

Avon Lake Board of Municipal Utilities

**WORK SESSION**

**AGENDA**

For

**Tuesday**

**October 19, 2021**

**6:00 PM**

1. Call to Order
2. HDR Presentation
3. Other
4. Adjourn



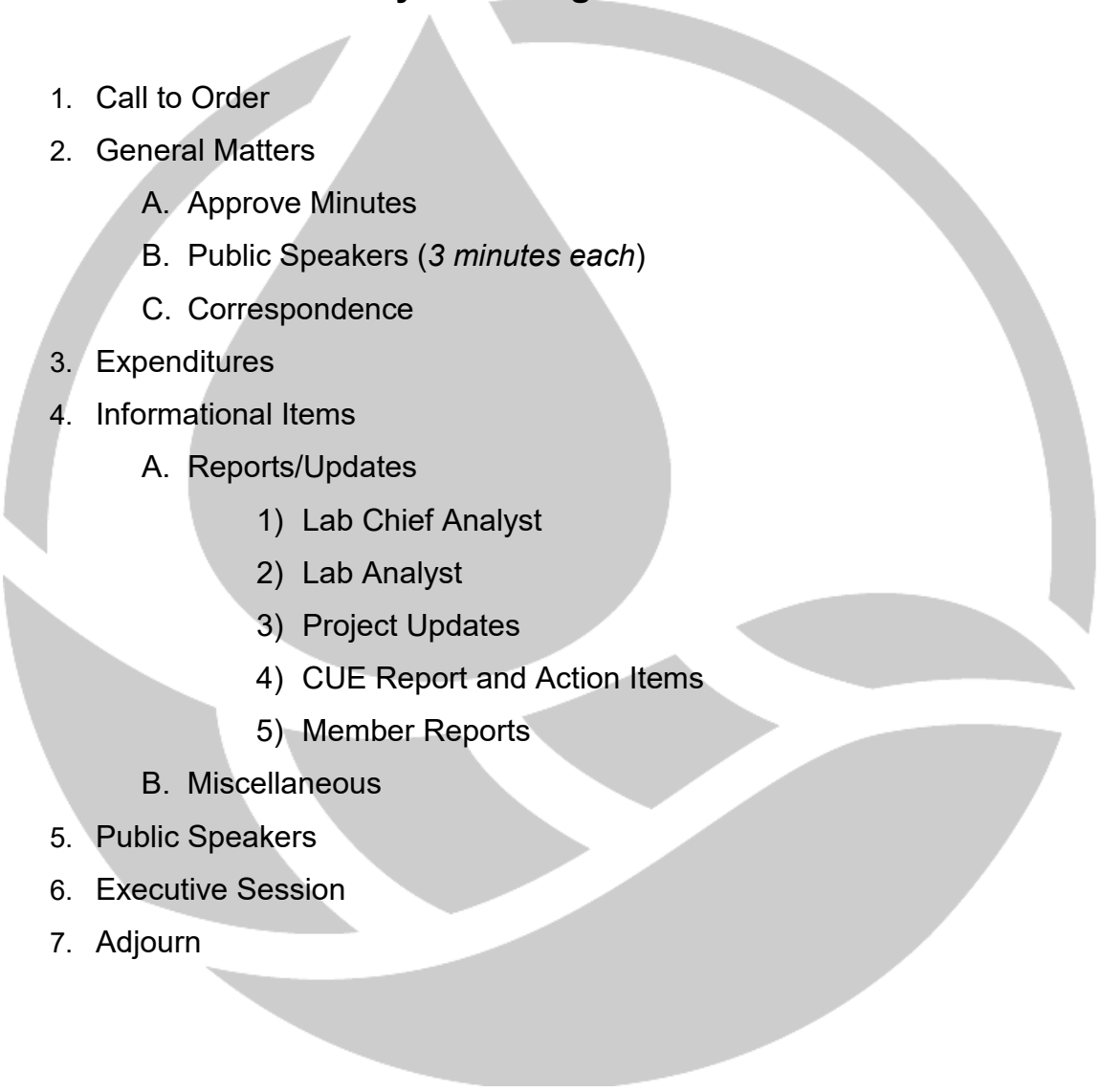
**AGENDA**

For

**Tuesday**

**October 19, 2021**

**Immediately Following the Work Session**

- 
1. Call to Order
  2. General Matters
    - A. Approve Minutes
    - B. Public Speakers (*3 minutes each*)
    - C. Correspondence
  3. Expenditures
  4. Informational Items
    - A. Reports/Updates
      - 1) Lab Chief Analyst
      - 2) Lab Analyst
      - 3) Project Updates
      - 4) CUE Report and Action Items
      - 5) Member Reports
    - B. Miscellaneous
  5. Public Speakers
  6. Executive Session
  7. Adjourn

Avon Lake Regional Water  
**MEMORANDUM**

To: **Board of Municipal Utilities**  
From: **Rob Munro**  
Subject: **Agenda Items – October 19, 2021**  
Date: **October 15, 2021**

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Item 1: **Call to Order**  
Item 2A: **Approve Minutes**  
Item 2B: **Public Speakers**  
Item 2C: **Correspondence**  
Item 3: **Expenditures**  
Item 4A1: **Lab Chief Analyst – RKM**

The current Lab Chief Analyst Ted Popiel is retiring at the end of November. To fill this vacancy staff interviewed several candidates from the certified list. Staff would like to welcome Sarah Woods as the new Lab Chief Analyst at the Water Filtration Plant. Sarah will begin on November 1, 2021 at Step 3.

Item 4A2: **Lab Analyst – RKM**

Robin Liepold has been assisting laboratory staff at the Water Filtration Plant since June of this year. In preparation for upcoming retirements in 2022, the CUE is promoting Robin to the position of Lab Analyst so there is adequate coverage and overlap in the lab. Robin is being promoted, retroactively, from Customer Service Clerk Step 1 to Lab Analyst Step 1 effective August 1, 2021.

Item 4A3: **Project Updates – RKM**

*Additional Storage Building:* Staff received three bids for the Additional Storage Building project. All bids were significantly higher than the engineer's estimate. Therefore, staff does not have a recommendation for award. Staff is looking at alternative options for implementing this project and will bring a recommendation to the Board at a later date. Staff has already installed the new water service and hydrant to the proposed site. Other ancillary work will continue in the meantime such as installation of the natural gas service line, removing the existing fence where the building will be located, and having a fence contractor install the new fence. This work will not interfere with any future construction at the site.

*Orthophosphate Point of Application:* The new system is fully functional and is injecting orthophosphate. Staff will observe the new system in operation for thirty days and make any necessary adjustments during that time. After the observation period, if the system is operating and dosing orthophosphate as designed staff will contact Ohio EPA and notify them that it is online and functioning as intended. Staff will report to the Board after the observation period with the performance results of the new system.

*WFP & ETL Design Services:* Staff met with HDR on October 6th to finalize the technical memorandum for the sodium hypochlorite system. HDR presented in the Work Session their recommendation for replacing the chlorine system and staff will have a recommended amendment at the next meeting for the design services of the new sodium hypochlorite system.

Design services for the ETL's continues and is on schedule for completion in early 2022. The CUE contacted OWDA about the project and spoke with them about the potential for zero percent interest financing. They indicated that it is a great project to qualify for that financing but cannot commit to that until the nomination period is opened up in February of 2022. The CUE will submit the necessary paperwork during this nomination period.

Item 4A4:     **CUE Report and Action Items – RKM**

*Action Items are as presented with the write-up.*

Item 4A5:     **Member Reports**

Item 4B:      **Miscellaneous**

Item 5:        **Public Speakers**

Item 6:        **Executive Session**

Recommended Motion:

*I move to meet in executive session as allowed by ORC §121.22 G (3) to discuss legal matters and to include the CUE, Technical Support Specialist, and the Community Outreach Specialist.*

Item 7:        **Adjourn**

Board of Municipal Utilities  
**Meeting Minutes**  
**October 5, 2021**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 6:30 PM. The meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Munro, Technical Support Specialist Collins, and Councilman Spaetzel.

Excused: Mr. Dzwonczyk

***Approve Minutes***

Acting Chairman Rush presented the Minutes of the September 21, 2021 regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

***Public Speakers***

None.

***Correspondence***

Mr. Munro said he received correspondence from the Ohio EPA dated for September 24th following up on the public water system sanitary survey that took place earlier in the year. He said the Ohio EPA changed the way they perform their surveys. In the past they would offer recommendations and the more serious offenses were considered violations. Recommendations are no longer used, and any offense is now considered a violation.

Mr. Munro said there were five violations on the survey for 2021. Four of the five violations have been rescinded by the Ohio EPA. The remaining violation pertains to the inspection of commercial and industrial facilities in Avon Lake to determine the water usage and to ensure the proper backflow prevention is being used at the facilities. He said it is more of a procedural violation, and the Ohio EPA has given ALRW until the end of 2023 to comply. He added that staff is currently working on this procedure as this will include over 100 sites to inspect.

***Expenditures***

Following review of expenses date October 5, 2021, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of October 5, 2021:

Water Fund 701	\$	260,920.85
Wastewater Fund 721	\$	137,436.47
MOR Fund 703	\$	33,277.89
MOR Fund 762	\$	14,211.55
West Ridge Interconnect Fund 702	\$	151.42

LORCO Fund 749

\$ 9,926.42

Ayes (per voice vote): Abram, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

### ***Project Updates***

*Additional Storage Building:* Mr. Munro stated that a mandatory pre-bid meeting was held on Friday, September 24th. He said the meeting was well attended by several contractors and tradespeople. The bids are due on Friday, October 8th, and he anticipates several bidders on the project. Mrs. Schnabel asked if this was the project that did not garner much interest last time. Mr. Munro confirmed that there were zero bids received the last time the project solicitation was listed. He said the bid specifications was restructured to allow the contractor more control over the project. Previously, a lot of work on the project was to be completed by ALRW staff to help save money, and many contractors did not want to bid on the project.

*Orthophosphate Point of Application:* Mr. Munro said the control valve has been installed on the point of application. The additional control valves have also been delivered. He said staff is finalizing all calibrations before the control valve is fully commissioned.

*WFP & ETL Design Services:* Mr. Munro said HDR will be present at the October 19th Work Session to present an update to the Board on the WFP and ETL design services. He said they will also present their findings and recommendation regarding the new hypochlorite system that will replace the chlorine system. Both bulk hypochlorite delivery and on-site hypochlorite generation are being considered and recommendation from HDR is expected in two weeks. He added that another amendment is forthcoming for the HDR contract for the design services of the hypochlorite system depending on which option is chosen.

### ***CUE Reports & Action Items***

Mr. Collins informed the Board that there is an update to the Accounting and Billing Software action item. Staff has met with PUBLIQ, an accounting and billing software firm, to schedule an on-site visit from their team to demonstrate their software. He said PUBLIQ staff will be visiting the week of October 25th to give their demonstration.

Mr. Munro added that PUBLIQ was a vendor that he came across at the state conference in Cincinnati. He said they offer what ALRW needs and staff has met a few times with their team virtually to look at their software. He said staff was hoping for a trial version, but unfortunately they do not have one available. Therefore, they will be coming to demonstrate their software on-site. Mr. Munro said that it would be a cost savings for ALRW compared to what is charged by Muni-link.

### ***Member Reports***

None.

### ***Miscellaneous***

None.

**Public Speakers**

None.

**Executive Session**

Mr. Phillips moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC §121.22 G (2) & (3) to discuss property and legal matters and to include the CUE and Technical Support Specialist.

Ayes (per roll-call vote): Abram, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

**Adjourn**

As there was no further business, Mr. Abram moved to adjourn, and Mrs. Schnabel seconded. The meeting adjourned at 7:45 PM.

Ayes (per voice vote): Abram, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Approved \_\_\_\_\_ 2021.

Tim Rush, Acting Chairman

Robert Munro, Clerk





**AVON LAKE REGIONAL WATER  
FUND 701 - WATER  
OCTOBER 1 - OCTOBER 14, 2021  
OCTOBER 19, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Water Employees	\$ 66,483.69	Salaries PR Post BW 2202120	51102	\$ 66,483.69	\$ 1,166,416.02	\$ 1,989,813.00	41.38%
2 Water Employees	\$ 1,577.12	Part Time Wages PR Post BW 2202120	51105	\$ 1,577.12	\$ 34,966.59	\$ 102,510.00	65.89%
3 Water Employees	\$ 1,778.92	Overtime Wages Plant PR Post BW 2202120	51106.101				
4 Water Employees	\$ 1,160.48	Overtime Wages Dist/Col PR Post BW 2202120	51106.102				
5 Water Employees	\$ 411.78	Overtime Wages Admin PR Post BW 2202120	51106.103				
6 Water Employees	\$ 119.64	Overtime Wages Construction PR Post BW 2202120	51106.104				
7 Water Employees	\$ 347.52	Overtime Wages Office PR Post BW 2202120	51106.105	\$ 3,818.34	\$ 68,072.25	\$ 125,730.00	45.86%
8 Water Employees	\$ 1,910.01	HRA Week Ending October 1, 2021	52203				
9 Medical Mutual	\$ 26,976.62	Hospitalization - Medical Mutual	52203				
10 Medical Mutual	\$ (1,800.00)	Hospitalization - Medical Mutual	52203	\$ 27,086.63	\$ 364,149.76	\$ 624,708.00	41.71%
11 Medical Mutual	\$ 374.85	Group Life Insurance - Medical Mutual	52204	\$ 374.85	\$ 3,963.66	\$ 3,700.00	-7.13%
12 OPERS	\$ 10,063.15	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 10,063.15	\$ 204,007.32	\$ 296,176.00	31.12%
13 Internal Revenue Service	\$ 1,005.62	Medicare - FEDERAL - Federal Taxes*	52212	\$ 1,005.62	\$ 19,196.17	\$ 32,162.00	40.31%
14 Cintas Corporation	\$ 213.66	Mat Rental & Clothing Svc - September 2021 - RKM 1/4	52226	\$ 213.66	\$ 7,748.17	\$ 10,000.00	22.52%
15 Fedex Corp	\$ 22.00	Shipping Charges - Harrington to WFP - GY	53602				
16 Link Computer Corporation	\$ 2,327.80	Muni-Link Billing - October 2021 - RKM 1/3	53602				
17 FriendsOffice	\$ 107.01	Off Spl - September 2021 - Envelopes, Ink, Red Pens - RKM 1/2	53602				
18 A.M. Design Group, Inc	\$ 295.13	Fall 2021 Waterline Newsletter 10/2/21 - RKM 1/2	53602				
19 SmartBill Inc	\$ 2,715.80	AL Quarterly Bills - September 2021 - RKM 1/2	53602	\$ 5,467.74	\$ 53,393.70	\$ 63,250.00	15.58%
20 WEX Fleet Universal	\$ 1,606.80	Fuel for Vehicles - 10/7/21 - RKM 1/2	53604	\$ 1,606.80	\$ 11,833.31	\$ 22,500.00	47.41%
21 Born Implement	\$ 31.70	Eqp Mnt - Bearing and Repair 10/5/21 - RKM 1/2	53607	\$ 31.70	\$ 22,487.54	\$ 125,000.00	82.01%
22 Municipay Fees	\$ 44.54	September 2021 Utility Merchant Bank Fees 1/2	53611				
23 Mississippi Lime Co.	\$ 4,606.28	Op Spl - Hydrated Lime 9/27/21 - GY	53611				
24 USALCO, LLC Inc.	\$ 4,077.53	Op Spl - Alum 9/24/21 - GY	53611				
25 USALCO, LLC Inc.	\$ 4,072.69	Op Spl - Alum 9/17/21 - GY	53611				
26 USALCO, LLC Inc.	\$ 4,202.99	Op Spl - Alum 9/21/21 - GY	53611				
27 USALCO, LLC Inc.	\$ 4,078.54	Op Spl - Alum 9/29/21 - GY	53611				
28 Jones Chemicals Inc.	\$ 8,400.00	Op Spl - Chlorine @ WFP 9/23/21 - GY	53611				
29 Sal Chemical Company	\$ 6,040.00	Op Spl - Sodium Silicofluoride 9/2/21 - GY	53611				
30 Sal Chemical Company	\$ (6,040.00)	Op Spl - Sodium Silicofluoride Credit 8/27/21 - GY	53611				
31 Sal Chemical Company	\$ 10,540.00	Op Spl - SmartPhos 10/6/21 - GY	53611	\$ 40,022.57	\$ 546,624.81	\$ 794,800.00	31.22%
32 Menards	\$ 774.90	Mnt Spl - August 2021 - RKM 1/2	53612				
33 Roberts Surveying Supplies Inc.	\$ 272.00	Mnt Spl - Stake flags (blue), Marking Paint (blue) 10/6/21 - JG 1/2	53612				
34 Grainger	\$ 13.25	Mnt Spl - Fuse 9/24/21 - GY	53612.001				
35 Home Depot Credit Services	\$ 107.84	Mnt Spl - Spray gun, filters, stencils 9/16/21 - RKM 1/2	53612.001				
36 Aztec Steel Corporation	\$ 972.49	Mnt Spl - Hot Rolled Sheets, Tubing 9/29/21 - RKM 1/2	53612.001				
37 Grainger	\$ 168.33	Mnt Spl - Fluorescent Leak Detection Lamp, Dye 9/23/21 - GY	53612.001				
38 Indy Equipment and Supply LLC	\$ 4,096.13	Mnt Spl - Aquanii Plus 40A (275 gals) 9/27/21 - RKM 1/2	53612.001				
39 Kinzua Environmental Inc.	\$ 299.59	Mnt Spl - Cleaning Supplies @ WFP 9/27/21 - GY	53612.001				
40 Trico Oxygen Company Inc.	\$ 48.95	Mnt Gases @ 201 Miller Rd 9/30/21 - RKM 1/2	53612.001				
41 Trico Oxygen Company Inc.	\$ 36.30	Mnt Gases @ WFP 9/30/21 - GY 1/2	53612.001				
42 Core & Main LP	\$ 3,346.58	Mnt Spl - Storage Building Supplies 10/6/21 - RKM 1/2	53612.001				
43 Grainger	\$ 347.79	Mnt Spl - Twist On Wire Connector, Harness 10/6/21 - GY	53612.001				
44 E&H Hardware Group, LLC	\$ 98.47	Mnt Spl - September 2021 - RKM 1/2	53612.001				
45 ABC Equipment Rental & Sales Corp	\$ 19.90	Mnt Spl - Stihl Grooved Ball Bearings 10/6/21 - RKM	53612.001				
46 Westview Concrete Corporation	\$ 648.00	Concrete Repair Spl @ Division/Fredericksburg 9/20/21 - RKM	53612.004	\$ 11,250.52	\$ 228,354.00	\$ 312,000.00	26.81%
47 Badger Meter Inc.	\$ 9.79	Beacon Hosting Svc and Cellular LTE - September 2021 - RKM 1/2	53612.005	\$ 9.79	\$ 116,493.06	\$ 115,500.00	-0.86%
48 Fisher Scientific Inc.	\$ 349.97	Lab Spl @ WFP 9/15/21 - GY	53613				
49 Fisher Scientific Inc.	\$ 71.39	Lab Spl @ WFP 9/27/21 - GY	53613				
50 Culligan of Northeast Ohio Corp	\$ 615.15	DI Rental & Supplies, Svc @ WFP 9/30/21 - GY 1/2	53613				
51 Environmental Resources Assoc. Inc.	\$ 114.45	Lab Spl @ WFP 10/1/21 - GY	53613				
52 Fisher Scientific Inc.	\$ 666.24	Lab Spl @ WFP 9/30/21 - GY	53613				
53 Idexx Distribution, Inc.	\$ 7,219.76	Lab Spl @ WFP 10/4/21 - GY	53613				
54 Idexx Distribution, Inc.	\$ 493.60	Lab Spl @ WFP 10/4/21 - GY	53613				
55 Idexx Distribution, Inc.	\$ 493.60	Lab Spl @ WFP 6/1/21 - GY	53613				
56 Idexx Distribution, Inc.	\$ 9,082.83	Lab Spl @ WFP 6/1/21 - GY	53613				



Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
57 Trico Oxygen Company Inc.	\$ 27.65	Mnt Gases @ WFP 9/30/21 - GY 2/2	53613	\$ 19,134.64	\$ 77,408.00	\$ 89,600.00	13.61%
58 Badger Meter Inc.	\$ 400.04	Beacon Hosting Svc and Cellular LTE - September 2021 - RKM 2/2	53701				
59 NACWA	\$ 750.00	2022 Membership Dues 9/9/21 - RKM	53701.002				
60 Ohio Rural Water Association	\$ 1,162.50	Cnt Svc - Ohio Rural Water Assoc. Membership 2022 - RKM	53701.002				
61 Chronicle Telegram Inc	\$ 770.17	Ads for Bids - Storage Building 9/23/21 - DWC	53701.002				
62 Cintas Corporation	\$ 36.62	Cnt Svc - Mat Rental @ 201 Miller Rd - September 2021 - RKM 1/2	53701.002				
63 Cintas Corporation	\$ 208.05	Mat Rental & Clothing Svc - September 2021 - RKM 2/4	53701.002				
64 Brakey Energy, Inc.	\$ 1,010.00	Mo. Fee for Energy Mgmt - September 2021 - DWC	53701.002	\$ 4,337.38	\$ 214,768.92	\$ 325,000.00	33.92%
65 Columbia Gas	\$ 183.27	gas svc @ 33370 Lake Rd - WFP 8/17/21-9/16/21 - DWC	53702.001				
66 Columbia Gas	\$ 37.25	gas svc @ 33370 Lake Rd - WFP Lab 8/17/21-9/16/21 - DWC	53702.002				
67 Columbia Gas	\$ 60.00	gas svc @ 33370 Lake Rd - WFP Aux 8/17/21-9/16/21 - DWC	53702.002				
68 Columbia Gas	\$ 200.09	gas svc @ 33370 Lake Rd - WFP Garage 8/17/21-9/16/21 - DWC	53702.002				
69 Columbia Gas	\$ 187.74	gas svc @ 201 Miller Rd 8/25/21-9/24/21 - DWC	53702.002	\$ 668.35	\$ 16,649.72	\$ 25,000.00	33.40%
70 Illuminating Company	\$ 212.07	elec svc @ Various AL Locations 9/23/21 - DWC	53703.002	\$ 212.07	\$ 382,892.32	\$ 785,100.00	51.23%
71 Avon Lake Regional Water	\$ 78.40	Water Used from ETLs - Krebs - September 2021 - RKM	53704	\$ 78.40	\$ 2,144.24	\$ 30,000.00	92.85%
72 CBTS	\$ 387.80	Telephone Svc 8/20/21-9/19/21 - RKM 1/2	53705				
73 Greg Yuronich	\$ 25.00	Reimbursement for Cell Phone - October 2021 - RKM	53705				
74 SmartBill Inc	\$ 584.00	Comm. - Fall Waterline Bill Insert 9/27/21 - RKM	53705				
75 Verizon Wireless	\$ 397.38	Cell Phone Svc 8/26/21-9/25/21 - RKM 1/2	53705	\$ 1,394.18	\$ 21,857.68	\$ 24,500.00	10.78%
76 NAPA Ohio Inc.	\$ 730.80	Eqp Mnt - 8/27/21-9/26/21 - RKM 1/2	53707	\$ 730.80	\$ 14,089.40	\$ 23,000.00	38.74%
77 Coverall North America, Inc.	\$ 326.00	Cleaning Svc @ 201 Miller Rd - September 2021 - RKM 1/2	53708				
78 SiteOne Landscape Supply, LLC	\$ 106.45	Bldg Mnt - PVC Pipe, Turf Seed Mix 10/5/21 - RKM 1/2	53708	\$ 432.45	\$ 53,380.69	\$ 150,000.00	64.41%
	\$ 196,000.45			\$ 196,000.45			





**AVON LAKE REGIONAL WATER  
FUND 721 - WASTEWATER  
OCTOBER 1 - OCTOBER 14, 2021  
OCTOBER 19, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Wastewater Employees	\$ 53,041.01	Salaries PR Post BW 2202120	51102	\$ 53,041.01	\$ 1,055,157.00	\$ 1,490,090.00	29.19%
2 Wastewater Employees	\$ 3,502.17	Part Time Wages PR Post BW 2202120	51105	\$ 3,502.17	\$ 63,357.84	\$ 96,390.00	34.27%
3 Wastewater Employees	\$ 4,314.02	Overtime Wages Plant PR Post BW 2202120	51106.101				
4 Wastewater Employees	\$ 1,160.46	Overtime Wages Dist/Col PR Post BW 2202120	51106.102				
5 Wastewater Employees	\$ 119.64	Overtime Wages Construction PR Post BW 2202120	51106.104				
6 Wastewater Employees	\$ 115.83	Overtime Wages Office PR Post BW 2202120	51106.105	\$ 5,709.95	\$ 64,593.77	\$ 123,030.00	47.50%
7 Wastewater Employees	\$ 2,943.03	HRA Week Ending October 1, 2021	52203				
8 Wastewater Employees	\$ 119.15	HRA Week Ending October 1, 2021	52203				
9 Wastewater Employees	\$ 989.68	MMO Payment Week Ending October 1, 2021	52203				
10 Medical Mutual	\$ 25,897.45	Hospitalization - Medical Mutual	52203				
11 Medical Mutual	\$ (2,440.37)	Hospitalization - Medical Mutual	52203	\$ 27,508.94	\$ 371,899.65	\$ 546,620.00	31.96%
12 Medical Mutual	\$ 321.15	Group Life - Medical Mutual	52204	\$ 321.15	\$ 3,435.69	\$ 3,800.00	9.59%
13 OPERS	\$ 8,715.36	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 8,715.36	\$ 191,203.50	\$ 225,837.00	15.34%
14 Internal Revenue Service	\$ 875.93	Medicare - FEDERAL - Federal Taxes*	52212	\$ 875.93	\$ 17,811.85	\$ 24,788.00	28.14%
15 Carhart	\$ 220.98	Clothing for WRF Employees - 9/27/21 - RH	52226				
16 Cintas Corporation	\$ 213.66	Mat Rental & Clothing Svc - September 2021 - RKM 3/4	52226	\$ 434.64	\$ 10,027.55	\$ 9,600.00	-4.45%
17 Link Computer Corporation	\$ 775.93	Muni-Link Billing - October 2021 - RKM 2/3	53602				
18 FriendsOffice	\$ 107.02	Off Spl - September 2021 - Envelopes, Ink, Red Pens - RKM 2/2	53602				
19 A.M. Design Group, Inc	\$ 98.38	Fall 2021 Waterline Newsletter 10/2/21 - RKM 2/2	53602				
20 SmartBill Inc	\$ 905.26	AL Quarterly Bills - September 2021 - RKM 2/2	53602	\$ 1,886.59	\$ 25,984.94	\$ 40,000.00	35.04%
21 WEX Fleet Universal	\$ 1,606.81	Fuel for Vehicles - 10/7/21 - RKM 2/2	53604	\$ 1,606.81	\$ 11,833.28	\$ 22,500.00	47.41%
22 Born Implement	\$ 31.70	Eqp Mnt - Bearing and Repair 10/5/21 - RKM 2/2	53607				
23 JGM Valve Corp.	\$ 7,660.00	Eqp Mnt - Center Rd PS Vaughan Pump Parts 10/5/21 - RH	53607	\$ 7,691.70	\$ 87,263.44	\$ 100,000.00	12.74%
24 Municipay Fees	\$ 44.53	September 2021 Utility Merchant Bank Fees	53611				
25 Sal Chemical Company	\$ 7,017.60	Op Spl - Caustic Soda 50% Diaphragm 9/27/21 - RH	53611	\$ 7,062.13	\$ 204,710.09	\$ 210,000.00	2.52%
26 Roberts Surveying Supplies Inc.	\$ 272.00	Mnt Spl - Stake flags (blue), Marking Paint (blue) 10/6/21 - JG 2/2	53612				
27 Menards	\$ 20.99	Mnt Spl - August 2021 - RKM 2/2	53612				
28 Aztec Steel Corporation	\$ 972.50	Mnt Spl - Hot Rolled Sheets, Tubing 9/29/21 - RKM 2/2	53612.001				
29 Indy Equipment and Supply LLC	\$ 4,096.12	Mnt Spl - Aquanil Plus 40A (275 gals) 9/27/21 - RKM 2/2	53612.001				
30 Home Depot Credit Services	\$ 107.83	Mnt Spl - Spray gun, filters, stencils 9/16/21 - RKM 2/2	53612.001				
31 Mcmaster-Carr	\$ 323.25	Mnt Spl - Fittings, Connectors 9/27/21 - RH	53612.001				
32 Mcmaster-Carr	\$ 29.30	Mnt Spl - 3/4" Panel-mount Keyswitch 10/4/21 - RH	53612.001				
33 E&H Hardware Group, LLC	\$ 62.50	Mnt Spl - September 2021 - RKM 2/2	53612.001				
34 Core & Main LP	\$ 3,346.59	Mnt Spl - Storage Building Supplies 10/6/21 - RKM 2/2	53612.001				
35 Trico Oxygen Company Inc.	\$ 35.55	Mnt Gases @ WRF 9/30/21 - RH	53612.001				
36 Trico Oxygen Company Inc.	\$ 48.95	Mnt Gases @ 201 Miller Rd 9/30/21 - RKM 2/2	53612.001				
37 Data Command Corp	\$ 300.00	WeBoost Cellular Antennae @ WRF 9/24/21 - RH	53612.004	\$ 9,615.58	\$ 67,330.64	\$ 180,000.00	62.59%
38 Culligan of Northeast Ohio Corp	\$ 38.80	DI Rental & Supplies 9/30/21 - GY 2/2	53613	\$ 38.80	\$ 22,394.64	\$ 37,500.00	40.28%
39 AECOM Technical Services, Inc.	\$ 2,200.00	Cnt Svc - Pump Station Monitoring Calibration 9/30/21 - RH	53701				
40 Chronicle Telegram Inc	\$ 770.17	Ads for Bids - Storage Building 9/23/21 - DWC 2/2	53701.002				
41 Ohio Rural Water Association	\$ 1,162.50	Cnt Svc - Ohio Rural Water Assoc. Membership 2022 - RKM 2/2	53701.002				
42 Cintas Corporation	\$ 36.62	Cnt Svc - Mat Rental @ 201 Miller Rd - September 2021 - RKM 2/2	53701.002				
43 Cintas Corporation	\$ 250.66	Mat Rental & Clothing Svc - September 2021 - RKM 4/4	53701.002				
44 Kimble Recycling & Disposal	\$ 660.00	Cnt Svc - Front Load Container 10/1/21 - RH	53701.002				
45 Brakey Energy, Inc.	\$ 1,010.00	Mo. Fee for Energy Mgmt - September 2021 - DWC 2/2	53701.002	\$ 6,089.95	\$ 164,037.38	\$ 275,000.00	40.35%
46 Kimble Recycling & Disposal	\$ 22,619.10	Sludge Hauling - September 2021 - RH	53701.007	\$ 22,619.10	\$ 249,080.55	\$ 450,000.00	44.65%
47 Columbia Gas	\$ 36.65	gas svc @ 32789 Lake Rd - Center Rd PS 8/17/21-9/16/21 - DWC	53702.003				
48 Columbia Gas	\$ 39.06	gas svc @ 671 Bridgeside 8/27/21-9/28/21 - DWC	53702.003				
49 Columbia Gas	\$ 39.06	gas svc @ 100 Woodbridge Way 8/27/21-9/28/21 - DWC	53702.003	\$ 114.77	\$ 48,190.86	\$ 44,000.00	-9.52%
50 CBTS	\$ 387.80	Telephone Svc 8/20/21-9/19/21 - RKM 2/2	53705				
51 Spectrum Business	\$ 119.99	Internet Svc @ WRF 9/22/21-10/21/21 - RH	53705				
52 Spectrum Business	\$ 64.99	Internet Svc @ 32789 Lake Rd PS 9/24/21-10/23/21 - RH	53705				
53 Verizon Wireless	\$ 397.38	Cell Phone Svc 8/26/21-9/25/21 - RKM 2/2	53705	\$ 970.16	\$ 16,764.97	\$ 25,500.00	34.26%
54 NAPA Ohio Inc.	\$ 570.97	Eqp Mnt - 8/27/21-9/26/21 - RKM 2/2	53707	\$ 570.97	\$ 17,449.84	\$ 20,000.00	12.75%
55 Coverall North America, Inc.	\$ 326.00	Cleaning Svc @ 201 Miller Rd - September 2021 - RKM 2/2	53708				



Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
56 SiteOne Landscape Supply, LLC	\$ 106.44	Bldg Mnt - PVC Pipe, Turf Seed Mix 10/5/21 - RKM 2/2	53708	\$ 432.44	\$ 41,533.74	\$ 105,000.00	60.44%
	\$ 158,808.15			\$ 158,808.15			



**AVON LAKE REGIONAL WATER  
FUND 703 - ETL1  
OCTOBER 1 - OCTOBER 14, 2021  
OCTOBER 19, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Illuminating Company	\$ 213.24	elec svc @ Various ETL1 Locations 9/23/21 - DWC	53703.004				
2 Ohio Edison	\$ 83.88	elec svc @ Butternut @ Root 9/2/21-9/29/21 - DWC	53703.004				
3 Ohio Edison	\$ 80.06	elec svc @ Lear @ US 20 9/3/21-9/30/21 - DWC	53703.004				
4 Ohio Edison	\$ 81.90	elec svc @ Lear @ Mills 9/4/21-10/4/21 - DWC	53703.004				
5 Ohio Edison	\$ 83.96	elec svc @ Root @ SPrag 9/2/21-10/2/21 - DWC	53703.004	\$ 543.04	\$ 230,505.57	\$ 287,000.00	19.68%
6 Avon Lake Regional Water	\$ 210,262.51	Water Used from ETL1 - September 2021 - RKM	53704	\$ 210,262.51	\$ 1,985,203.43	\$ 2,356,334.00	15.75%
	\$ 210,805.55			\$ 210,805.55			

**FUND 762 - ETL2  
OCTOBER 1 - OCTOBER 14, 2021  
OCTOBER 19, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Chronicle Telegram Inc	\$ 1,448.65	Ads for Bids - Spieth Rd Tank Mixers Project 9/30/21 - DWC	53701.002	\$ 1,448.65	\$ 40,086.28	\$ 100,000.00	59.91%
2 Ohio Edison	\$ 38.74	elec svc @ 15201 Island Rd OAL 9/1/21-9/30/21 - DWC	53703.003				
3 Ohio Edison	\$ 5,281.38	elec svc @ 15201 Island Rd 8/31/21-9/29/21 - DWC	53703.003				
4 Ohio Edison	\$ 80.36	elec svc @ 37980 Barres Rd 9/4/21-10/2/21 - DWC	53703.004				
5 Ohio Edison	\$ 78.95	elec svc @ 36550 Chestnut Ridge Rd 9/2/21-10/2/21 - DWC	53703.004	\$ 5,479.43	\$ 112,166.67	\$ 296,000.00	62.11%
6 Avon Lake Regional Water	\$ 395,570.38	Water Used from ETL2 - September 2021 - RKM	53704	\$ 395,570.38	\$ 3,495,398.05	\$ 3,395,480.00	-2.94%
	\$ 402,498.46			\$ 402,498.46			

**FUND 749 - LORCO  
OCTOBER 1 - OCTOBER 14, 2021  
OCTOBER 19, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Municipay Fees	\$ 134.42	September 2021 LORCO Merchant Bank Fees	53701				
2 Municipay Fees	\$ 34.52	September 2021 LORCO Merchant Bank Fees	53701				
3 Data Command Corp	\$ 2,694.00	Cnt Svc - LORCO Sites Annual Subs. 2021-2022 - RKM	53701.002	\$ 2,862.94	\$ 21,577.47	\$ 40,000.00	46.06%
4 Ohio Edison	\$ 1,055.15	elec svc @ 38393 Royalton Rd 8/29/21-9/27/21 - DWC	53703.001				
5 Ohio Edison	\$ 298.04	elec svc @ 9845 Avon Belden 9/2/21-9/30/21 - DWC	53703.001				
6 Ohio Edison	\$ 94.64	elec svc @ 36780 Giles Rd 8/31/21-9/27/21 - DWC	53703.003				
7 Ohio Edison	\$ 224.71	elec svc @ 33930 Cooley Rd 9/1/21-9/30/21 - DWC	53703.003				
8 Ohio Edison	\$ 90.51	elec svc @ 10301 Reed Rd 9/2/21-9/30/21 - DWC	53703.003				
9 Ohio Edison	\$ 81.03	elec svc @ 12169 Avon Belden 9/1/21-9/28/21 - DWC	53703.003				
10 Ohio Edison	\$ 81.46	elec svc @ 12901 Avon Belden 9/1/21-9/28/21 - DWC	53703.003				
11 Ohio Edison	\$ 79.67	elec svc @ 10920 Hawke 9/2/21-10/1/21 - DWC	53703.003	\$ 2,005.21	\$ 37,924.66	\$ 42,000.00	9.70%
12 Link Computer Corporation	\$ 344.86	Muni-Link Billing - October 2021 - RKM 3/3	53760				
13 SmartBill Inc	\$ 677.84	LORCO Bills - Print & Postage - September 2021 - RKM	53760	\$ 1,022.70	\$ 23,486.67	\$ 27,000.00	13.01%
14 LORCO	\$ 5,000.00	Mo. Op. Advance - October 2021 - RKM	59500	\$ 5,000.00	\$ 50,000.00	\$ -	0.00%
	\$ 10,890.85			\$ 10,890.85			

**ACTION ITEMS FROM BOARD MEETINGS**

<b>DATE</b>	<b>CATEGORY*</b>	<b>TOPIC</b>	<b>SOLUTION</b>	<b>STATUS</b>
2/2/2021	Financial	The Board asked for an inquiry into the real estate taxes charged on ALRW's tax-exempt properties.	Staff has reached out to the Lorain County Treasurer for an update on the submitted paperwork.	Open
3/17/2020	Misc.	The Chairman asked that the future dashboard contain a link for members to see projects that are open to bid.	<b>Update:</b> PUBLIQ will be on-site the week of October 25th to provide customer service staff with a hands-on demonstration and to answer any questions about their software.	Open
2/18/2020	Misc.	Mrs. Schnabel asked staff to consider a redesign of the bills to aid with their understanding.	In addition to the billing software, the agreement with PUBLIQ will include a bill redesign.	Open
2/4/2020	Misc.	The Board would like an invitation to tour the WRF now that all construction work is complete.	Staff will schedule a tour date for Board Members.	Open
11/19/2019	Misc.	The Chairman asked if we have an IT policy for cyber security.	The CUE is putting together an RFQ to send to firms. A firm will be selected to start at the beginning of 2022.	Answer
3/19/2019	Misc.	Please work with the City to see how the Developer Agreement could be worked into the Planning Code.	Staff is working with the City on the Developer Agreement	Answer

\*Categories: Financial, Lateral Project, Personnel, Education/CI, Strat. Plan or Misc.