

Avon Lake Board of Municipal Utilities

AGENDA

For

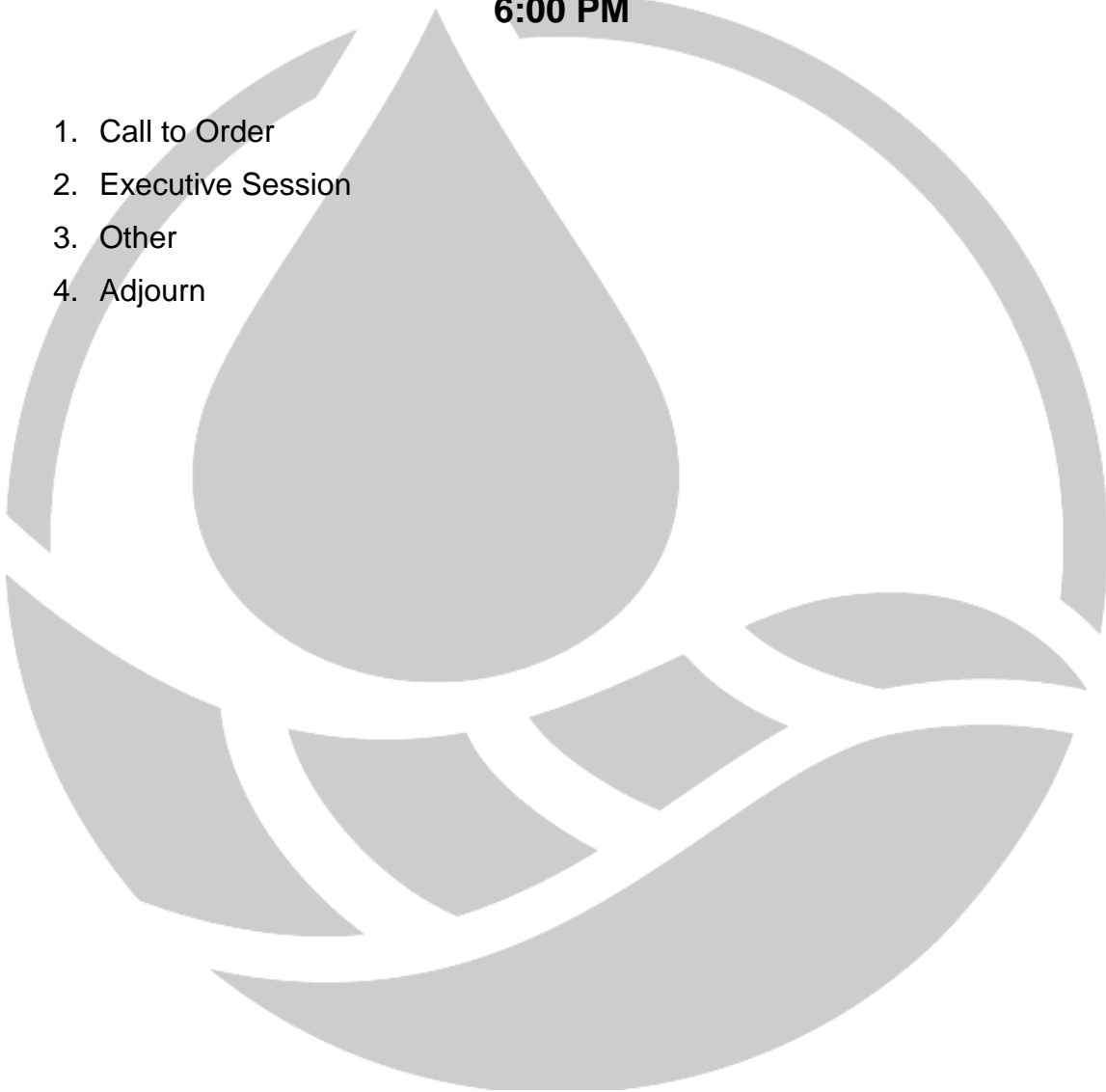
WORK SESSION

Tuesday

July 7, 2020

6:00 PM

1. Call to Order
2. Executive Session
3. Other
4. Adjourn



Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**
From: **Todd Danielson & Rob Munro**
Subject: **Agenda Items – July 7, 2020**
Date: **July 2, 2020**

Item 1: **Call to Order**

Item 2: **Executive Session**

The Board has requested to meet in executive session to discuss legal matters and union negotiations.

Recommended Motion:

I move to meet in executive session as allowed by ORC 121.22 G. (3) & (4) to discuss legal matters and union negotiations and include the CUE, CUO, Technical Support Specialist, Community Outreach Specialist, Law Director, HR Director, and Attorney Rinker.

Item 3: **Other**

Item 4: **Adjourn**

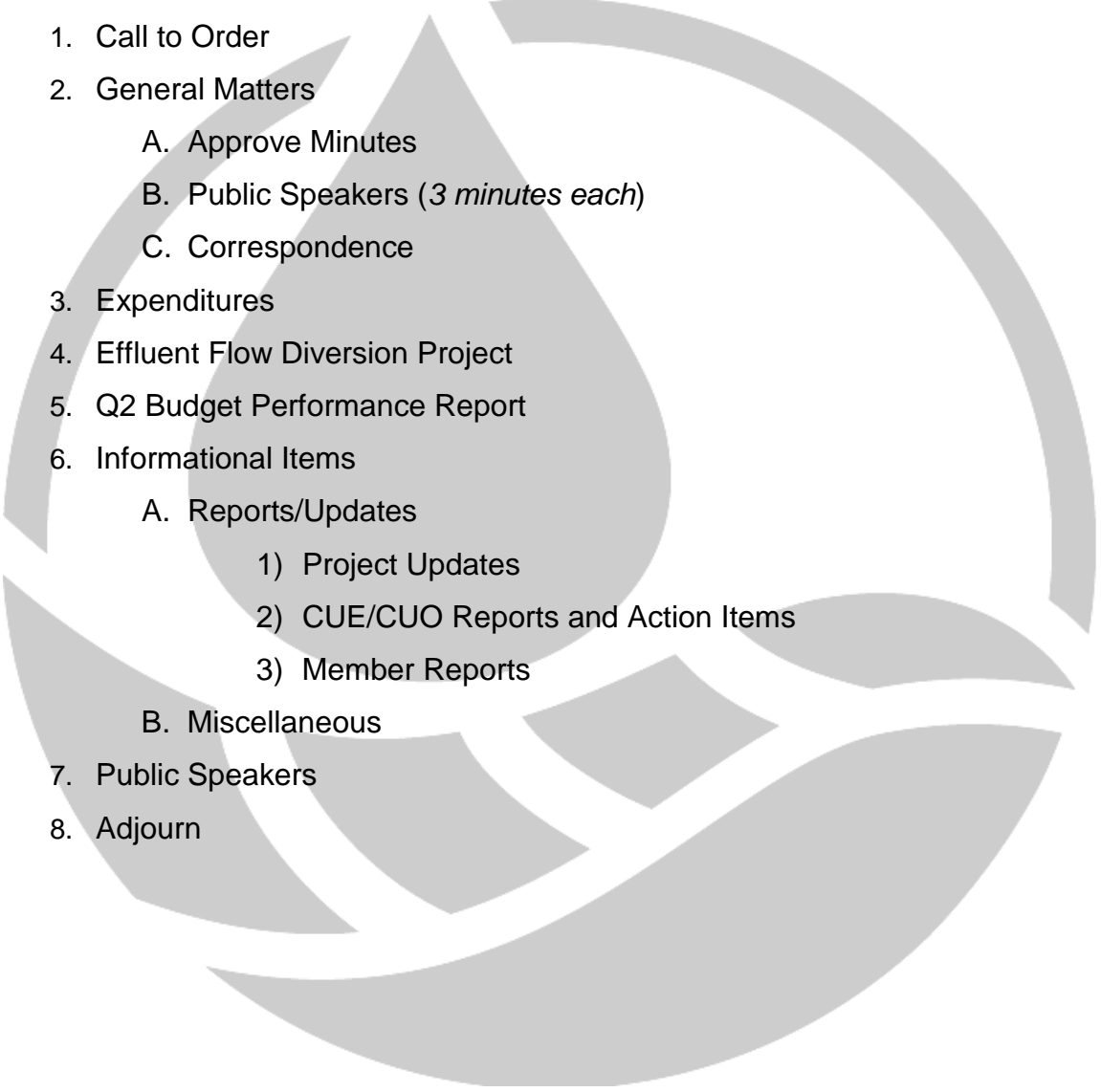
AGENDA

For

Tuesday

July 7, 2020

Immediately Following the Work Session

- 
1. Call to Order
 2. General Matters
 - A. Approve Minutes
 - B. Public Speakers (*3 minutes each*)
 - C. Correspondence
 3. Expenditures
 4. Effluent Flow Diversion Project
 5. Q2 Budget Performance Report
 6. Informational Items
 - A. Reports/Updates
 - 1) Project Updates
 - 2) CUE/CUO Reports and Action Items
 - 3) Member Reports
 - B. Miscellaneous
 7. Public Speakers
 8. Adjourn

Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**
From: **Todd Danielson & Rob Munro**
Subject: **Agenda Items – July 7, 2020**
Date: **July 2, 2020**

Item 1: **Call to Order**

Item 2A: **Approve Minutes**

Item 2B: **Public Speakers**

For this Zoom meeting broadcast on Facebook Live, Technical Support Specialist Collins will be monitoring public comments submitted through email and Facebook and will inform the Board during the Public Comment period regarding any submitted.

Item 2C: **Correspondence**

Item 3: **Expenditures**

Item 4: **Effluent Flow Diversion Project– RKM**

Recently, Avon Lake Regional Water received an amended NPDES discharge permit from the Ohio Environmental Protection Agency (OEPA) that, during high flow conditions, will allow the Water Reclamation Facility (WRF) to discharge disinfected plant effluent to the existing 108-inch storm sewer that runs north to Lake Erie. In order to accomplish this, a flow diversion structure must be constructed and installed. This project will be available for public bid beginning July 9, 2020. Final bids will be due on July 30, 2020. At the August 18th meeting, staff will have a recommended contract for approval. This project is eligible for zero percent interest funding through OWDA.

Item 5: **Q2 Budget Performance Report– RKM**

Staff intends to provide the report following the close of each quarter and will highlight items of note. Following the close of each quarter, staff will make adjustments to areas where they deem it absolutely necessary, but the overall budget will not change.

Item 6A1: **Project Updates – RKM**

Residuals Master Plan: Hazen and Sawyer has provided a draft of the Residuals Master Plan for staff's review. After the draft is accepted the final report will be provided to the Board.

Orthophosphate Point-of-Application: The project was postponed due to the inability to congregate for a pre-bid walk-through due to COVID-19 restrictions. At the end of the summer/beginning of fall, staff will put the project out for bid again.

Item 6A2: **CUE/CUO Report and Action Items – TAD/RKM**

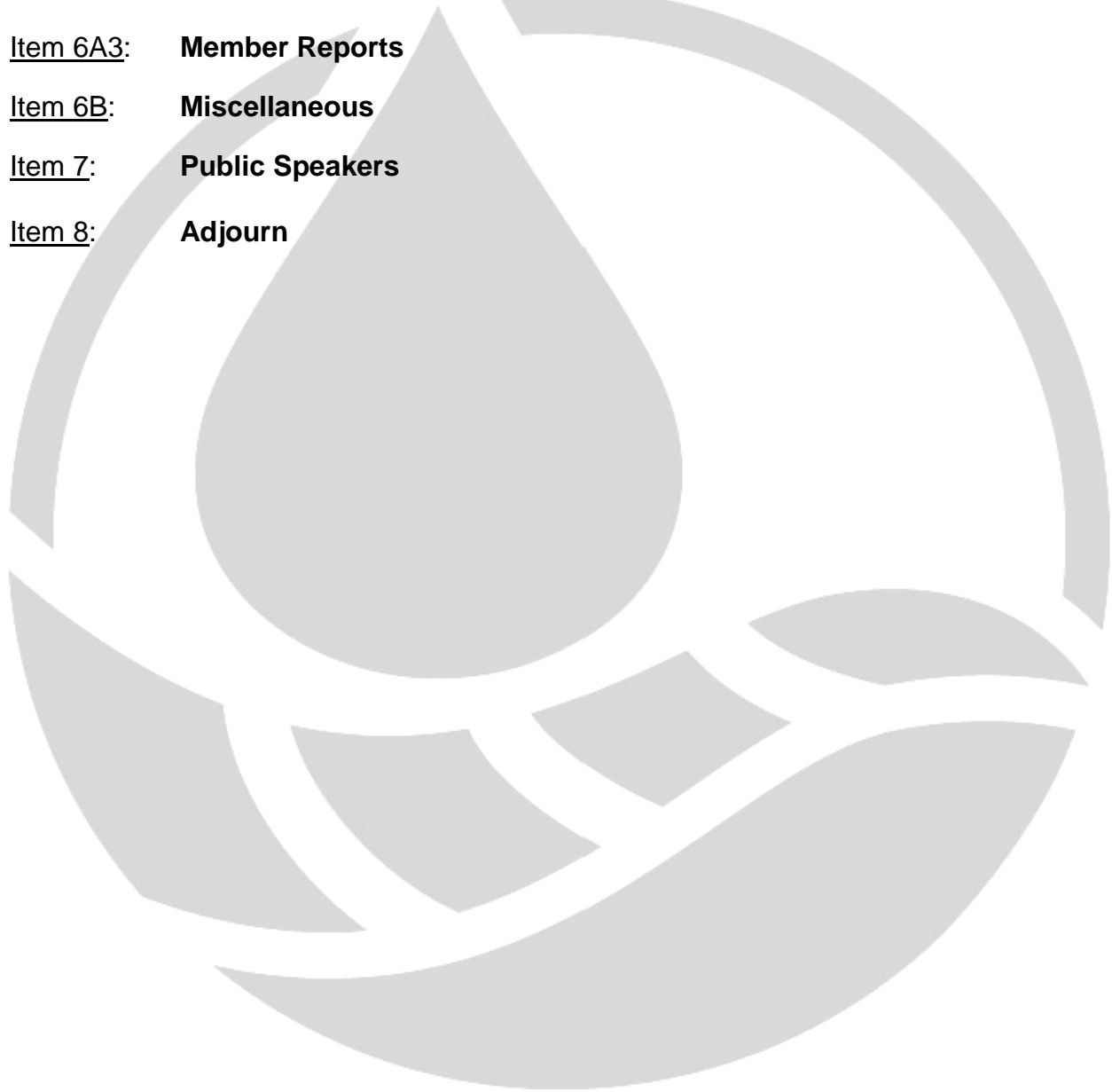
Action Items are as presented with the write-up.

Item 6A3: **Member Reports**

Item 6B: **Miscellaneous**

Item 7: **Public Speakers**

Item 8: **Adjourn**



Board of Municipal Utilities
Work Session Minutes
June 16, 2020
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:00 PM. As allowed by the Ohio Legislature during the Governor's declared emergency, the meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Also present: CUO Munro, Water Treatment Plant Manager Yuronich, Technical Support Specialist Collins, Mayor Zilka, and Rich Atoulikin and Jennie Celik of HDR.

Excused: CUE Danielson.

Redundancy and Future Capacity Update

The CUO informed the Board that HDR had been hired to evaluate the utility's redundancy and future capacity of the Water Filtration Plant and the Eastern Transmission Lines (ETL). HDR's Rich Atoulikin gave a brief summary to the Board to illustrate where HDR is in their progress on the project. He noted several of the goals of the project and what staff has expressed would be needed. HDR's Jennie Celik then provided the Board with an update about the specific progress of each task in parallel.

Mrs. Celik stated that there were five tasks that were being addressed concurrently. The first being the potential risks and strategies for optimization of the ETL. The second task was the Water Filtration Plant assessment. This task includes the process capacity and an improvement plan. The third task would be the ETL System Hydraulic Analysis. The CUO pointed out that this is an important task for the ETLs, because at the time of the break in May 2019, there was no model of the hydraulics to show the bulk customers. The fourth task entails the plans for the redundancy and future capacity. The fifth and final task would deal with the risk and resiliency assessment of the utility.

Mrs. Celik informed the Board that the current assessment is about halfway completed. She said that the project should conclude by the end of the year.

Adjourn

With no other business, the Mr. Abram moved to adjourn, Mrs. Schnabel seconded. The Chairman concluded the work session at 6:52 PM.

Approved _____ 2020.

John Dzwonczyk, Chairman

Rob Munro, Acting Clerk

Board of Municipal Utilities
Meeting Minutes
June 16, 2020
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:52 PM. As allowed by the Ohio Legislature during the Governor's declared emergency, the meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Also present: CUO Munro, Community Outreach Specialist Arnold, Technical Support Specialist Collins, and Mayor Zilka.

Excused: CUE Danielson.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the June 2, 2020 regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

Mayor Zilka stated that he was very impressed with the paving job completed on Jaycox Rd. He said it is one of the best paving jobs he has seen in a long time. He also said he hopes Lear Rd turns out the same.

Correspondence

None

Expenditures

Item No. 68 in Fund 701 was withheld, as a question of approval authority was not satisfactorily answered. Mr. Munroe stated that neither he nor (absent) CUE Danielson had signed off for the item. The Chairman asked for an inquiry as to the process that was followed in reviewing the invoice. Following review of expenses dated June 16, 2020, for funds and amounts as follows, Mr. Abram amended his motion and Mr. Rush seconded, to approve the expenditures of June 16, 2020 less Water Fund 701 Line Item 68:

Water Fund 701	\$	189,103.73
Wastewater Fund 721	\$	135,138.81
MOR Fund 703	\$	197,238.32
MOR Fund 762	\$	427,449.34
LORCO Fund 749	\$	18,332.38
Water Construction Fund 704	\$	26,163.97
Wastewater Construction Fund 724	\$	39,424.00

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

LORCO FPA

The CUO informed the Board that the Northeast Ohio Areawide Coordinating Agency (NOACA) had asked the Utility, LORCO, Lorain County, and the City of Elyria to comment on a proposed Facility Planning Area (FPA) amendment. He said that the FPA involves Pine Brook Golf Club development on Durkee Rd. in Grafton. Pine Brook is requesting to connect to the LORCO system, but the development is in the City of Elyria's FPA. The CUO said that staff is working to schedule a meeting with Lorain County. The Chairman asked how many homes were in the development and the CUO stated he would provide that information to the Board. Mr. Rush asked if the flow would come to Avon Lake Regional Water. The CUO said that yes flow would come to the Utility. Mr. Abram stated that the City of Elyria is unable to service the development.

Billing Collections Update

The CUO updated the Board on the winter quarterly billing collection for Avon Lake Regional Water. He said that as of June 12th there are 417 accounts outstanding with a balance of \$25.00 or greater. At the time of today's meeting, the number outstanding is down to 325. The CUO reminded customers that the next quarterly bills go out on June 30th and staff will continue to remind customers with outstanding balances that these balances will not be forgiven. He said some customers have set up payment plans. The CUO also said that tentatively on July 10th, the Governor's emergency order preventing water shutoffs may be rescinded. He said that if that order is removed, the Utility will resume shut-offs for failure to pay bills.

Backflow Testing Update

The CUO said that the due date for customers to submit their backflow test results to Avon Lake Regional Water is July 1st. He informed the Board that there are about 2,700 backflow devices in the system, and as of June 16th there are under 900 devices remaining to be inspected. He said that a properly working backflow device is an important part of protecting the public water system. The Chairman asked if staff had overcome the issue of COVID infected areas where the backflow device needs to be tested. The CUO said that there are still a few devices from that area that need to be tested, but a few of the devices have submitted their tests at this time.

SCADA System Upgrade

The CUO brought to the Board's attention that the SCADA system at the Water Filtration Plant had not been upgrade in several years. He said that this was a budgeted line item that staff had planned on making this year. The current software is reaching the end of its support from the manufacturer, and it is time to begin looking for an upgrade. The CUO stated that staff is in the process of obtaining software and hardware quotes from the SCADA integrator S.O.S. Integration. He said that staff will seek authorization from the Board at a future meeting. The Chairman requested that a work session presentation similar to the one with HDR.

Project Updates

2019 Water Main Replacement Bundle: The CUO said the project is now complete. All the roadway restoration, paving, road striping, and the remaining punch-list items have since been completed.

Redundancy & Future Capacity Project: The CUO said that an update was given to the Board at the work session. He said that the tentative schedule has the assessment being completed by the end of the year.

Residuals Master Plan: The CUO said that Hazen and Sawyer is working to finalize the Residuals Master Plan to provide to staff soon. Mrs. Schnabel asked if that plan would be given to the Board before the Board's summer recess. The CUO stated that since there are three weeks before the next meeting, he is hoping to have that to the Board before the recess.

CUE and CUO Reports

The CUO informed the Board that a redesign and remodel of the Board room is being worked on with the Chairman and the Engineering Services Manager. He said that because of the Board meeting through Zoom and the recess coming up this is an opportune time to take advantage of redesigning the room.

The CUO also said that the Lear Rd water tower is no longer in use by the Utility. He said that the tower has not been in service for a few years, and it has become a topic of discussion with the Ohio EPA. He said there are cell phone structures on the tower, and he will be working with the Technical Support Specialist to review those lease agreements.

Member Reports

Mr. Abram asked that there be an update at the next meeting regarding the LORCO manhole issue.

Miscellaneous

Mrs. Schnabel asked if things are going well or if there have been any illnesses at the office. The CUO stated that there are thermometers and staff is strictly abiding by the policies and procedures. He said there were still some staff members working from home and they are gradually reintroducing staff.

Public Speakers

None

Executive Session

Mr. Rush moved, and the Chairman seconded, to meet in executive session as allowed by ORC 121.22 G (4) to discuss pending union negotiation matters to include the CUO, Technical Support Specialist, and the Community Outreach Specialist.

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

The Chairman resumed the meeting following the conclusion of the Executive Session.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Dzwonczyk seconded. The meeting adjourned at 7:58 PM.

Ayes: Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Approved _____ 2020.

John Dzwonczyk, Chairman

Rob Munro, Acting Clerk

DRAFT



AVON LAKE REGIONAL WATER
FUND 701 - WATER
JUNE 11 - JUNE 30, 2020
JULY 7, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Water Employees	\$ 70,890.60	Salaries PR Post BW 2202013	51102			
2 City Hall	\$ (2,155.66)	Salaries - Reclassified Expense	51102	\$ 68,734.94	\$ 814,989.42	\$ 1,975,000.00
3 Water Employees	\$ 1,773.75	Part Time Wages PR Post BW 2202013	51105			
4 City Hall	\$ 2,155.66	Part Time Wages - Reclassified Expense	51105	\$ 3,929.41	\$ 25,657.38	\$ 113,900.00
5 Water Employees	\$ 1,596.21	Overtime Wages Plant PR Post BW 2202013	51106.101			
6 Water Employees	\$ 614.61	Overtime Wages Dist/Col PR Post BW 2202013	51106.102			
7 Water Employees	\$ 324.81	Overtime Wages Construction PR Post BW 2202013	51106.104			
8 Water Employees	\$ 284.59	Overtime Wages Office PR Post BW 2202013	51106.105	\$ 2,820.22	\$ 53,270.30	\$ 139,700.00
9 Water Employees	\$ 36,809.97	Employee Time Buy Back PR Post BW 2202013	52115	\$ 36,809.97	\$ 124,363.06	\$ 140,000.00
10 Water Employees	\$ 989.51	HRA Week Ending June 12, 2020	52203			
11 Medical Mutual	\$ 30,973.07	Medical Mutual - July 2020	52203			
12 Medical Mutual	\$ (2,071.13)	Medical Mutual - July 2020	52203			
13 Water Employees	\$ 597.21	Payroll Post BW Bi-Weekly 2202013	52203			
14 Water Employees	\$ (1,044.24)	Pay Day June 18, 2020 Employee Medical Contributions	52203			
15 Water Employees	\$ 1,054.34	HRA Week Ending June 19., 2020	52203	\$ 30,498.76	\$ 265,653.46	\$ 642,600.00
16 Lincoln National Life Insurance Co	\$ 279.31	Group Life Insurance - July 2020	52204			
17 Lincoln National Life Insurance Co	\$ (13.79)	Group Life Insurance - July 2020	52204	\$ 265.52	\$ 1,910.37	\$ 3,700.00
18 Water Employees	\$ 991.79	Longevity PR Post BW 2202013	52208	\$ 991.79	\$ 1,517.82	\$ 23,600.00
19 Ohio Public Employees Retirement System	\$ 18,676.81	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 18,676.81	\$ 127,282.09	\$ 276,500.00
20 Internal Revenue Service	\$ 1,612.33	Medicare - FEDERAL - Federal Taxes*	52212	\$ 1,612.33	\$ 14,397.65	\$ 32,300.00
21 Randall's Team Shop	\$ 417.00	Emp Clothing - Greg Kushner Uniform Shorts 6/3/20 - GY	52226			
22 Cintas Corporation	\$ 178.40	Employee Uniform and Mat Rental Svc - May 2020 - RKM 1/2	52226	\$ 595.40	\$ 3,782.07	\$ 10,000.00
23 George Caruso	\$ 30.00	3 Employee Meal Allowances 5/20/20-6/4/20 - JG	52227	\$ 30.00	\$ 467.50	\$ 1,500.00
24 Huntington National Bank	\$ 90.00	Charges on MC - May 2020 - ASCE Library mbrsp, thermometers - JG 1/4	53500			
25 Huntington National Bank	\$ 50.00	Charges on MC - May 2020 - CEU Class - GY	53500	\$ 140.00	\$ 22,631.15	\$ 50,000.00
26 A.M. Design Group, Inc	\$ 749.20	2020 CCR Design and Production 6/6/20 - RKM	53602			
27 Huntington National Bank	\$ 294.95	Charges on MC - May 2020 - ASCE Library mbrsp, thermometers - JG 2/4	53602			
28 Huntington National Bank	\$ 139.79	Charges on Mc - May 2020 - Zoom, masks, hand san. - RKM 1/6	53602			
29 Avon Lake Printing	\$ 1,016.25	Summer Waterline 6/19/2020 - RKM 1/2	53602			
30 Quadiant Finance USA, Inc	\$ 508.63	Postage and Supplies - 16/14/20 - RKM 1/2	53602	\$ 2,708.82	\$ 37,306.53	\$ 55,000.00
31 Fuelman	\$ 552.93	Fuel for Vehicles - 6/1/20-6/14/20 - RKM 1/2	53604			
32 Fuelman	\$ 346.30	Fuel for Vehicles - 6/15/20-6/28/20 - RKM 1/2	53604	\$ 899.23	\$ 7,147.72	\$ 25,000.00
33 Donaldson Company, Inc.	\$ 908.56	Eqp mnt - Filter Cgaes (16) 6/9/20 - GY	53607			
34 Donaldson Company, Inc.	\$ 463.99	Eqp Mnt - Polyester Singed bags (32) 6/8/20 - GY	53607			
35 KoneCranes Inc.	\$ 524.10	Eqp Mnt - Pendant cable @ WFP 6/16/20 - GY	53607			
36 Rexel, Inc.	\$ 285.22	Eqp Mnt - High Performance Timing Relay 6/15/20 - GY	53607	\$ 2,181.87	\$23,066.02	\$ 125,000.00
37 Cabot Norit Americas Inc	\$ 28,243.80	Op Spl - Activated Carbon 5/27/20 - GY	53611			
38 USALCO, LLC Inc.	\$ 3,712.30	Op Spl - Alum 6/10/20 - GY	53611			
39 USALCO, LLC Inc.	\$ 3,713.80	Op Spl - Alum 6/9/20 - GY	53611			
40 Jones Chemicals Inc.	\$ 2,790.00	Op Spl - Chlorine @ SIP 6/11/20 - GY	53611			
41 USALCO, LLC Inc.	\$ 3,710.81	Op Spl - Alum 6/15/20 - GY	53611			
42 USALCO, LLC Inc.	\$ 3,710.81	Op Spl - Alum 6/24/20 - GY	53611			
43 USALCO, LLC Inc.	\$ 3,712.30	Op Spl - Alum 6/22/20 - GY	53611			
44 USALCO, LLC Inc.	\$ 3,713.80	Op Spl - Alum 6/17/20 - GY	53611	\$ 53,307.62	\$384,254.21	\$ 794,800.00
45 Discount Drug Mart Inc	\$ 49.98	Mnt Spl - May 2020 - Foil, batteries, toilet paper - RKM 1/2	53612			
46 Pollard Water.com	\$ 1,376.10	Mnt Spl - Manhole cvr hooks, ball valves, svc box cvrs 6/3/20-RK	53612			
47 Pollard Water.com	\$ 214.20	Mnt Spl - Svc box covers and rod keys 6/4/20 - RK	53612			
48 Pollard Water.com	\$ 414.46	Mnt Spl - Pressure testers (4) pressure gagues (3) 6/16/20 - RK	53612			
49 Pollard Water.com	\$ 67.50	Mnt Spl - Pressure Gauge Replacement 6/23/20 - RK	53612			
50 Core & Main LP	\$ 1,694.40	Mnt Spl - D-5 Drill Bits 5/29/20 - RK	53612.001			
51 Core & Main LP	\$ 2,269.75	Mnt Spl - Harbour Subdivision Supplies 6/4/20 - RK	53612.001			
52 Grainger	\$ 60.96	Mnt Spl - Ball valves, plugs, nipples 6/10/20 - GY	53612.001			
53 Grainger	\$ 22.25	Mnt Spl - Multi-purpose scissors 6/10/20 - GY	53612.001			
54 Grainger	\$ 34.18	Mnt Spl - Stencil Set 6/11/20 - GY	53612.001			
55 Trico Oxygen Company Inc.	\$ 167.00	Mnt Spl - Viking 3350 Welding Helmet 6/11/20 - RK 1/2	53612.001			

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
56 Zoro Tools Inc	\$ 18.99	Mnt Spl - D-4000 Plus Hand Soap Dispenser 6/11/20 - RKM 1/2	53612.001			
57 Active Plumbing Supplies	\$ 46.49	Mnt Spl - Unions, couplings, elbows 6/2/20 - RK	53612.001			
58 Kinzua Environmental Inc.	\$ 993.92	Mnt Spl - Zap - Herbicide and soil sterilent 6/10/20 - GY	53612.001			
59 Lowe's	\$ 655.15	Mnt Spl - June 2020 - RKM 1/2	53612.001			
60 ABC Equipment Rental & Sales Corp	\$ 9.99	Mnt Spl - Chain hooks (2) 6/17/20 - RK 1/2	53612.001			
61 Indy Equipment and Supply LLC	\$ 19.41	Mnt Spl - Pinch Point Bar 6/17/20 - RK 1/2	53612.001			
62 Huntington National Bank	\$ 287.88	Charges on Mc - May 2020 - Zoom, masks, hand san. - RKM 2/6	53612.001			
63 SiteOne Landscape Supply, LLC	\$ 138.04	Mnt Spl - Seed/Turf Mix, 1 1/2" Flow Control Valve 6/25/20 - RK 1/2	53612.001			
64 Swift First Aid Corp	\$ 29.48	Svc to First Aid Cabinets @ 201 Miller 6/22/20 - RK 1/2	53612.001			
65 Swift First Aid Corp	\$ 50.87	Svc to First Aid Cabinets @ WFP 6/22/20 - GY	53612.001			
66 ABC Equipment Rental & Sales Corp	\$ 61.10	Mnt Spl - Post Hole Digger, Trenching Shovel 6/25/20 - RK 1/2	53612.001			
67 Plas Bros. Paving Inc.	\$ 9,500.00	Road Repair due to Water Break on Avon Belden 6/22/20 - RK	53612.002			
68 Maintenance Systems of Northern Ohio Inc.	\$ 2,190.00	Asphalt Repairs @ Burton, Jaycox, and Lake 6/1/20 - RK	53612.004			
69 Harold Archer & Sons, Inc.	\$ 693.62	Mnt Spl - Stone for Repairs 6/20/20 - RK 1/2	53612.004	\$ 21,065.72	\$ 133,472.81	\$ 350,000.00
70 Alloway Corp	\$ 390.00	Lab Analysis @ WFP 5/31/20 - GY	53613			
71 Hach Company	\$ 21,939.00	Lab Spl @ WFP 6/17/20 - GY	53613			
72 Idexx Distribution, Inc.	\$ 7,943.99	Lab Spl - Colisure, vessels 6/22/20 - GY	53613	\$ 30,272.99	\$ 35,480.60	\$ 80,000.00
73 Huntington National Bank	\$ 999.41	Charges on MC - May 2020 - Adobe subs. and CCR Postage - TAD 1/2	53701			
74 Huntington National Bank	\$ 47.78	Charges on MC - May 2020 - Voicent App, Food for crew - RK 1/4	53701			
75 U.S. Bank Equipment Finance Inc	\$ 425.07	Cnt Svc - Lease Payment on 2 Ricoh Copiers 6/12/20-7/12/20 - RKM 1/2	53701.001			
76 Brakey Energy, Inc.	\$ 1,010.00	Cnt Svc - Monthly Fee for Energy Mgmt Svc 5/28/20 - TAD 1/2	53701.002			
77 Cintas Corporation	\$ 53.56	Cnt Svc - Mat Rental Svc - May 2020 - RKM 1/2	53701.002			
78 SOS Integration Services Corp	\$ 520.00	On Site Svc @ WFP - Lime Level Sensor 6/8/20 - GY	53701.002			
79 Data Command Corp	\$ 1,995.00	Data Command - Super Zeus Unit 6/8/20 - GY	53701.002			
80 Miles LeHane Companies, Inc.	\$ 16,625.00	Cnt Svc - On Going Coaching Fees 6/17/20 - RKM 1/2	53701.002			
81 Treasurer, State of Ohio	\$ 1,550.00	WFP - Lab Cert Renewal - Cyanotoxin Analysis 2020 - GY	53701.002	\$ 23,225.82	\$ 175,724.55	\$ 375,000.00
82 Columbia Gas	\$ 191.17	gas svc @ 33370 Lake Rd - WFP 5/18/20-6/17/20 - GY	53702.001			
83 Columbia Gas	\$ 33.38	gas svc @ 33370 Lake Rd - WFP Lab 5/18/20-6/17/20 - GY	53702.002			
84 Columbia Gas	\$ 33.38	gas svc @ 33399 Lake Rd - SIP Bldg 5/18/20-6/17/20 - GY	53702.002			
85 Columbia Gas	\$ 49.87	gas svc @ 33370 Lake Rd WFP Aux 5/18/20-6/17/20 - GY	53702.002			
86 Columbia Gas	\$ 166.35	gas svc @ 33370 Lake Rd - WFP Garage 5/18/20-6/17/20 - GY	53702.002	\$ 474.15	\$ 14,147.98	\$ 25,000.00
87 Ohio Edison	\$ 196.95	elec svc @ 6680 W Ridge Rd 5/9/20-6/9/20 - RKM	53703.001			
88 Engie Resources	\$ 1,969.58	elec svc charge @ 33370 Lake Rd - June 2020 - TAD	53703.001			
89 Illuminating Company	\$ 8,723.49	elec svc @ 33370 Lake Rd 5/16/20-6/16/20 - GY	53703.001			
90 Illuminating Company	\$ 543.68	elec svc @ 201 Miller Rd 5/7/20-6/5/20 - RKM	53703.002			
91 Illuminating Company	\$ 6,668.79	elec svc @ 33385 Lake Rd SIP PS 5/7/20-6/5/20 - GY	53703.002			
92 Illuminating Company	\$ 162.49	Electric Service - May	53703.002	\$ 18,264.98	\$ 319,556.88	\$ 785,100.00
93 Spectrum Business	\$ 214.99	Internet/Phone Svc @ WFP 5/31/20 - GY	53705			
94 Huntington National Bank	\$ 126.70	Charges on MC - May 2020 - Voicent App, Food for crew - RK 2/4	53705			
95 Huntington National Bank	\$ 16.00	Charges on Mc - May 2020 - Zoom, masks, hand san. - RKM 3/6	53705			
96 Spectrum Business	\$ 157.49	Internet/Phone Svc @ 201 Miller 6/14/20-7/13/20 - RKM 1/2	53705	\$ 515.18	\$ 11,671.43	\$ 35,000.00
97 Napa Avon	\$ 606.66	Eqp Mnt - May 2020 - RK 1/2	53707			
98 Signarama - North Olmsted	\$ 4,589.00	Eqp Mnt - Ford Transit Vehicle Wrap 12/13/19 - RKM	53707	\$ 5,195.66	\$ 12,667.01	\$ 23,000.00
99 Higey Mechanical Service Inc.	\$ 187.00	Bldg Mnt - Labor on HVAC Unit @ 201 Miller 6/8/20 - RK 1/2	53708			
100 Cutting Edge Landscape Development Inc	\$ 2,888.00	Prepay Lawn Svc @ 201 Miller Rd 2020 - RKM 1/2	53708			
101 Sherwin Williams Company Inc	\$ 22.00	Bldg Mnt - Painting supplies 6/18/20 - RK 1/2	53708			
102 SiteOne Landscape Supply, LLC	\$ 254.30	Bldg Mnt - Hunter Roam Kit - Sprinkler Remote 6/25/20 - RKM 1/2	53708			
103 Hubert's Landscaping Co., Inc.	\$ 250.00	Bldg Mnt - Replace blue spruce @ WFP 6/18/20 - GY	53708			
104 Hubert's Landscaping Co., Inc.	\$ 134.75	Bldg Mnt - Repairs to Valve Box @ 201 Miller Rd 6/18/20 - RK 1/2	53708			
105 Hubert's Landscaping Co., Inc.	\$ 176.50	Irrigation 2020 Spring Start Up @ 201 Miller Rd 6/19/20 - RK 1/2	53708			
106 Higey Mechanical Service Inc.	\$ 642.00	Bldg Mnt - Repair to main AC Unit @ WFP 6/12/20 - GY	53708.001			
107 Lighting Supply Company	\$ 403.99	Bldg Mnt - Fixture Hooks (30) 3/3/20 - GY	53708.001	\$ 4,958.54	\$ 33,551.72	\$ 150,000.00
108 Karcher North America	\$ 51.00	Eqp Purchases - Double Lances for Hotsy Unit - RKM 1/2	53804			
109 Karcher North America	\$ 6.50	Eqp Purchase - Freight for Hotsy Lances - RKM 1/2	53804	\$ 57.50	\$ 32,550.12	\$ 250,000.00
110 Paul R. Phillips	\$ 17.50	Reimbursement for 2019 Financial Disclosure Fees - RKM 1/2	53901	\$ 17.50	\$ 156.80	\$ 6,000.00
	\$ 328,250.73			\$ 328,250.73		



**AVON LAKE REGIONAL WATER
FUND 721 - WASTEWATER
JUNE 11 - JUNE 30, 2020
JULY 7, 2020**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Wastewater Employees	\$ 61,072.86	Salaries PR Post BW 2202013	51102			
2 City Hall	\$ (2,155.63)	Salaries - Reclassified Expense	51102	\$ 58,917.23	\$ 708,371.34	\$ 1,520,500.00
3 Wastewater Employees	\$ 1,801.75	Part Time Wages PR Post BW 2202013	51105			
4 City Hall	\$ 2,155.63	Part Time Wages - Reclassified Expense	51105	\$ 3,957.38	\$ 35,204.72	\$ 107,100.00
5 Wastewater Employees	\$ 1,515.79	Payroll Post BW Bi-Weekly 2202013	51106.101			
6 Wastewater Employees	\$ 614.59	Overtime Wages Dist/Col PR Post BW 2202013	51106.102			
7 Wastewater Employees	\$ 582.48	Overtime Wages Admin PR Post BW 2202013	51106.103			
8 Wastewater Employees	\$ 324.80	Overtime Wages Construction PR Post BW 2202013	51106.104			
9 Wastewater Employees	\$ 94.85	Overtime Wages Office PR Post BW 2202013	51106.105	\$ 3,132.51	\$ 52,174.75	\$ 136,700.00
10 Wastewater Employees	\$ 2,354.00	Employee Time Buy Back PR Post BW 2202013	52115	\$ 2,354.00	\$ 66,790.87	\$ 67,800.00
11 Wastewater Employees	\$ 405.42	HRA Week Ending June 12, 2020	52203			
12 Wastewater Employees	\$ 788.85	Medical Mutual Week Ending June 12, 2020	52203			
13 Medical Mutual	\$ 27,807.19	Medical Mutual - July 2020	52203			
14 Wastewater Employees	\$ 199.07	Payroll Post BW Bi-Weekly 2202013	52203			
15 Wastewater Employees	\$ (2,247.60)	Pay Day June 18, 2020 Employee Medical Contributions	52203			
16 Wastewater Employees	\$ 1,430.64	HRA Week Ending June 19, 2020	52203	\$ 28,383.57	\$ 238,359.22	\$ 523,000.00
17 Lincoln National Life Insurance Co	\$ 230.92	Group Life Insurance - July 2020	52204	\$ 230.92	\$ 1,661.28	\$ 4,000.00
18 Ohio Public Employees Retirement System	\$ 16,856.84	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 16,856.84	\$ 113,176.45	\$ 246,000.00
19 Internal Revenue Service	\$ 961.30	Medicare - FEDERAL - Federal Taxes*	52212	\$ 961.30	\$ 12,176.79	\$ 25,600.00
20 Cintas Corporation	\$ 178.40	Employee Uniform and Mat Rental Svc - May 2020 - RKM 2/2	52226	\$ 178.40	\$ 2,684.61	\$ 8,000.00
21 Huntington National Bank	\$ 90.00	Charges on MC - May 2020 - ASCE Library mbrsp, thermometers - JG 3/4	53500	\$ 90.00	\$ 420.00	\$ 1,200.00
22 Fedex Corp	\$ 27.41	Shipping Charges - May 2020 - RKM	53602			
23 Huntington National Bank	\$ 294.95	Charges on MC - May 2020 - ASCE Library mbrsp, thermometers - JG 4/4	53602			
24 Huntington National Bank	\$ 73.50	Charges on MC - May 2020 - Phone acc, Flags, Magnets - SB 1/3	53602			
25 Huntington National Bank	\$ 139.78	Charges on Mc - May 2020 - Zoom, masks, hand san. - RKM 4/6	53602			
26 Quadient Finance USA, Inc	\$ 508.62	Postage and Supplies - 16/14/20 - RKM 2/2	53602			
27 Avon Lake Printing	\$ 338.75	Summer Waterline 6/19/2020 - RKM 2/2	53602	\$ 1,383.01	\$ 15,120.98	\$ 40,000.00
28 Fuelman	\$ 552.93	Fuel for Vehicles - 6/1/20-6/14/20 - RKM 2/2	53604			
29 Fuelman	\$ 346.29	Fuel for Vehicles - 6/15/20-6/28/20 - RKM 2/2	53604	\$ 899.22	\$ 9,894.17	\$ 25,000.00
30 RL Deppmann	\$ 3,028.00	Eqp Mnt - Repair to e80 Series Inline Pump 6/1/20 - SB 2/2	53607	\$ 3,028.00	\$ 68,981.39	\$ 100,000.00
31 Discount Drug Mart Inc	\$ 8.53	Mnt Spl - May 2020 - Foil, batteries, toilet paper - RKM 2/2	53612			
32 Grainger	\$ 105.36	Mnt Spl - Liquid tight connectors (28) Needle Roller 6/8/20 - SB	53612.001			
33 Goldstar Products, Inc	\$ 2,496.48	Mnt Spl - Polymer Cleaner 5/20/2020 - SB	53612.001			
34 McMaster-Carr	\$ 108.36	Mnt Spl - Aluminum conduit adapters, electrical tape 6/11/20 -SB	53612.001			
35 McMaster-Carr	\$ 181.96	Mnt Spl - On/Off Valve, pipe fittings 6/9/20 - SB	53612.001			
36 McMaster-Carr	\$ 402.17	Mnt Spl - Wash down enclosure, adapters 6/9/20 - SB	53612.001			
37 McMaster-Carr	\$ 683.36	Mnt Spl - Pipe fittings, on/off valves 6/10/20 - SB	53612.001			
38 Trico Oxygen Company Inc.	\$ 167.00	Mnt Spl - Viking 3350 Welding Helmet 6/11/20 - RK 2/2	53612.001			
39 Zoro Tools Inc	\$ 450.02	Mnt Spl @ WRF - Flush valve 5/8/20 - SB	53612.001			
40 Zoro Tools Inc	\$ 18.99	Mnt Spl - D-4000 Plus Hand Soap Dispenser 6/11/20 - RKM 2/2	53612.001			
41 United Laboratories Inc.	\$ 2,244.72	Mnt Spl - Air fresheners 6/5/20 - SB	53612.001			
42 Grainger	\$ (94.66)	Mnt Spl - Liquid tight connectors return credit - SB	53612.001			
43 Huntington National Bank	\$ 287.87	Charges on Mc - May 2020 - Zoom, masks, hand san. - RKM 5/6	53612.001			
44 Lowe's	\$ 496.14	Mnt Spl - June 2020 - RKM 2/2	53612.001			
45 Huntington National Bank	\$ 256.82	Charges on MC - May 2020 - Phone acc, Flags, Magnets - SB 2/3	53612.001			
46 ABC Equipment Rental & Sales Corp	\$ 9.99	Mnt Spl - Chain hooks (2) 6/17/20 - RK 2/2	53612.001			
47 Indy Equipment and Supply LLC	\$ 19.40	Mnt Spl - Pinch Point Bar 6/17/20 - RK 2/2	53612.001			
48 McMaster-Carr	\$ 197.51	Mnt Spl - Pipe fittings, on/off valve, pipe 6/15/20 - SB	53612.001			
49 McMaster-Carr	\$ 249.33	Mnt Spl - Strut channels, washers 6/15/20 - SB	53612.001			
50 McMaster-Carr	\$ 41.89	Mnt Spl - Elbows (3), Straight adapters (2) 6/16/20 - SB	53612.001			
51 McMaster-Carr	\$ 108.60	Mnt Spl - Clibration column, on/off valves 6/17/20 - SB	53612.001			
52 McMaster-Carr	\$ 244.48	Mnt Spl - Barbed hose fittings, clamps 6/18/20 - SB	53612.001			
53 SiteOne Landscape Supply, LLC	\$ 138.04	Mnt Spl - Seed/Turf Mix, 1 1/2" Flow Control Valve 6/25/20 - RK 2/2	53612.001			
54 ABC Equipment Rental & Sales Corp	\$ 61.10	Mnt Spl - Post Hole Digger, Trenching Shovel 6/25/20 - RK 2/2	53612.001			

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
55 McMaster-Carr	\$ 85.13	Mnt Spl - Shut Off Valve Wrench 6/25/20 - SB	53612.001			
56 McMaster-Carr	\$ 69.71	Mnt Spl - Cam-and-groove hose coupling 6/22/20 - SB	53612.001			
57 McMaster-Carr	\$ 29.83	Mnt Spl - Flathead screws, Bushings (10) 6/23/20 - SB	53612.001			
58 USA Bluebook	\$ 810.87	Mnt Spl - Ultrasonic Transmitter 6/8/20 - SB	53612.001			
59 Swift First Aid Corp	\$ 29.49	Svc to First Aid Cabinets @ 201 Miller 6/22/20 - RK 2/2	53612.001			
60 Swift First Aid Corp	\$ 68.17	Svc to First Aid Cabinets @ WRF 6/22/20 - SB	53612.001			
61 Harold Archer & Sons, Inc.	\$ 693.61	Mnt Spl - Stone for Repairs 6/20/20 - RK 2/2	53612.004	\$ 10,670.27	\$ 92,556.99	\$ 180,000.00
62 Jones & Henry Laboratories Inc.	\$ 340.00	Lab Testing @ WRF 6/10/20 - SB	53613	\$ 340.00	\$ 17,658.90	\$ 50,000.00
63 D.G. Ashmun Crane Service	\$ 450.00	Cnt Svc - Crane Rental 6/12/20 - SB	53701			
64 Data Command Corp	\$ 1,625.00	Annual Monitoring Renewal @ WRF 6/1/20-6/1/21 - SB	53701			
65 Huntington National Bank	\$ 89.13	Charges on MC - May 2020 - Phone acc, Flags, Magnets - SB 3/3	53701			
66 Huntington National Bank	\$ 47.77	Charges on MC - May 2020 - Voicent App, Food for crew - RK 3/4	53701			
67 Huntington National Bank	\$ 999.40	Charges on MC - May 2020 - Adobe subs. and CCR Postage - TAD 2/2	53701			
68 U.S. Bank Equipment Finance Inc	\$ 425.07	Cnt Svc - Lease Payment on 2 Ricoh Copiers 6/12/20-7/12/20 - RKM 2/2	53701.001			
69 Brake Energy, Inc.	\$ 1,010.00	Cnt Svc - Monthly Fee for Energy Mgmt Svc 5/28/20 - TAD 2/2	53701.002			
70 Cintas Corporation	\$ 53.55	Cnt Svc - Mat Rental Svc - May 2020 - RKM 2/2	53701.002			
71 Cintas Corporation	\$ 201.74	Employee Uniform and Mat Rental Svc - May 2020 - RKM 2/2	53701.002			
72 Kimble Recycling & Disposal	\$ 660.00	Cnt Svc - Front Load Container 6/1/20 - SB	53701.002			
73 Great Lakes Pipeline Services Inc.	\$ 950.00	CCTV Inspect @ 32859 Redwood 6/9/20 - RK	53701.002			
74 Miles LeHane Companies, Inc.	\$ 16,625.00	Cnt Svc - On Going Coaching Fees 6/17/20 - RKM 2/2	53701.002	\$ 23,136.66	\$ 111,993.35	\$ 500,000.00
75 Kimble Recycling & Disposal	\$ 34,265.73	Sludge Hauling - May 2020 - SB	53701.007	\$ 34,265.73	\$ 198,586.17	\$ 450,000.00
76 Columbia Gas	\$ 1,877.54	gas svc @ 33675 Durrell 6/9/20 - SB	53702.001			
77 Constellation NewEnergy - Gas Division, LLC	\$ 2,175.82	gas svc @ 33675 Durrell 6/18/20 - SB	53702.001			
78 Columbia Gas	\$ 33.79	gas svc @ 641 Lear Rd 5/4/20-6/3/20 - RK	53702.002			
79 Columbia Gas	\$ 33.38	gas svc @ 32789 Lake Rd - Center Rd PS 5/18/20-6/17/20 - GY	53702.003	\$ 4,120.53	\$ 32,579.24	\$ 40,000.00
80 Illuminating Company	\$ 11,680.56	elec svc @ Waterbury Ave 5/6/20-6/4/20 - SB	53703.001			
81 Illuminating Company	\$ 6.60	elec svc @ 209 Avondale 5/7/20-6/5/20 - RKM	53703.003			
82 Illuminating Company	\$ 85.29	elec svc @ 31900 Lake Rd PS 5/5/20-6/4/20 - RK	53703.003			
83 Illuminating Company	\$ 85.39	elec svc @ 641 Lear Rd 5/5/20-6/4/20 - RK	53703.003			
84 Illuminating Company	\$ 89.02	elec svc @ Woodbridge Way 5/2/20-6/4/20 - RK	53703.003			
85 Illuminating Company	\$ 89.75	elec svc @ 671 Bridgeside PS 5/2/20-6/4/20 - RK	53703.003			
86 Illuminating Company	\$ 4,132.78	elec svc @ 32789 Lake Rd PS 5/6/20-6/5/20 - RK	53703.003			
87 Illuminating Company	\$ 78.37	elec svc @ 810 Avon Belden Rd Sewer 5/8/20-6/8/20 - RK	53703.004			
88 Illuminating Company	\$ 78.36	elec svc @ 758 Jaycox Rd Sewer 5/5/20-6/4/20 - RK	53703.004	\$ 16,326.12	\$ 139,602.09	\$ 335,000.00
89 Huntington National Bank	\$ 126.70	Charges on MC - May 2020 - Voicent App, Food for crew - RK 4/4	53705			
90 Spectrum Business	\$ 157.49	Internet/Phone Svc @ 201 Miller 6/14/20-7/13/20 - RKM 2/2	53705			
91 Huntington National Bank	\$ 16.00	Charges on Mc - May 2020 - Zoom, masks, hand san. - RKM 6/6	53705	\$ 300.19	\$ 10,807.92	\$ 30,000.00
92 Napa Avon	\$ 606.65	Eqp Mnt - May 2020 - RK 2/2	53707	\$ 606.65	\$ 11,296.51	\$ 20,000.00
93 Cutting Edge Landscape Development Inc	\$ 2,888.00	Prepay Lawn Svc @ 201 Miller Rd 2020 - RKM 2/2	53708			
94 Higey Mechanical Service Inc.	\$ 187.00	Bldg Mnt - Labor on HVAC Unit @ 201 Miller 6/8/20 - RK 2/2	53708			
95 Enterprise Door & Supply Co.	\$ 240.00	Bldg Mnt - Repair Door @ WRF - Aeration Bldg W 6/12/20 - SB	53708			
96 Sherwin Williams Company Inc	\$ 21.99	Bldg Mnt - Painting supplies 6/18/20 - RK 2/2	53708			
97 Hubert's Landscaping Co., Inc.	\$ 134.75	Bldg Mnt - Repairs to Valve Box @ 201 Miller Rd 6/18/20 - RK 2/2	53708			
98 Hubert's Landscaping Co., Inc.	\$ 176.50	Irrigation 2020 Spring Start Up @ 201 Miller Rd 6/19/20 - RK 2/2	53708			
99 SiteOne Landscape Supply, LLC	\$ 84.77	Bldg Mnt - Hunter Roam Kit - Sprinkler Remote 6/25/20 - RKM 2/2	53708	\$ 3,733.01	\$ 66,627.36	\$ 105,000.00
100 Karcher North America	\$ 51.00	Eqp Purchases - Double Lances for Hotsy Unit - RKM 2/2	53804			
101 Karcher North America	\$ 6.50	Eqp Purchase - Freight for Hotsy Lances - RKM 2/2	53804			
102 Assmann Corporation of America	\$ 19,579.60	New Eqp - Rotational Molded Storage Vessels 6/5/20 - SB	53804			
103 Hazen and Sawyer	\$ 21,082.26	Prof Svc - Residuals Master Plan 6/12/20 - RKM	53804	\$ 40,719.36	\$ 60,778.31	\$ 175,000.00
104 Paul R. Phillips	\$ 17.50	Reimbursement for 2019 Financial Disclosure Fees - RKM 2/2	53901	\$ 17.50	\$ 675.89	\$ 5,000.00
105 MansourGavin LPA	\$ 3,807.00	Legal Fees - Aqua Marine 5/20/2020 - TAD	53907.002			
106 MansourGavin LPA	\$ 2,039.90	Legal Fees - Aqua Marine 6/22/20 - RKM	53907.002	\$ 5,846.90	\$ 51,005.25	\$ 61,000.00
	\$ 260,455.30			\$ 260,455.30		



**Avon Lake
Regional Water**

Serving the region,
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**AVON LAKE REGIONAL WATER
FUND 703 - ETL1
JUNE 11 - JUNE 30, 2020
JULY 7, 2020**

	Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1	Core & Main LP	\$ 18,726.75	Mnt Spl - ETL1 Bell Pack Repair Sleeve 6/15/20 - RK	53612.002	\$ 18,726.75	\$ 64,552.56	\$ 71,000.00
2	Avon Lake Regional Water	\$ 1,905.60	Operator Charges - May 2020 - ETL1 - RKM	53701.002	\$ 1,905.60	\$ 57,448.71	\$ 58,000.00
3	Illuminating Company	\$ 9,104.02	elec svc @ 800 Moore Rd 5/8/20-6/8/20 - RKM	53703.003			
4	Engie Resources	\$ 1,309.50	elec svc charge @ 800 Moore Rd - June 2020 - TAD	53703.003			
5	Ohio Edison	\$ 69.40	elec svc @ Lear @ US 20 4/1/20-6/2/20 - RKM	53703.004			
6	Ohio Edison	\$ 67.65	elec svc @ Lear @ Mills 5/5/20-6/3/20 - RKM	53703.004			
7	Illuminating Company	\$ 299.27	elec svc @ misc ETL1 locations - May 2020	53703.004	\$ 10,849.84	\$ 107,132.65	\$ 288,000.00
		\$ 31,482.19			\$ 31,482.19		



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Regional Water**

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**AVON LAKE REGIONAL WATER
FUND 762 - ETL2
JUNE 11 - JUNE 30, 2020
JULY 7, 2020**

	Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1	DRV, Incorporated	\$ 4,023.07	ETL2 Soft Starter @ Island Rd 6/23/20 - RK	53612.004	\$ 4,023.07	\$ 55,721.73	\$ 159,000.00
2	John S Fenik	\$ 255.00	Lawn Svc @ Island Rd PS and LORCO Fourplex 5/26/20 - RK 1/2	53701.002			
3	John S Fenik	\$ 355.00	Lawn Svc and Weed Control @ Island Rd and Fourplex 6/12/20 - RK 1/2	53701.002			
4	Avon Lake Regional Water	\$ 2,659.78	Operator Charges - May 2020 - ETL2 - RKM	53701.002	\$ 3,269.78	\$ 54,122.11	\$ 100,000.00
5	Illuminating Company	\$ 3,102.63	elec svc @ 800 Moore Rd Rear Upper 5/8/20-6/8/20 - RKM	53703.003			
6	Ohio Edison	\$ 87.00	elec svc @ 37980 Barres Rd 5/5/20-6/3/20 - RKM	53703.004			
7	Illuminating Company	\$ 98.12	elec svc @ Detroit Rd 5/8/20-6/9/20 - RKM	53703.004	\$ 3,287.75	\$ 2,915.15	\$ 6,000.00
		\$ 10,580.60			\$ 10,580.60		



AVON LAKE REGIONAL WATER
FUND 749 - LORCO
JUNE 11 - JUNE 30, 2020
JULY 7, 2020

	Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1	Eaton Tru Value	\$ 63.98	Mnt Spl - 16" Tongue and Groove Pliers 6/4/20 - RK	53612.004	\$ 63.98	\$ 4,280.43	\$ 125,000.00
2	John S Fenik	\$ 125.00	Lawn Svc @ Island Rd PS and LORCO Fourplex 5/26/20 - RK 2/2	53701.002			
3	John S Fenik	\$ 195.00	Lawn Svc and Weed Control @ Island Rd and Fourplex 6/12/20 - RK 2/2	53701.002	\$ 320.00	\$ 11,097.32	\$ 50,000.00
4	Illuminating Company	\$ 80.70	elec svc @ 33678 Walker Rd 5/8/20-6/8/20 - RKM	53703.002			
5	Lorain Medina Rural Electric Corp	\$ 267.03	elec svc @ Durkee N 4/23/20-5/23/20 - RKM	53703.003			
6	Lorain Medina Rural Electric Corp	\$ 63.33	elec svc @ Durkee S 4/23/20-5/23/20 - RKM	53703.003			
7	Lorain Medina Rural Electric Corp	\$ 151.05	elec svc @ 36879 Capel Rd 4/23/20-5/23/20 - RKM	53703.003			
8	Lorain Medina Rural Electric Corp	\$ 200.85	elec svc @ Indian Hollow 4/23/20-5/23/20 - RKM	53703.003			
9	Lorain Medina Rural Electric Corp	\$ 123.99	elec svc @ Slife Rd 4/23/20-5/23/20 - RKM	53703.003			
10	Lorain Medina Rural Electric Corp	\$ 144.31	elec svc @ Banks Rd 4/23/20-5/23/20 - RKM	53703.003	\$ 1,031.26	\$ 19,194.43	\$ 42,000.00
11	Rural Lorain County Water Authority	\$ 53.81	Water Used @ 9871 Avon Belden 5/4/20-6/2/20 - RKM	53754			
12	Rural Lorain County Water Authority	\$ 88.76	Water Used @ 38393 Royalton 5/4/20-6/2/20 - RKM	53754	\$ 142.57	\$ 1,012.25	\$ 350,000.00
13	SmartBill Inc	\$ 621.76	LORCO Bills - Print and Postage 6/8/20 - RKM	53760			
14	Rural Lorain County Water Authority	\$ 1,344.00	Meter Readings - June 2020 - RKM	53760	\$ 1,965.76	\$ 13,628.41	\$ 27,000.00
15	LORCO	\$ 5,000.00	Mo. Op. Advance - June 2020 - RKM	59500	\$ 5,000.00	\$ 30,000.00	\$ 78,000.00
		\$ 8,523.57			\$ 8,523.57		

ACTION ITEMS FROM BOARD MEETINGS

DATE	CATEGORY*	TOPIC	SOLUTION	STATUS
6/16/2020	Misc.	The Board has requested a SCADA presentation during a work session once staff has chosen a vendor.	Staff is determining the best vendor and will prepare a SCADA presentation.	Open
6/1/2020	Financial	Mr. Phillips asked why the OT amount between 5/28 - 6/10 was significantly higher than normal.	Staff is working with finance department to learn why the amount of OT paid was so high.	Open
6/2/2020	Misc.	The Chairman asked for an updated Employee handbook for the Board.	The CUO will work with the Community Outreach Specialist to provide an updated handbook.	Open
5/5/2020	Misc.	The Chairman asked if there was any scap value to the old Yaskowa drive unit that was replaced.	The CUO said he will find out how much value the unit can be scrapped for.	Open
4/21/2020	Misc.	The Chairman has asked to meet with Lorain County regarding LORCO	Staff is coordinating a meeting between the Board and Lorain County	Open
3/17/2020	Misc.	The Chairman asked that the future dashboard contain a link for members to see projects that are open to bid.	Currently, staff is working to include the projects out to bid in the Board WriteUp, but, in the future, a link will be provided to Members to view all current and recently completed projects.	Open
2/18/2020	Misc.	Mrs. Schnabel asked staff to consider a redesign of the bills to aid with their understanding.	Update: Staff continues to work with SmartBill on the redesign.	Open
11/19/2019	Misc.	The Chairman asked if we have an IT policy for cyber security.	Staff intends to prepare an IT master plan and complete a cyber security assessment as part of the Risk and Resilience Assessment.	Open
9/17/2019	Financial	The Chairman asked staff to develop a plan for providing valve turning services to bulk customers in 2020, including estimated costs and revenues in the budget.	Staff has met internally and will continue moving the concept forward.	Open
2/4/2020	Misc.	Board would like an invitation to tour the WRF now that all construction work is complete.	Staff will schedule a tour once it is safe and CDC guidelines can be followed.	Answer
5/19/2020	Financial	The Chairman asked if the Biosolids project could be covered by the budget or if it would require additional financing.	The project would require additional financing, however, the amount originally planned for was \$8M at 1%. The Biosolids project is expected to cost \$4.2M at an interest rate of between 1%-2%.	Answer
10/1/2019	Misc.	Members asked will Bana be able to demonstrate her work with her software/application at our water plant.	Update: Bana will be leaving the country in June in light of the pandemic. Staff will work to schedule a date when Bana can demonstrate her application.	Answer
10/15/2019	Misc.	Should we consider random drug testing for the entire organization?	Staff will investigate the possibility/implications.	Answer
9/3/2019	Misc.	Members asked that awards won by Avon Lake Regional Water be displayed for the public to see.	Staff will look into a display case or another method of display.	Answer
4/2/2019	Misc.	Members asked to see the new agreement with Sprint for a structure on the water tower	The CUO is working with the Law Director on revisions to the agreement and will provide a draft to the Board before requesting approval.	Answer
3/19/2019	Misc.	Please work with the City to see how the Developer Agreement could be worked into the Planning Code.	The CUE is working with the Public Works Director on this matter.	Answer

*Categories: Financial, Lateral Project, Personnel, Education/CI, Strat. Plan or Misc.