawn Svc@201Miller-April 2018-RK	721.190.000-53708-Bldg Maint
72 Jani-King of Cleveland	\$ 322.50	1/2-Cleaning Svc@201Miller-May 2018-RKM	721.190.000-53708-Bldg Maint
73 Rebman Systems, Inc.	\$ 197.50	1/2-Annual Fire Alarm Inspection-RK	721.190.000-53708-Bldg Maint
74 SOS Integration Services	\$ 10,500.00	Cerlic Sensor for pH & DO Meters-SB	721.190.000-53804.001-IT Equip
75 FriendsOffice	\$ 340.50	1/2-Plan Holder Flat Files-Jack's Office-JRG	721.190.000-53804.002-Furniture
76 Danielson, Todd	\$ 243.21	1/2-Reimbursement-Conf Exp/Mileage-RKM	721.190.000-53901-Refunds
77 Birch, Tim	\$ 55.73	Refund Pmt on Closed Acct#00157480-1-LS	721.190.000-53901-Refunds
78 Novotny, Carol	\$ 24.36	Refund Credit Bal on Closed Acct #00102920-2-LS	721.190.000-53901-Refunds
	\$ 213,468.87		

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Avon Lake Regional Water
MOR FUND 703 EXPENSES

May 15, 2018

Name	Amount	Memo	Account
1 W.W.Williams	\$ 893.95	Annual Inspect/Repair Moore Rd Generator-GY	703.180.000-53612.003-PumpSta
2 Engie Resources	\$ 9,400.01	Elect@ETL1 Moore.031418-041118-RKM	703.180.000-53703.003-Electric
3 Engie Resources	\$ 20.81	Elect@Butternut/Root.030818-040518-RKM	703.180.000-53703.004-Electric
4 Engie Resources	\$ 15.29	Elect@Lear/Mills.031018-040918-RKM	703.180.000-53703.004-Electric
5 Engie Resources	\$ 44.32	Elect@Lear/Chestnut.030918-040618-RKM	703.180.000-53703.004-Electric
6 Engie Resources	\$ 10.59	Elect@Lear/US20.030918-040618-RKM	703.180.000-53703.004-Electric
7 Engie Resources	\$ 18.51	Elect@Root/Sprag.030818-040518-RKM	703.180.000-53703.004-Electric
8 Illuminating Company	\$ 61.20	Elect@Butternut/Root.040618-050418-TAD	703.180.000-53703.004-Electric
9 Illuminating Company	\$ 60.03	Elect@Root/Sprag.040618-050418-TAD	703.180.000-53703.004-Electric
10 Illuminating Company	\$ 109.32	Elect@Lear/Krebs.031018-040718-RKM	703.180.000-53703.004-Electric
11 Illuminating Company	\$ 64.43	Elect@Moore/RR.031518-041218-RKM	703.180.000-53703.004-Electric
12 Avon Lake Regional Water	\$ 165,771.10	Water Used from ETL1-April 2018-RKM	703.180.000-53704-Water Used
	<u>\$ 176,469.56</u>		

**Avon Lake Regional Water
MOR FUND 762 EXPENSES**

May 15, 2018

Name	Amount	Memo	Account
1 W.W.Williams	\$ 893.94	Annual Inspect/Repair Moore Generator-GY	762.180.000-53612.003-Pump Sta
2 W.W.Williams	\$ 1,299.00	Annual Inspection Island Generator-GY	762.180.000-53612.003-Pump Sta
3 Ohio Edison	\$ 36.92	Elect@Island OAL.040518-050318-TAD	762.180.000-53703.003-PumpSta
4 Engie Resources	\$ 8,255.24	Elect@Moore P.S.031418-041118-RKM	762.180.000-53703.003-PumpSta
5 Engie Resources	\$ 6,404.71	Elect@Island P.S.030618-040318-RKM	762.180.000-53703.003-PumpSta
6 Ohio Edison	\$ 57.20	Elect@37780CenterRidge.040618-050418-TAD	762.180.000-53703.004-Other
7 Ohio Edison	\$ 55.88	Elect@36550chestnut.040618-050418-TAD	762.180.000-53703.004-Other
8 Engie Resources	\$ 72.25	Elect@Detroit PRV.031518-041218-RKM	762.180.000-53703.004-Other
9 Engie Resources	\$ 21.61	Elect@Barres.031118-040718-RKM	762.180.000-53703.004-Other
10 Engie Resources	\$ 5.46	Elect@CenterRidge.030718-040518-RKM	762.180.000-53703.004-Other
11 Avon Lake Regional Water	\$ 303,977.71	Water Used from ETL2-April 2018-RKM	762.180.000-53704-Water Used
	<u>\$ 321,079.92</u>		



**Avon Lake Regional Water
LORCO FUND 749 EXPENSES**

May 15, 2018

Name	Amount	Memo	Account
1 Engie Resources	\$ 219.84	Elect@TriPlex.030818-040518-RKM	749.190.000-53703.001-Plants
2 Engie Resources	\$ 783.66	Elect@FourPlex.030318-040218-RKM	749.190.000-53703.001-Plants
3 Ohio Edison	\$ 1,020.77	Elect@38393 Royalton.040318-050118-TAD	749.190.000-53703.001-Plants
4 Engie Resources	\$ 4.19	Elect@33678Walker.031418-041218-RKM	749.190.000-53703.002-Bldgs
5 Engie Resources	\$ 10.31	Elect@12169AvonBelden.030618-040418-RKM	749.190.000-53703.003-PumpSta
6 Engie Resources	\$ 14.04	Elect@12901AvonBelden.030618-040418-RKM	749.190.000-53703.003-PumpSta
7 Engie Resources	\$ 34.90	Elect@33930Cooley.030718-040418-RKM	749.190.000-53703.003-PumpSta
8 Engie Resources	\$ 17.85	Elect@36780Giles.030218-040318-RKM	749.190.000-53703.003-PumpSta
9 Engie Resources	\$ 7.41	Elect@10920Hawke.030718-040518-RKM	749.190.000-53703.003-PumpSta
10 Engie Resources	\$ 28.45	Elect@10301Reed.030718-040518-RKM	749.190.000-53703.003-PumpSta
11 Ohio Edison	\$ 58.66	Elect@12169AvonBelden.040518-050318-TAD	749.190.000-53703.003-PumpSta
12 Ohio Edison	\$ 60.43	Elect@12901 AvonBelden.040518-050318-TAD	749.190.000-53703.003-PumpSta
13 Ohio Edison	\$ 120.66	Elect@33930Cooley.040518-050318-TAD	749.190.000-53703.003-PumpSta
14 Ohio Edison	\$ 62.29	Elect@36780Giles.040418-050218-TAD	749.190.000-53703.003-PumpSta
15 Ohio Edison	\$ 58.04	Elect@10920Hawke.040618-050418-TAD	749.190.000-53703.003-PumpSta
16 Lorain-Medina Rural Elect.	\$ 98.83	Elect@Banks.032318-042318-TAD	749.190.000-53703.003-PumpSta
17 Lorain-Medina Rural Elect.	\$ 127.52	Elect@36879Capel.032318-042318-TAD	749.190.000-53703.003-PumpSta
18 Lorain-Medina Rural Elect.	\$ 82.51	Elect@12601Cowley.032318-042318-TAD	749.190.000-53703.003-PumpSta
19 Lorain-Medina Rural Elect.	\$ 248.27	Elect@12775Durkee(n).032318-042318-TAD	749.190.000-53703.003-PumpSta
20 Lorain-Medina Rural Elect.	\$ 60.91	Elect@Durkee(S).032318-042318-TAD	749.190.000-53703.003-PumpSta
21 Lorain-Medina Rural Elect.	\$ 133.56	Elect@IndianHollow.032318-042318-TAD	749.190.000-53703.003-PumpSta
22 Lorain-Medina Rural Elect.	\$ 94.84	Elect@Slife.032318-042318-TAD	749.190.000-53703.003-PumpSta
23 Frontier	\$ 54.14	TelephoneSvc@FourPlex.042518-052418-RKM	749.190.000-53705-Communication
24 Link Computer Corp.	\$ 300.16	MuniLinkBilling for May 2018-RKM	749.190.000-53760-Billing Exp
25 RLCWA	\$ 1,214.00	LORCO Meter Readings-April 2018-TAD	749.190.000-53760-Billing Exp
26 LORCO	\$ 1,080.50	Reimburse LORCO 2 Billing Pmts-April 2018-RKM	749.190.000-53901-Refunds/Reimb
27 LORCO	\$ 12,000.00	Mo.Operations Advnace for May 2018-RKM	749.190.000-59500-Mo Advance
	<u>\$ 17,996.74</u>		

05/10/18

Avon Lake Regional Water
LATERAL LOAN FUND 765 EXPENSES

May 15, 2018

<u>Name</u>	<u>Amount</u>	<u>Memo</u>	<u>Account</u>
1 Heczko Construction	\$ 3,500.00	Lateral Loan Program-236 Moore-RKM	765.190.000-53701-ContractorPmt
	<u>\$ 3,500.00</u>		

05/10/18

Avon Lake Regional Water
WASTEWATER CONSTRUCTION FUND 724 EXPENSES

May 15, 2018

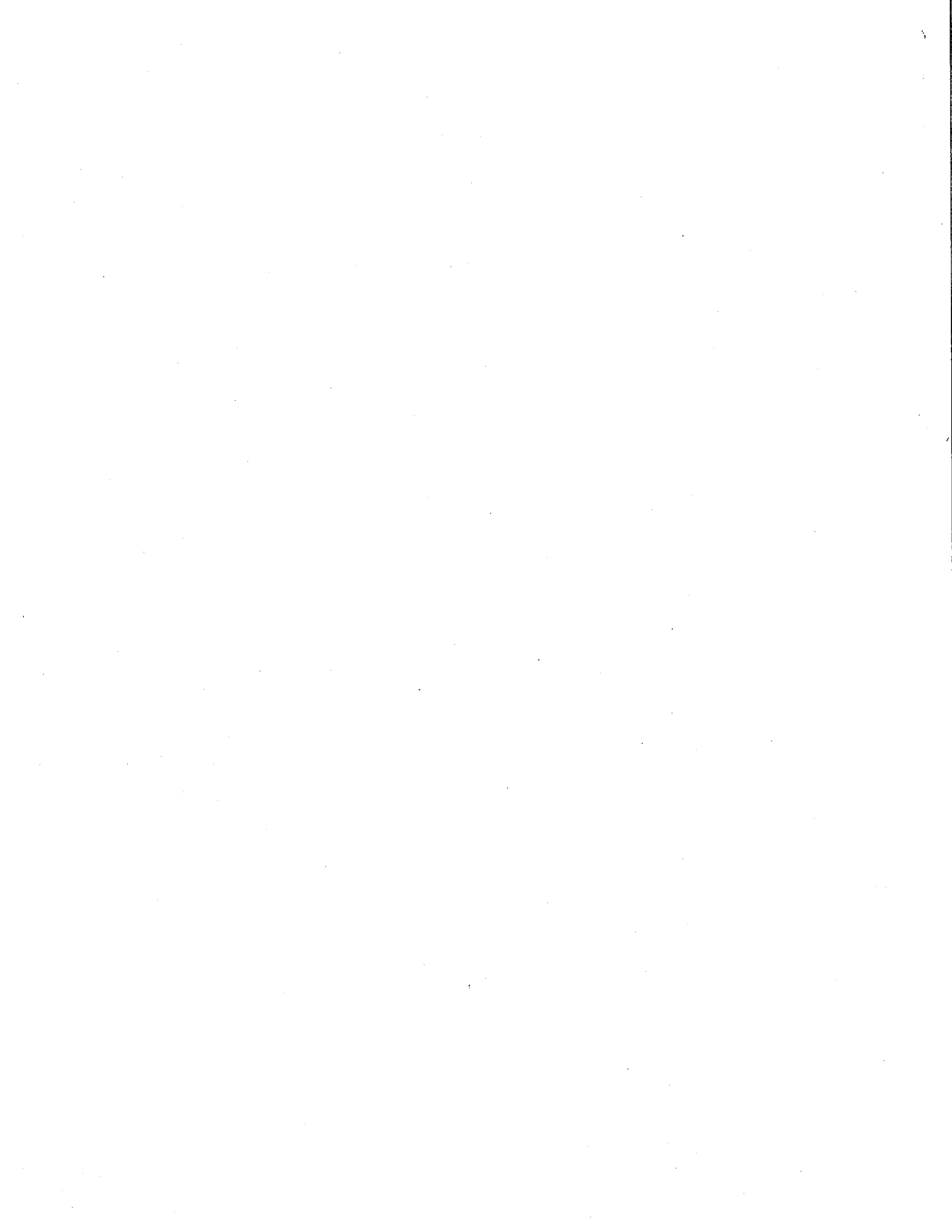
<u>Name</u>	<u>Amount</u>	<u>Memo</u>	<u>Account</u>
1 CDM Smith	\$ 111,522.00	Prof.Eng.Svc@WPCC.020118-033118-RKM	724.190.000-53806-Eng.Fees
	<u>\$ 111,522.00</u>		



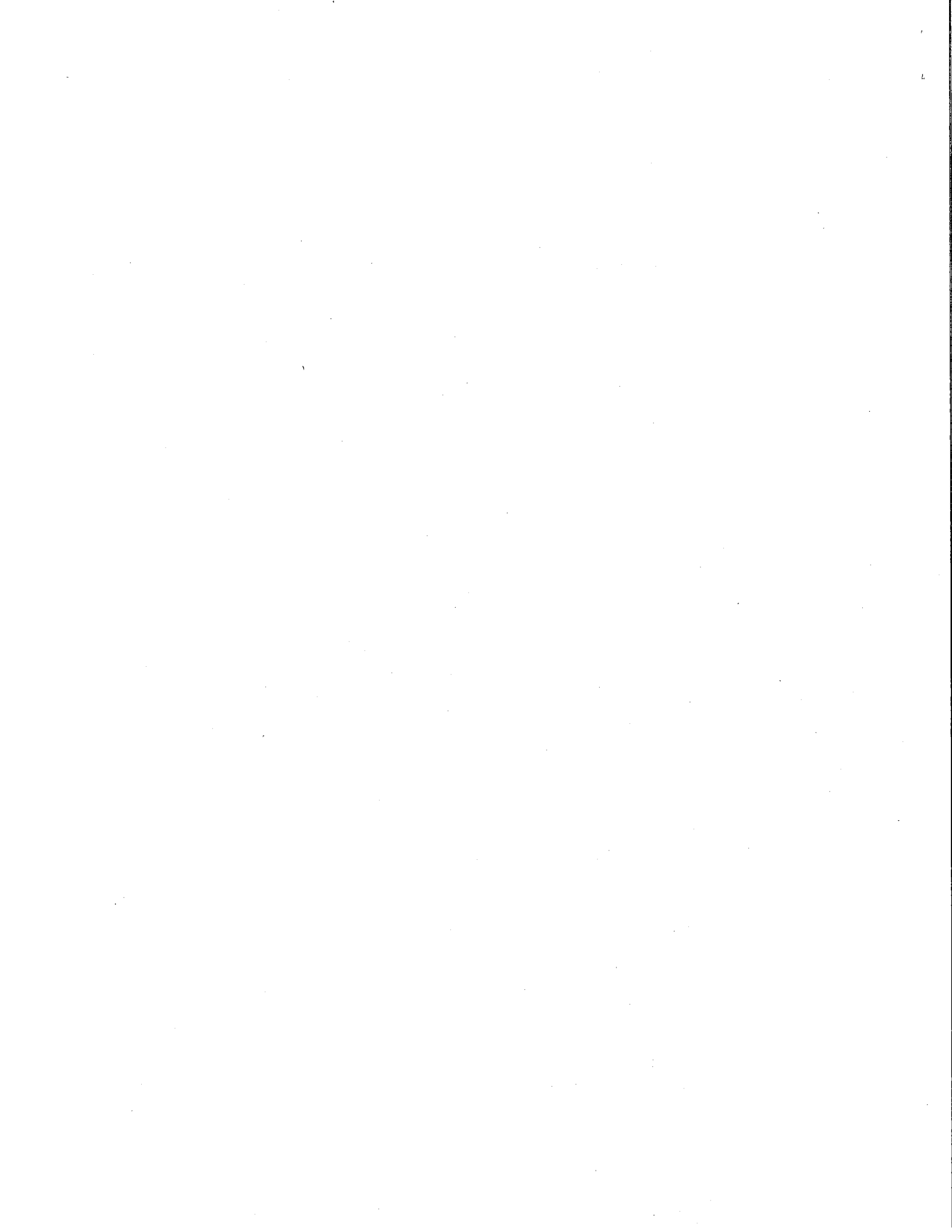
Expense Budget Performance Report

Date Range 01/01/18 - 05/07/18
 Include Rollup Account and Rollup to Account
 721 - Wastewater Fund

Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Personnel								
Salaries	1,449,313.00	.00	1,449,313.00	.00	.00	366,638.83	1,082,674.17	25%
Part Time Wages	154,500.00	.00	154,500.00	.00	.00	42,596.85	111,903.15	28%
Overtime Wages	133,900.00	.00	133,900.00	.00	.00	.00	133,900.00	0%
Overtime Wages Plant	.00	.00	.00	.00	.00	24,180.73	(24,180.73)	+++
Overtime Wages	.00	.00	.00	.00	.00	10,692.74	(10,692.74)	+++
Distribution/Collection	.00	.00	.00	.00	.00	5,416.83	(5,416.83)	+++
Overtime Wages Administration	.00	.00	.00	.00	.00	7,509.67	(7,509.67)	+++
Overtime Wages Construction	.00	.00	.00	.00	.00	155.75	(155.75)	+++
Overtime Wages Office	.00	.00	.00	.00	.00	20,682.89	20,517.11	50%
Employee Time Buy Back	41,200.00	.00	41,200.00	.00	.00	17,318.40	(17,318.40)	+++
Retirement Sick Leave	.00	.00	.00	.00	.00	13,787.50	(11,109.50)	515%
Uniform & Shoe Allowance	2,678.00	.00	2,678.00	.00	.00	.00	3,090.00	0%
CDL Allowance	3,090.00	.00	3,090.00	.00	.00	28,503.67	17,331.33	62%
Workers Compensation	45,835.00	.00	45,835.00	365.15	.00	137,642.90	261,997.10	34%
Hospitalization	399,640.00	.00	399,640.00	.00	.00	822.10	105,267.90	1%
Group Life Insurance	106,090.00	.00	106,090.00	.00	.00	3,173.27	12,276.73	21%
Longevity	15,450.00	.00	15,450.00	.00	.00	64,931.28	174,955.72	27%
OPERS City Share	239,887.00	.00	239,887.00	.00	.00	6,962.51	16,109.49	30%
Medicare	23,072.00	.00	23,072.00	.00	.00	.00	41,406.00	0%
OPERS-Employee Pickup	41,406.00	.00	41,406.00	79.99	7,204.73	2,359.82	(4,414.55)	46%
Uniform/Clothing & Laundry	5,150.00	.00	5,150.00	140.00	.00	820.00	680.00	55%
Meal Allowance	1,500.00	.00	1,500.00	.00	.00	548.50	(2,000.00)	+++
Employment	.00	.00	.00	.00	.00			
Physicals/Background Checks								
Education & Training	4,000.00	.00	4,000.00	4,016.00	8,654.18	5,331.82	(9,986.00)	133%
Personnel Totals	\$ 2,666,711.00	\$ -	\$ 2,666,711.00	\$ 4,601.14	\$ 17,310.41	\$ 760,076.06	\$ 1,889,324.53	29%
Office Supplies	35,286.00	.00	35,286.00	1,104.68	33,606.61	12,407.90	(10,728.51)	35%
Gasoline and Oil	.00	466.52	466.52	.00	27,646.23	4,120.29	(31,300.00)	883%



Equipment Purchases Office	.00	.00	.00	.00	.00	500.00	.00	(500.00)	+++
Equipment									
Engineering/Architectural	1,043,970.00	.00	1,043,970.00	.00	13,791.07	17,208.93	1,012,970.00		2%
Fees									
Refunds and Reimbursements	6,000.00	.00	6,000.00	554.91	1,757.28	4,764.52	(521.80)		79%
Bank Fees	66,500.00	.00	66,500.00	.00	.00	.00	66,500.00		0%
Bank Fees Bank Fees	.00	.00	.00	.00	.00	69.65	(69.65)		+++
Transfer to Water Construction	140,000.00	.00	140,000.00	.00	.00	38,745.39	101,254.61		28%
Fund									
Transfer to SDR	718,000.00	.00	718,000.00	.00	.00	.00	718,000.00		0%
	\$3,740,598.00	\$1,466.52	\$3,742,064.52	\$129,327.15	\$810,157.21	\$831,665.24	\$2,100,242.07		22%
	\$6,407,309.00	\$1,466.52	\$6,408,775.52	\$133,928.29	\$827,467.62	\$1,591,741.30	\$3,989,566.60		25%



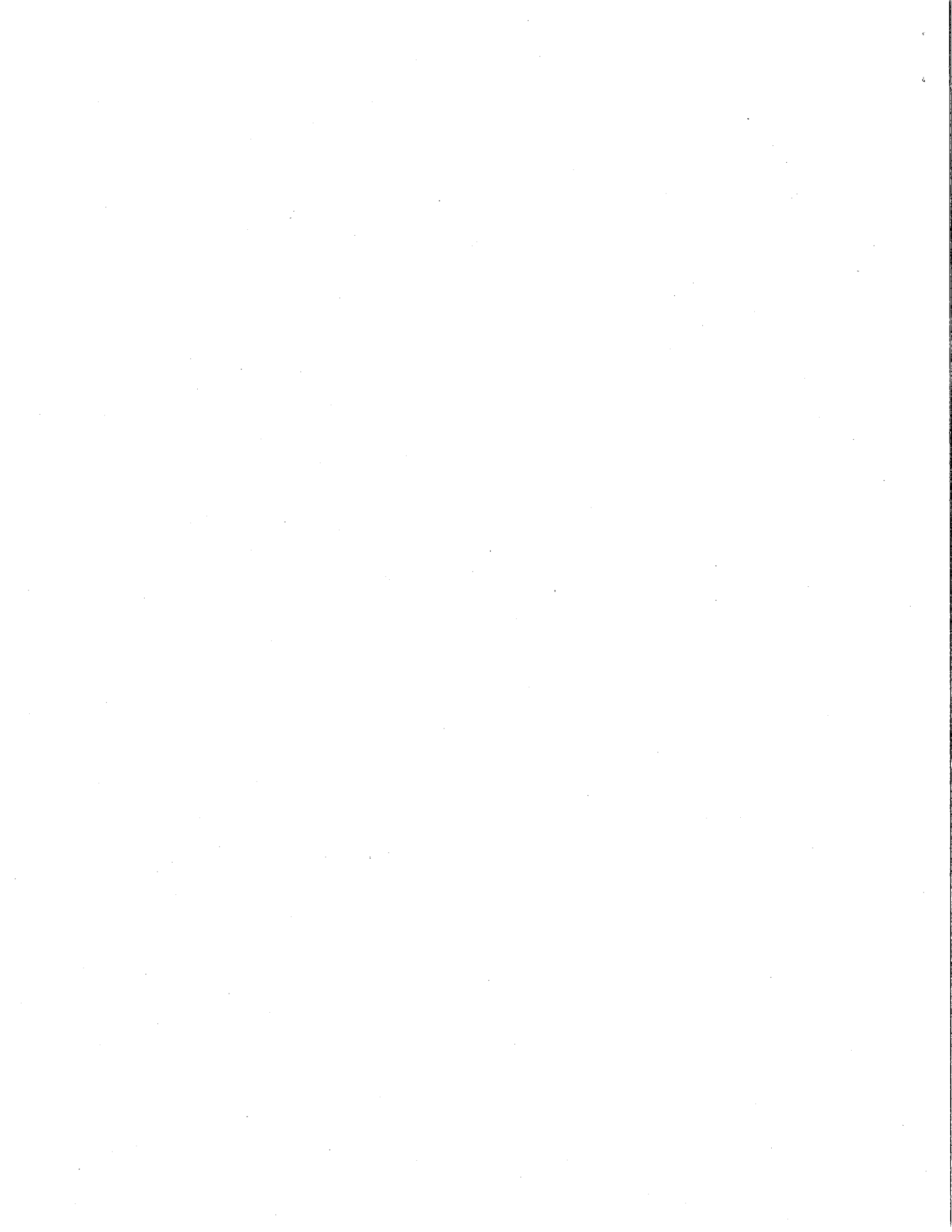
Expense Budget Performance Report

Date Range 01/01/18 - 05/07/18

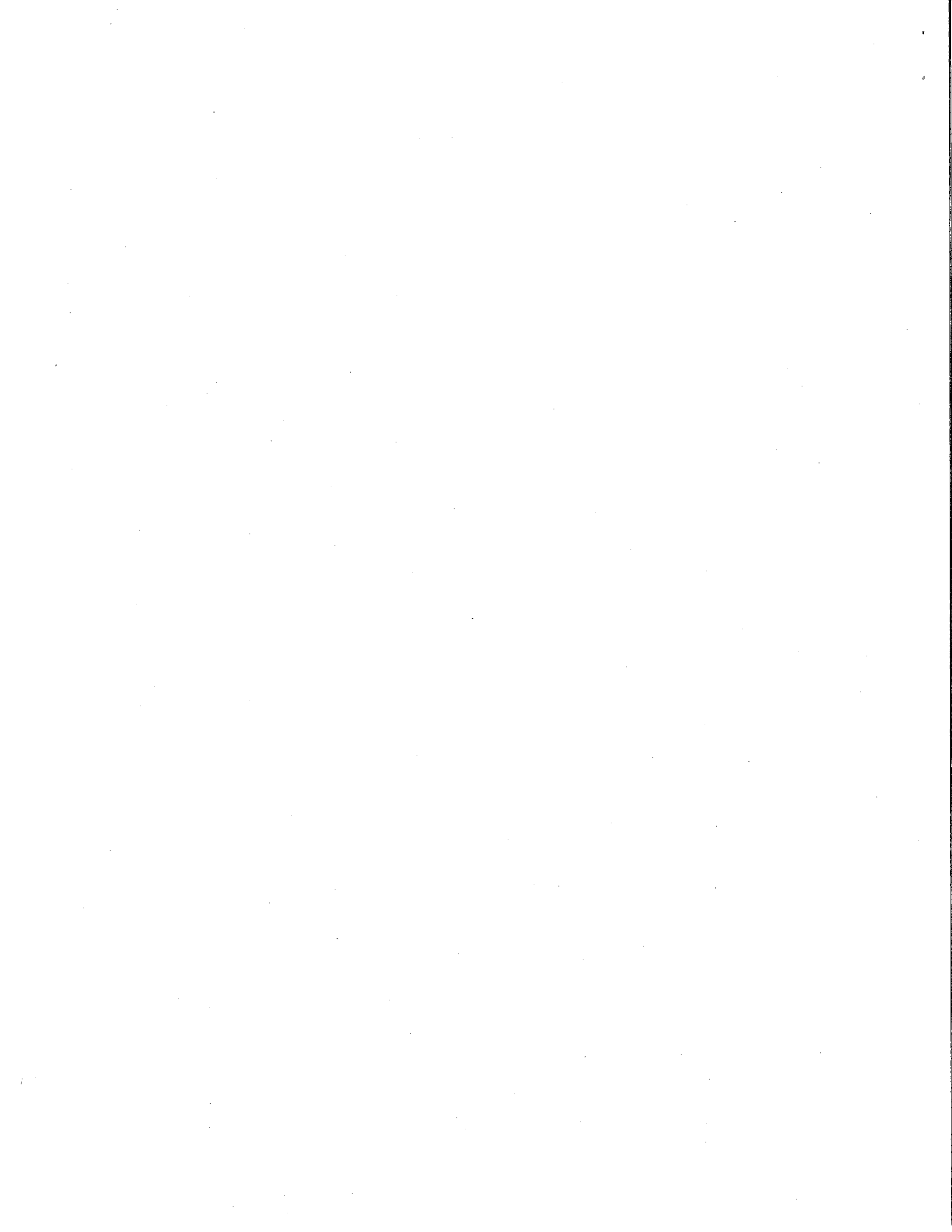
Include Rollup Account and Rollup to Account
701 - Water Fund



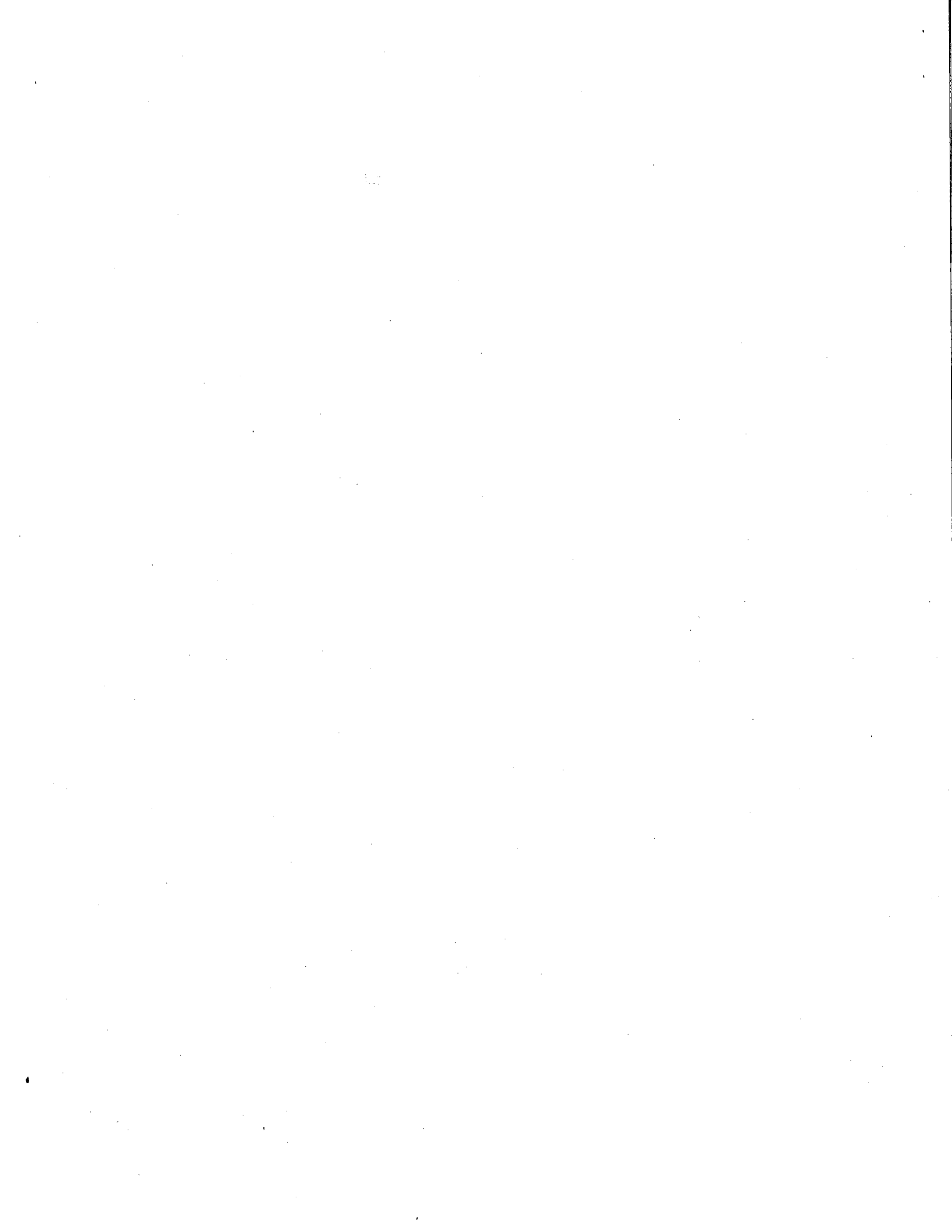
Account Description	Adopted	Budget	Amended	Current Month	YTD	YTD	Budget - YTD	% Used/
	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd
Personnel								
Salaries	1,795,290.00	.00	1,795,290.00	.00	.00	710,434.23	1,084,855.77	40%
Part Time Wages	123,600.00	.00	123,600.00	.00	.00	33,571.79	90,028.21	27%
Overtime Wages	164,800.00	.00	164,800.00	.00	.00	.00	164,800.00	0
Overtime Wages Plant	.00	.00	.00	.00	.00	20,146.63	(20,146.63)	+++
Overtime Wages	.00	.00	.00	.00	.00	11,070.24	(11,070.24)	+++
Overtime Wages Administration	.00	.00	.00	.00	.00	21,523.24	(21,523.24)	+++
Overtime Wages Construction	.00	.00	.00	.00	.00	4,425.75	(4,425.75)	+++
Overtime Wages Office	.00	.00	.00	.00	.00	3,019.63	(3,019.63)	+++
Employee Time Buy Back	5,150.00	.00	5,150.00	.00	.00	32,781.04	(27,631.04)	637%
Uniform & Shoe Allowance	3,090.00	.00	3,090.00	.00	.00	17,412.50	(14,322.50)	564%
CDL Allowance	3,090.00	.00	3,090.00	.00	.00	.00	3,090.00	0
Workers Compensation	51,500.00	.00	51,500.00	.00	.00	28,461.75	23,038.25	55%
Unemployment Comp	.00	.00	.00	.00	.00	.00	.00	+++
Hospitalization	556,200.00	.00	556,200.00	162.06	.00	192,413.79	363,786.21	35%
Group Life Insurance	2,060.00	.00	2,060.00	.00	.00	1,158.87	901.13	56%
Longevity	15,450.00	.00	15,450.00	.00	.00	3,712.50	11,737.50	24%
OPERS City Share	279,130.00	.00	279,130.00	.00	.00	103,297.09	175,832.91	37%
Medicare	26,780.00	.00	26,780.00	.00	.00	11,246.68	15,533.32	42%
F. I. C. A.	.00	.00	.00	.00	.00	.00	.00	+++
OPERS-Employee Pickup	.00	.00	.00	.00	.00	.00	.00	+++
Uniform/Clothing & Laundry	7,210.00	.00	7,210.00	80.00	6,422.68	2,383.75	(1,596.43)	33%
Meal Allowance	1,000.00	.00	1,000.00	40.00	.00	250.00	750.00	25%
Employment Physicals/Background	.00	.00	.00	.00	1,555.50	444.50	(2,000.00)	+++
Education & Training	3,000.00	.00	3,000.00	1,555.00	9,537.65	3,782.35	(10,320.00)	126%
Personnel Totals	\$3,037,350.00	.00	\$3,037,350.00	\$1,837.06	\$17,515.83	\$1,201,536.33	\$1,818,297.84	40%
Other								
Office Supplies	53,999.00	.00	53,999.00	777.33	62,128.15	23,996.35	(32,125.50)	44%
Gasoline and Oil	.00	466.52	466.52	.00	19,713.81	4,081.56	(23,328.85)	875%
Equipment Maintenance	200,187.00	.00	200,187.00	20,415.99	45,966.32	107,455.90	46,764.78	54%
Operating Supplies	616,415.00	.00	616,415.00	42,325.54	173,721.64	193,946.05	248,747.31	31%
Lab Supplies & Lab Work	120,476.00	.00	120,476.00	300.58	46,971.30	26,484.70	47,020.00	22%
Other Totals	\$991,077.00	466.52	991,543.52	63,819.44	348,501.22	355,964.56	287,077.74	36%



Account Description	Adopted	Budget	Amendments	Amended	Current Month	YTD	Encumbrances	YTD	Transactions	Budget - YTD	Transactions	Rec'd	% Used/
	Budget		Budget	Budget	Transactions	Transactions	Encumbrances	Transactions	Transactions	Transactions	Transactions	Transactions	Transactions
Repair & Maintenance													
Repair & Maintenance	50,000.00	.00	50,000.00	50,000.00	.00	11,582.08	730.42	37,687.50	23%				
Repair & Maintenance	3,443.00	.00	3,443.00	3,443.00	1,108.91	25,041.12	60,164.21	(81,762.33)	727%				
Repair & Maintenance	153,368.00	.00	153,368.00	153,368.00	.00	11,954.27	23,045.73	118,368.00	8%				
Repair & Maintenance	.00	.00	.00	.00	.00	.00	.00	.00	+++				
Repair & Maintenance	10,396.00	.00	10,396.00	10,396.00	.00	762.65	29,237.35	(19,604.00)	7%				
Repair & Maintenance	170,000.00	.00	170,000.00	170,000.00	.00	24,354.74	6,168.30	139,476.96	14%				
Repair & Maintenance Totals	\$387,207.00	\$0.00	\$387,207.00	\$387,207.00	\$1,108.91	\$73,694.86	\$119,346.01	\$194,166.13	19%				
Contractual Services													
Contractual Services	700,000.00	.00	700,000.00	700,000.00	.00	.00	.00	700,000.00	0%				
Contractual Services Operating	21.00	.00	21.00	21.00	.00	2,214.87	4,785.13	(6,979.00)	10547%				
Contractual Services Other	20,751.00	.00	20,751.00	20,751.00	4,542.36	157,952.07	146,132.45	(283,333.52)	761%				
Contractual Services City	30,380.00	.00	30,380.00	30,380.00	.00	.00	.00	30,380.00	0%				
Contractual Services Totals	\$751,152.00	\$0.00	\$751,152.00	\$751,152.00	\$4,542.36	\$160,166.94	\$150,917.58	\$440,067.48	21%				
Utility													
Utility - Gas	750,000.00	.00	750,000.00	750,000.00	.00	.00	.00	750,000.00	0				
Utility - Gas Plants	8,919.00	.00	8,919.00	8,919.00	.00	6,862.02	.00	2,056.98	77%				
Utility - Gas Buildings	.00	.00	.00	.00	.00	6,624.50	.00	(6,624.50)	+++				
Utility - Gas Pump Stations	.00	.00	.00	.00	.00	.00	.00	.00	+++				
Utility - Electric	.00	.00	.00	.00	.00	.00	.00	.00	+++				
Utility - Electric Plants	.00	.00	.00	.00	.00	166,749.85	.00	(166,749.85)	+++				
Utility - Electric Buildings	.00	.00	.00	.00	.00	105,279.57	.00	(105,279.57)	+++				
Utility - Electric Pump Stations	.00	.00	.00	.00	.00	525.93	.00	(525.93)	+++				
Utility - Water and Sewer	5,000.00	.00	5,000.00	5,000.00	.00	1,266.72	8,733.28	(5,000.00)	25%				
Utility Totals	\$763,919.00	\$0.00	\$763,919.00	\$763,919.00	\$0.00	\$287,308.59	\$8,733.28	\$467,877.13	38%				
Insurance Premium	23,000.00	.00	23,000.00	23,000.00	.00	262.50	.00	22,737.50	1%				
Communications	270.00	.00	270.00	270.00	.00	9,227.58	6,160.92	(15,118.50)	3418%				
Real Estate Taxes	.00	.00	.00	.00	.00	1,446.90	1,600.00	(3,046.90)	+++				
Equipment Maintenance (Mobile)	50,323.00	.00	50,323.00	50,323.00	367.59	5,533.47	11,081.67	33,707.86	11%				
Equipment Maintenance (Mobile) Totals	\$73,593.00	\$0.00	\$73,593.00	\$73,593.00	\$367.59	\$16,470.45	\$18,842.59	\$38,279.96	22%				
Maintenance of Building													
Maintenance of Building Facilities	100,474.00	.00	100,474.00	100,474.00	1,102.50	32,427.13	24,049.81	43,997.06	32%				
Maintenance of Building Facilities	1,094.00	.00	1,094.00	1,094.00	.00	4,989.67	6,360.33	(10,256.00)	456%				
Maintenance of Building Facilities	.00	.00	.00	.00	.00	.00	.00	.00	+++				



Account Description	Adopted	Budget	Amended	Current Month	YTD	YTD	Budget - YTD	% Used/
	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd
Maintenance of Building Facilities	80,030.00	.00	80,030.00	.00	.00	.00	80,030.00	0
Maintenance of Building Facilities	\$181,598.00	\$0.00	\$181,598.00	\$1,102.50	\$30,410.14	\$37,416.80	\$113,771.06	21%
Totals								
Equipment Purchases								
Equipment Purchases	250,000.00	.00	250,000.00	.00	94,000.00	.00	156,000.00	0
Equipment Purchases	.00	.00	.00	.00	.00	.00	.00	+++
Equipment Purchases Office	.00	.00	.00	.00	6,000.00	.00	(6,000.00)	+++
Equipment Purchases Heavy	.00	.00	.00	.00	.00	.00	.00	+++
Equipment Purchases Vehicles	.00	.00	.00	.00	.00	.00	.00	+++
Equipment Purchases Totals	\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$100,000.00	\$0.00	\$150,000.00	0
Engineering/Architectural Fees	147,661.00	33,762.00	181,423.00	.00	252,330.00	23,832.00	(94,739.00)	13%
Refunds and Reimbursements	4,000.00	.00	4,000.00	.00	2,758.52	2,343.70	(1,102.22)	59%
Misc. Totals	\$151,661.00	\$33,762.00	\$185,423.00	\$0.00	\$255,088.52	\$26,175.70	(\$95,841.22)	14%
Bank Fees								
Bank Fees	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0
Bank Fees Bank Fees	.00	.00	.00	.00	.00	134.27	(134.27)	+++
Bank Fees Bank (Legal) Fees	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
Bank Fees Totals	\$27,000.00	\$0.00	\$27,000.00	\$0.00	\$0.00	\$134.27	\$26,865.73	0%
Capital-Equipment	.00	.00	.00	.00	.00	.00	.00	+++
Capital-Vehicles	.00	.00	.00	.00	.00	.00	.00	+++
Capital-Buildings & Building	.00	.00	.00	.00	.00	.00	.00	+++
Capital-Roads & Road	.00	.00	.00	.00	.00	.00	.00	+++
Capital- Land & Land Improvements	.00	.00	.00	.00	.00	.00	.00	+++
Repayment of Advance	.00	.00	.00	.00	.00	.00	.00	+++
Transfer to Water Construction	1,500,000.00	.00	1,500,000.00	.00	.00	.00	1,500,000.00	0
Transfer to Sewer Fund	1,300,000.00	.00	1,300,000.00	.00	.00	.00	1,300,000.00	0
Transfer to WDS	844,000.00	.00	844,000.00	.00	.00	.00	844,000.00	0
Transfer to SDRS	.00	.00	.00	.00	.00	.00	.00	+++
Totals	\$3,644,000.00	\$0.00	\$3,644,000.00	\$0.00	\$0.00	\$0.00	\$3,644,000.00	0%
Maintenance of Building Facilities	\$10,258,557.00	\$34,228.52	\$10,292,785.52	\$72,777.86	\$1,049,355.17	\$2,158,868.50	\$7,084,561.85	21%



Account Description	Adopted	Budget	Amended	Current Month	YTD	YTD	Budget - YTD	% Used/
	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd
EXPENSE TOTALS	\$10,258,557.00	\$34,228.52	\$10,292,785.52	\$72,777.86	\$1,049,355.17	\$2,158,868.50	\$7,084,561.85	21%
Division 000 -	(\$10,258,557.00)	(\$34,228.52)	(\$10,292,785.52)	(\$72,777.86)	(\$1,049,355.17)	(\$2,158,868.50)	(\$7,084,561.85)	21%
Administration Totals								
Department 180 -	(\$10,258,557.00)	(\$34,228.52)	(\$10,292,785.52)	(\$72,777.86)	(\$1,049,355.17)	(\$2,158,868.50)	(\$7,084,561.85)	21%
Water Department								
Totals								
Fund 701 - Water	\$10,258,557.00	\$34,228.52	\$10,292,785.52	\$72,777.86	\$1,049,355.17	\$2,158,868.50	\$7,084,561.85	21%
Fund Totals								



Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**
From: **Todd Danielson & Rob Munro**
Subject: **Agenda Items – May 15, 2018**
Date: **May 11, 2018**

Item 3: Expenditures - TAD

Based on comments in the last meeting, staff has worked with the reporting features within New World Systems. After some manipulation, we have a version for your review.

Item 4: October 2018 Board Meeting - TAD

As discussed at the May 1 Board meeting, both the CUE and CUO will be attending WEFTEC in early October (to either present or attend project meetings). Therefore, the CUE requests the October 2 meeting be rescheduled to October 9.

Recommended motion:

I move to reschedule the October 2 to October 9, 2018 at 6:30 PM.

Item 5A1: Employee Anniversary / Step Increase - TAD

Paul Frankiewicz will successfully complete his first year as Line Maintenance Leader on May 29, 2018. Therefore, he will be granted the requisite step increase on that date.

Item 5A2: Project Updates – TAD/RKM

Curtis Area Sanitary Sewer Rehabilitation Project: Letters will go out to Curtis Drive residents on Monday, May 14, to inform them of the project start, project work, and estimated completion.

Elyria Interconnect: We are working through the contracting process now. The Contractor may begin as early as Monday, May 21 or 28, depending upon crew availability. The Contractor met with WFP staff yesterday to secure a location needed for a field yard, material storage, and tool trailer.

Wastewater Plant: The old headworks' sewers have been permanently closed. The last of the concrete drive was poured Friday. Screw Press start up continues next week. Primary #3 is still under construction and will be complete this week. Sidewalks and fences are being installed on site.

Item 5A3: Lateral Updates – TAD

The lateral separation program continues to progress. As of May 10, 2018, letters have been sent to 3,043 residents indicating that they may have clean water entering their sanitary lateral

and requesting Avon Lake Regional Water be contacted to determine whether this may be the case. To date, 2,865 (94%) have responded (up 8 since 4/27/18, an average of 4/wk). Of the 2,865, 2,311 either have come into compliance or were already in compliances (>8 confirmed each week) and 554 either have problems or are believed to have problems. By extrapolation, approximately 675 (554 + ~67% of homes not inspected) may need to do some work to come into compliance. The attached table/graphs provide additional information.

As of May 10, 2018, 68 of the homeowners with the 11/30/18 deadline have yet to respond and have their free inspection (down 6, ~1.5/wk). It is anticipated, approximately 275 need to do some work to comply by 11/30/18 (~9/wk).

The total executed Lateral Loan Program agreements are now at 283 (up 2 since April 27, 2018), with \$985,798 committed and \$575,040 paid to contractors so far. The average loan request is for approximately \$3,425.

In the last two months, five different contractors have been paid through the lateral loan program. Though there are other contractors in the program, they have not done much work lately. In speaking with Customer Service staff, two additional contractors have been approved to perform lateral separations and be paid through the loan program.

Because progress regarding inspections slowed, Avon Lake Regional Water placed door hangers recently and is preparing to knock on the doors of those whom have not responded to inspection requests.

Item 5A4: CUE/CUO Report and Action Items –TAD/RKM

Lake Road depression – UUI is having Erie Paving re-level the depression on May 15.

Sewer backup at customer's house – Staff is working with UUI regarding the reimbursement.

Department of Energy Conference – This conference will be held in Cleveland August 21 – 23. CUE has reached out to offer a tour. They may be interested and will get back to us.

Banking fees - CUE talked with the Finance Director who will be reviewing all of the City's banking needs and will get pricing from all of the banks located in Avon Lake.

Continuous Improvement – Staff met in groups this week and created several process maps, and the leadership team continued with its "Leading Change" training. The CUE and CUO will have more information on our efforts at the next meeting.

Item 7: Executive Session – TAD

The Chairman requests an Executive Session to discuss legal matters.

Recommended Motion:

I move to meet in Executive Session as allowed by ORC 121.22 to discuss legal matters and to include the CUE, CUO and Community Outreach Specialist.