

Avon Lake Board of Municipal Utilities

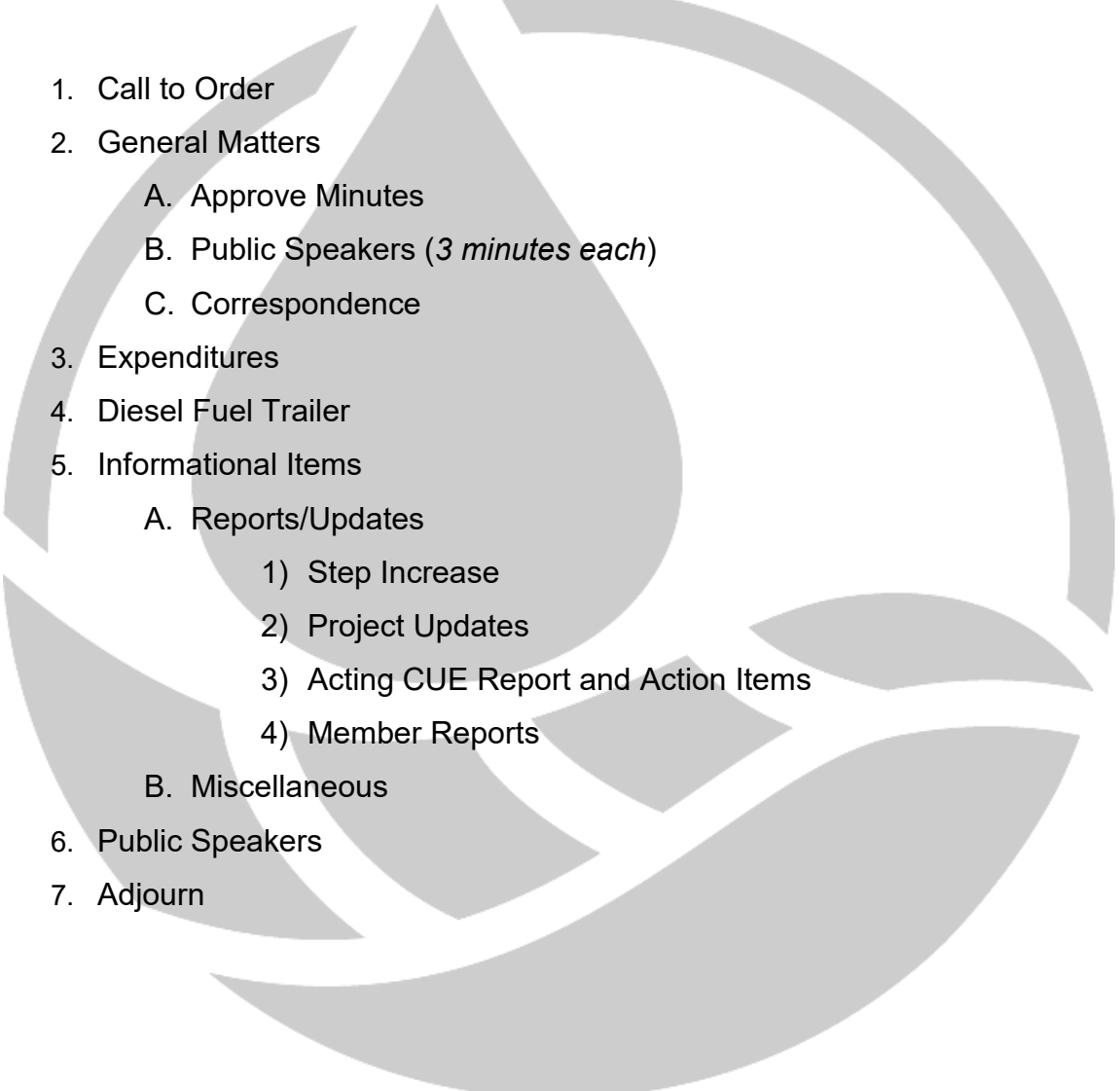
**AGENDA**

For

**Tuesday**

**June 1, 2021**

**6:30 PM**

- 
1. Call to Order
  2. General Matters
    - A. Approve Minutes
    - B. Public Speakers (*3 minutes each*)
    - C. Correspondence
  3. Expenditures
  4. Diesel Fuel Trailer
  5. Informational Items
    - A. Reports/Updates
      - 1) Step Increase
      - 2) Project Updates
      - 3) Acting CUE Report and Action Items
      - 4) Member Reports
    - B. Miscellaneous
  6. Public Speakers
  7. Adjourn

Avon Lake Regional Water  
**MEMORANDUM**

To: **Board of Municipal Utilities**  
From: **Rob Munro**  
Subject: **Agenda Items – June 1, 2021**  
Date: **May 28, 2021**

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Item 1: **Call to Order**

Item 2A: **Approve Minutes**

Item 2B: **Public Speakers**

For this Zoom meeting broadcast on Facebook Live, Technical Support Specialist Collins will be monitoring public comments submitted through email and Facebook and will inform the Board during the Public Comment period regarding any submitted.

Item 2C: **Correspondence**

Item 3: **Expenditures**

Item 4: **Diesel Fuel Trailer – RKM**

Currently the organization owns a 1,000-gallon diesel Above Ground Storage Tank (AST) that is located at the Administration Building. In preparation for the construction of the new pole barn this tank needs to be relocated. After discussion with the Ohio Fire Marshall this tank will need to be inspected and pressure tested prior to moving. The costs associated with multiple site visits/inspections will exceed \$5,000. Staff feels that the purchase of a mobile diesel fuel trailer would better serve the organization. This will allow us the ability to fuel equipment at job sites during emergency repairs. The mobile trailer will also serve as a redundant fuel supply in case there are supply issues with our diesel supplier. Five (5) quotes were obtained by staff for a Department of Transportation (DOT) approved 1,000-gallon diesel fuel trailer. LeeAgra Inc. out of Lubbock, TX provided the lowest quote of \$15,910.55. Staff recommends the purchase of this diesel trailer.

Recommended Motion: *I move to authorize the purchase of a 1000-gallon diesel fuel trailer from LeeAgra, Inc. for the amount of \$15,910.55.*

Item 5A1: **Step Increase – RKM**

Jack Evans, the Senior Operator at the Water Filtration Plant, has received a positive review regarding his annual review. Mr. Yuronich has recommended Mr. Evans to receive a step increase to Step 6. Staff would like to thank Mr. Evans for his continued hard work and leadership at the WFP.

**Item 5A2: Project Updates – RKM**

*Orthophosphate Point of Application:* The pipe sleeving installation is completed. The necessary pumps and day tank are installed. In the first week of June, programming will begin for the pump controls.

*SCADA Upgrade:* The new system is now fully functional and is being utilized by staff. The old system will be decommissioned over the next several weeks. This project will now be closed out.

*WFP & ETL Design Services:* A meeting with consortium members was held on Wednesday May 26th. Members were provided an update on the design services for the ETL's. There was also an extensive discussion regarding financing of the project and what mechanism would be used to fund the construction phase of the project.

HDR is progressing on the design for the four (4) new filters and continues work on the comprehensive evaluation of chemical feed points. Also, all base mapping is complete for the WFP and ETL's.

*Walker Road Water Tower:* The two (2) additional water tower light poles and lights have been installed and are fully functional.

**Item 5A3: Acting CUE Report and Action Items – RKM**

*Action Items are as presented with the write-up.*

**Item 5A4: Member Reports**

**Item 5B: Miscellaneous**

**Item 6: Public Speakers**

**Item 7: Adjourn**



**AVON LAKE REGIONAL WATER  
FUND 701 - WATER  
MAY 15 - MAY 27, 2021  
JUNE 1, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Water Employees	\$ 53,280.74	Salaries PR Post BW 2202110	51102	\$ 53,280.74	\$ 569,074.26	\$ 1,989,813.00	71.40%
2 Water Employees	\$ 2,063.65	Part Time Wages PR Post BW 2202110	51105	\$ 2,063.65	\$ 19,713.70	\$ 102,510.00	80.77%
3 Water Employees	\$ 3,259.65	Overtime Wages Plant PR Post BW 2202110	51106.101				
4 Water Employees	\$ 620.93	Overtime Wages Dist/Col PR Post BW 2202110	51106.102				
5 Water Employees	\$ 892.41	Overtime Wages Admin PR Post BW 2202110	51106.103				
6 Water Employees	\$ 5.25	Overtime Wages Construction PR Post BW 2202110	51106.104				
7 Water Employees	\$ 327.31	Overtime Wages Office PR Post BW 2202110	51106.105	\$ 5,105.55	\$ 33,980.42	\$ 125,730.00	72.97%
8 Water Employees	\$ 3,032.80	Employee Time Buy Back PR Post BW 2202110	52115	\$ 3,032.80	\$ 46,544.82	\$ 154,000.00	69.78%
9 Ameritas Life Insurance Co.	\$ 978.39	Dental - June 2021	52203				
10 Ameritas Life Insurance Co.	\$ 224.40	Vision - June 2021	52203				
11 Water Employees	\$ 2,506.56	Hospitalization PR Post BW 2202110	52203				
12 Water Employees	\$ (866.00)	Medical Contribution Pay Day May 20, 2021	52203	\$ 2,843.35	\$ 172,183.30	\$ 624,708.00	72.44%
13 OPERS	\$ 17,539.64	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 17,539.64	\$ 102,777.06	\$ 296,176.00	65.30%
14 Internal Revenue Service	\$ 954.53	Medicare - FEDERAL - Federal Taxes*	52212	\$ 954.53	\$ 9,822.18	\$ 32,162.00	69.46%
15 Water Employees	\$ 2,025.00	Education Allowance PR Post BW 2202110	52500	\$ 2,025.00	\$ 2,025.00	\$ -	-
16 Mercy Occupational Health	\$ 113.00	Pre-Employment Physical - K. Kuhl 5/7/21 - RKM	53206	\$ 113.00	\$ 289.00	\$ 1,500.00	80.73%
17 Lakeland Glass Company Inc.	\$ 651.50	Off Spl - Glass Desk Tops 5/10/21 - RKM 1/2	53602				
18 Quadient Leasing USA, Inc.	\$ 234.20	Postage Machine Quarterly Lease Payment @ 201 Miller - RKM 1/2	53602	\$ 885.70	\$ 30,924.69	\$ 63,250.00	51.11%
19 WEX Fleet Universal	\$ 990.50	Fuel for Vehicles - 4/7/21-5/7/21 - RKM 1/2	53604	\$ 990.50	\$ 4,772.44	\$ 22,500.00	78.79%
20 APO Pumps and Compressors LLC	\$ 1,536.52	Eqp Mnt - Raw Water Bldg Compressor Mnt 5/20/21 - GY	53607	\$ 1,536.52	\$ 16,333.50	\$ 125,000.00	86.93%
21 USALCO, LLC Inc.	\$ 3,929.34	Op Spl - Alum 5/4/21 - GY	53611				
22 USALCO, LLC Inc.	\$ 3,925.30	Op Spl - Alum 5/10/21 - GY	53611				
23 Jones Chemicals Inc.	\$ 490.00	Op Spl - Chlorine @ WFP 5/14/21 - GY	53611				
24 USALCO, LLC Inc.	\$ 3,928.07	Op Spl - Alum 5/17/21 - GY	53611				
25 USALCO, LLC Inc.	\$ 3,926.65	Op Spl - Alum 5/14/21 - GY	53611	\$ 16,199.36	\$ 254,326.95	\$ 794,800.00	68.00%
26 Core & Main LP	\$ 989.88	Mnt Spl - PVC Wedges, Socket Wrench 5/12/21 - RKM	53612.001				
27 Core & Main LP	\$ 556.15	Mnt Spl - Corp Stops (20) 5/10/21 - RKM	53612.001				
28 Core & Main LP	\$ 812.00	Mnt Spl - Corp Stops (8), Ball Corps (10) 5/7/21 - RKM	53612.001				
29 Core & Main LP	\$ 1,070.51	Mnt Spl - Copper tube (640) 5/10/21 - RKM 1/2	53612.001				
30 Grainger	\$ 291.06	Mnt Spl - Handsoap, air fresheners 5/7/21 - GY	53612.001				
31 Grainger	\$ 25.54	Mnt Spl - Couplings 5/7/21 - GY	53612.001				
32 Rex Pipe & Supply Company	\$ 753.06	Mnt Spl - Propress unions, tees, elbows @ WFP 5/10/21 - GY	53612.001				
33 Mars Electric Company	\$ 889.42	Mnt Spl - PVC Conduits (320), PVC Elbows 5/10/21 - GY	53612.001				
34 Mars Electric Company	\$ 1,699.92	Mnt Spl - Wire THHN @ WFP 5/13/21 - GY	53612.001				
35 McMaster-Carr	\$ 140.33	Mnt Spl - Plastic Conduit Adapters 5/14/21 - GY	53612.001				
36 Lowe's	\$ 426.23	Mnt Spl - April 2021 - RKM 1/2	53612.001				
37 Core & Main LP	\$ 2,257.49	Mnt Spl - Copper tube (640) 5/10/21 - RKM 1/2	53612.002	\$ 9,911.59	\$ 129,234.67	\$ 312,000.00	58.58%
38 Badger Meter Inc.	\$ 9,084.01	E-Series - 2" Elliptical Meters 5/10/21 - RKM	53612.005				
39 Badger Meter Inc.	\$ 56,909.00	E-Series Meters - 1" and 5/8" 5/14/21 - RKM	53612.005	\$ 65,993.01	\$ 97,838.83	\$ 115,500.00	15.29%
40 Hach Company	\$ 21.82	Lab Spl @ WFP 5/6/21 - GY	53613				
41 Environmental Resources Assoc. Inc.	\$ 854.45	Lab Spl @ WFP 5/10/21 - GY	53613				
42 Fisher Scientific Inc.	\$ 2,573.95	Lab Spl @ WFP 5/17/21 - GY	53613				
43 Alloway Corp	\$ 210.00	Lab Analysis @ WFP and WRF 4/30/21 - GY 1/2	53613	\$ 3,660.22	\$ 37,330.92	\$ 89,600.00	58.34%
44 ComDoc, Inc.	\$ 193.71	Cnt Svc - Xerox Copier Metering @ WFP 5/7/21 - RKM	53701				
45 SME	\$ 1,700.00	Prof Svc - Borings for ETL1 & Suction 5/12/21 - JG 1/2	53701				
46 U.S. Bank Equipment Finance Inc	\$ 334.35	Cnt Svc - Xerox Copier Leases 5/1/21-6/1/21 - RKM 1/2	53701.001				
47 Flexim Americas Corporation	\$ 1,459.79	Meter Calibrations @ WFP, ETL1, and ETL2 - GY 1/3	53701.002				
48 SOS Integration Services Corp	\$ 520.00	On Site Svc @ WFP 5/6/21 - GY	53701.002				
49 Technology Management Solutions Inc	\$ 519.98	Cnt Svc - Computer Support @ WFP - April 2021 - RKM	53701.002				
50 Technology Management Solutions Inc	\$ 1,078.13	Cnt Svc - Computer Support - April 2021 - RKM 1/2	53701.002				
51 Dixon Engineering, Inc.	\$ 4,850.00	Cnt Svc - Structural & Mount Analysis @ Lear Rd Wtr Twr - RKM	53701.002	\$ 10,655.96	\$ 91,232.97	\$ 325,000.00	71.93%
52 Columbia Gas	\$ 35.45	gas svc @ 33399 Lake Rd SIP Bldg 4/19/21-5/18/21 - DWC	53702.002	\$ 35.45	\$ 7,597.42	\$ 25,000.00	69.61%
53 Engie Resources	\$ 1,969.58	elec svc charge @ 33370 Lake Rd - May 2021 - DWC	53703.001				
54 Illuminating Company	\$ 185.17	elec svc @ Various AL locations - DWC	53703.002				
55 Illuminating Company	\$ 732.51	elec svc @ 33385 Lake Rd SIP PS 4/8/21-5/7/21 - DWC	53703.002				
56 Illuminating Company	\$ 3,405.57	elec svc @ 33385 Lake Rd SIP Bldg 4/8/21-5/7/21 - DWC	53703.002	\$ 6,292.83	\$ 227,509.61	\$ 785,100.00	71.02%
57 CBTS	\$ 3.26	Telephone Svc 3/20/21-4/19/21 - RKM 1/2	53705	\$ 3.26	\$ 7,278.92	\$ 24,500.00	70.29%



Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
58 Fisher Auto Parts, Inc	\$ 70.42	Eqp Mnt - Hydraulic Fluid 5/17/21 - RKM 1/2	53707				
59 Truck Service, Inc.	\$ 820.48	Eqp Mnt - Springs, U-Bolt Assemblies 5/13/21 - RKM 1/2	53707	\$ 890.90	\$ 5,843.26	\$ 23,000.00	74.59%
60 Sherwin Williams Company Inc	\$ 21.28	Bldg Mnt - Paint @ WFP 5/13/21 - GY	53708				
61 Sherwin Williams Company Inc	\$ 76.20	Bldg Mnt - Paint @ WFP 5/10/21 - GY	53708				
62 Sherwin Williams Company Inc	\$ 41.90	Bldg Mnt - Paint @ WFP 5/14/21 - GY	53708	\$ 139.38	\$ 39,334.79	\$ 150,000.00	73.78%
63 Michael V. Schaffer	\$ 61.24	Refund for Overpayment of Final Bill - RKM 1/2	53901				
64 Charles Fansler	\$ 77.09	Refund for Double Payment of Bill - RKM 1/2	53901				
65 Christopher Higgins	\$ 11.35	Refunds/Reimbursements 1/2	53901				
66 Tamela Sullivan	\$ 27.87	Refund for Overpayment of Final Bill - RKM 1/2	53901				
67 Mary Harmych	\$ 39.13	Refund for Overpayment of Final Bill - RKM 1/2	53901				
68 Cheryl Arnold	\$ 54.24	Reimbursement for Mileage and Expenses 5/19/21 - RKM	53901	\$ 270.92	\$ 749.62	\$ 6,000.00	87.51%
69 Seeley, Savidge, Ebert & Gourash Co., LPA	\$ 112.50	Legal Fees - Prof. Svcs - Con. & More, U of Akron - RKM	53907.002	\$ 112.50	\$ 9,469.50	\$ 30,000.00	68.44%
	\$ 204,536.36			\$ 204,536.36			



**AVON LAKE REGIONAL WATER  
FUND 721 - WASTEWATER  
MAY 14 - MAY 27, 2021  
JUNE 1, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Wastewater Employees	\$ 50,815.04	Salaries PR Post BW 2202110	51102	\$ 50,815.04	\$ 525,140.71	\$ 1,490,090.00	64.76%
2 Wastewater Employees	\$ 3,444.40	Part Time Wages PR Post BW 2202110	51105	\$ 3,444.40	\$ 30,490.43	\$ 96,390.00	68.37%
3 Wastewater Employees	\$ 2,744.47	Overtime Wages Plant PR Post BW 2202110	51106.101				
4 Wastewater Employees	\$ 620.91	Overtime Wages Dist/Col PR Post BW 2202110	51106.102				
5 Wastewater Employees	\$ 343.38	Overtime Wages Admin PR Post BW 2202110	51106.103				
6 Wastewater Employees	\$ 24.75	Overtime Wages Construction PR Post BW 2202110	51106.104				
7 Wastewater Employees	\$ 109.10	Overtime Wages Office PR Post BW 2202110	51106.105	\$ 3,842.61	\$ 29,862.32	\$ 123,030.00	75.73%
8 Wastewater Employees	\$ 95.46	HRA Payment Week Ending May 14, 2021	52203				
9 Wastewater Employees	\$ 770.11	HRA Payment Week Ending May 14, 2021	52203				
10 Wastewater Employees	\$ 1,163.01	Medical Mutual Week Ending May 14, 2021	52203				
11 Ameritas Life Insurance Co.	\$ 1,082.93	Dental - June 2021	52203				
12 Ameritas Life Insurance Co.	\$ 237.52	Vision - June 2021	52203				
13 Wastewater Employees	\$ 835.52	Hospitalization PR Post BW 2202110	52203				
14 Wastewater Employees	\$ (2,419.56)	Medical Contribution Pay Day May 20, 2021	52203	\$ 1,764.99	\$ 172,686.62	\$ 546,620.00	68.41%
15 OPERS	\$ 16,316.33	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 16,316.33	\$ 98,408.67	\$ 225,837.00	56.42%
16 Internal Revenue Service	\$ 856.79	Medicare - FEDERAL - Federal Taxes*	52212	\$ 856.79	\$ 9,326.80	\$ 24,788.00	62.37%
17 Wastewater Employees	\$ 2,075.00	Education Allowance PR Post BW 2202110	52500	\$ 2,075.00	\$ 2,075.00	-	-
18 Lakeland Glass Company Inc.	\$ 651.50	Off Spl - Glass Desk Tops 5/10/21 - RKM 2/2	53602				
19 Quadiant Leasing USA, Inc.	\$ 234.19	Postage Machine Quarterly Lease Payment @ 201 Miller - RKM 2/2	53602	\$ 885.69	\$ 15,828.73	\$ 40,000.00	60.43%
20 WEX Fleet Universal	\$ 990.50	Fuel for Vehicles - 4/7/21-5/7/21 - RKM 2/2	53604	\$ 990.50	\$ 4,772.40	\$ 22,500.00	78.79%
21 Zoro Tools Inc	\$ 1,072.44	Mnt Spl - Air Filters @ WRF 5/13/21 - RH	53612.001				
22 McMaster-Carr	\$ 548.48	Mnt Spl - Economy Bench Mount Lever Press 5/11/21 - RH	53612.001				
23 Lowe's	\$ 1,316.33	Mnt Spl - April 2021 - RKM 2/3	53612.001				
24 Grainger	\$ 65.63	Mnt Spl - Selector Switches (3), Contact Blocks (2) 5/18/21 - RH	53612.001				
25 Grainger	\$ 374.38	Mnt Spl - Safety Relief Valve 5/17/21 - RH	53612.001				
26 Lowe's	\$ 54.79	Mnt Spl - April 2021 - RKM 3/3	53612.001	\$ 3,432.05	\$ 37,538.65	\$ 180,000.00	79.15%
27 Jones & Henry Laboratories Inc.	\$ 170.00	Lab Testing @ WRF 5/4/21 - RH	53613				
28 Enviroscience Inc.	\$ 925.00	Bioassay Testing 4/14/21 - RH	53613				
29 Hach Company	\$ 229.23	Lab Spl @ WRF 5/11/21 - RH	53613				
30 Hach Company	\$ 3,337.20	Lab Spl @ WRF 5/7/21 - RH	53613				
31 Alloway Corp	\$ 50.00	Lab Analysis @ WFP and WRF 4/30/21 - GY 2/2	53613	\$ 4,711.43	\$ 17,510.46	\$ 37,500.00	53.31%
32 U.S. Bank Equipment Finance Inc	\$ 334.34	Cnt Svc - Xerox Copier Leases 5/1/21-6/1/21 - RKM 2/2	53701.001				
33 Technology Management Solutions Inc	\$ 1,078.12	Cnt Svc - Computer Support - April 2021 - RKM 2/2	53701.002	\$ 1,412.46	\$ 64,982.83	\$ 275,000.00	76.37%
34 Columbia Gas	\$ 1,557.38	gas svc @ 33675 Durrell 5/12/21 - DWC	53702.001				
35 Columbia Gas	\$ 35.45	gas svc @ 641 Lear Rd 4/5/21-5/4/21 - DWC	53702.002	\$ 1,592.83	\$ 33,608.64	\$ 44,000.00	23.62%
36 Illuminating Company	\$ 11,318.64	elec svc @ Waterbury Ave 4/7/21-5/6/21 - DWC	53703.001				
37 Illuminating Company	\$ 7.96	elec svc @ 209 Avondale 4/8/21-5/7/21 - DWC	53703.003				
38 Illuminating Company	\$ 3,810.96	elec svc @ 2789 Lake Rd PS 3/10/21-5/6/21 - DWC	53703.003				
39 Illuminating Company	\$ 92.64	elec svc @ 810 Avon Belden Rd Sewer 4/10/21-5/11/21 - DWC	53703.004				
40 Illuminating Company	\$ 92.64	elec svc @ 758 Jaycox Rd Sewer 4/7/21-5/4/21 - DWC	53703.004	\$ 15,322.84	\$ 153,123.94	\$ 335,000.00	54.29%
41 CBTS	\$ 3.26	Telephone Svc 3/20/21-4/19/21 - RKM 2/2	53705	\$ 3.26	\$ 9,332.85	\$ 25,500.00	63.40%
42 Truck Service, Inc.	\$ 820.48	Eqp Mnt - Springs, U-Bolt Assemblies 5/13/21 - RKM 2/2	53707				
43 Fisher Auto Parts, Inc	\$ 70.43	Eqp Mnt - Hydraulic Fluid 5/17/21 - RKM 2/2	53707	\$ 890.91	\$ 9,414.34	\$ 20,000.00	52.93%
44 Grainger	\$ 6,646.72	Eqp - Enclosure AC Unit @ WRF 5/12/21 - RH	53804	\$ 6,646.72	\$ 39,749.36	\$ 192,500.00	79.35%
45 Michael V. Schaffer	\$ 142.90	Refund for Overpayment of Final Bill - RKM 2/2	53901				
46 Charles Fansler	\$ 179.88	Refund for Double Payment of Bill - RKM 2/2	53901				
47 Christopher Higgins	\$ 13.40	Refunds/Reimbursements 2/2	53901				
48 Tamela Sullivan	\$ 65.04	Refund for Overpayment of Final Bill - RKM 2/2	53901				
49 Mary Harmych	\$ 91.30	Refund for Overpayment of Final Bill - RKM 2/2	53901	\$ 492.52	\$ 684.15	\$ 5,000.00	86.32%
50 Seeley, Savidge, Ebert & Gourash Co., LPA	\$ 247.50	Legal Fees - Prof. Svcs - Con. & More, U of Akron - RKM 2/2	53907.002	\$ 247.50	\$ 35,647.00	\$ 37,500.00	4.94%
	\$ 115,743.87			\$ 115,743.87			





**AVON LAKE REGIONAL WATER**  
**FUND 703 - ETL1**  
**MAY 14 - MAY 27, 2021**  
**JUNE 1, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 SME	\$ 4,100.00	Prof Svc - Borings for ETL1 & Suction 5/12/21 - JG 2/2	53701				
2 Flexim Americas Corporation	\$ 2,432.99	Meter Calibrations @ WFP, ETL1, and ETL2 - GY 2/3	53701.002	\$ 6,532.99	\$ 27,725.97	\$ 65,000.00	57.34%
3 Illuminating Company	\$ 9,338.40	elec svc @ 800 Moore Rd 4/13/21-5/9/21 - DWC	53703.003				
4 Engie Resources	\$ 1,309.50	elec svc charge @ 800 Moore Rd - May 2021 - DWC	53703.003				
5 Illuminating Company	\$ 186.23	elec svc @ Various ETL1 Locations - DWC	53703.004	\$ 10,834.13	\$ 135,672.67	\$ 287,000.00	52.73%
	\$ 17,367.12			\$ 17,367.12			

**FUND 762 - ETL2**  
**MAY 14 - MAY 27, 2021**  
**JUNE 1, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Flexim Americas Corporation	\$ 5,839.17	Meter Calibrations @ WFP, ETL1, and ETL2 - GY 3/3	53701.002	\$ 5,839.17	\$ 23,307.42	\$ 100,000.00	76.69%
2 Illuminating Company	\$ 2,752.88	elec svc @ 800 Moore Rd Rear Upper 4/9/21-5/10/21 - DWC	53703.003				
3 Illuminating Company	\$ 136.00	elec svc @ Detroit Rd 4/10/21-5/11/21 - DWC	53703.004	\$ 2,888.88	\$ 73,009.82	\$ 296,000.00	75.33%
	\$ 8,728.05			\$ 8,728.05			

**FUND 702 - WEST RIDGE INTERCONNECT**  
**MAY 14 - MAY 27, 2021**  
**JUNE 1, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Ohio Edison	\$ 251.60	elec svc @ 6680 W. Ridge Rd 4/13/21-5/11/21 - DWC	53703	\$ 251.60	\$ 2,326.62	\$ 6,500.00	64.21%
	\$ 251.60			\$ 251.60			

**FUND 749 - LORCO**  
**MAY 14 - MAY 27, 2021**  
**JUNE 1, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Illuminating Company	\$ 94.94	elec svc @ 33678 Walker Rd 4/10/21-5/11/21 - DWC	53703.002				
2 Lorain Medina Rural Electric Corj	\$ 85.97	elec svc @ 12601 Cowley 3/23/21-4/23/21 - DWC	53703.003				
3 Lorain Medina Rural Electric Corj	\$ 274.84	elec svc @ Durkee N 3/23/21-4/23/21 - DWC	53703.003				
4 Lorain Medina Rural Electric Corj	\$ 74.81	elec svc @ Durkee S 3/23/21-4/23/21 - DWC	53703.003				
5 Lorain Medina Rural Electric Corj	\$ 107.51	elec svc @ 36879 Capel 3/23/21-4/23/21 - DWC	53703.003				
6 Lorain Medina Rural Electric Corj	\$ 119.78	elec svc @ Indian Hollow Rd 3/23/21-4/23/21 - DWC	53703.003				
7 Lorain Medina Rural Electric Corj	\$ 108.12	elec svc @ Slife Rd 3/23/21-4/23/21 - DWC	53703.003				
8 Lorain Medina Rural Electric Corj	\$ 98.69	elec svc @ Banks Rd 3/23/21-4/23/21 - DWC	53703.003	\$ 964.66	\$ 21,289.30	\$ 42,000.00	49.31%
9 Rural Lorain County Water Authc	\$ 55.45	Water Used @ 9871 Avon Belden 4/1/21-5/3/21 - RKM	53754				
10 Rural Lorain County Water Authc	\$ 91.10	Water Used @ 38393 Royalton 4/1/21-5/3/21 - RKM	53754	\$ 146.55	\$ 878.20	\$ 200,000.00	99.56%
11 LORCO	\$ 3,598.87	Reimburse Billing Payments to LORCO 2 - April 2021 - RKM	53901	\$ 3,598.87	\$ 23,665.40	\$ 25,000.00	5.34%
	\$ 4,710.08			\$ 4,710.08			

**ACTION ITEMS FROM BOARD MEETINGS**

<b>DATE</b>	<b>CATEGORY*</b>	<b>TOPIC</b>	<b>SOLUTION</b>	<b>STATUS</b>
5/4/2021	Strat. Plan	The Board asked for an analysis of the AMI encoders vs the AMR encoders.	Staff is working on an analysis to provide to the Board.	Open
2/2/2021	Financial	The Board asked for an inquiry into the real estate taxes charged on ALRW's tax-exempt properties.	Staff has completed the documentation for Tax Exemption and submitted it to the Finance Director for review and submittal to the Lorain County Treasurer.	Open
3/17/2020	Misc.	The Chairman asked that the future dashboard contain a link for members to see projects that are open to bid.	Staff has received a final proposal from the vendor, Oracle, for a new ERP which will be presented to the Board.	Open
2/18/2020	Misc.	Mrs. Schnabel asked staff to consider a redesign of the bills to aid with their understanding.	Staff has received a final proposal from Oracle for a new ERP which would include a comprehensive redesign of bills.	Open
2/4/2020	Misc.	The Board would like an invitation to tour the WRF now that all construction work is complete.	Staff is working with plant managers on dates this Spring for Board members and the HR Director to visit the plants. The visit will take place during a scheduled Board Work Session.	Open
11/19/2019	Misc.	The Chairman asked if we have an IT policy for cyber security.	Staff has been working on an IT Master plan to be in put in place that is in compliance with ISO-9001.	Answer
3/19/2019	Misc.	Please work with the City to see how the Developer Agreement could be worked into the Planning Code.	Staff is working with the City on the Developer Agreement	Answer

\*Categories: Financial, Lateral Project, Personnel, Education/CI, Strat. Plan or Misc.



AN ORDINANCE ESTABLISHING THE SALARIES OF THE MEMBERS OF THE BOARD OF MUNICIPAL UTILITIES OF THE CITY OF AVON LAKE COMMENCING JANUARY 1, 2022 IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL CHARTER.

WHEREAS, Council, in accordance with Section 52 of the Charter of the City of Avon Lake, and upon the request of the Board of Municipal Utilities, has determined that the salaries of said Board members should now be increased beyond the present salary so fixed, effective from and after January 1, 2022.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That from and after January 1, 2022 through December 31, 2029 unless extended by ordinance and in accordance with the provisions of the Charter of the City of Avon Lake, the salaries of each member of the Board of Municipal Utilities shall be no less than the Ohio Public Employees Retirement System's full-time annual minimum with an additional One Thousand Dollars (\$1,000) per annum paid to the Board Chairman.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1<sup>st</sup> reading: 4/26/2021

2<sup>nd</sup> reading: 5/10/2021

3<sup>rd</sup> reading:

PASSED: 5/24/2021

  
President of Council

POSTED: 5/28/2021

APPROVED: 5/25/2021

ATTEST:   
Clerk of Council

  
Mayor

LORCO Phase 1

Expenditure Comparison Report

	January	February	March	April	May	June	July	August	September	October	November	December	Totals 2021	2020 Comparison
Payroll & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Billing Expense/RLCWA Readings	\$ 2,336.55	\$ 2,000.86	\$ 3,583.55	\$ 7,920.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,841.92	\$ 28,405.67
Office Expense & Bank Fees	\$ 31.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31.99	\$ 273.08
Refunds/Reimbursements	\$ 3,354.49	\$ 5,587.33	\$ 6,759.36	\$ 15,701.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,402.36	\$ 33,943.66
Equipment Maintenance	\$ -	\$ -	\$ 6,719.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,719.00	\$ 11,516.51
Repair/Maintenance	\$ 49.77	\$ 130.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180.10	\$ 73,901.10
Electric Service	\$ 4,293.35	\$ 5,364.04	\$ 2,480.37	\$ 5,238.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,376.62	\$ 36,763.31
Four Plex Annual Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Communication	\$ 66.30	\$ 56.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123.01	\$ 673.27
Utility Treatment	\$ 145.45	\$ 146.55	\$ 293.10	\$ 585.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,170.20	\$ 1,605.72
Gasoline/Oil	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00
Professional/Contractual Services	\$ 4,139.10	\$ 499.61	\$ 776.58	\$ 175.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,591.03	\$ 33,194.25
Insurance Premium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00
Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00
<b>Total Expenses</b>	\$ 14,417.00	\$ 13,785.43	\$ 20,611.96	\$ 29,621.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78,436.23	\$ 221,392.87
Cooperative Agreement Stipend	\$ -	\$ -	\$ 15,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 60,000.00
OWDA Interest Payments	\$ 3,031.48	\$ 465,684.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 468,716.14	\$ 951,755.44
OWDA Principal Payments	\$ 5,072.06	\$ 358,732.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 363,804.47	\$ 696,805.78
OWDA Total Loan Payment	\$ 8,103.54	\$ 824,417.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 832,520.61	\$ 1,648,561.22
<b>Monthly Totals</b>	\$ 22,520.54	\$ 838,202.50	\$ 35,611.96	\$ 34,621.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 930,956.84	\$ 1,929,954.09
Year-to-Date Total (Expenses Plus Stipends - Loan Pays.)													\$ 98,436.23	\$ 281,392.87
Monthly Average (Expenses Less Stipends & Loan Pays.)													\$ 9,804.53	\$ 27,674.11
Monthly Billing	\$ 86,412.60	\$ 83,491.41	\$ 83,356.77	\$ 83,987.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 337,248.14	\$ 941,040.09
Billing Revenue	\$ 84,027.92	\$ 79,670.66	\$ 134,962.97	\$ 115,995.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 414,657.54	\$ 979,342.46
Tap Revenue	\$ 16,000.00	\$ 24,000.00	\$ 48,081.89	\$ 205,894.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 293,976.78	\$ 395,681.19
Misc. Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,137.98
Advance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000.00
<b>Total Revenue</b>	\$ 100,027.92	\$ 103,670.66	\$ 183,044.86	\$ 321,890.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 708,634.32	\$ 2,285,161.63
OWDA Loan Balance: 5164													\$ 8,091,733.09	\$ 8,091,733.09
OWDA Loan Balance: 5241													\$ 15,839,838.79	\$ 15,839,838.79
Total													\$ 23,931,571.88	\$ 23,931,571.88
<b>Revenue</b>	\$ 100,027.92	\$ 103,670.66	\$ 183,044.86	\$ 321,890.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 708,634.32	\$ 2,285,161.63
<b>Liabilities</b>	\$ 22,520.54	\$ 838,202.50	\$ 35,611.96	\$ 34,621.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 930,956.84	\$ 1,929,954.09
<b>Net Profit/(Loss)</b>	\$ 77,507.38	\$ (734,531.84)	\$ 147,432.90	\$ 287,269.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (222,322.52)	\$ 355,207.54

April 2021	
Avg. Bill	\$ 67.84
Avg. Usage	3,290
Bills Sent	1,238
Gals. Billed	4,072,946
Addresses Tracked	1,449
Customers Billed	1,238
Greater than 200' Not Billed	96
Demos/Vacants/Waivers Not Billed	115
Connections/Inspections	1180
Health Dept. Holdouts	2

Update

FILINGS	Taps	Payments	Billings	Payments
Bal. Forward	\$ 577,559.98	\$ 1,457,981.42	\$ 314,489.75	\$ 387,450.39
January				
February				
March		\$ -		\$ -
April				
May				
June				
July				
August				
September		\$ -		\$ -
October				
November				
December				
<b>Total</b>	\$ 577,559.98	\$ 1,457,981.42	\$ 314,489.75	\$ 387,450.39