

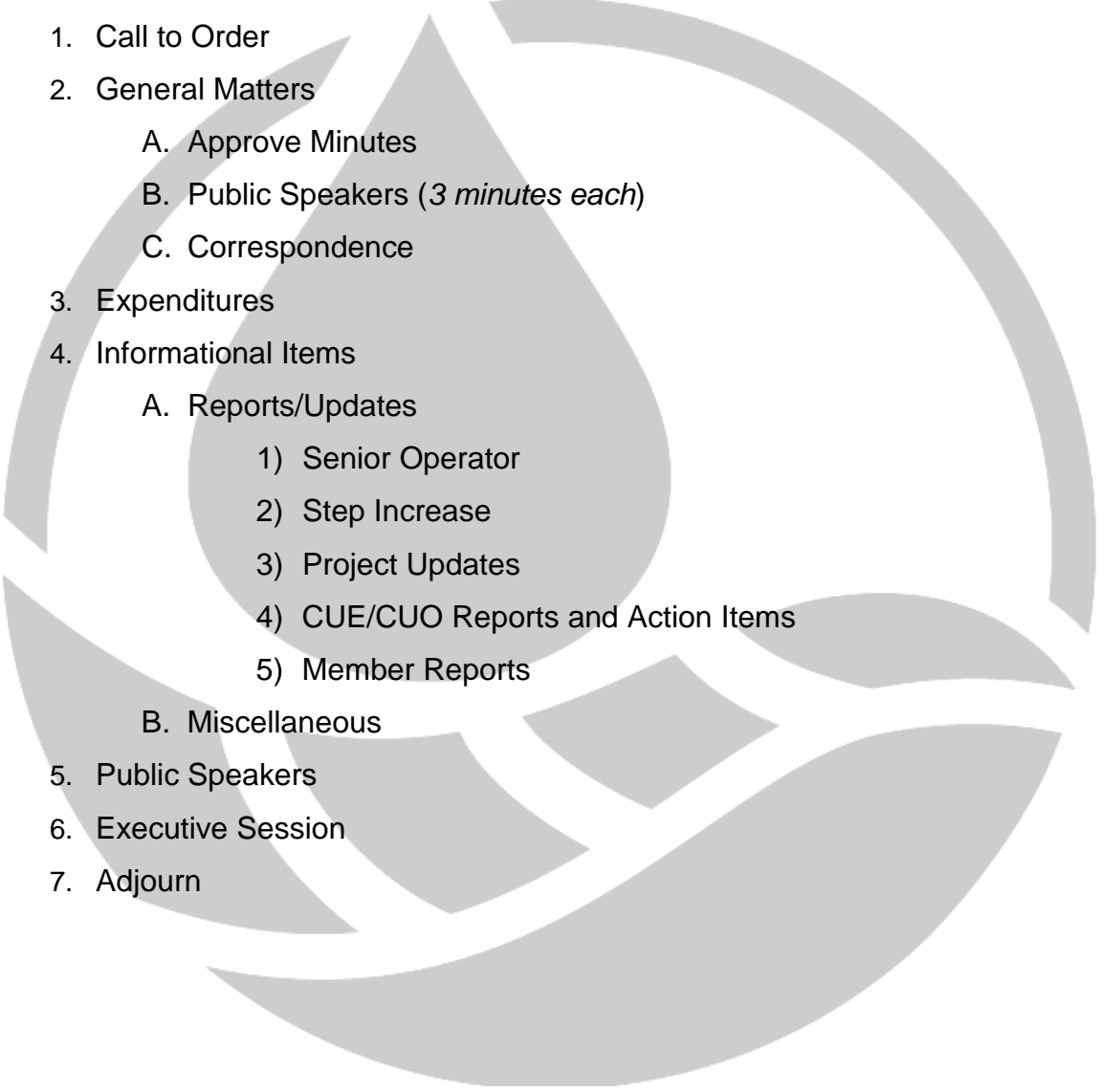
AGENDA

For

Tuesday

June 2, 2020

6:30 PM

- 
1. Call to Order
 2. General Matters
 - A. Approve Minutes
 - B. Public Speakers (*3 minutes each*)
 - C. Correspondence
 3. Expenditures
 4. Informational Items
 - A. Reports/Updates
 - 1) Senior Operator
 - 2) Step Increase
 - 3) Project Updates
 - 4) CUE/CUO Reports and Action Items
 - 5) Member Reports
 - B. Miscellaneous
 5. Public Speakers
 6. Executive Session
 7. Adjourn

Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**
From: **Todd Danielson & Rob Munro**
Subject: **Agenda Items – June 2, 2020**
Date: **May 29, 2020**

Item 1: **Call to Order**

Item 2A: **Approve Minutes**

Item 2B: **Public Speakers**

For this Zoom meeting broadcast on Facebook Live, Technical Support Specialist Collins will be monitoring public comments submitted through email and Facebook and will inform the Board during the Public Comment period regarding any submitted.

Item 2C: **Correspondence**

Item 3: **Expenditures**

Item 4A1: **Senior Operator – RKM**

Jack Evans is being promoted to the position of Senior Operator, Step 3 at the Water Filtration Plant effective June 1, 2020.

Item 4A2: **Step Increase – RKM**

Tim Bradley is receiving a step increase from Line Maintenance Man Step 1A to Line Maintenance Man 1B effective June 1, 2020.

Item 4A3: **Project Updates – RKM**

2019 Water Main Replacement Bundle: On Jaycox, all driveway aprons have been restored and tree lawn restoration is underway. The Jaycox roadway restoration is tentatively scheduled to begin the first week of June. The City of Avon Lake has requested UUI to install an additional yard drain in front of 719 Jaycox on a Time & Material basis. This additional work will be paid for directly by Public Works.

Redundancy & Future Capacity Project: HDR is scheduled to present a project update to the Board at the June 16th Work Session.

Residuals Master Plan: Hazen presented a project update to the Board during the May 19th Work Session. Hazen is working to finalize the Residuals Master Plan and provide the final report to staff for acceptance.

Item 4A4: **CUE/CUO Report and Action Items – TAD/RKM**

Action Items are as presented with the write-up.

Item 4A5: **Member Reports**

Item 4B: **Miscellaneous**

Item 5: **Public Speakers**

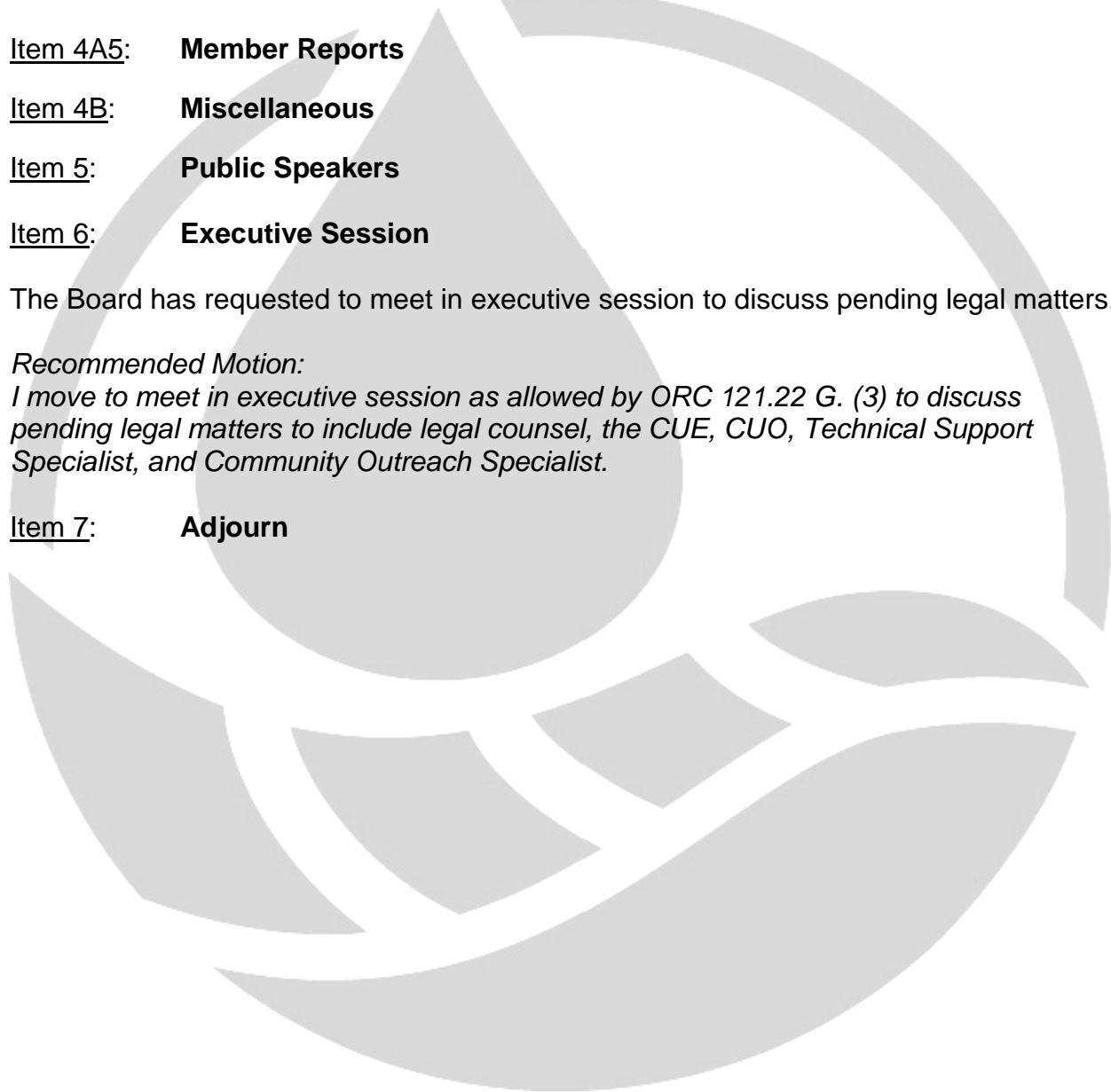
Item 6: **Executive Session**

The Board has requested to meet in executive session to discuss pending legal matters.

Recommended Motion:

I move to meet in executive session as allowed by ORC 121.22 G. (3) to discuss pending legal matters to include legal counsel, the CUE, CUO, Technical Support Specialist, and Community Outreach Specialist.

Item 7: **Adjourn**



Board of Municipal Utilities
Work Session Minutes
May 19, 2020
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:00 PM. As allowed by the Ohio Legislature during the Governor's declared emergency, the meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Danielson, CUO Munro, Water Treatment Plant Manager Baytos, and Technical Support Specialist Collins, and Tony Farina and Jamie Gellner of Hazen and Sawyer.

Residuals Master Plan

Hazen and Sawyer's Tony Farina presented to the Board the progress that has been made in regards to the Residuals Master Plan. He explained what the original work entailed, and how Hazen has researched all of the options available to Avon Lake Regional Water. He said that the Biosolids option, from what the team had determined, would be the most cost effective.

The Chairman asked if there was a "do nothing" option if Avon Lake Regional Water decided to not pursue any of the other options. Mr. Farina informed the Board that if the Board decided to continue to do what they are currently doing, the total cost would be about \$4,200,000.00 over a 20-year period. He said that Hazen would suggest some repairs and capital improvements to maintain the current digesters.

The Chairman asked how long the \$4.2 M could be deferred before it would absolutely be necessary. Mr. Farina informed the Board that he believed Avon Lake Regional Water did not have too much longer. He said if the primary digester is repaired it would add some more time, but, he said, the second digester has a number of issues and with the problem being deferred before it needs to be addressed now. Mr. Baytos agreed with Mr. Farina's assessment and added that there were a number of issues with the digesters which are making them difficult to operate as they should.

The Chairman asked the CUE if the "do nothing" option of \$4.2M had been budgeted for over the next couple of years. The CUE said that the amount had been budgeted for, but it was budgeted for a higher capital cost so he did not believe it would be as impactful as originally prepared for. The Chairman asked if the amount could be financed through operations or if it would require a loan. The CUE stated that he did not believe it could be paid for through the revenues of Avon Lake Regional Water unless done so over a 6 to 7 years. He said that with the cost of financing being so affordable, the impact would be negligible on the rates.

Mr. Rush asked about during the process the use of the landfill requires stabilization first or if it is no longer allowed. He continued by asking if Hazen had been exploring that regulatory situation and when they expected that to happen. He said that if that was a consideration it was more about when Avon Lake Regional Water would have to make a

larger investment not if they would need to. Mr. Farina said that Hazen had been looking into that option, and he said they have found that no imminent danger to the use of a landfill being blocked off. He stated that there had been rumors elsewhere in the country regarding landfills no longer being accepting organic materials, which the residuals would classify as, but it was not the case in Ohio that this was an imminent concern. He also said that the cost in this area is very affordable as opposed to elsewhere in the United States. Jamie Gellner added that there is no indication of an exact date when a landfill will no longer be a viable option. He said that will evolve over time, but it comes down to the cost and availability of accepting truckloads of material.

Mr. Gellner said that his team recommended spending an additional \$7.6M in case of the increase in landfill costs for land application instead. The CUO commented that the landfill costs for Avon Lake Regional Water are very affordable right now as compared to other parts of the country. Mr. Gellner said that these lower costs might not always be the case, but that Hazen has been working to help Avon Lake Regional Water prepare should it occur.

The Chairman stated that due to COVID there will most likely be an economic trough and that environmental regulations put a damper on economic activity, given that the current president will be re-elected, wouldn't it be expected that there would be some relief in environmental enforcement. Mr. Gellner said that he agreed that there will be a recession from the pandemic, and he said that there will be a delay in the focus on contaminants for the foreseeable future. The CUE stated that he has been continuously monitoring Washington regarding the current administration and Congress's interest in contaminants.

Mrs. Schnabel asked what the surrounding communities are doing with their residuals. Mr. Farina stated that they have reached out to other utilities, and a number of them incinerate their own waste. He asked if those utilities would consider taking Avon Lake Regional Water's biosolids since they have the capacity, and he would like to keep that as an option. He also said that a number of smaller utilities use land application and landfills as well.

The Chairman asked if Avon Lake Regional Water could take advantage of the geographical convenience of Quasar or the Kurtz Brothers being so close. Mr. Farina said that his team did reach out to both companies and both have come back with some options that are being considered. He also said there is some interest with some of companies in the area for the bio-solids, and Hazen is still looking into those options.

Adjourn

With no other business, the Mr. Abram moved to adjourn, Mr. Rush seconded. The Chairman concluded the work session at 6:48 PM.

Approved _____ 2020.

John Dzwonczyk, Chairman

Todd Danielson, Clerk

Board of Municipal Utilities
Meeting Minutes
May 19, 2020
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:55 PM. As allowed by the Ohio Legislature during the Governor's declared emergency, the meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Danielson, CUO Munro, and Technical Support Specialist Collins.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the May 5, 2020, regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None

Correspondence

The CUO informed the Board that there have been no incidents since the cease and desist letter was sent to the resident of Avon Lake from the Law Director.

Expenditures

Following review of expenses dated May 19, 2020, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of May 19, 2020:

Water Fund 701	\$	173,891.31
Wastewater Fund 721	\$	96,098.49
MOR Fund 703	\$	228,331.10
MOR Fund 762	\$	326,644.71
LORCO Fund 749	\$	13,358.73
Water Construction Fund 704	\$	208,104.13

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Mansour Gavin

The CUO informed the Board that Mansour Gavin had exceeded the budget of \$20,000 as set in the engagement letter regarding the legal matter with the Aquamarine Development. The CUO

said that Mansour Gavin had given him an updated estimate of what remained for expenses and a budget. He asked that the Board amend the original engagement letter to increase the budget for Mansour Gavin.

Mr. Rush moved, and Chairman Dzwonczyk seconded, to authorize the CUE to amend the September 12, 2019 engagement letter with Mansour Gavin for up to, but not exceeding, an additional \$41,000.00 for legal consultation and counseling.

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Project Updates

2019 Water Main Replacement Bundle: The CUO informed the Board that all the driveway aprons on Jaycox have been restored. He said that the tree lawn restoration is underway. He also said that the roadway restoration on Jaycox was scheduled to begin in the first week of June.

Redundancy & Future Capacity Project: The CUO told the Board that HDR is tentatively scheduled to present a project update to the Board at the June 16th Work Session.

Residuals Master Plan: The CUO said that there was nothing to add following the presentation from Hazen in the Work Session.

CUE and CUO Reports

None

Member Reports

None

Miscellaneous

Mr. Rush asked with the current required social distancing measure for the COVID-19 pandemic when the Board would be required to meet again in person as instructed by the legislature. The CUO said there had not been any additional updates at that time. The CUE added that the pandemic legislation states that the period is the shorter of the either the end of the declaration of emergency or December 1, 2020.

Public Speakers

Mr. Jason Baird, of Avon Lake, asked why the splash pad in The 45 is being jackhammered. The CUO stated that when the City's contractor for the splash pad originally installed it last year, the pad did not have the bonding grid in the concrete, which did not meet electrical code. The City's Public Works Department is working with the contractor to fix the pad.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Rush seconded. The meeting adjourned at 7:16 PM.

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Approved _____ 2020.

John Dzwonczyk, Chairman

Todd Danielson, Clerk

DRAFT



**AVON LAKE REGIONAL WATER
FUND 701 - WATER
MAY 14 - MAY 27, 2020
JUNE 2, 2020**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Water Employees	\$ 60,574.85	Salaries PR Post BW 2202011	51102	\$ 60,574.85	\$ 685,226.62	\$ 1,975,000.00
2 Water Employees	\$ 920.00	Part Time Wages PR Post BW 2202011	51105	\$ 920.00	\$ 20,253.72	\$ 113,900.00
3 Water Employees	\$ 2,182.95	Overtime Wages Plant PR Post BW 2202011	51106.101			
4 Water Employees	\$ 588.17	Overtime Wages Dist/Col PR Post BW 2202011	51106.102			
5 Water Employees	\$ 67.79	Overtime Wages Admin PR Post BW 2202011	51106.103			
6 Water Employees	\$ 315.51	Overtime Wages Construction PR Post BW 2202011	51106.104			
7 Water Employees	\$ 281.11	Overtime Wages Office PR Post BW 2202011	51106.105	\$ 3,435.53	\$ 46,221.25	\$ 139,700.00
8 Water Employees	\$ 500.00	Uniform & Shoe Allowance 2202011	52126	\$ 500.00	\$ 3,600.00	\$ 18,700.00
9 Water Employees	\$ 3,759.64	HRA Week Ending May 15, 2020	52203			
10 Medical Mutual	\$ 33,012.45	Hospitalization - Medical Mutual	52203			
11 Water Employees	\$ 597.21	Payroll Post BW Bi-Weekly 2202011	52203			
12 Water Employees	\$ (1,207.44)	Pay Day May 21, 2020 Employee Medical Contributions	52203	\$ 36,161.86	\$ 230,494.31	\$ 442,600.00
13 Lincoln National Life Insurance Co	\$ 293.10	Group Life Insurance	52204	\$ 293.10	\$ 1,644.85	\$ 3,700.00
14 Ohio Public Employees Retirement System	\$ 18,434.78	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 18,434.78	\$ 108,605.28	\$ 276,500.00
15 Internal Revenue Service	\$ 948.70	Medicare - FEDERAL - Federal Taxes*	52212	\$ 948.70	\$ 11,856.80	\$ 32,350.00
16 Cintas Corporation	\$ 178.40	Emp. Uniform and Mat Rental Svc 4/30/20 - RK 1/2	52226	\$ 178.40	\$ 3,186.67	\$ 10,000.00
17 Water Employees	\$ 2,250.00	Education Allowance PR Post BW 2202011	53500			
18 Huntington National Bank	\$ 100.00	Charges on Mc - April 2020 - Hand sani, control board, CEU class - GY 1/2	53500			
19 Huntington National Bank	\$ 73.35	Charges on MC - April 2020 - ENR Sub, hand sani, PW costbooks - JG 1/6	53500	\$ 2,423.35	\$ 22,491.15	\$ 50,000.00
20 Avon Lake Printing	\$ 34.00	Office Spl - Backflow Postcards 5/8/20 - RKM 1/2	53602			
21 Quadient Leasing USA, Inc.	\$ 276.91	Postage and Supplies 5/11/20 - RKM 1/2	53602			
22 Staples Advantage	\$ 6.50	Office Spl - Wire mesh wall rack 5/16/20 - RKM 1/2	53602	\$ 317.41	\$ 29,412.41	\$ 55,000.00
23 Fuelman	\$ 414.07	Fuel for Vehicles - 5/4/20-5/17/20 - RKM 1/2	53604	\$ 414.07	\$ 6,159.18	\$ 25,000.00
24 BNR, Inc.	\$ 3,502.49	Eqp Mnt - Electrochem sensor, battery back up 5/6/20 - GY	53607			
25 W.W. Williams	\$ 350.00	Eqp Mnt - Inspection to Gen. @ WFP 5/6/20 - GY	53607			
26 W.W. Williams	\$ 395.00	Eqp Mnt - Inspection and Svc to Gen. @ WFP 5/7/20 - GY	53607			
27 W.W. Williams	\$ 235.00	Eqp Mnt - Inspection to Gen. @ 6680 West Ridge 5/6/20 - RKM	53607			
28 W.W. Williams	\$ 75.00	Eqp Mnt - Inspection to Gen. @ 201 Miller Rd 5/6/20 - RKM 1/2	53607	\$ 4,557.49	\$ 20,026.78	\$ 125,000.00
29 GVS Safety Supplies Inc	\$ 350.00	Op Spl - Disposable Mask 4/29/20 - GY	53611			
30 USALCO, LLC Inc.	\$ 3,715.30	Op Spl - Alum 5/8/20 - GY	53611			
31 USALCO, LLC Inc.	\$ 3,713.80	Op Spl - Alum 5/18/20 - GY	53611			
32 Jones Chemicals Inc.	\$ 2,790.00	Op Spl - Chlorine @ SIP 5/18/20 - GY	53611	\$ 10,569.10	\$ 313,998.91	\$ 794,800.00
33 Discount Drug Mart Inc	\$ 21.91	Mnt Spl - April 2020 - Sharpies, Purell, Toilet Tissue - RK 1/2	53612			
34 Core & Main LP	\$ 116.94	Mnt Spl - A-51 Gallon Hydrant Oil 5/13/20 - RK	53612.001			
35 Core & Main LP	\$ 41.95	Mnt Spl - Uni-Flange 5/12/20 - RK	53612.001			
36 Lowe's	\$ 378.01	Mnt Spl - April 2020 - RKM 1/2	53612.001			
37 Active Plumbing Supplies	\$ 60.68	Mnt Spl - Brass elbows and nipples 5/6/20 - RK	53612.001			
38 Huntington National Bank	\$ 851.52	Charges on MC - April 2020 - Gloves, hand sani, cleaner, masks - RKM 1/4	53612.001			
39 Indy Equipment and Supply LLC	\$ 64.01	Mnt Spl - Shovels (3), Pinch point bar, gloves 5/12/20 - RK 1/2	53612.001			
40 Indy Equipment and Supply LLC	\$ 18.00	Mnt Spl - PVC pipe, PVC threa plug, PVC adaptor 5/12/20 - RK 1/2	53612.001			
41 Lakeshore Tool & Equipment LTE Inc	\$ 295.42	Mnt Spl - Makita bandsaw kit, wrenches, pliers 5/13/20 - RK 1/2	53612.001			
42 Huntington National Bank	\$ 317.57	Charges on MC - April 2020 - ENR Sub, hand sani, PW costbooks - JG 2/6	53612.001			
43 Huntington National Bank	\$ 976.96	Charges on Mc - April 2020 - Hand sani, control board, CEU class - GY 2/2	53612.001			
44 Grainger	\$ 70.50	Mnt Spl - Analog Wall Clock 5/12/20 - RK 1/2	53612.001			
45 Grainger	\$ 69.00	Mnt Spl - Sleeve coupling inserts (2) 5/13/20 - GY	53612.001			
46 Grainger	\$ 4.33	Mnt Spl - High Voltage Decal 5/14/20 - GY	53612.001			
47 Grainger	\$ 1,019.28	Mnt Spl - Interactive lines (2) 5/14/20 - GY	53612.001			
48 Grainger	\$ 52.08	Mnt Spl - Kraft paper roll 5/15/20 - GY	53612.001			
49 Zoro Tools Inc	\$ 140.86	Mnt Spl - Non-contact Infrared Thermometer 3/20/20 - RKM 1/2	53612.001			
50 SiteOne Landscape Supply, LLC	\$ 160.96	Mnt Spl - Fertilizer, turf mix, buckets 5/13/20 - RK 1/2	53612.001			
51 ABC Equipment Rental & Sales Corp	\$ 12.04	Mnt Spl - Dixon couplings (2) 5/21/20 - RK 1/2	53612.001			
52 ABC Equipment Rental & Sales Corp	\$ 74.70	Mnt Spl - Boas safety glasses (24 pairs) 5/21/20 - RK 1/2	53612.001			
53 Allied Electronics, Inc.	\$ 1,044.45	Mnt Spl - Ethernet Switches 5/10/20 - GY	53612.001			
54 Grainger	\$ 8.51	Mnt Spl - Vinyl caution/high voltage sign 5/18/20 - GY	53612.001			
55 Grainger	\$ 20.72	Mnt Spl - Alkaline D Batteries (2 Packs) 5/19/20 - GY	53612.001			
56 Kinzua Environmental Inc.	\$ 502.35	Mnt Spl - Zap - Herbicide and soil sterilant 5/15/20 - GY	53612.001			
57 Core & Main LP	\$ 6,920.00	Mnt Spl - Randall Property Water Svc Spl 5/18/20 - RK	53612.002			

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
58 Core & Main LP	\$ 7,557.00	Mnt Spl - Meter Pits (100) 5/14/20 - RK	53612.002			
59 Westview Concrete Corporation	\$ 1,122.00	Mnt Spl - Concrete Repair Supplies @ 32109 Lake Rd 5/7/20 - RK	53612.004			
60 Westview Concrete Corporation	\$ 1,347.55	Mnt Spl - Concrete Repair Supplies @ 32851 Redwood 5/5/20 - RK	53612.004			
61 Rock Pile Inc	\$ 282.50	Mnt Spl - Yard Repair Materials 5/15/20 - RK 1/2	53612.004			
62 Westview Concrete Corporation	\$ 438.08	Mnt Spl - Concrete Repair Spl @ 106 Tomahawk 5/13/20 - RK	53612.004	\$ 23,989.88	\$ 117,113.22	\$ 350,000.00
63 Hach Company	\$ 1,468.24	Lab Spl @ WFP - 5/8/20 - GY	53613	\$ 1,468.24	\$ 33,744.29	\$ 80,000.00
64 Huntington National Bank	\$ 8.50	Charges on MC - April 2020 - Adobe Subscription - TAD 1/2	53701			
65 Huntington National Bank	\$ 54.00	Charges on MC - April 2020 - ENR Sub, hand sani, PW costbooks - JG 3/6	53701			
66 Huntington National Bank	\$ 394.72	Charges on MC - April 2020 - Gloves, hand sani, cleaner, masks - RKM 2/4	53701			
67 American Legal Publishing Corp	\$ 75.00	Internet Renewal - Am. Legal Publishing Corp. 4/13/20 - RKM 1/2	53701			
68 T Kendera Concrete LLC	\$ 800.00	Cnt Svc - Road Repair @ Armour Rd 5/11/20 - RK	53701.002			
69 T Kendera Concrete LLC	\$ 800.00	Cnt Svc - Road Repair @ Corner of Lear and Lake 5/11/20 - RK	53701.002			
70 Technology Management Solutions Inc	\$ 1,309.99	Cnt Svc - Computer Support/Offsite Back Up 5/5/20 - RKM 1/2	53701.002			
71 Technology Management Solutions Inc	\$ 82.73	Cnt Svc - 1 TB Hard Drive 5/4/20 - RKM 1/2	53701.002			
72 Technology Management Solutions Inc	\$ 199.50	Cnt Svc - Microsoft Office for laptop 5/4/20 - RKM 1/2	53701.002			
73 Technology Management Solutions Inc	\$ 20.65	Cnt Svc - New Office 365 License for comments@ 5/4/20 - RKM 1/2	53701.002			
74 Technology Management Solutions Inc	\$ 1,983.75	Cnt Svc - Computer Support - April 2020 - RKM 1/2	53701.002			
75 Cintas Corporation	\$ 53.56	Emp. Uniform and Mat Rental Svc 4/30/20 - RK 1/2	53701.002	\$ 5,782.40	\$ 142,864.89	\$ 375,000.00
76 Columbia Gas	\$ 477.48	gas svc @ 33370 Lake Rd - WFP 4/17/20-5/18/20 - GY	53702.001			
77 Columbia Gas	\$ 237.27	gas svc @ 33370 Lake Rd - WFP Garage 4/17/20-5/18/20 - GY	53702.002			
78 Columbia Gas	\$ 50.34	gas svc @ 33370 Lake Rd - WFP Aux 4/17/20-5/18/20 - GY	53702.002			
79 Columbia Gas	\$ 33.35	gas svc @ 33399 Lake Rd - SIP Bldg 4/17/20-5/18/20 - GY	53702.002	\$ 798.44	\$ 7,694.88	\$ 25,000.00
80 Engie Resources	\$ 1,969.58	elec svc charge @ 33370 Lake Rd - May 2020 - TAD	53703.001			
81 Ohio Edison	\$ 270.62	elec svc @ 6680 W Ridge Rd 4/9/20-5/8/20 - RKM	53703.001			
82 Illuminating Company	\$ 4,589.21	elec svc @ 33385 Lake Rd SIP PS 4/7/20-5/6/20 - GY	53703.002			
83 Illuminating Company	\$ 397.34	elec svc @ 201 Miller Rd 4/4/20-5/6/20 - RKM	53703.002			
84 Illuminating Company	\$ 5,537.72	elec svc @ 33385 Lake Rd SIP Bldg 4/7/20-5/2/20 - RKM	53703.002	\$ 12,764.47	\$ 271,903.57	\$ 785,100.00
85 Spectrum Business	\$ 214.99	Internet svc @ 33370 Lake Rd 4/30/20-5/29/20 - GY	53705			
86 Centurylink	\$ 612.98	Telephone svc @ WFP - April 2020 - GY	53705			
87 Centurylink	\$ 51.78	Telephone svc @ 201 Miller Rd - April 2020 - RKM 1/2	53705			
88 Spectrum Business	\$ 157.49	Internet svc @ 201 Miller Rd 5/14/20-6/13/20 - RKM 1/2	53705	\$ 1,037.24	\$ 10,504.50	\$ 35,000.00
89 FLB Service Co. Corp.	\$ 578.36	Bldg Mnt - Replace broken torsion spring 5/14/20 - RK 1/2	53708	\$ 578.36	\$ 26,417.84	\$ 150,000.00
90 McMahon DeGulis LLP	\$ 1,041.25	Legal Fees - Regulations 4/30/20 - TAD 1/2	53907.002	\$ 1,041.25	\$ 3,119.25	\$ 30,000.00
	\$ 187,188.92			\$ 187,188.92		



**AVON LAKE REGIONAL WATER
FUND 721 - WASTEWATER
MAY 14 - MAY 27, 2020
JUNE 2, 2020**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Wastewater Employees	\$ 52,232.82	Salaries PR Post BW 2202011	51102	\$ 52,232.82	\$ 598,303.86	\$ 1,520,500.00
2 Wastewater Employees	\$ 920.00	Part Time Wages PR Post BW 2202011	51105	\$ 920.00	\$ 29,773.09	\$ 107,100.00
3 Wastewater Employees	\$ 2,212.22	Overtime Wages Plant PR Post BW 2202011	51106.101			
4 Wastewater Employees	\$ 588.17	Overtime Wages Dist/Col PR Post BW 2202011	51106.102			
5 Wastewater Employees	\$ 291.24	Overtime Wages Admin PR Post BW 2202011	51106.103			
6 Wastewater Employees	\$ 315.50	Overtime Wages Construction PR Post BW 2202011	51106.104			
7 Wastewater Employees	\$ 93.70	Overtime Wages Office PR Post BW 2202011	51106.105	\$ 3,500.83	\$ 43,573.27	\$ 136,700.00
8 Wastewater Employees	\$ 36,627.40	Employee Time Buy Back PR Post BW 2202011	52115	\$ 36,627.40	\$ 64,436.87	\$ 67,800.00
9 Wastewater Employees	\$ 100.00	Uniform & Shoe Allowance PR Post BW 2202011	52126	\$ 100.00	\$ 3,000.00	\$ 16,500.00
10 Wastewater Employees	\$ 46.65	HRA Week Ending May 15, 2020	52203			
11 Wastewater Employees	\$ 2,932.30	Medical Mutual Week Ending May 15, 2020	52203			
12 Medical Mutual	\$ 27,807.19	Hospitalization - Medical Mutual	52203			
13 Medical Mutual	\$ (2,007.63)	Hospitalization - Medical Mutual	52203			
14 Wastewater Employees	\$ 199.07	Payroll Post BW Bi-Weekly 2202011	52203			
15 Wastewater Employees	\$ (2,247.60)	Pay Day May 21, 2020 Employee Medical Contributions	52203	\$ 26,729.98	\$ 203,512.29	\$ 523,000.00
16 Lincoln National Life Insurance Co	\$ 230.92	Group Life Insurance	52204			
17 Lincoln National Life Insurance Co	\$ (13.79)	Group Life Insurance	52204	\$ 217.13	\$ 1,430.36	\$ 4,000.00
18 Wastewater Employees	\$ 832.88	Longevity PR Post BW 2202011	52208	\$ 832.88	\$ 832.88	\$ 23,600.00
19 Ohio Public Employees Retirement Syst	\$ 16,339.00	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 16,339.00	\$ 96,319.61	\$ 246,000.00
20 Internal Revenue Service	\$ 1,369.42	Medicare - FEDERAL - Federal Taxes*	52212	\$ 1,369.42	\$ 10,406.01	\$ 25,600.00
21 Cintas Corporation	\$ 178.40	Emp. Uniform and Mat Rental Svc 4/30/20 - RK	52226	\$ 178.40	\$ 2,506.21	\$ 8,000.00
22 Joshua D Spinks	\$ 10.00	1 Employee Meal Allowance 5/18/20 - SB	52227	\$ 10.00	\$ 410.00	\$ 1,200.00
23 Wastewater Employees	\$ 2,300.00	Education Allowance - PR Post BW 2202011	53500			
24 Huntington National Bank	\$ 73.35	Charges on MC - April 2020 - ENR Sub, hand sani, PW costbooks - JG 4/6	53500	\$ 2,373.35	\$ 4,124.18	\$ 50,000.00
25 Quadient Leasing USA, Inc.	\$ 276.91	Postage and Supplies 5/11/20 - RKM 2/2	53602			
26 Avon Lake Printing	\$ 34.00	Office Spl - Backflow Postcards 5/8/20 - RKM 2/2	53602			
27 Staples Advantage	\$ 6.49	Office Spl - Wire mesh wall rack 5/16/20 - RKM 2/2	53602	\$ 317.40	\$ 21,343.83	\$ 40,000.00
28 Fuelman	\$ 414.07	Fuel for Vehicles - 5/4/20-5/17/20 - RKM 2/2	53604	\$ 414.07	\$ 8,905.63	\$ 25,000.00
29 W.W. Williams	\$ 350.00	Eqp Mnt - Inspection to Gen. @ 33675 Durrell 5/6/20 - SB	53607			
30 W.W. Williams	\$ 150.00	Eqp Mnt - Inspection to Gen. @ Woodbridge Way 5/6/20 - RK	53607			
31 W.W. Williams	\$ 300.00	Eqp Mnt - Inspection to Gen. @ 32789 Lake Rd 5/14/20 - RK	53607			
32 W.W. Williams	\$ 150.00	Eqp Mnt - Inspection to Gen. @ 671 Bridgeside 5/6/20 - RK	53607			
33 W.W. Williams	\$ 125.00	Eqp Mnt - Inspection to Gen. @ 641 Lear Rd 5/6/20 - RK	53607			
34 W.W. Williams	\$ 75.00	Eqp Mnt - Inspection to Gen. @ 201 Miller Rd 5/6/20 - RKM 2/2	53607	\$ 1,150.00	\$ 65,860.89	\$ 100,000.00
35 GVS Safety Supplies Inc	\$ 350.00	Op Spl - Disposable masks (4 boxes) 5/12/20 - SB	53611	\$ 350.00	\$ 98,631.73	\$ 175,000.00
36 Discount Drug Mart Inc	\$ 21.90	Mnt Spl - April 2020 - Sharpies, Purell, Toilet Tissue - RK 2/2	53612			
37 Grainger	\$ 70.50	Mnt Spl - Analog Wall Clock 5/12/20 - RK 2/2	53612.001			
38 Zoro Tools Inc	\$ 140.86	Mnt Spl - Non-contact Infrared Thermometer 3/20/20 - RKM 2/2	53612.001			
39 Lakeshore Tool & Equipment LTE Inc	\$ 295.42	Mnt Spl - Makita bandsaw kit, wrenches, pliers 5/13/20 - RK 2/2	53612.001			
40 United Laboratories Inc.	\$ 915.01	Mnt Spl - Non-ammonia polymer solvent 5/5/20 - SB	53612.001			
41 United Laboratories Inc.	\$ 546.16	Mnt Spl - Jet Pak Agreement 5/5/20 - SB	53612.001			
42 Huntington National Bank	\$ 317.57	Charges on MC - April 2020 - ENR Sub, hand sani, PW costbooks - JG 5/6	53612.001			
43 Huntington National Bank	\$ 851.51	Charges on MC - April 2020 - Gloves, hand sani, cleaner, masks - RKM 3/4	53612.001			
44 Indy Equipment and Supply LLC	\$ 64.01	Mnt Spl - Shovels (3), Pinch point bar, gloves 5/12/20 - RK 2/2	53612.001			
45 Indy Equipment and Supply LLC	\$ 18.00	Mnt Spl - PVC pipe, PVC threa plug, PVC adaptor 5/12/20 - RK 2/2	53612.001			
46 SiteOne Landscape Supply, LLC	\$ 160.95	Mnt Spl - Fertilizer, turf mix, buckets 5/13/20 - RK 2/2	53612.001			
47 Huntington National Bank	\$ 61.79	Charges on MC - April 2020 - Food for staff, gauge fluid, phone case - SB 1/2	53612.001			
48 Lowe's	\$ 17.06	Mnt Spl - April 2020 - RKM 2/2	53612.001			
49 McMaster-Carr	\$ 119.03	Mnt Spl - Low Pressure Hose, Worm-Drive Clamps 5/18/20 - SB	53612.001			
50 ABC Equipment Rental & Sales Corp	\$ 12.05	Mnt Spl - Dixon couplings (2) 5/21/20 - RK 2/2	53612.001			
51 ABC Equipment Rental & Sales Corp	\$ 74.70	Mnt Spl - Boas safety glasses (24 pairs) 5/21/20 - RK 2/2	53612.001			
52 Rock Pile Inc	\$ 282.50	Mnt Spl - Yard Repair Materials 5/15/20 - RK 2/2	53612.004	\$ 3,969.02	\$ 76,535.34	\$ 180,000.00
53 Alloway Corp	\$ 50.00	Lab Analysis @ WRF 5/12/20 - SB	53613	\$ 50.00	\$ 17,130.10	\$ 50,000.00
54 Huntington National Bank	\$ 250.56	Charges on MC - April 2020 - Food for staff, gauge fluid, phone case - SB 2/2	53701			

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
55 Huntington National Bank	\$ 8.49	Charges on MC - April 2020 - Adobe Subscription - TAD 2/2	53701			
56 Huntington National Bank	\$ 394.72	Charges on MC - April 2020 - Gloves, hand sani, cleaner, masks - RKM 4/4	53701			
57 Huntington National Bank	\$ 54.00	Charges on MC - April 2020 - ENR Sub, hand sani, PW costbooks - JG 6/6	53701			
58 American Legal Publishing Corp	\$ 75.00	Internet Renewal - Am. Legal Publishing Corp. 4/13/20 - RKM 2/2	53701			
59 Cintas Corporation	\$ 201.74	Emp. Uniform and Mat Rental Svc 4/30/20 - RK 2/2	53701.002			
60 Cintas Corporation	\$ 53.55	Emp. Uniform and Mat Rental Svc 4/30/20 - RK 2/2	53701.002			
61 SOS Integration Services Corp	\$ 1,040.00	Cnt Svc - On Site Svc @ WRF 5/11/20 - SB	53701.002			
62 SOS Integration Services Corp	\$ 1,800.00	Cnt Svc - Aeration Gates programming @ WRF 5/11/20 - SB	53701.002			
63 Technology Management Solutions Inc	\$ 1,050.00	Cnt Svc - Computer Support/Offsite Back Up 5/5/20 - RKM 2/2	53701.002			
64 Technology Management Solutions Inc	\$ 82.72	Cnt Svc - 1 TB Hard Drive 5/4/20 - RKM 2/2	53701.002			
65 Technology Management Solutions Inc	\$ 199.50	Cnt Svc - Microsoft Office for laptop 5/4/20 - RKM 2/2	53701.002			
66 Technology Management Solutions Inc	\$ 20.64	Cnt Svc - New Office 365 License for comments@ 5/4/20 - RKM 2/2	53701.002			
67 Technology Management Solutions Inc	\$ 1,983.75	Cnt Svc - Computer Support - April 2020 - RKM 2/2	53701.002			
68 Kimble Recycling & Disposal	\$ 660.00	Cnt Svc - Front Load Container 5/1/20 - SB	53701.002	\$ 7,874.67	\$ 83,673.81	\$ 500,000.00
69 Kimble Recycling & Disposal	\$ 24,993.15	Sludge Hauling - April 2020 - SB	53701.007	\$ 24,993.15	\$ 164,320.44	\$ 450,000.00
70 Columbia Gas	\$ 1,841.86	gas svc @ 33675 Durrell 5/12/20 - SB	53702.001			
71 Constellation NewEnergy	\$ 1,940.50	gas svc @ 33675 Durrell 5/19/20 - SB	53702.001			
72 Columbia Gas	\$ 33.35	gas svc @ 32789 Lake Rd - Center Rd PS 4/17/20-5/18/20 - GY	53702.003	\$ 3,815.71	\$ 6,582.06	\$ 40,000.00
73 Illuminating Company	\$ 10,014.93	elec svc @ Waterbury Ave 4/4/20-5/5/20 - SB	53703.001			
74 Illuminating Company	\$ 2,590.05	elec svc @ 32789 Lake Rd PS 4/4/20-5/5/20 - RK	53703.003			
75 Illuminating Company	\$ 3.73	elec svc @ 209 Avondale 4/4/20-5/6/20 - RKM	53703.003			
76 Illuminating Company	\$ 77.76	elec svc @ 810 Avon Belden Rd Sewer 4/8/20-5/7/20 - RK	53703.004	\$ 12,686.47	\$ 114,672.25	\$ 335,000.00
77 Centurylink	\$ 51.77	Telephone svc @ 201 Miller Rd - April 2020 - RKM 2/2	53705			
78 Centurylink	\$ 372.14	Telephone svc @ Pump Stations - April 2020 - RK	53705			
79 Spectrum Business	\$ 157.49	Internet svc @ 201 Miller Rd 5/14/20-6/13/20 - RKM 2/2	53705	\$ 581.40	\$ 9,761.00	\$ 30,000.00
80 FLB Service Co. Corp.	\$ 578.35	Bldg Mnt - Replace broken torsion spring 5/14/20 - RK 2/2	53708	\$ 578.35	\$ 60,299.48	\$ 105,000.00
81 McMahan DeGulis LLP	\$ 1,041.25	Legal Fees - Regulations 4/30/20 - TAD 2/2	53907.002			
82 MansourGavin LPA	\$ 6,330.00	Legal Fees - Aqua Marine 3/20/20 - RKM	53907.002			
83 MansourGavin LPA	\$ 12,090.00	Legal Fees - Aqua Marine 4/21/20 - RKM	53907.002	\$ 19,461.25	\$ 47,198.25	\$ 25,000.00
	\$ 217,672.70			\$ 217,672.70		



AVON LAKE REGIONAL WATER
FUND 703 - ETL1
MAY 14 - MAY 27, 2020
JUNE 2, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Cuyahoga Fence, LLC	\$ 3,912.50	Cnt Svc - Install new gate/repair fence for ETLs 4/30/20 - RKM	53701			
2 W.W. Williams	\$ 175.00	Cnt Svc - Generator Inspec @ 800 Moore Rd (ETLs) 5/7/20 - RKM 1/2	53701			
3 Avon Lake Regional Water	\$ 2,159.07	Operator Charges - April 2020 - ETL1 - RKM	53701.002			
4 Kendera Enterprises Inc.	\$ 1,545.00	Cnt Svc - ETL1 Waterline Repairs - 400' E of Jaycox 5/15/20 - RK	53701.002	\$ 7,791.57	\$ 35,985.73	\$ 58,000.00
5 Illuminating Company	\$ 8,242.03	elec svc @ 800 Moore Rd 4/8/20-5/7/20 - RKM	53703.003			
6 Engie Resources	\$ 1,309.50	elec svc charge @ 800 Moore Rd - May 2020 - TAD	53703.003	\$ 9,551.53	\$ 89,544.34	\$ 287,000.00
	\$ 17,343.10			\$ 17,343.10		



AVON LAKE REGIONAL WATER
FUND 762 - ETL2
MAY 14 - MAY 27, 2020
JUNE 2, 2020

	Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1	Jones Chemicals Inc.	\$ 400.00	Op Spl - Chlorine @ Island Rd PS 5/18/20 - GY	53611	\$ 400.00	\$ 1,360.00	\$ 3,000.00
2	Great Lakes Petroleum Co	\$ 1,445.09	Diesel Fuel @ 15201 Island Rd 5/14/20 - RK	53612.004	\$ 1,445.09	\$ 54,570.79	\$ 159,000.00
3	Cuyahoga Fence, LLC	\$ 3,912.50	Cnt Svc - Install new gate/repair fence for ETLs 4/30/20 - RKM	53701			
4	W.W. Williams	\$ 320.00	Eqp Mnt - Inspection to Gen. @ Island Rd 5/7/20 - RK	53701			
5	W.W. Williams	\$ 175.00	Cnt Svc - Generator Inspec @ 800 Moore Rd (ETLs) 5/7/20 - RKM 2/2	53701			
6	Avon Lake Regional Water	\$ 1,957.98	Operator Charges - April 2020 - ETL2 - RKM	53701.002			
7	John S Fenik	\$ 255.00	Lawn Svc @ Island Rd PS and LORCO Fourplex 4/30/20 - RK 1/2	53701.002	\$ 6,620.48	\$ 32,404.23	\$ 100,000.00
8	Illuminating Company	\$ 2,227.90	elec svc @ 800 Moore Rd Rear Upper 4/8/20-5/7/20 - RKM	53703.003			
9	Illuminating Company	\$ 115.27	elec svc @ DetroitRd 4/7/20-5/7/20 - RKM	53703.003	\$ 2,343.17	\$ 89,400.10	\$ 298,000.00
		\$ 10,808.74			\$ 10,808.74		



AVON LAKE REGIONAL WATER
FUND 749 - LORCO
MAY 14 - MAY 27, 2020
JUNE 2, 2020

	Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1	W.W. Williams	\$ 235.00	Eqp Mnt - Inspection to Gen. @ Fourplex 5/7/20 - RKM	53607			
2	W.W. Williams	\$ 235.00	Eqp Mnt - Inspection to Gen. @ Triplex 5/7/20 - RKM	53607	\$ 470.00	\$ 1,537.51	\$ 10,000.00
3	John S Fenik	\$ 125.00	Lawn Svc @ Island Rd PS and LORCO Fourplex 4/30/20 - RK 2/2	53701.002	\$ 125.00	\$ 748.42	\$ 50,000.00
4	Illuminating Company	\$ 80.13	elec svc @ 33678 Walker Rd 4/8/20-5/7/20 - RKM	53703.002			
5	Lorain Medina Rural Electric Corp	\$ 72.91	elec svc @ Durkee S 3/23/20-4/23/20 - RKM	53703.003			
6	Lorain Medina Rural Electric Corp	\$ 269.37	elec svc @ Durkee N 3/23/20-4/23/20 - RKM	53703.003			
7	Lorain Medina Rural Electric Corp	\$ 247.40	elec svc @ Indian Hollow Rd 3/23/20-4/23/20 - RKM	53703.003			
8	Lorain Medina Rural Electric Corp	\$ 151.89	elec svc @ 36879 Capel Rd 3/23/20-4/23/20 - RKM	53703.003			
9	Lorain Medina Rural Electric Corp	\$ 156.36	elec svc @ Banks Rd 3/23/20-4/23/20 - RKM	53703.003			
10	Lorain Medina Rural Electric Corp	\$ 126.75	elec svc @ Slife Rd 3/23/20-4/23/20 - RKM	53703.003	\$ 1,104.81	\$ 15,603.64	\$ 42,000.00
11	Rural Lorain County Water Authority	\$ 53.81	Water Used @ 9871 Avon Belden 4/2/20-5/4/20 - RKM	53754			
12	Rural Lorain County Water Authority	\$ 88.76	Water Used @ 38393 Royalton 4/2/20-5/4/20 - RKM	53754	\$ 142.57	\$ 869.68	\$ 350,000.00
13	SmartBill Inc	\$ 621.89	LORCO Bills - Print and Postage 5/8/20 - RKM	53760	\$ 621.89	\$ 11,330.20	\$ 27,000.00
14	LORCO	\$ 1,318.81	Reimburse Billing Payments to LORCO 2 - April 2020 - RKM	53901	\$ 1,318.81	\$ 15,849.79	\$ 25,000.00
		\$ 3,783.08			\$ 3,783.08		

ACTION ITEMS FROM BOARD MEETINGS

DATE	CATEGORY*	TOPIC	SOLUTION	STATUS
5/5/2020	Misc.	The Chairman asked if there was any scap value to the old Yaskowa drive unit that was replaced.	The CUO said he will find out how much value the unit can be scrapped for.	Open
4/21/2020	Misc.	The Chairman has asked to meet with Lorain County regarding LORCO	Staff is coordinating a meeting between the Board and Lorain County	Open
3/17/2020	Misc.	The Chairman asked that the future dashboard contain a link for members to see projects that are open to bid.	Currently, staff is working to include the projects out to bid in the Board WriteUp, but, in the future, a link will be provided to Members to view all current and recently completed projects.	Open
2/4/2020	Misc.	Board would like an invitation to tour the WRF now that all construction work is complete.	Staff will schedule a tour once the weather warms.	Open
2/18/2020	Misc.	Mrs. Schnabel asked staff to consider a redesign of the bills to aid with their understanding.	Update: Staff continues to work with SmartBill on the redesign.	Open
11/19/2019	Misc.	The Chairman asked if we have an IT policy for cyber security.	Staff intends to prepare an IT master plan and complete a cyber security assessment as part of the Risk and Resilience Assessment.	Open
9/17/2019	Financial	The Chairman asked staff to develop a plan for providing valve turning services to bulk customers in 2020, including estimated costs and revenues in the budget.	Staff has met internally and will continue moving the concept forward.	Open
5/19/2020	Financial	The Chairman asked if the Biosolids project could be covered by the budget or if it would require additional financing.	The project would require additional financing, however, the amount originally planned for was \$8M at 1%. The Biosolids project is expected to cost \$4.2M at an interest rate of between 1%-2%.	Answer
4/21/2020	Misc.	The Chairman asked that staff take advantage of the decrease in fuel prices.	The CUO has been filling the generators to fuel capacity and is looking to purchase a fuel tank as a reservoir.	Answer
3/3/2020	Misc.	The Chairman asked for an update on the Risk and Resiliency being conducted by HDR.	HDR will provide an update at the June 16th work session.	Answer
1/21/2020	Misc.	Does the Board need to be a signatory on the Columbia Township agreement?	Staff believes the Board must be a signatory and could seek the opinion of outside counsel, should the Board desire.	Answer
10/1/2019	Misc.	Members asked will Bana be able to demonstrate her work with her software/application at our water plant.	Staff has scheduled 4/21/2020 as the date when Bana can demonstrate her application.	Answer
11/19/2019	Misc.	Mr. Abram asked if the grant the Cleveland Water Alliance received regarding algae can benefit us.	The grant is to develop an HAB early warning system, not clean up HABs. Staff has asked Cleveland Water Allinace if there are ways to take part in the project.	Answer
10/15/2019	Misc.	Should we consider random drug testing for the entire organization?	Staff will investigate the possibility/implications.	Answer
9/3/2019	Misc.	Members asked that awards won by Avon Lake Regional Water be displayed for the public to see.	Staff will look into a display case or another method of display.	Answer
4/2/2019	Misc.	Members asked to see the new agreement with Sprint for a structure on the water tower	The CUO is working with the Law Director on revisions to the agreement and will provide a draft to the Board before requesting approval.	Answer
3/19/2019	Financial	What are anticipated costs for Class B v. landfilling residuals?	Will be included as a part of the Residuals Master Plan.	Answer
3/4/2019	Financial	Why is Avon Lake Regional Water being charged property taxes despite being a tax-exempt organization, and have we filed the appropriate exemptions?	The state Department of Taxation has determined that the water tower and the 3-million-gallon clear well are tax exempt. Staff is waiting for the determination for the WRF influent pumping station.	Answer
3/19/2019	Misc.	Please work with the City to see how the Developer Agreement could be worked into the Planning Code.	The CUE is working with the Public Works Director on this matter.	Answer

*Categories: Financial, Lateral Project, Personnel, Education/CI, Strat. Plan or Misc.