

Avon Lake Board of Municipal Utilities

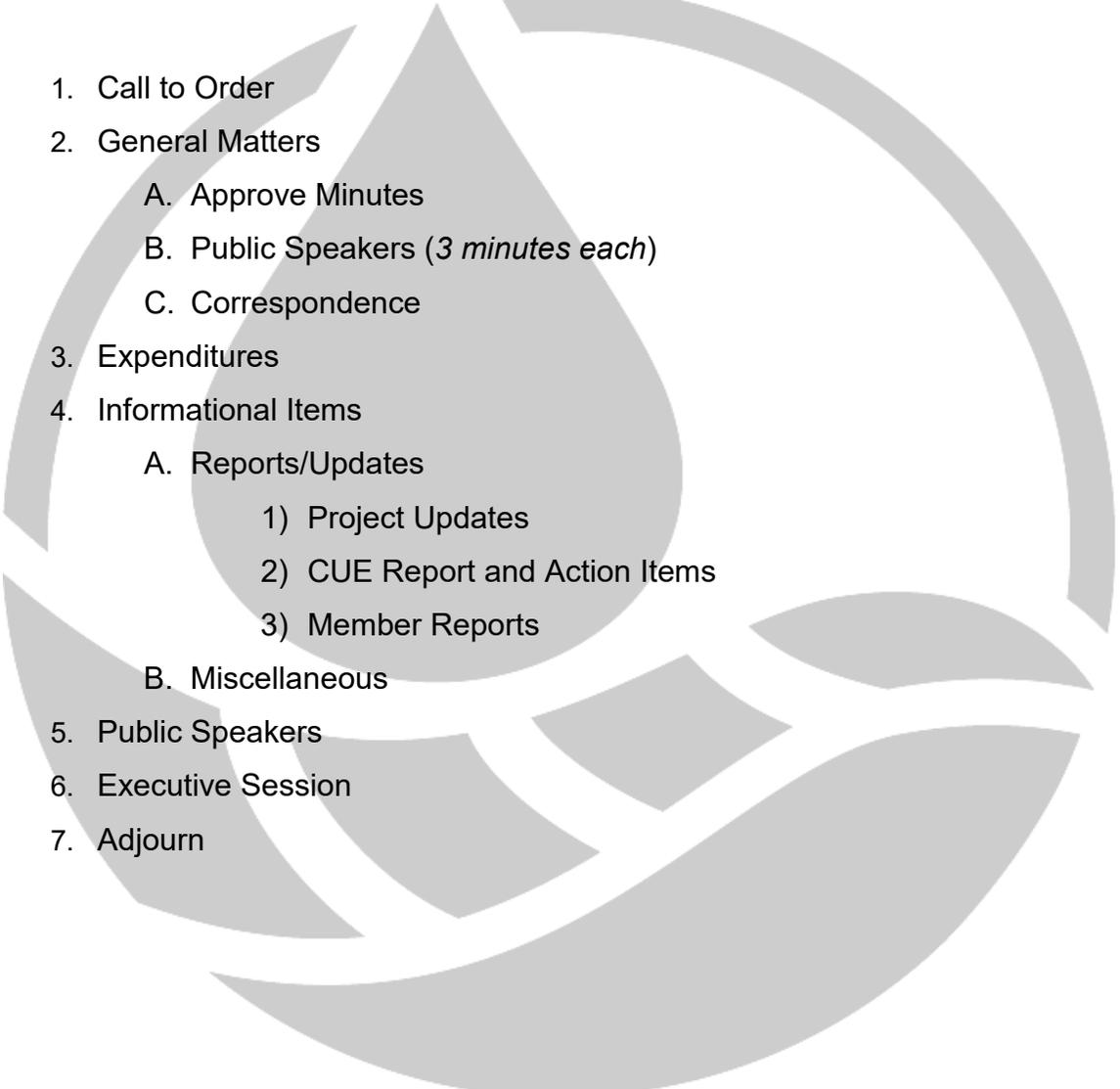
**AGENDA**

For

**Tuesday**

**October 5, 2021**

**6:30 PM**

- 
1. Call to Order
  2. General Matters
    - A. Approve Minutes
    - B. Public Speakers (*3 minutes each*)
    - C. Correspondence
  3. Expenditures
  4. Informational Items
    - A. Reports/Updates
      - 1) Project Updates
      - 2) CUE Report and Action Items
      - 3) Member Reports
    - B. Miscellaneous
  5. Public Speakers
  6. Executive Session
  7. Adjourn

Avon Lake Regional Water  
**MEMORANDUM**

To: **Board of Municipal Utilities**  
From: **Rob Munro**  
Subject: **Agenda Items – October 5, 2021**  
Date: **October 1, 2021**

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- Item 1: **Call to Order**
- Item 2A: **Approve Minutes**
- Item 2B: **Public Speakers**
- Item 2C: **Correspondence**
- Item 3: **Expenditures**
- Item 4A1: **Project Updates – RKM**

*Additional Storage Building:* A mandatory pre-bid meeting was held on Friday, September 24th. The meeting was well attended by several contractors and tradespeople. Bids are due on Friday, October 8th, and staff anticipates several bidders on the project.

*Orthophosphate Point of Application:* The control valve has been installed on the point of application. The additional control valves have also been delivered. Staff is finalizing all calibrations before the control valve is fully commissioned.

*WFP & ETL Design Services:* HDR will be present at the October 19th Work Session to present an update to the Board on the WFP and ETL design services. They will also present their findings and recommendation regarding the new hypochlorite system that will replace the chlorine system.

- Item 4A2: **CUE Report and Action Items – RKM**

*Action Items are as presented with the write-up.*

- Item 4A3: **Member Reports**
- Item 4B: **Miscellaneous**
- Item 5: **Public Speakers**

**Item 6:        Executive Session**

Recommended Motion:

*I move to meet in executive session as allowed by ORC §121.22 G (2) & (3) to discuss property and legal matters and to include the CUE, Technical Support Specialist, and the Community Outreach Specialist.*

**Item 7:        Adjourn**



Board of Municipal Utilities  
**Meeting Minutes**  
**September 21, 2021**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 6:30 PM. The meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, and Mrs. Schnabel.

Also present: Acting CUE Munro, Technical Support Specialist Collins, and Councilman Spaetzel.

Excused: Mr. Phillips.

***Approve Minutes***

Chairman Dzwonczyk presented the Minutes of the September 7, 2021 regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

***Public Speakers***

None.

***Correspondence***

None.

***Expenditures***

Following review of expenses date September 21, 2021, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of September 21, 2021:

Water Fund 701	\$	167,532.01
Wastewater Fund 721	\$	222,499.31
MOR Fund 703	\$	265,195.98
MOR Fund 762	\$	400,557.24
West Ridge Interconnect Fund 702	\$	4.88
LORCO Fund 749	\$	8,707.48

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

***Annual Water Distribution & Supplies Bid***

Mr. Munro informed the Board that the bids for the Annual Water Distribution and Supplies were opened on September 14th through the electronic platform Bid Express. He said staff received

only one bid through the online bidding system from Core & Main. After careful review by the Engineering Services Manager and the Technical Support Specialist, he recommended the approval of the following contract with Core & Main. He added that there were a few items that did not receive a bid, but Avon Lake Regional Water already has a large inventory of those items to last through 2021. He noted that there was a 300% increase on ¾" and 1" copper tubing. Mr. Munro had staff purchase 600 feet of each type of copper tubing at the current bid prices to have enough in inventory to last through 2022.

The Chairman asked about the increase in prices for the supplies bid. Mr. Munro said that there were some supplies which did increase substantially in price. He said the supply chain is the area that is causing the biggest frustration for vendors. As an example, the prices for bid items 1A and 1B increased significantly in price from 2020 to 2021, and the price that was given is only good for 30 days. He said that is why staff is purchasing certain materials now at the existing contract price to have larger inventory of those items.

Mr. Rush asked about the BidExpress platform and why there was only one bidder. He said in the past the Board could reward other companies if they bid at a lower price, and he asked if it was the platform that was the issue that there was only one bidder and if staff is notifying vendors about the solicitation. Mr. Munro answered that he did not believe that it was the platform, because staff has spoken with many vendors and contractors and that it is used regularly for bid solicitations. He added that the platform is used by the state of Ohio. He said that for this Water Distribution & Supplies bid there were many planholders and many vendors with which Avon Lake Regional Water usually works. Core & Main has had the ability to obtain product, because it is such a large supplier, unlike some other vendors who have been impacted more by supply chain disruptions.

Mr. Rush said that there is usually an engineering estimate for bids. Mr. Munro said that for the Chemicals Supplies bid and the Water Distribution & Supplies bid there is no engineering estimate. Mr. Abram said that Core & Main is a local company located in Amherst. Mr. Rush asked if there was a percentage increase for the supplies bid. Mr. Munro said Mr. Collins has that information available and will share that with Mr. Rush.

Mrs. Schnabel moved, and Mr. Rush seconded, that the annual Water Distribution System Supplies bids be awarded in accordance with the following:

<i>Supplier:</i>	<b>Core &amp; Main</b>
<i>Bid Items:</i>	1A, 1B, 2A-2C, 3A-3D, 4A-4P, 5A-5C, 6A, 6B, 7A, 7B, 8, 9A-9E, 10A-10K, 11A-11M, 12A-12E, 13A-13C, 14A, 14B, 15A-15C, 16A-16E, 17A-17E, 18A-18D, 19A-19D, 20A-20D, 21A-21C, 22A-22L, 24A-24S, 25A, 25B, 26A-26C
<i>Total Contract:</i>	<b>\$1,752,862.55</b>

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

### **Annual Chemicals Bid**

Mr. Munro informed the Board that during the previous meeting the majority of the chemicals were awarded except for two. He said that the two chemicals, Liquid Chlorine and Ferrous

Chloride, received no bids at the time. However, bids for the Annual Treatment Chemicals were opened on September 16th via the electronic platform Bid Express, and that staff received a number of bids through the online bidding system for those two remaining chemicals. Mr. Munro said after careful review by the Engineering Services Manager and the Technical Support Specialist, he recommended the approval of the following contracts. He said the liquid chlorine bid was the largest increase in a chemical that he has seen in his 20 years of service. The previous bid price was \$490/ton with the new bid price of \$1,400/ton.

Mr. Munro said he spoke with other colleagues in both Ohio and Pennsylvania, and they also saw a similar increase in the cost of liquid chlorine. He said those colleagues saw price increases earlier in the year, but Avon Lake Regional Water did not. The current supplier of liquid chlorine, Jones Chemical, Inc., has been selling product to ALRW at a loss since the spring due to the performance bond included in the annual contract. This is despite the force majeure letter regarding liquid chlorine from Jones Chemical received by staff earlier in the year.

Mr. Munro said that the price quoted for liquid chlorine is only good for six months, and another bid will need to go out as that six months draws to an end. The Chairman asked what it is about the feed stock for liquid chlorine that makes it so difficult to supply. Mr. Munro said that staff has not received a full explanation from Jones Chemical on why it is so difficult to supply liquid chlorine, but ALRW has not experienced any issues and has been able to maintain a substantial inventory. The price is consistent with what other utilities are now paying for liquid chlorine.

The Chairman asked if there was a way to stabilize the price of liquid chlorine. Mr. Munro said that staff is taking steps already to replace chlorine with an alternative at the Water Filtration Plant. Chlorine is not used for disinfection at the Water Reclamation Facility, because of the UV light disinfection. He said an on-site generation system of hypochlorite is being explored or a bulk delivery of hypochlorite as an alternative to liquid chlorine. He said the main reason to get away from chlorine was the safety aspect and also the issue with containment. The significant increase in price adds to the case and on-site generation looks more appealing.

The Chairman asked if swimming pools are having issues regarding chlorine as well. Mr. Munro said that swimming pools are having issues, too. Mr. Rush asked about the contract reward dollars, and if the amount was for a 6-month contract or 12-month contract. Mr. Collins said the amount listed in the contract is based on the estimated tons that would be needed for the year, with the 6-month quoted price from Jones Chemical, Inc. as the contract award.

The Chairman asked if an inventory of greater than six months could be kept on-site. Mr. Munro said that the organization is limited to the quantity of one ton cylinders it is allowed to keep on-site at any one time due to regulations. Mr. Rush asked if those cylinders could be kept at a different facility, like 201 Miller Road as an example, to store a greater quantity. Mr. Munro answered that because of the quantity that would be needed the US EPA and Ohio EPA would require a risk management program in place, and ALRW is not approved at any facility other than the Water Filtration Plant.

Mr. Abram asked if Jones Chemical is the only supplier of liquid chlorine. Mr. Munro said that it is not the only supplier in the United States, but there is a geographical limitation for other suppliers because the one ton cylinders are shipped on flatbed trucks. He added that there is a supplier out of Chicago that staff contacted earlier in the year due to the potential supply shortage, but the price would have been larger than the Jones Chemical price.

Mrs. Schnabel moved, and Mr. Abram seconded, that the annual Chemical Supplies bids be awarded in accordance with the following:

<u>Supplier</u>	<u>Chemical</u>	<u>Contract Award</u>
Jones Chemical, Inc.	Liquid Chlorine	\$126,000.00
PVS Technologies	Ferrous Chloride	\$4,350.00

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

### ***Budget Appropriation***

Mr. Munro stated that Avon Lake Regional Water recently received a grant from the Ohio Bureau of Workers Compensation for a new trench shoring system. He said a \$12,000.00 grant was received in the form of a check and was deposited in the Water Fund and Wastewater Fund Miscellaneous Revenue accounts. He said this funding would need to be appropriated to the respective budget expense accounts in the Water Fund 701 and the Wastewater Fund 721 to apply toward the payment of the trench shoring equipment.

Mr. Rush moved, and Mrs. Schnabel seconded, to appropriate \$6,000.00 from Fund 701-47604 Miscellaneous Revenue to Fund 701-53804 Equipment.

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Mr. Rush moved, and Mrs. Schnabel seconded, to appropriate \$6,000.00 from Fund 721-47604 Miscellaneous Revenue to Fund 721-53804 Equipment.

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

### ***Project Updates***

*Orthophosphate Point of Application:* Mr. Munro said staff is still awaiting delivery of the new control valve to replace the faulty one. He said originally the valve was scheduled for delivery on September 8<sup>th</sup>, but has been back-ordered due to supply chain issues with the vendor. The vendor has provided a new delivery date of September 22<sup>nd</sup>. He added that due to the recent supply chain issues, additional control valves are ordered for inventory. Mrs. Schnabel asked if the Ohio EPA has been on-site recently. Mr. Munro said that the Ohio EPA was on-site earlier this year for the sanitary survey, and there was no notice of violation for the turbidity or the orthophosphate.

*WFP & ETL Design Services:* Mr. Munro said HDR was planning to present at the October 5th Work Session to present an update to the Board on the WFP and ETL design services, but that is being rescheduled due to a conflict. They will also present their findings and recommendation regarding the new hypochlorite system that will replace the chlorine system.

### ***Acting CUE Reports & Action Items***

Mr. Munro said that he attended Councilman Spaetzel's buildings and utilities committee meeting. He said there were a number of residents present to discuss the recent flooding issues in the City of Avon Lake, and there was some good dialogue. He thanked Mr. Spaetzel for inviting him so he could discuss anything related to sanitary sewers. The Chairman thanked Mr. Spaetzel for coordinating the meeting.

### ***Member Reports***

Mr. Abram said that the NOACA board has approved the two Facility Planning Area changes to the benefit of LORCO. One change was obtained from the City of Elyria and the other change was from Lorain County. He said this brings in about 200 acres of additional area for LORCO to service. The Chairman asked if there was anything in terms of location. Mr. Abram said the vicinity in the county is Hawke Road, and the area in Elyria is on State Route 57. He said there will be more area to service.

The Chairman said he will be out of town for business on October 5, 2021 so asked that Mr. Rush stand in and that the work session scheduled with HDR be rescheduled to October 19, 2021 at 6:00 PM.

### ***Miscellaneous***

None.

### ***Public Speakers***

Councilman Spaetzel told the Board that there were six straight weeks of rainfall in July, August, and September. He wanted to thank staff for all of their help and for their approach to the flooding issues going on in the City of Avon Lake. He appreciated the spirit of cooperation, and he thanked Acting CUE Munro for his leadership.

### ***Executive Session***

Mr. Rush moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC §121.22 G (1) to discuss personnel and include the Acting CUE.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

The regular meeting resumed at 7:50 PM.

### ***Chief Utilities Executive***

Mr. Rush moved, and Mr. Abram seconded, to execute the employment agreement with Robert K. Munro to accede to the position of Chief Utilities Executive effective immediately.

Mr. Rush said that he had the opportunity to sit in on the interviews when hiring Mr. Munro to the Chief of Utilities Operations position. He said he has proven to be a great asset to the

organization. He has helped complete many projects including sewer separation, and he has established great rapport with the employees and the employees of the City of Avon Lake.

Mrs. Schnabel said that she agrees with Mr. Rush and she is very pleased that this is going forward for Mr. Munro. She said he is a great asset to the organization, and he has been nothing but a benefit. Mr. Abram said the Board is making a wise decision in the hiring of Mr. Munro. He looks forward to his leadership for many years to come.

The Chairman spoke on behalf of Mr. Phillips that he approved of Mr. Munro and all of his work over the past three years with the organization. The Chairman said that he could not say enough for the quality and the performance of Mr. Munro up to this point and he is delighted to offer this position to Mr. Munro.

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Mr. Munro thanked the Board for their confidence in him in this position, and he is honored and humbled that they would entrust him with leading the organization. He said the successes that he has experienced with Avon Lake Regional Water would not have been possible without the Board of Municipal Utilities and the staff of Avon Lake Regional Water. He added that he looks forward to the many years of serving this community and region.

### ***Adjourn***

As there was no further business, Mr. Abram moved to adjourn, and Mrs. Schnabel seconded. The meeting adjourned at 7:57 PM.

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Approved \_\_\_\_\_ 2021.

John Dzwonczyk, Chairman

Robert Munro, Clerk



**AVON LAKE REGIONAL WATER  
FUND 701 - WATER  
SEPTEMBER 17 - SEPTEMBER 30, 2021  
OCTOBER 5, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Water Employees	\$ 58,264.37	Salaries PR Post BW 2202119	51102	\$ 58,264.37	\$ 1,099,932.33	\$ 1,989,813.00	44.72%
2 Water Employees	\$ 1,517.09	Part Time Wages PR Post BW 2202119	51105	\$ 1,517.09	\$ 33,389.47	\$ 102,510.00	67.43%
3 Water Employees	\$ 804.68	Overtime Wages Plant PR Post BW 2202119	51106.101				
4 Water Employees	\$ 1,011.81	Overtime Wages Dist/Col PR Post BW 2202119	51106.102				
5 Water Employees	\$ 137.26	Overtime Wages Admin PR Post BW 2202119	51106.103				
6 Water Employees	\$ 51.75	Overtime Wages Construction PR Post BW 2202119	51106.104				
7 Water Employees	\$ 376.14	Overtime Wages Office PR Post BW 2202119	51106.105	\$ 2,381.64	\$ 64,253.91	\$ 125,730.00	48.90%
8 Water Employees	\$ 3,175.00	CDL Allowance PR Post BW 2202119	52127	\$ 3,175.00	\$ 3,600.00	\$ 3,750.00	4.00%
9 Ameritas Life Insurance Co.	\$ 220.02	Vision - October 2021	52203				
10 Ameritas Life Insurance Co.	\$ 1,110.14	Dental - October 2021	52203				
11 Water Employees	\$ 148.92	HRA Payment Week Ending September 17, 2021	52203				
12 Water Employees	\$ 3,342.08	Hospitalization Payroll Post BW Bi-Weekly 2202119	52203	\$ 4,821.16	\$ 355,053.89	\$ 624,708.00	43.16%
13 OPERS	\$ 9,147.40	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 9,147.40	\$ 193,944.17	\$ 296,176.00	34.52%
14 Internal Revenue Service	\$ 959.26	Medicare - FEDERAL - Federal Taxes*	52212	\$ 959.26	\$ 18,190.55	\$ 32,162.00	43.44%
15 ABC Equipment Rental & Sales Corp	\$ 59.00	Clothing - Coats for R. Munro & J. Osborn 9/14/21 - RKM 1/2	52226				
16 Randall's Team Shop	\$ 560.00	Clothing - Work Shirts (40) 2/15/21 - RKM 1/2	52226	\$ 619.00	\$ 7,534.51	\$ 10,000.00	24.65%
17 Huntington National Bank	\$ 285.86	Charges on MC - August 2021 - BF App, EPA Renew - GY 1/1	53500				
18 OTCO	\$ 570.00	Edu - Water Dist. Course - J. Osborn 9/16/21 - RKM	53500	\$ 855.86	\$ 12,253.72	\$ 50,000.00	75.49%
19 Huntington National Bank	\$ 8.99	Charges on MC - August 2021 - SD Card Reader - JG 1/2	53602				
20 Discount Drug Mart Inc	\$ 42.06	Mnt Spl, Lab Spl, Off Spl - August 2021 - RKM 1/6	53602	\$ 51.05	\$ 47,925.96	\$ 63,250.00	24.23%
21 USALCO, LLC Inc.	\$ 3,925.85	Op Spl - Alum 9/1/21 - GY	53611				
22 USALCO, LLC Inc.	\$ 3,808.64	Op Spl - Alum 9/10/21 - GY	53611				
23 USALCO, LLC Inc.	\$ 3,927.83	Op Spl - Alum 9/7/21 - GY	53611				
24 Bonded Chemicals Inc	\$ 26,633.56	Op Spl - Carbon @ WFP 9/3/21 - GY	53611				
25 USALCO, LLC Inc.	\$ 4,074.99	Op Spl - Alum 9/15/21 - GY	53611	\$ 42,370.87	\$ 506,602.24	\$ 794,800.00	36.26%
26 Discount Drug Mart Inc	\$ 18.16	Mnt Spl, Lab Spl, Off Spl - August 2021 - RKM 2/6	53612				
27 AutoZone Inc.	\$ 34.26	Mnt Spl - Socket Set, Sanding Sponges 9/22/21 - RKM 1/2	53612				
28 Grainger	\$ 236.44	Mnt Spl - Needle Scaler Kit, Needles 9/10/21 - GY	53612.001				
29 Swift First Aid Corp	\$ 62.30	Svc to First Aid Cabinet @ WFP 9/14/21 - GY	53612.001				
30 Swift First Aid Corp	\$ 26.03	Svc to First Aid Cabinets @ 201 Miller 9/14/21 - RKM 1/2	53612.001				
31 Lowe's	\$ 500.19	Mnt Spl - August 2021 - RKM 1/2	53612.001				
32 McMaster-Carr	\$ 22.63	Mnt Spl - Screws and Nuts 9/21/21 - RKM 1/2	53612.001				
33 Grainger	\$ 41.59	Mnt Spl - Nonskid Knee Pads 9/16/21 - GY	53612.001				
34 ABC Equipment Rental & Sales Corp	\$ 11.99	Mnt Spl - No Spill 1.25 Gallon Fuel Can 9/23/21 - RKM 1/2	53612.001				
35 ABC Equipment Rental & Sales Corp	\$ 6.98	Mnt Spl - Hillman Fasteners (16) 9/21/21 - RKM 1/2	53612.001				
36 ABC Equipment Rental & Sales Corp	\$ 11.40	Mnt Spl - Hillman Fasteners (48) 9/21/21 - RKM 1/2	53612.001				
37 Indy Equipment and Supply LLC	\$ 7,558.98	Mnt Spl - Copper Coil Tubing	53612.001				
38 Harold Archer & Sons, Inc.	\$ 3,224.12	Stone for Repairs 9/20/21 - RKM	53612.004	\$ 11,755.07	\$ 217,103.48	\$ 312,000.00	30.42%
39 Fisher Scientific Inc.	\$ 3,170.57	Lab Spl @ WFP 9/14/21 - GY	53613				
40 Phenova, Inc.	\$ 513.23	Lab Spl - WS Micropresence, WS Source Water 9/14/21 - GY	53613				
41 Discount Drug Mart Inc	\$ 19.83	Mnt Spl, Lab Spl, Off Spl - August 2021 - RKM 3/6	53613	\$ 3,703.63	\$ 58,273.36	\$ 89,600.00	34.96%
42 Huntington National Bank	\$ 1,100.84	Charges on MC - August 2021 - D&B Renew, Food for Mtgs - DC 1/2	53701				
43 Huntington National Bank	\$ 14.37	Charges on MC - August 2021 - Laptop Stand, Food for Mtg - RKM 1/4	53701				
44 Complete Concrete	\$ 400.00	Cnt Svc - Saw Cut Road at Division Wtr Twr 9/1/21 - RKM	53701				
45 U.S. Bank Equipment Finance Inc	\$ 334.35	Cnt Svc - Xerox Copier Leases 9/1/21-10/1/21 - RKM 1/2	53701.001				
46 Avon Lake City School District	\$ 80.84	Bussing for Event @ WFP 8/18/21 - RKM	53701.002				
47 Chronicle Telegram Inc	\$ 794.07	Ads for Bids - Water Dist. Supplies 9/9/21 - DWC	53701.002				
48 Chronicle Telegram Inc	\$ 394.49	Cnt Svc - Ads for Chemical Bid 9/9/21 - DWC 1/2	53701.002				
49 iamGIS Group, LLC	\$ 7,500.00	Cnt Svc - GIS Software and Support Renewal 9/1/21 - JG 1/2	53701.002				
50 SOS Integration Services Corp	\$ 4,000.00	Cnt Svc - SCADA Change to Factory Talk 6/24/21 - GY	53701.002				
51 Treasurer, State of Ohio	\$ 2,000.00	WFP DDAGW- Lab Cert. - Microbio Analysis Renew 9/17/21 - GY	53701.002	\$ 16,618.96	\$ 210,431.54	\$ 325,000.00	35.25%
52 Columbia Gas	\$ 36.65	gas svc @ 33399 Lake Rd SIP Bldg 8/17/21-9/16/21 - DWC	53702.002	\$ 36.65	\$ 15,981.37	\$ 25,000.00	36.07%
53 Illuminating Company	\$ 6,673.24	elec svc @ 33370 Lake Rd 8/18/21-9/16/21 - DWC	53703.001				
54 Illuminating Company	\$ 2,436.51	elec svc @ 33385 Lake Rd SIP Bldg 8/6/21-9/6/21 - DWC	53703.002				
55 Illuminating Company	\$ 732.55	elec svc @ 201 Miller Rd 8/7/21-9/8/21 - DWC	53703.002				
56 Engie Resources	\$ 48,069.49	elec svc charge @ WFP SIP Building 6/9/21-9/6/21 - DWC	53703.002	\$ 57,911.79	\$ 382,680.25	\$ 785,100.00	51.26%

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
57 SmartBill Inc	\$ 292.00	Comm. - 'Understanding Your Bill' Insert Q3 9/22/21 - RKM	53705				
58 Spectrum Business	\$ 162.49	Internet Svc @ 201 Miller Rd 9/14/21-10/13/21 - RKM 1/2	53705	\$ 454.49	\$ 20,463.50	\$ 24,500.00	16.48%
59 Corporate Billing LLC	\$ 13.78	Eqp Mnt - Spring Pins (4) 9/21/21 - RKM 1/2	53707				
60 Fisher Auto Parts, Inc	\$ 20.62	Eqp Mnt - Filters, Suspension Stabilizer 9/17/21 - RKM 1/2	53707				
61 Fisher Auto Parts, Inc	\$ 33.76	Eqp Mnt - Oil, Oil Filters 9/22/21 - RKM 1/2	53707	\$ 68.16	\$ 13,358.60	\$ 23,000.00	41.92%
62 Coverall North America, Inc.	\$ 326.00	Cleaning Svc @ 201 Miller Rd - August 2021 - RKM 1/2	53708	\$ 326.00	\$ 52,948.24	\$ 150,000.00	64.70%
63 Huntington National Bank	\$ 40.99	Charges on MC - August 2021 - Laptop Stand, Food for Mtg - RKM 2/4	53804				
64 Hashier & Hashier Mfg Inc.	\$ 687.50	Eqp - Shear Pins for Basins 1-3 @ WFP 9/13/21 - GY	53804				
65 Harrington Industrial Plastics LLC	\$ 122.46	Eqp - Plast-O-Matic Valves for Ortho @ WFP 9/21/21 - GY	53804				
66 Bain Enterprises	\$ 8,595.00	Eqp - Smartshore Trench Kit 9/10/21 - RKM 1/2	53804	\$ 9,445.95	\$ 83,717.65	\$ 250,000.00	66.51%
67 HDR, Inc.	\$ 36,011.00	Eng Fees - Redundancy & Future Capacity Plan - Pay #20 - JG 1/3	53806	\$ 36,011.00	\$ 176,954.76	\$ 500,000.00	64.61%
68 Jeremy Osborn	\$ 8.13	Osborn - CDL Reimbursement 2021 - RKM 1/2	53901				
69 AL Maintenance LLC	\$ 20.04	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
70 Lynn Jones	\$ 8.17	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
71 Joyce A Bodonyi	\$ 19.43	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
72 Gail Holloway	\$ 26.26	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
73 Breanna Straubhaar	\$ 27.87	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
74 Rob Spademan	\$ 8.32	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
75 Frederick Maggio	\$ 118.39	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
76 Isis Prior	\$ 15.87	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
77 Debbie Figula	\$ 8.17	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
78 Tom Phillips	\$ 45.59	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
79 John Finitzer	\$ 3.37	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
80 Mark Hausman	\$ 41.94	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
81 Lisa Engel	\$ 66.46	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901				
82 Shawn Blankenship	\$ 8.44	Refund for Accidental Overpayment of Final Bill - RKM 1/2	53901	\$ 426.45	\$ 2,772.28	\$ 6,000.00	53.80%
	\$ 260,920.85			\$ 260,920.85			



**AVON LAKE REGIONAL WATER**  
**FUND 721 - WASTEWATER**  
**SEPTEMBER 17 - SEPTEMBER 30, 2021**  
**OCTOBER 5, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Wastewater Employees	\$ 51,137.79	Salaries PR Post BW 2202119	51102	\$ 51,137.79	\$ 1,002,115.99	\$ 1,490,090.00	32.75%
2 Wastewater Employees	\$ 3,581.16	Part Time Wages PR Post BW 2202119	51105	\$ 3,581.16	\$ 59,855.67	\$ 96,390.00	37.90%
3 Wastewater Employees	\$ 4,505.57	Overtime Wages Plant PR Post BW 2202119	51106.101				
4 Wastewater Employees	\$ 1,011.80	Overtime Wages Dist/Col PR Post BW 2202119	51106.102				
5 Wastewater Employees	\$ 510.00	Overtime Wages Construction PR Post BW 2202119	51106.104				
6 Wastewater Employees	\$ 125.38	Overtime Wages Office PR Post BW 2202119	51106.105	\$ 6,152.75	\$ 58,883.82	\$ 123,030.00	52.14%
7 Wastewater Employees	\$ 2,775.00	CDL Allowance PR Post BW 2202119	52127	\$ 2,775.00	\$ 3,100.00	\$ 3,600.00	13.89%
8 Amentas Life Insurance Co.	\$ 217.94	Vision - October 2021	52203				
9 Amentas Life Insurance Co.	\$ 1,109.42	Dental - October 2021	52203				
10 Wastewater Employees	\$ 434.52	HRA Payment Week Ending September 17, 2021	52203				
11 Wastewater Employees	\$ 835.52	Hospitalization PR Post BW 2202119	52203	\$ 2,597.40	\$ 343,219.12	\$ 546,620.00	37.21%
12 OPERS	\$ 8,910.48	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 8,910.48	\$ 182,488.14	\$ 225,837.00	19.19%
13 Internal Revenue Service	\$ 904.44	Medicare - FEDERAL - Federal Taxes*	52212	\$ 904.44	\$ 16,935.92	\$ 24,788.00	31.68%
14 ABC Equipment Rental & Sales Corp	\$ 59.00	Clothing - Coats for R. Munro & J. Osborn 9/14/21 - RKM 2/2	52226				
15 Randall's Team Shop	\$ 560.00	Clothing - Work Shirts (40) 2/15/21 - RKM 2/2	52226	\$ 619.00	\$ 9,592.91	\$ 9,600.00	0.07%
16 Huntington National Bank	\$ 275.00	Charges on MC - August 2021 - Contact Hrs, TP, Gloves - RH 1/3	53500				
17 Ohio Water Environmental Association	\$ 45.00	Edu - OWEA Fall Mtg & Plant Tour - J. Pijor 9/16/21 - RH	53500	\$ 320.00	\$ 7,224.56	\$ 50,000.00	85.55%
18 Huntington National Bank	\$ 8.99	Charges on MC - August 2021 - SD Card Reader - JG 2/2	53602				
19 Discount Drug Mart Inc	\$ 42.05	Mnt Spl, Lab Spl, Off Spl - August 2021 - RKM 4/6	53602	\$ 51.04	\$ 24,098.35	\$ 40,000.00	39.75%
20 Diversified Air Systems Inc.	\$ 1,241.77	Eqp Mnt - Air Compressor Repairs @ WRF 9/8/21 - RH	53607				
21 Diversified Air Systems Inc.	\$ 443.29	Eqp Mnt - Air Compressor Repairs @ WRF 9/8/21 - RH	53607				
22 Diversified Air Systems Inc.	\$ 529.38	Eqp Mnt - Air Compressor Repairs @ WRF 9/9/21 - RH	53607	\$ 2,214.44	\$ 79,571.74	\$ 100,000.00	20.43%
23 Bonded Chemicals Inc	\$ 2,359.80	Op Spl - Caustic Soda 50% Diaphragm 9/1/21 - RH	53611				
24 Bonded Chemicals Inc	\$ 4,029.90	Op Spl - Caustic Soda 50% Diaphragm 9/7/21 - RH	53611	\$ 6,389.70	\$ 197,647.96	\$ 210,000.00	5.88%
25 Discount Drug Mart Inc	\$ 98.33	Mnt Spl, Lab Spl, Off Spl - August 2021 - RKM 5/6	53612				
26 AutoZone Inc.	\$ 34.26	Mnt Spl - Socket Set, Sanding Sponges 9/22/21 - RKM 2/2	53612				
27 Swift First Aid Corp	\$ 44.95	Svc to First Aid Cabinet @ WRF 9/14/21 - RH	53612.001				
28 Swift First Aid Corp	\$ 26.02	Svc to First Aid Cabinets @ 201 Miller 9/14/21 - RKM 2/2	53612.001				
29 Huntington National Bank	\$ 336.80	Charges on MC - August 2021 - Contact Hrs, TP, Gloves - RH 2/3	53612.001				
30 Grainger	\$ 18.94	Mnt Spl - Intake Filter 9/16/21 - RH	53612.001				
31 Indy Equipment and Supply LLC	\$ 519.93	Mnt Spl - PVC Pipe, Ferncos 9/21/21 - RKM	53612.001				
32 McMaster-Carr	\$ 22.62	Mnt Spl - Screws and Nuts 9/21/21 - RKM 2/2	53612.001				
33 Lowe's	\$ 449.18	Mnt Spl - August 2021 - RKM 2/2	53612.001				
34 ABC Equipment Rental & Sales Corp	\$ 12.00	Mnt Spl - No Spill 1.25 Gallon Fuel Can 9/23/21 - RKM 2/2	53612.001				
35 ABC Equipment Rental & Sales Corp	\$ 6.98	Mnt Spl - Hillman Fasteners (16) 9/21/21 - RKM 2/2	53612.001				
36 ABC Equipment Rental & Sales Corp	\$ 11.40	Mnt Spl - Hillman Fasteners (48) 9/21/21 - RKM 2/2	53612.001				
37 ABC Equipment Rental & Sales Corp	\$ 128.30	Mnt Spl - Ear Plugs, Hillman Fasteners 9/20/21 - RKM	53612.001	\$ 1,709.71	\$ 57,715.06	\$ 180,000.00	67.94%
38 Jones & Henry Laboratories Inc.	\$ 170.00	Lab Testing @ WRF 9/7/21 - RH	53613				
39 Discount Drug Mart Inc	\$ 19.84	Mnt Spl, Lab Spl, Off Spl - August 2021 - RKM 6/6	53613	\$ 189.84	\$ 22,355.84	\$ 37,500.00	40.38%
40 Huntington National Bank	\$ 1,100.85	Charges on MC - August 2021 - D&B Renew, Food for Mtgs - DC 2/2	53701				
41 Huntington National Bank	\$ 14.37	Charges on MC - August 2021 - Laptop Stand, Food for Mtg - RKM 3/4	53701				
42 U.S. Bank Equipment Finance Inc	\$ 334.34	Cnt Svc - Xerox Copier Leases 9/1/21-10/1/21 - RKM 2/2	53701.001				
43 Chronicle Telegram Inc	\$ 394.48	Cnt Svc - Ads for Chemical Bid 9/9/21 - DWV 2/2	53701.002				
44 iamGIS Group, LLC	\$ 7,500.00	Cnt Svc - GIS Software and Support Renewal 9/1/21 - JG 2/2	53701.002	\$ 9,344.04	\$ 157,947.43	\$ 275,000.00	42.56%
45 Kimble Recycling & Disposal	\$ 23,666.64	Sludge Hauling - August 2021 - RH	53701.007	\$ 23,666.64	\$ 226,461.45	\$ 450,000.00	49.68%
46 Columbia Gas	\$ 602.67	gas svc @ 33675 Durrell 9/10/21 - DWC	53702.001				
47 IGS Energy	\$ 1,304.19	gas svc charge @ 33675 Durrell - August 2021 - DWC	53702.001	\$ 1,906.86	\$ 48,076.09	\$ 44,000.00	-9.26%
48 Illuminating Company	\$ 3,908.84	elec svc @ 32789 Lake Rd PS 8/7/21-9/7/21 - DWC	53703.003				
49 Illuminating Company	\$ 101.40	elec svc @ 810 Avon Belden Sewer 8/11/21-9/8/21 - DWC	53703.004	\$ 4,010.24	\$ 253,441.42	\$ 335,000.00	24.35%
50 SmartBill Inc	\$ 292.00	Comm. - 'Understanding Your Bill' Insert Q3 9/22/21 - RKM 2/2	53705				
51 Spectrum Business	\$ 162.49	Internet Svc @ 201 Miller Rd 9/14/21-10/13/21 - RKM 2/2	53705	\$ 454.49	\$ 15,794.81	\$ 25,500.00	38.06%
52 Fisher Auto Parts, Inc	\$ 20.62	Eqp Mnt - Filters, Suspension Stabilizer 9/17/21 - RKM 2/2	53707				
53 Fisher Auto Parts, Inc	\$ 33.75	Eqp Mnt - Oil, Oil Filters 9/22/21 - RKM 2/2	53707				
54 Corporate Billing LLC	\$ 13.78	Eqp Mnt - Spring Pins (4) 9/21/21 - RKM 2/2	53707	\$ 68.15	\$ 16,878.87	\$ 20,000.00	15.61%
55 Coverall North America, Inc.	\$ 326.00	Cleaning Svc @ 201 Miller Rd - August 2021 - RKM 2/2	53708				
56 Huntington National Bank	\$ 69.12	Charges on MC - August 2021 - Contact Hrs, TP, Gloves - RH 3/3	53708.001	\$ 395.12	\$ 41,101.30	\$ 105,000.00	60.86%
57 Huntington National Bank	\$ 41.00	Charges on MC - August 2021 - Laptop Stand, Food for Mtg - RKM 4/4	53804				

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
58 Bain Enterprises	\$ 8,595.00	Eqp - Smartshore Trench Kit 9/10/21 - RKM 2/2	53804	\$ 8,636.00	\$ 91,429.75	\$ 192,500.00	52.50%
59 Jeremy Osborn	\$ 8.12	Osborn - CDL Reimbursement 2021 - RKM 2/2	53901				
60 AL Maintenance LLC	\$ 46.76	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
61 Lynn Jones	\$ 19.08	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
62 Joyce A Bodonyi	\$ 45.34	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
63 Gail Holloway	\$ 61.26	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
64 Breanna Straubhaar	\$ 65.04	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
65 Rob Spademan	\$ 19.43	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
66 Frederick Maggio	\$ 194.58	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
67 Isis Prior	\$ 37.02	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
68 Debbie Figula	\$ 19.08	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
69 Tom Phillips	\$ 0.22	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
70 John Finitzer	\$ 43.61	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
71 Mark Hausman	\$ 97.87	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
72 Lisa Engel	\$ 155.07	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901				
73 Shawn Blankenship	\$ 19.70	Refund for Accidental Overpayment of Final Bill - RKM 2/2	53901	\$ 832.18	\$ 4,054.37	\$ 5,000.00	18.91%
74 Seeley, Savidge, Ebert & Gourash Co., LPA	\$ 570.00	Legal Fees - Concrete & More Case 9/14/21 - RKM	53907.002	\$ 570.00	\$ 57,253.98	\$ 37,500.00	-52.68%
	\$ 137,436.47			\$ 137,436.47			



**AVON LAKE REGIONAL WATER  
FUND 703 - ETL1  
SEPTEMBER 17 - SEPTEMBER 30, 2021  
OCTOBER 5, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Avon Lake Regional Water	\$ 2,060.17	Operator Charges - August 2021 - ETL1 - RKM	53701.002	\$ 2,060.17	\$ 37,971.75	\$ 65,000.00	41.58%
2 Illuminating Company	\$ 9,543.36	elec svc @ 800 Moore Rd 8/9/21-9/7/21 - DWC	53703.003				
3 Engle Resources	\$ 1,309.50	elec svc charge @ 800 Moore Rd - September 2021 - DWC	53703.003	\$ 10,852.86	\$ 229,962.53	\$ 287,000.00	19.87%
4 HDR, Inc.	\$ 20,364.86	Eng Fees - Redundancy & Future Capacity Plan - Pay #20 - JG 2/3	53806	\$ 20,364.86	\$ 210,174.06	\$ 400,000.00	47.46%
	\$ 33,277.89			\$ 33,277.89			

**FUND 762 - ETL2  
SEPTEMBER 17 - SEPTEMBER 30, 2021  
OCTOBER 5, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Lorain Medina Rural Electric Corp	\$ 1,100.00	Cnt Svc - Aid of Construction - 8141 Spieth Rd 9/13/21 - RKM	53701				
2 John S Fenik	\$ 340.00	Lawn Svc @ Island Rd PS & LORCO Fourplex 8/28/21 - RKM 1/2	53701.002				
3 Avon Lake Regional Water	\$ 2,977.38	Operator Charges - August 2021 - ETL2 - RKM	53701.002	\$ 4,417.38	\$ 38,637.63	\$ 100,000.00	61.36%
4 Illuminating Company	\$ 2,793.87	elec svc @ 800 Moore Rd Rear Upper 8/10/21-9/8/21 - DWC	53703.003				
5 Illuminating Company	\$ 103.53	elec svc @ Detroit Rd 8/10/21-9/9/21 - DWC	53703.004	\$ 2,897.40	\$ 106,687.24	\$ 296,000.00	63.96%
6 Treasurer, State of Ohio	\$ 959.38	OEPA Review - Spieth Rd Water Tank Mixers Project - GY	53806				
7 HDR, Inc.	\$ 5,937.39	Eng Fees - Redundancy & Future Capacity Plan - Pay #20 - JG 2/3	53806	\$ 6,896.77	\$ 82,526.20	\$ 400,000.00	79.37%
	\$ 14,211.55			\$ 14,211.55			

**FUND 702 - WEST RIDGE INTERCONNECT  
SEPTEMBER 17 - SEPTEMBER 30, 2021  
OCTOBER 5, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Ohio Edison	\$ 151.42	elec svc @ 6680 W Ridge Rd 8/11/21-9/10/21 - DWC	53703	\$ 151.42	\$ 2,850.79	\$ 6,500.00	56.14%
	\$ 151.42			\$ 151.42			

**FUND 749 - LORCO  
SEPTEMBER 17 - SEPTEMBER 30, 2021  
OCTOBER 5, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Covalen Inc.	\$ 1,194.49	Mnt Spl - Grinder Parts 9/14/21 - RKM	53612.004				
2 Covalen Inc.	\$ 2,103.23	Mnt Spl - Grinder Parts 9/21/21 - RKM	53612.004	\$ 3,297.72	\$ 10,958.08	\$ 100,000.00	89.04%
3 John S Fenik	\$ 210.00	Lawn Svc @ Island Rd PS & LORCO Fourplex 8/28/21 - RKM 2/2	53701.002	\$ 210.00	\$ 18,714.53	\$ 40,000.00	53.21%
4 Illuminating Company	\$ 102.87	elec svc @ 33678 Walker Rd 8/11/21-9/9/21 - DWC	53703.002				
5 Lorain Medina Rural Electric Corp	\$ 108.26	elec svc @ Banks Rd 7/23/21-8/23/21 - DWC	53703.003				
6 Lorain Medina Rural Electric Corp	\$ 148.29	elec svc @ Slife Rd 7/23/21-8/23/21 - DWC	53703.003				
7 Lorain Medina Rural Electric Corp	\$ 144.72	elec svc @ Indian Hollow Rd 7/23/21-8/23/21 - DWC	53703.003				
8 Lorain Medina Rural Electric Corp	\$ 114.79	elec svc @ 36879 Capel Rd 7/23/21-8/23/21 - DWC	53703.003				
9 Lorain Medina Rural Electric Corp	\$ 62.84	elec svc @ Durkee S 7/23/21-8/23/21 - DWC	53703.003				
10 Lorain Medina Rural Electric Corp	\$ 193.18	elec svc @ Durkee N 7/23/21-8/23/21 - DWC	53703.003				
11 Lorain Medina Rural Electric Corp	\$ 79.70	elec svc @ 12601 Cowley Rd 7/23/21-8/23/21 - DWC	53703.003	\$ 954.65	\$ 35,919.45	\$ 42,000.00	14.48%
12 Rural Lorain County Water Authority	\$ 56.55	Water Used @ 9871 Avon Belden 8/2/21-9/2/21 - RKM	53754				
13 Rural Lorain County Water Authority	\$ 92.90	Water Used @ 38393 Royalton 8/4/21-9/7/21 - RKM	53754	\$ 149.45	\$ 1,470.28	\$ 200,000.00	99.26%
14 Rural Lorain County Water Authority	\$ 1,351.00	Meter Readings - September 2021 - RKM	53760	\$ 1,351.00	\$ 22,463.97	\$ 27,000.00	16.80%
15 LORCO	\$ 3,963.60	Reimburse Billing Payments to LORCO 2 - August 2021 - RKM	53901	\$ 3,963.60	\$ 39,177.59	\$ 25,000.00	-56.71%
	\$ 9,926.42			\$ 9,926.42			

**ACTION ITEMS FROM BOARD MEETINGS**

<b>DATE</b>	<b>CATEGORY*</b>	<b>TOPIC</b>	<b>SOLUTION</b>	<b>STATUS</b>
2/2/2021	Financial	The Board asked for an inquiry into the real estate taxes charged on ALRW's tax-exempt properties.	Staff has reached out to the Lorain County Treasurer for an update on the submitted paperwork.	Open
3/17/2020	Misc.	The Chairman asked that the future dashboard contain a link for members to see projects that are open to bid.	<b>Update:</b> Staff is working with PUBLIQ on an agreement to have their staff do an on-site visit to demonstrate their software.	Open
2/18/2020	Misc.	Mrs. Schnabel asked staff to consider a redesign of the bills to aid with their understanding.	<b>Update:</b> In addition to the billing software, the agreement with PUBLIQ will include a bill redesign.	Open
2/4/2020	Misc.	The Board would like an invitation to tour the WRF now that all construction work is complete.	Staff will schedule a tour date for Board Members.	Open
11/19/2019	Misc.	The Chairman asked if we have an IT policy for cyber security.	The Acting CUE is putting together an RFQ to send to firms. A firm will be selected to start at the beginning of 2022.	Answer
3/19/2019	Misc.	Please work with the City to see how the Developer Agreement could be worked into the Planning Code.	Staff is working with the City on the Developer Agreement	Answer

\*Categories: Financial, Lateral Project, Personnel, Education/CI, Strat. Plan or Misc.