

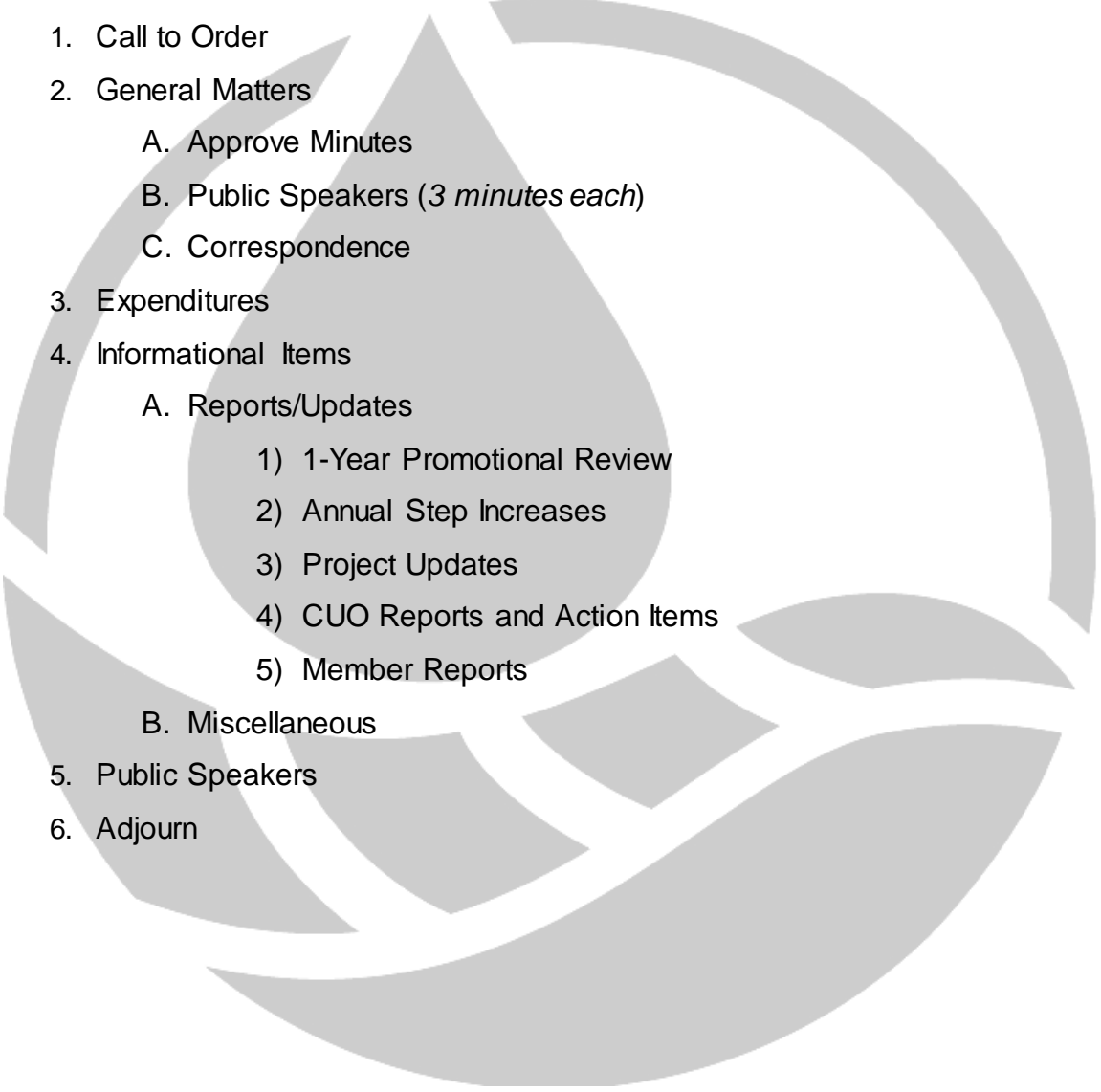
AGENDA

For

Tuesday

November 3, 2020

6:00 PM

- 
1. Call to Order
 2. General Matters
 - A. Approve Minutes
 - B. Public Speakers (*3 minutes each*)
 - C. Correspondence
 3. Expenditures
 4. Informational Items
 - A. Reports/Updates
 - 1) 1-Year Promotional Review
 - 2) Annual Step Increases
 - 3) Project Updates
 - 4) CUO Reports and Action Items
 - 5) Member Reports
 - B. Miscellaneous
 5. Public Speakers
 6. Adjourn

Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**
From: **Rob Munro**
Subject: **Agenda Items – November 3, 2020**
Date: **October 30, 2020**

Item 1: **Call to Order**

Item 2A: **Approve Minutes**

Item 2B: **Public Speakers**

For this Zoom meeting broadcast on Facebook Live, Technical Support Specialist Collins will be monitoring public comments submitted through email and Facebook and will inform the Board during the Public Comment period regarding any submitted.

Item 2C: **Correspondence**

Item 3: **Expenditures**

Item 4A1: **1-Year Promotional Review – RKM**

In October 2019, the following individuals received a promotion to their current positions. These promotions require a 1-year review period. After the successful completion of their 1-year review period, their supervisors recommend the following promotions effective October 28th, 2020:

Brian Klonek, Line Maintenance Leader	Step 5
Carl Busse, Line Maintenance Operator	Step 5
Adam Sisson, Line Maintenance Operator	Step 4
Rudy Ackerman, Line Maintenance Operator	Step 1B

Item 4A2: **Annual Step Increases – RKM**

By Ordinance, annual step increases due April 1st must be approved by the preceding December. Based on the recommendations of their supervisors, the following employees will receive their annual step increases due April 1st, 2021:

Rudy Ackerman, Line Maintenance Operator	Step 1C
Heather Barnes, Customer Service Representative	Step 1C
George Caruso, Underground Asset Locator	Step 4
Robert Lulfs, Operator – WFP	Step 5
Rebecca Robertson, Customer Service Representative	Step 2
Timothy Roten, Line Maintenance Man	Step 5

Adam Sisson, Line Maintenance Operator

Step 5

Item 4A3: Project Updates – RKM

Redundancy and Future Capacity: HDR and staff met on October 22nd to discuss budgetary numbers for future improvements for the ETL transmission lines and Water Plant capacity. Staff intends to include design engineering costs in the 2021 budget for discussion with Board members.

Board Room Renovation: All audio and visual equipment has been delivered. Staff is working with the vendor to schedule a date for installation. Installation is expected to take 1 day.

Item 4A4: CUO Report and Action Items – RKM

Action Items are as presented with the write-up.

Item 4A5: Member Reports

Item 4B: Miscellaneous

Item 5: Public Speakers

Item 6: Adjourn

Board of Municipal Utilities
Meeting Minutes
October 20, 2020
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM. As allowed by the Ohio Legislature during the Governor’s declared emergency, the meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, and Mrs. Schnabel.

Excused: Mr. Phillips

Also present: CUO Munro, Community Outreach Specialist Arnold, Technical Support Specialist Collins, and Mayor Greg Zilka.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the October 6, 2020 work session and the regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None

Correspondence

None.

Expenditures

Following review of expenses dated October 20, 2020, excluding line item 97 of Fund 721, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of October 20, 2020:

Water Fund 701	\$	267,495.56
Wastewater Fund 721	\$	188,365.14
MOR Fund 703	\$	270,005.60
MOR Fund 762	\$	410,054.96
LORCO Fund 749	\$	20,586.82
Wastewater Construction Fund 724	\$	24,407.00

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

SCADA System Proposal

The CUO brought the contract from SOS Integration to the Board. He said that at the October 6, 2020 work session, SOS Integration presented to the Board its proposal to upgrade the Water Filtration Plant's SCADA system.

The CUO recommended the Board approve the proposal for hardware and the professional services provided by SOS Integration. He stated that the proposed upgrades and enhancements of the contract will help Avon Lake Regional Water continue to provide quality and reliable water services to its customers. He added that the contract had been split into a procurement of hardware contract and professional services contract. Mr. Rush said he appreciated staff asking for two motions for two contracts to help breakout the costs of the project. He said it will help clarify the costs of the contract and exactly what it is for.

Mr. Rush moved, and Mrs. Schnabel seconded, to authorize the CUO to execute a contract with SOS Integration for the procurement of SCADA operating system software and hardware at the Water Filtration Plant in the amount of \$23,910.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel.
Nays: None
Motion carried.

Mrs. Schnabel moved, and Mr. Abram seconded, to authorize the CUO to execute a contract with SOS Integration for the purpose of providing professional services for the SCADA operating system in the amount of \$40,400.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel.
Nays: None
Motion carried.

Q3 Budget Performance Report

Technical Support Specialist Collins presented to the Board the Q3 budget performance report. He provided a summary of the financial performance of Avon Lake Regional Water. The budget performance report included a column with recommended budget transfers between line items to account for overspending in certain categories and assure a positive balance in those funds at the end of 2020. The CUO stated that these adjustments will help staff more accurately forecast and budget for these items in the future and course-correct when necessary. He said that staff will bring a formal action to the Board on the budget transfers at a later meeting.

LORCO Financials

The CUO brought the LORCO Financial Report to the Board's attention. He highlighted the year over year change in the LORCO system and the continued stewardship provided by Avon Lake Regional Water. Mr. Abram asked about the Ohio Water Development Agency loan balance outstanding on the LORCO system. Technical Support Specialist Collins said that there was under \$24 million combined remaining on those loan balances. Mr. Abram commented that it was an improvement from what the balance was a few years ago.

Project Updates

Redundancy & Future Capacity Project: The CUO informed the Board that the HDR and staff continue working on providing capital budgetary numbers for Board members and consortium members. He said that HDR and staff intend to provide the budgetary numbers in November.

Board Room Renovation: The CUO updated the Board that the new audio/visual equipment is tentatively scheduled for installation the week of October 19th. He added that the back-ordered items have caused a delay in installation of this equipment.

CUO Reports & Action Items

The Technical Support Specialist updated the Board that a tentative meeting in November was being scheduled to meet with representatives of Lorain County about the LORCO system. He also said that the bill redesign is still progressing as staff is looking for other vendors to see if they can properly accommodate the needs of Avon Lake Regional Water's customers. He also said that he is working with the plant managers to set up a date that would work best to have the Board Members tour the facilities while remaining adherent to COVID-19 safety measures.

Member Reports

None.

Miscellaneous

The Chairman stated that the next Board meeting was on November 3, 2020, which was also election night. He asked the Board if they would prefer the meeting on a different night or change the time. Mr. Abram stated that if the meeting was a short agenda then he would be in support of holding the meeting. The Chairman suggested having the meeting start at 6:00pm instead of the usual 6:30pm start time.

Mr. Rush moved, and Mr. Abram seconded, that the November 3rd, 2020 Board Meeting time be changed from 6:30pm to the new time of 6:00pm.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

The Chairman asked the CUO if the utility had enacted any security enhancements for the upcoming election. The CUO stated that there have been several measures already taken by staff and additional enhancements have been ordered. He said that the leadership team has had planning sessions. The Chairman asked if the CUO had met with safety personnel and Mayor. The CUO said he had not met with the safety personnel or the mayor yet, but he has spoken with police and fire by phone and he has also reached out to his contacts at the Department of Homeland Security and the FBI. The Chairman asked if the bulk customers were aware of the security measures being taken. The CUO stated that he had reached out to the bulk customers and have kept them abreast of the security enhancements that Avon Lake Regional Water has taken.

Public Speakers

Mayor Zilka informed the Board that he has worked with the mayors and managers to establish security and to make sure that the elections cannot be disrupted. He said the police department

will be working to make sure there is an orderly process at the polls. The Mayor added that he looked forward to working with the CUO on security measures.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Rush seconded. The meeting adjourned at 7:04 PM.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Approved _____ 2020.

John Dzwonczyk, Chairman

Rob Munro, Clerk

DRAFT



**AVON LAKE REGIONAL WATER
FUND 701 - WATER
OCTOBER 16 - OCTOBER 28, 2020
NOVEMBER 3, 2020**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Water Employees	\$ 57,495.77	Salaries PR Post BW 2202022	51102	\$ 57,495.77	\$ 1,346,239.93	\$ 1,975,000.00
2 Water Employees	\$ 1,542.14	Part Time Wages PR Post BW 2202022	51105	\$ 1,542.14	\$ 42,164.65	\$ 113,900.00
3 Water Employees	\$ 5,205.62	Overtime Wages Plant PR Post BW 2202022	51106.101			
4 Water Employees	\$ 474.50	Overtime Wages Admin PR Post BW 2202022	51106.103			
5 Water Employees	\$ 386.95	Overtime Wages Construction PR Post BW 2202022	51106.104			
6 Water Employees	\$ 373.50	Overtime Wages Office PR Post BW 2202022	51106.105	\$ 6,440.57	\$ 91,513.55	\$ 139,700.00
7 Water Employees	\$ 303.14	MMO Week Ending October 16, 2020	52203			
8 Water Employees	\$ 597.21	Hospitalization PR Post BW 2202022	52203			
9 Water Employees	\$ (921.89)	Pay Day October 22, 2020 Employee Medical Contributions	52203	\$ (21.54)	\$ 400,800.53	\$ 642,600.00
10 Water Employees	\$ 11,450.00	Longevity PR Post BW 2202022	52208	\$ 11,450.00	\$ 13,559.61	\$ 23,600.00
11 Ohio Public Employees Retirement System	\$ 18,683.41	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 18,683.41	\$ 211,102.72	\$ 276,500.00
12 Internal Revenue Service	\$ 1,086.62	Medicare - FEDERAL - Federal Taxes*	52212	\$ 1,086.62	\$ 6,022.92	\$ 32,300.00
13 Timothy R. Roten	\$ 10.00	1 Employee Meal Allowance 10/13/2020 - RK	52227			
14 Mike Brass	\$ 10.00	1 Employee Meal Allowance 10/12/20 - GY	52227	\$ 20.00	\$ 547.50	\$ 1,500.00
15 Huntington National Bank	\$ 216.04	Charges on MC - September 2020 - Op. Edu, Switch Port - GY 1/2	53500			
16 Huntington National Bank	\$ 22.93	Charges on MC - September 2020 - WW License Renewal - JG 1/2	53500			
17 Huntington National Bank	\$ 33.12	Charges on MC - September 2020 - Food for meetings, license - RK 1/4	53500	\$ 272.09	\$ 24,768.50	\$ 50,000.00
18 Fedex Corp	\$ 211.73	Shipping Charges - September 2020 - RKM 1/2	53602			
19 Huntington National Bank	\$ 204.01	Charges on MC - September 2020 - Food for meetings, chairs - RKM 1/6	53602	\$ 415.74	\$ 58,983.39	\$ 55,000.00
20 Fuelman	\$ 380.05	Fuel for Vehicles - 10/5/20-10/18/20 - RKM 1/2	53604			
21 Great Lakes Petroleum Co	\$ 1,048.33	Diesel @ 201 Miller Rd 9/2/20 - RK 1/2	53604	\$ 1,428.38	\$ 13,150.48	\$ 25,000.00
22 Rexel, Inc.	\$ 1,571.73	Eqp Mnt - AB Service Engineering 9/30/20 - GY	53607			
23 Bain Enterprises	\$ 256.39	Eqp Mnt - Impact Wrench Repairs (2) 10/20/20 - RK 1/2	53607	\$ 1,828.12	\$ 32,524.70	\$ 125,000.00
24 USALCO, LLC Inc.	\$ 3,769.99	Op Spl - Alum 10/12/20 - GY	53611			
25 USALCO, LLC Inc.	\$ 3,929.74	Op Spl - Alum 10/2/20 - GY	53611			
26 USALCO, LLC Inc.	\$ 3,927.76	Op Spl - Alum 10/6/20 - GY	53611			
27 Sai Chemical Company	\$ 30,240.00	Op Spl - Sodium Silicofluoride 10/19/20 - GY	53611			
28 USALCO, LLC Inc.	\$ 3,768.57	Op Spl - Alum 10/14/20 - GY	53611			
29 USALCO, LLC Inc.	\$ 3,929.02	Op Spl - Alum 10/19/20 - GY	53611			
30 Jones Chemicals Inc.	\$ 2,940.00	Op Spl - Chlorine @ WFP 9/11/20 - GY	53611	\$ 52,505.08	\$ 648,287.90	\$ 794,800.00
31 Platinum Chemicals, Inc.	\$ 1,164.00	Mnt Spl - Gx Hand Sanitizer 8/31/20 - SB 1/2	53612.001			
32 Indy Equipment and Supply LLC	\$ 74.85	Mnt Spl - 6' Swaged Handel Blue (6) 10/15/20 - RK 1/2	53612.001			
33 Lowe's	\$ 658.84	Mnt Spl - September 2020 - RKM 1/2	53612.001			
34 Core & Main LP	\$ 8,525.80	Mnt Spl - Valve Boxes (3), 20' Pipe (20) @ SR83 and Webber - RK	53612.001			
35 Swift First Aid Corp	\$ 64.65	Svc First Aids Cabinets @ WFP 10/14/20 - GY	53612.001			
36 Swift First Aid Corp	\$ 28.25	Svc to First Aid Cabinets @ 201 Miller Rd 10/14/20 - RKM 1/2	53612.001			
37 Trico Oxygen Company Inc.	\$ 662.95	Mnt Gases - Argon, Acetylene, Liquefied Petrol 10/21/20 - GY	53612.001			
38 Trico Oxygen Company Inc.	\$ 79.54	Mnt Gases - Liquefied Petroleum Gas 10/21/20 - RK 1/2	53612.001			
39 Huntington National Bank	\$ 1,052.99	Charges on MC - September 2020 - Op. Edu, Switch Port - GY 2/2	53612.001			
40 Huntington National Bank	\$ 147.38	Charges on MC - September 2020 - Food for meetings, chairs - RKM 2/6	53612.001			
41 Grainger	\$ 277.42	Mnt Spl - Air Filters, battery pack, AC adapter 10/19/20 - GY	53612.001			
42 Harold Archer & Sons, Inc.	\$ 756.30	Stone for Repairs 10/10/20 - RK 1/2	53612.004			
43 Kurtz Bros., Inc.	\$ 46.88	Mnt Spl - All purpose top soil 10/11/20 - RK 1/2	53612.004			
44 Kurtz Bros., Inc.	\$ 46.87	Mnt Spl - All purpose top soil 10/18/20 - RK 1/2	53612.004	\$ 13,586.72	\$ 257,003.68	\$ 350,000.00
45 Badger Meter Inc.	\$ 36,804.96	Meters - HR-E LCD (168) 10/16/20 - RK	53612.005	\$ 36,804.96	\$ 89,659.78	\$ 127,500.00
46 Culligan of Northeast Ohio Corp	\$ 432.77	DI Rental and Supplies 9/30/20 - GY 1/2	53613			
47 Culligan of Northeast Ohio Corp	\$ 130.00	DI Rental and Supplies 9/30/20 - GY 1/2	53613			
48 Idexx Distribution, Inc.	\$ 229.33	Lab Spl @ WFP - Colifrom 10/12/20 - GY	53613			
49 Idexx Distribution, Inc.	\$ 6,824.47	Lab Spl @ WFP - Colisure, vessels, quanti-trays 10/12/20 - GY	53613	\$ 7,616.57	\$ 87,520.38	\$ 80,000.00
50 Northcoast Flooring Solutions LLC	\$ 3,056.25	Carpet Installation @ 201 Miller Rd 10/16/20 - JG 1/2	53701			
51 Huntington National Bank	\$ 721.93	Charges on MC - September 2020 - Food for meetings, chairs - RKM 3/6	53701			
52 Huntington National Bank	\$ 135.30	Charges on MC - September 2020 - Food for meetings, license - RK 2/4	53701			
53 U. S. Bank Equipment Finance Inc	\$ 334.35	Cnt Svc - Xerox Copier Leases - October 2020 - RKM 1/2	53701.001			
54 SOS Integration Services Corp	\$ 650.00	Cnt Svc - Calibration of Flow Meters @ WFP 10/8/20 - GY	53701.002			

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
55 Newegg Business Inc.	\$ 124.98	Cnt Svc - Computer Equipment - Notebook 10/22/20 - RKM 1/2	53701.002			
56 Newegg Business Inc.	\$ 994.47	Cnt Svc - Computer Eqp - HP Pavilion Laptop 10/22/20 - RKM 1/2	53701.002			
57 ESRI Inc.	\$ 1,300.00	ArcGIS Maintenance Plans 2020-2021 - JG 1/2	53701.002	\$ 7,317.28	\$ 253,911.73	\$ 375,000.00
58 Columbia Gas	\$ 176.20	gas svc @ 33370 Lake Rd - WFP 9/16/20-10/15/20 - GY	53702.001			
59 Columbia Gas	\$ 34.83	gas svc @ 33370 Lake Rd - WFP Lab 9/16/20-10/15/20 - GY	53702.002			
60 Columbia Gas	\$ 34.33	gas svc @ 33399 Lake Rd - SIP Bldg 9/16/20-10/15/20 - GY	53702.002			
61 Columbia Gas	\$ 53.17	gas svc @ 33370 Lake Rd - WFP Aux 9/16/20-10/5/20 - GY	53702.002			
62 Columbia Gas	\$ 173.66	gas svc @ 33370 Lake Rd - WFP Garage 9/16/20-10/15/20 - GY	53702.002	\$ 472.19	\$ 10,101.05	\$ 25,000.00
63 Engie Resources	\$ 1,969.58	elec svc charge @ 33370 Lake Rd - October 2020 - RKM	53703.001			
64 Illuminating Company	\$ 835.86	elec svc @ 201 Miller Rd 9/9/20-10/8/20 - RKM	53703.002			
65 Illuminating Company	\$ 740.92	elec svc @ 33385 Lake Rd SIP PS 9/5/20-10/7/20 - GY	53703.002			
66 Illuminating Company	\$ 9,270.82	elec svc @ 33385 Lake Rd SIP Bldg 9/5/20-10/7/20 - RKM	53703.002	\$ 12,817.18	\$ 578,631.10	\$ 785,100.00
67 Spectrum Business	\$ 214.99	Internet svc @ WFP 9/30/20-10/29/20 - GY	53705			
68 Spectrum Business	\$ 162.49	Internet svc @ 201 Miller Rd 10/14/20-11/13/20 - RKM	53705	\$ 377.48	\$ 17,981.71	\$ 35,000.00
69 Sherwin Williams Company Inc	\$ 44.09	Bldg Mnt - Paint and Spl for File Room 10/9/20 - RKM	53708			
70 Lighting Supply Company	\$ 484.30	Bldg Mnt - TCP 2x4 39 Watt LED Lights 10/8/20 - RKM	53708			
71 Avon Lake Sheet Metal Co. Inc.	\$ 290.00	Bldg Mnt - Light Post Templates (2) 10/19/20 - GY	53708	\$ 818.39	\$ 61,686.68	\$ 150,000.00
72 Marilynne Evans	\$ 20.97	Refund for Customer Over Payment of Final Bill 10/23/20 - RKM	53901			
73 Liberty Rose HOA	\$ 28.00	Refund for accidental payment on closed acct 10/23/20 - RKM	53901			
74 Firas Seffo	\$ 115.45	Refund for Double Payment of Quarterly Bill 10/23/20 - RKM	53901	\$ 164.42	\$ 593.53	\$ 6,000.00
75 McMahan DeGulis LLP	\$ 1,416.00	Legal Fees - Regulations 10/9/20 - RKM	53907.002	\$ 1,416.00	\$ 4,535.25	\$ 30,000.00
	\$ 234,537.57			\$ 234,537.57		



**AVON LAKE REGIONAL WATER
FUND 721 - WASTEWATER
OCTOBER 16 - OCTOBER 28, 2020
NOVEMBER 3, 2020**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Wastewater Employees	\$ 51,181.71	Salaries PR Post BW 2202022	51102	\$ 51,181.71	\$ 1,174,316.24	\$ 1,520,500.00
2 Wastewater Employees	\$ 3,622.14	Part Time Wages PR Post BW 2202022	51105	\$ 3,622.14	\$ 63,012.71	\$ 107,100.00
3 Wastewater Employees	\$ 3,666.59	Overtime Wages Plant PR Post BW 2202022	51106.101			
4 Wastewater Employees	\$ 601.44	Overtime Wages Construction PR Post BW 2202022	51106.104			
5 Wastewater Employees	\$ 124.50	Overtime Wages Office PR Post BW 2202022	51106.105	\$ 4,392.53	\$ 87,243.83	\$ 136,700.00
6 Wastewater Employees	\$ 1,024.52	HRA Week Ending October 16, 2020	52203			
7 Wastewater Employees	\$ 1,120.85	MMO Week Ending October 16, 2020	52203			
8 Wastewater Employees	\$ 199.07	Hospitalization PR Post BW 2202022	52203			
9 Wastewater Employees	\$ (2,410.80)	Pay Day October 22, 2020 Employee Medical Contributions	52203	\$ (66.36)	\$ 362,356.53	\$ 523,000.00
10 Wastewater Employees	\$ 12,150.00	Longevity PR Post BW 2202022	52208	\$ 12,150.00	\$ 13,574.66	\$ 20,000.00
11 Ohio Public Employees Retirement System	\$ 16,692.62	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 16,692.62	\$ 188,495.92	\$ 246,000.00
12 Internal Revenue Service	\$ 1,004.36	Medicare - FEDERAL - Federal Taxes*	52212	\$ 1,004.36	\$ 19,978.69	\$ 25,600.00
13 Bradley, Timothy	\$ 10.00	1 Employee Meal Allowance 10/13/2020 - RK	52227			
14 Adam Sisson	\$ 10.00	1 Employee Meal Allowance 10/13/20 - RK	52227			
15 Donald Hall	\$ 10.00	1 Employee Meal Allowance 10/13/20 - RK	52227			
16 Jeremy Pijor	\$ 10.00	1 Employee Meal Allowance 10/16/20 - SB	52227	\$ 40.00	\$ 600.00	\$ 1,200.00
17 Huntington National Bank	\$ 441.00	Charges on MC - September 2020 - Manuals and Seminar Reg - SB	53500			
18 Huntington National Bank	\$ 22.93	Charges on MC - September 2020 - WW License Renewal - JG 2/2	53500			
19 Huntington National Bank	\$ 33.12	Charges on MC - September 2020 - Food for meetings, license - RK 3/4	53500	\$ 497.05	\$ 3,157.73	\$ 50,000.00
20 Fedex Corp	\$ 186.82	Shipping Charges - September 2020 - RKM 2/2	53602			
21 Huntington National Bank	\$ 204.02	Charges on MC - September 2020 - Food for meetings, chairs - RKM 4/6	53602	\$ 390.84	\$ 24,629.91	\$ 40,000.00
22 Fuelman	\$ 380.04	Fuel for Vehicles - 10/5/20-10/18/20 - RKM 2/2	53604			
23 Great Lakes Petroleum Co	\$ 1,048.32	Diesel @ 201 Miller Rd 9/2/20 - RK 2/2	53604	\$ 1,428.36	\$ 16,555.10	\$ 25,000.00
24 AUMA Actuators, Inc.	\$ 2,334.50	Eqp Mnt - Service to Actuators @ WRF 10/8/20 - SB	53607			
25 Bain Enterprises	\$ 256.39	Eqp Mnt - Impact Wrench Repairs (2) 10/20/20 - RK 2/2	53607	\$ 2,590.89	\$ 75,345.51	\$ 100,000.00
26 Indy Equipment and Supply LLC	\$ 74.85	Mnt Spl - 6' Swaged Handel Blue (6) 10/15/20 - RK 2/2	53612.001			
27 Lowe's	\$ 331.50	Mnt Spl - September 2020 - RKM 2/2	53612.001			
28 McMaster-Carr	\$ 25.66	Mnt Spl - Plastic Pipe Extractor 10/12/20 - SB	53612.001			
29 McMaster-Carr	\$ 10.63	Mnt Spl - PVC pipe fittings 10/12/20 - SB	53612.001			
30 Platinum Chemicals, Inc.	\$ 1,164.00	Mnt Spl - Gx Hand Sanitizer 8/31/20 - SB 2/2	53612.001			
31 Swift First Aid Corp	\$ 52.55	Svc First Aid Cabinets @ WRF 10/14/20 - SB	53612.001			
32 Swift First Aid Corp	\$ 28.25	Svc to First Aid Cabinets @ 201 Miller Rd 10/14/20 - RKM 2/2	53612.001			
33 United Laboratories Inc.	\$ 546.16	Mnt Spl - JetPak Agreement 10/8/20 - SB	53612.001			
34 United Laboratories Inc.	\$ 2,182.80	Mnt Spl - Tiger Boom @ WRF 10/8/20 - SB	53612.001			
35 Trico Oxygen Company Inc.	\$ 79.54	Mnt Gases - Liquefied Petroleum Gas 10/21/20 - RK 2/2	53612.001			
36 Huntington National Bank	\$ 147.38	Charges on MC - September 2020 - Food for meetings, chairs - RKM 5/6	53612.001			
37 Goldstar Products, Inc	\$ 4,947.25	Mnt Spl - Liquid Bacteria 10/1/20 - SB	53612.001			
38 Harold Archer & Sons, Inc.	\$ 756.31	Stone for Repairs 10/10/20 - RK 2/2	53612.004			
39 Kurtz Bros , Inc.	\$ 46.87	Mnt Spl - All purpose top soil 10/11/20 - RK 2/2	53612.004			
40 Kurtz Bros , Inc.	\$ 46.88	Mnt Spl - All purpose top soil 10/18/20 - RK 2/2	53612.004	\$ 10,440.63	\$ 158,098.06	\$ 180,000.00
41 Culligan of Northeast Ohio Corp	\$ 20.00	DI Rental and Supplies 9/30/20 - GY 2/2	53613			
42 Culligan of Northeast Ohio Corp	\$ 367.25	DI Rental and Supplies 9/30/20 - GY 2/2	53613			
43 Jones & Henry Laboratories Inc.	\$ 170.00	Lab Testing @ WRF 10/6/20 - SB	53613			
44 Enviroscience Inc.	\$ 1,675.00	Bioassay Testing 9/30/20 - SB	53613	\$ 2,232.25	\$ 26,154.96	\$ 50,000.00
45 Northcoast Flooring Solutions LLC	\$ 3,056.25	Carpet Installation @ 201 Miller Rd 10/16/20 - JG 2/2	53701			
46 Huntington National Bank	\$ 721.93	Charges on MC - September 2020 - Food for meetings, chairs - RKM 6/6	53701			
47 Huntington National Bank	\$ 135.30	Charges on MC - September 2020 - Food for meetings, license - RK 4/4	53701			
48 U.S. Bank Equipment Finance Inc	\$ 334.34	Cnt Svc - Xerox Copier Leases - October 2020 - RKM 2/2	53701.001			
49 Newegg Business Inc.	\$ 124.97	Cnt Svc - Computer Equipment - Notebook 10/22/20 - RKM 2/2	53701.002			
50 Newegg Business Inc.	\$ 994.48	Cnt Svc - Computer Eqp - HP Pavilion Laptop 10/22/20 - RKM 2/2	53701.002			
51 ESRI Inc.	\$ 1,300.00	ArcGIS Maintenance Plans 2020-2021 - JG 2/2	53701.002	\$ 6,667.27	\$ 181,424.19	\$ 500,000.00
52 Kimble Recycling & Disposal	\$ 23,696.16	Sludge Hauling - September 2020 - SB	53701.007			
53 Kimble Recycling & Disposal	\$ 360.00	Sludge Hauling - Open Top Tarped Box 9/30/20 - SB	53701.007	\$ 24,056.16	\$ 321,344.11	\$ 450,000.00
54 Columbia Gas	\$ 802.65	gas svc @ 33675 Durrell 10/12/20 - SB	53702.001			

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
55 Constellation NewEnergy - Gas Division, LLC	\$ 832.43	gas svc @ 33675 Durrell 10/20/20 - SB	53702.001			
56 Columbia Gas	\$ 34.33	gas svc @ 32789 Lake Rd - Center Rd PS 9/16/20-10/15/20 - GY	53702.003	\$ 1,669.41	\$ 3,493.81	\$ 40,000.00
57 Illuminating Company	\$ 10,759.13	elec svc @ Waterbury Ave 9/4/20-10/6/20 - SB	53703.001			
58 Illuminating Company	\$ 7.39	elec svc @ 209 Avondale 9/9/20-10/8/20 - RKM	53703.003			
59 Illuminating Company	\$ 4,364.24	elec svc @ 32789 Lake Rd PS 9/5/20-10/7/20 - RK	53703.003			
60 Illuminating Company	\$ 95.48	elec svc @ 641 Lear Rd 9/4/20-10/6/20 - RK	53703.003			
61 Illuminating Company	\$ 99.28	elec svc @ 31900 Lake Rd PS 9/3/20-10/5/20 - RK	53703.003			
62 Illuminating Company	\$ 96.34	elec svc @ Woodbridge Way 9/4/20-10/5/20 - RK	53703.003			
63 Illuminating Company	\$ 89.36	elec svc @ 758 Jaycox Rd Sewer 9/4/20-10/6/20 - RK	53703.004			
64 Illuminating Company	\$ 89.72	elec svc @ 810 Avon Belden Rd Sewer 9/10/20-10/8/20 - RK	53703.004	\$ 15,600.94	\$ 226,212.13	\$ 335,000.00
65 Spectrum Business	\$ 162.49	Internet svc @ 201 Miller Rd 10/14/20-11/13/20 - RKM 2/2	53705			
66 Trimble Inc	\$ 1,200.00	Remote Monitoring Basic Subscriptions (5) 9/24/20 - SB	53705	\$ 1,362.49	\$ 18,423.79	\$ 30,000.00
67 Lighting Supply Company	\$ 484.29	Bldg Mnt - TCP 2x4 39 Watt LED Lights 10/8/20 - RKM 2/2	53708			
68 Sherwin Williams Company Inc	\$ 44.09	Bldg Mnt - Paint and Spl for File Room 10/9/20 - RKM 2/2	53708			
69 Bay Mechanical & Electrical Corp.	\$ 3,100.00	Bldg Mnt - Install Outside Air Hood @ Digester 10/9/20 - SB	53708.001	\$ 3,628.38	\$ 75,673.19	\$ 105,000.00
70 Computer Aided Solutions LLC	\$ 4,812.32	Eqp - OdaLogger 10/14/20 - JG	53804	\$ 4,812.32	\$ 50,461.53	\$ 175,000.00
71 Marilynne Evans	\$ 48.99	Refund for Customer Over Payment of Final Bill 10/23/20 - RKM 2/2	53901			
72 Firas Seffo	\$ 269.40	Refund for Double Payment of Quarterly Bill 10/23/20 - RKM 2/2	53901	\$ 318.39	\$ 1,766.66	\$ 5,000.00
73 McMahan DeGulis LLP	\$ 1,416.00	Legal Fees - Regulations 10/9/20 - RKM 2/2	53907.002	\$ 1,416.00	\$ 59,427.65	\$ 61,000.00
	\$ 166,128.38			\$ 166,128.38		



AVON LAKE REGIONAL WATER
 FUND 703 - ETL1
 OCTOBER 16 - OCTOBER 28, 2020
 NOVEMBER 3, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Illuminating Company	\$ 11,136.43	elec svc @ 800 Moore Rd 9/9/20-10/8/20 - RKM	53703.003			
2 Engie Resources	\$ 1,309.50	elec svc charge @ 800 Moore Rd - October 2020 - RKM	53703.003			
3 Ohio Edison	\$ 73.00	elec svc @ Lear @ Mills 9/4/20-10/5/20 - RKM	53703.004	\$ 12,518.93	\$ 196,977.45	\$ 287,000.00
	\$ 12,518.93			\$ 12,518.93		



AVON LAKE REGIONAL WATER
 FUND 762 - ETL2
 OCTOBER 16 - OCTOBER 28, 2020
 NOVEMBER 3, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Illuminating Company	\$ 3,549.93	elec svc @ 800 Moore Rd Rear Upper 9/9/20-10/8/20 - RKM	53703.003			
2 Illuminating Company	\$ 92.89	elec svc @ Detroit Rd 9/10/20-10/8/20 - RKM	53703.004	\$ 3,642.82	\$ 195,673.23	\$ 298,000.00
	\$ 3,642.82			\$ 3,642.82		



AVON LAKE REGIONAL WATER
 FUND 702 - WEST RIDGE INTERCONNECT
 OCTOBER 16 - OCTOBER 28, 2020
 NOVEMBER 3, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Ohio Edison	\$ 108.69	elec svc @ 6680 W Ridge Rd 9/11/20-10/9/20 - RKM	53703	\$ 108.69	\$ 387.16	\$ 5,000.00
	\$ 108.69			\$ 108.69		



AVON LAKE REGIONAL WATER
 FUND 749 - LORCO
 OCTOBER 16 - OCTOBER 28, 2020
 NOVEMBER 3, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Covalen Inc.	\$ 55,451.40	Mnt Spl - Grinders and grinder parts/tools 10/9/20 - RK	53612.002	\$ 55,451.40	\$ 72,490.78	\$ 125,000.00
2 Illuminating Company	\$ 92.02	elec svc @ 33678 Walker Rd 9/10/20-10/8/20 - RKM	53703.002	\$ 92.02	\$ 31,749.48	\$ 42,000.00
3 Rural Lorain County Water Authority	\$ 54.90	Water Used @ 9871 Avon Belden 9/2/20-10/1/20 - RKM	53754			
4 Rural Lorain County Water Authority	\$ 90.55	Water Used @ 38393 Royalton Rd 9/2/20-10/1/20 - RKM	53754	\$ 145.45	\$ 1,591.27	\$ 350,000.00
5 Rural Lorain County Water Authority	\$ 1,356.00	Meter Readings - October 2020 - RKM	53760	\$ 1,356.00	\$ 24,184.74	\$ 27,000.00
	\$ 57,044.87			\$ 57,044.87		

ACTION ITEMS FROM BOARD MEETINGS

DATE	CATEGORY*	TOPIC	SOLUTION	STATUS
4/21/2020	Misc.	The Chairman has asked to meet with Lorain County regarding LORCO	Update: Staff has been informed that a meeting will be scheduled in November.	Open
3/17/2020	Misc.	The Chairman asked that the future dashboard contain a link for members to see projects that are open to bid.	A link will be provided to Members to view all current and recently completed projects.	Open
2/18/2020	Misc.	Mrs. Schnabel asked staff to consider a redesign of the bills to aid with their understanding.	Update: Staff continues to work on the bill redesign. Staff is exploring new vendors and whether they can better suit our customers information needs.	Open
2/4/2020	Misc.	Board would like an invitation to tour the WRF now that all construction work is complete.	Update: Staff continues to work with Plant Managers to find an ideal date for Board Members and the HR Director.	Answer
11/19/2019	Misc.	The Chairman asked if we have an IT policy for cyber security.	Update: Staff will include an IT master plan in the ISO-9001 standardization and complete a cyber security assessment as part of the Risk and Resilience Assessment.	Answer
10/15/2019	Misc.	Should we consider random drug testing for the entire organization?	Staff will investigate the possibility/implications.	Answer
3/19/2019	Misc.	Please work with the City to see how the Developer Agreement could be worked into the Planning Code.	Staff is working with the Public Works Director on this matter.	Answer
6/16/2020	Misc.	The Board has requested a SCADA presentation during a work session once staff has chosen a vendor.	Update: The contract was approved by the Board on 10/20.	Closed

*Categories: Financial, Lateral Project, Personnel, Education/CI, Strat. Plan or Misc.