

Avon Lake Board of Municipal Utilities

AGENDA

For

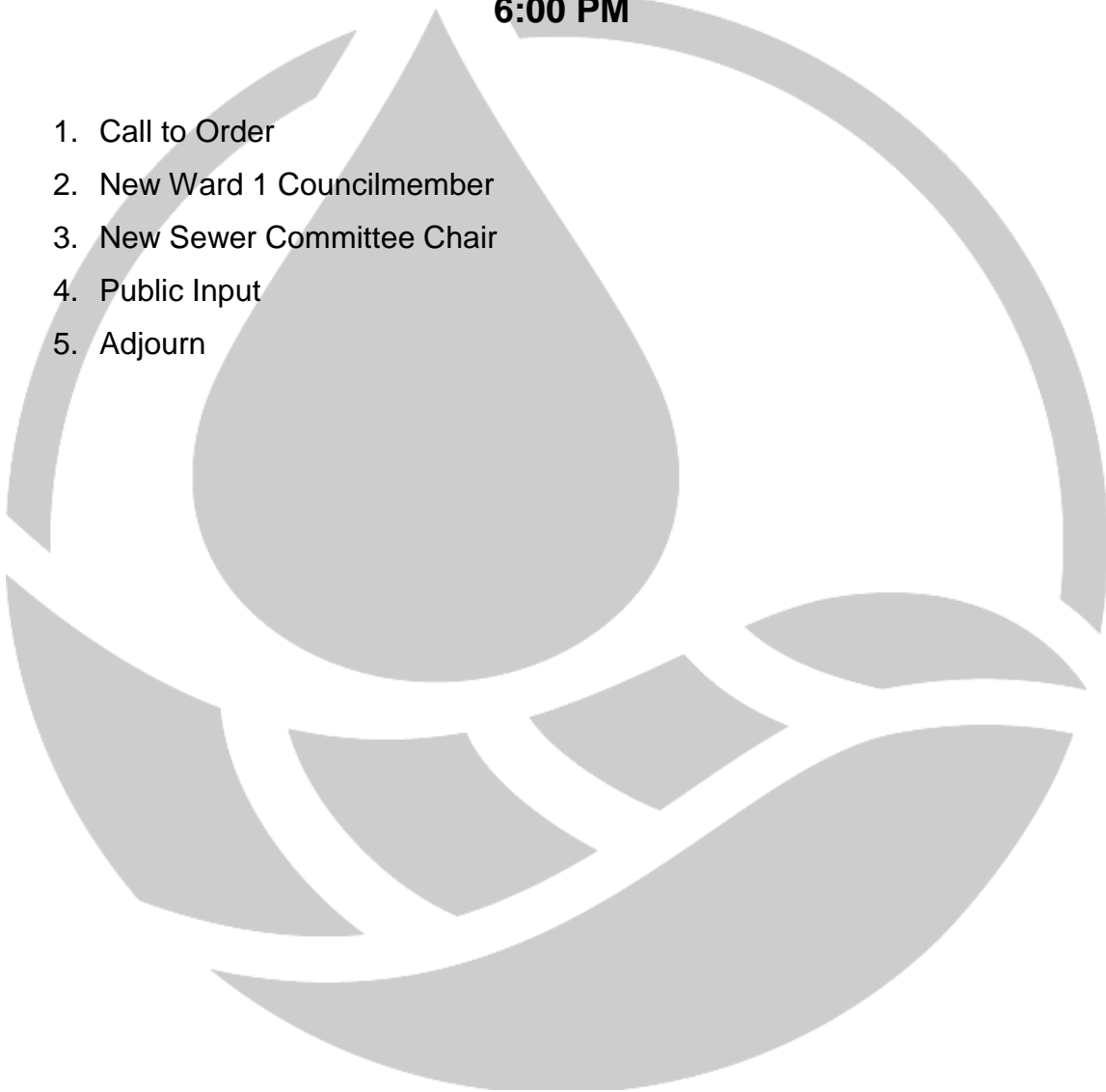
WORK SESSION

Tuesday

April 21, 2020

6:00 PM

1. Call to Order
2. New Ward 1 Councilmember
3. New Sewer Committee Chair
4. Public Input
5. Adjourn



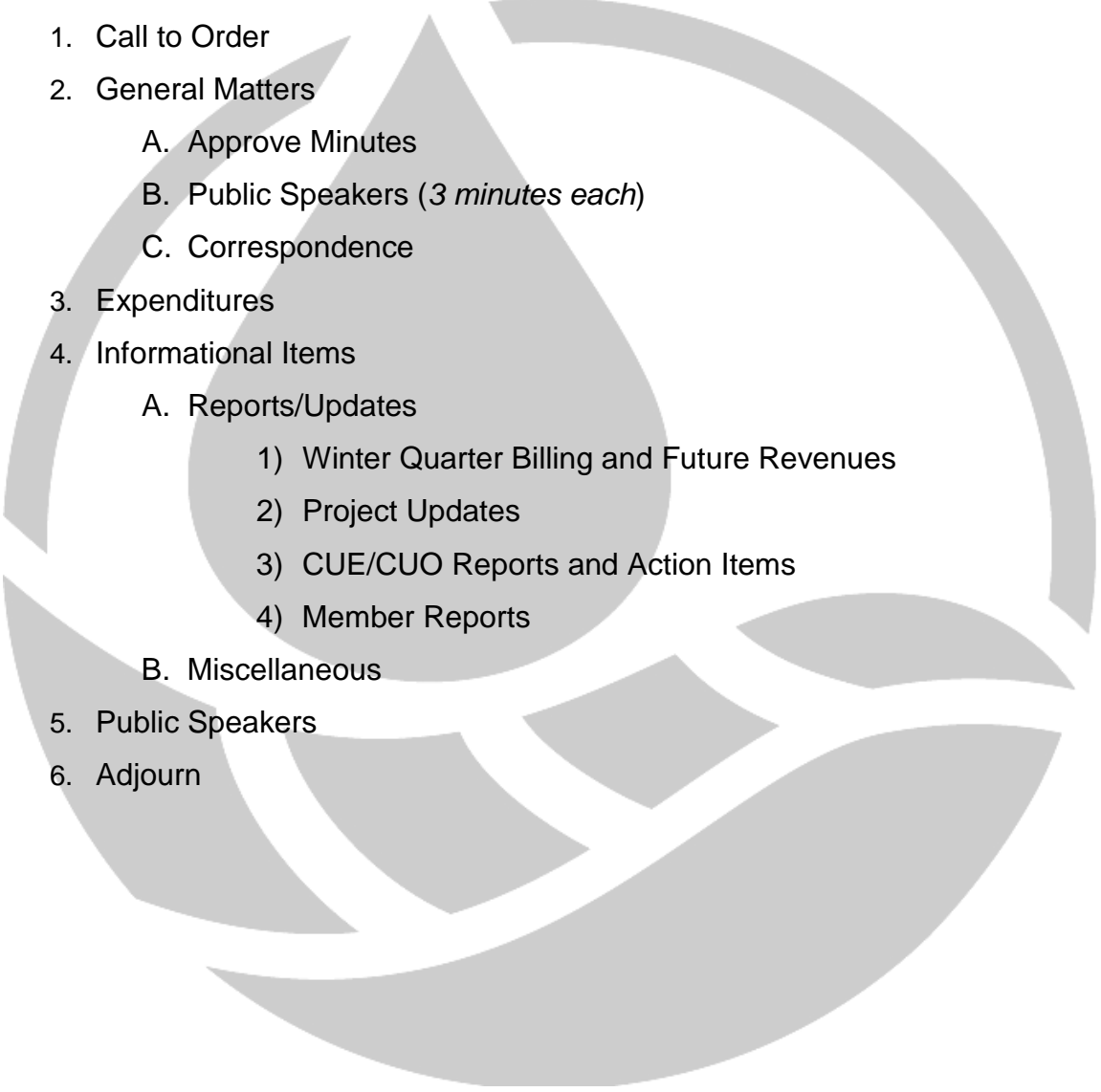
AGENDA

For

Tuesday

April 21, 2020

Immediately Following the Work Session

- 
1. Call to Order
 2. General Matters
 - A. Approve Minutes
 - B. Public Speakers (*3 minutes each*)
 - C. Correspondence
 3. Expenditures
 4. Informational Items
 - A. Reports/Updates
 - 1) Winter Quarter Billing and Future Revenues
 - 2) Project Updates
 - 3) CUE/CUO Reports and Action Items
 - 4) Member Reports
 - B. Miscellaneous
 5. Public Speakers
 6. Adjourn

Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**
From: **Todd Danielson & Rob Munro**
Subject: **Agenda Items – April 21, 2020**
Date: **April 17, 2020**

Item 1: **Call to Order**

Item 2A: **Approve Minutes**

Item 2B: **Public Speakers**

For this Zoom meeting broadcast on Facebook Live, Technical Support Specialist Collins will be monitoring public comments submitted through email and Facebook and will inform the Board during the Public Comment period regarding any submitted.

Item 2C: **Correspondence**

Item 3: **Expenditures**

Item 4A1: **Winter Quarter Billing and Future Revenues – TAD**

As indicated at the last meeting, bills were mailed on April 9th with an extended due date of June 1st. During this first week after billing (through April 15th), approximately almost 1,000 people have paid their bills, which is almost twice as many as had paid their bills the same period last year. We appreciate those paying their bills quickly and will continue to track bill payments. Due to the idling of schools and many businesses, staff anticipates a significant drop in usage/revenue for the spring quarter and, possibly, into the summer. Staff will watch revenues and reduce expenses, where appropriate, in order to best respond to the changing reality of 2020. That being said, there are certain increased expenses related to the pandemic response. Staff will keep the Board informed on this matter as the year progresses.

Item 4A2: **Project Updates – RKM**

2019 Water Main Replacement Bundle: During the week of April 13, the contractor made waterline tie-ins to the side streets off of Jaycox. Clean-up work will soon begin, including lawn restoration and other items in preparation for road resurfacing.

Redundancy & Future Capacity Project: HDR continues to work on tasks, including hydraulic modeling. Representatives from HDR will attend a future work session to update the Board on their progress.

Residuals Master Plan: Hazen is continuing to progress with the master plan and is preparing to update the Board in May or June.

Item 4A3: CUE/CUO Report and Action Items – TAD/RKM

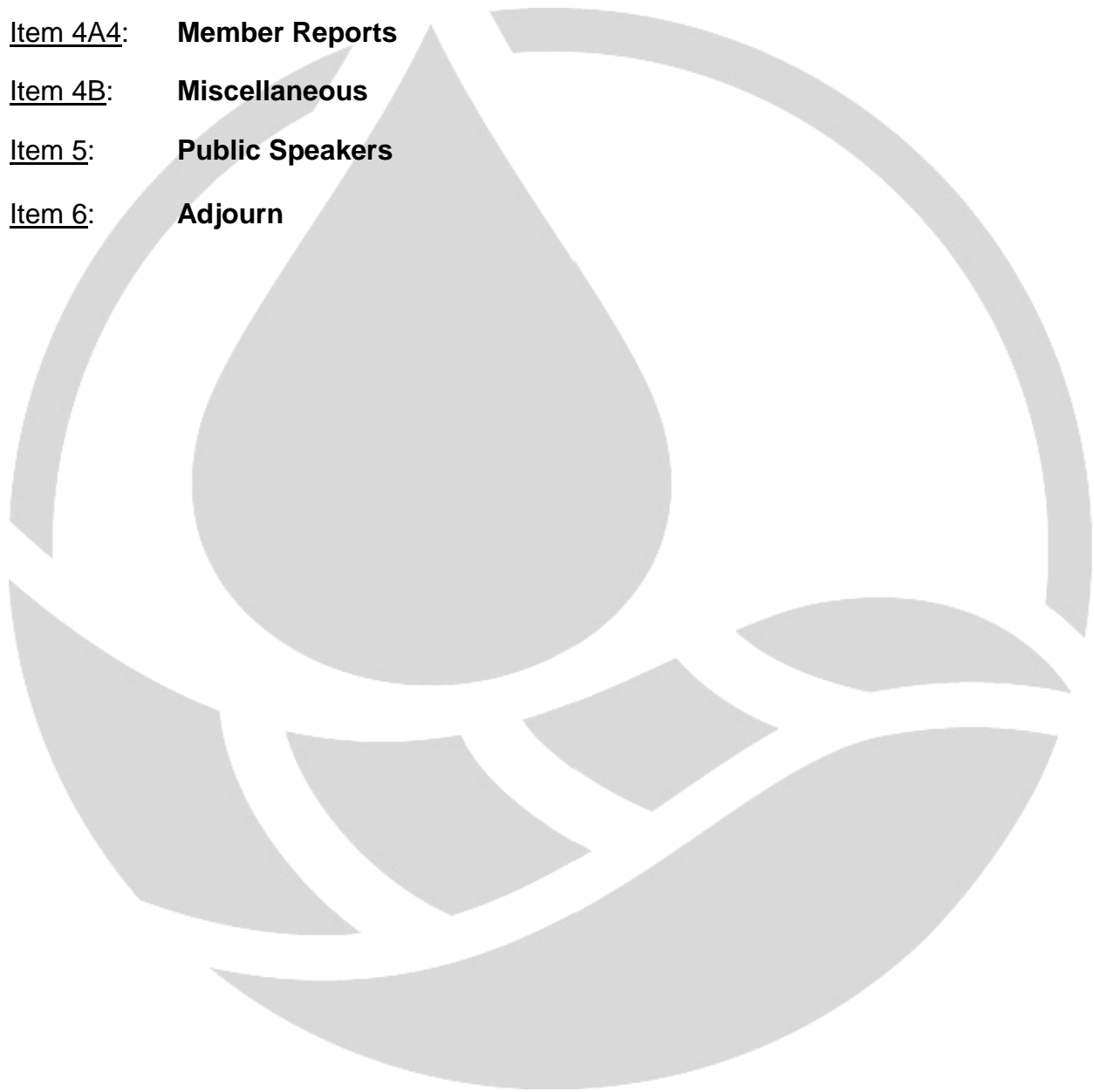
Action Items are as presented with the write-up.

Item 4A4: Member Reports

Item 4B: Miscellaneous

Item 5: Public Speakers

Item 6: Adjourn



Board of Municipal Utilities
Meeting Minutes
April 7, 2020
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM. As allowed by the Ohio Legislature during the Governor's declared emergency, the meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, and Mrs. Schnabel.

Excused: Mr. Phillips

Also present: CUE Danielson, CUO Munro, Technical Support Specialist Collins, and Community Outreach Specialist Arnold.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the March 17, 2020, regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None

Correspondence

None

Expenditures

Following review of expenses dated April 7, 2020, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of April 7, 2020:

Water Fund 701	\$	280,138.82
Wastewater Fund 721	\$	234,945.10
MOR Fund 703	\$	51,642.03
MOR Fund 762	\$	52,073.99
LORCO Fund 749	\$	9,492.87
Water Construction Fund 704	\$	24,494.83
Wastewater Construction Fund 724	\$	65,428.31

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Update on Pandemic Response

The CUO informed the Board that staff is working in close coordination with other utilities in the region, Ohio EPA, and state and local government officials to follow guidelines and promote the safety of all employees and customers. He said that our Utility continues to provide safe drinking water and reliable wastewater services throughout the worldwide pandemic. He also said staff has implemented changes, including a work from home policy and procedures and other necessary modifications to ensure continuity of operations across our entire organization.

Delayed First Quarter Billing

The CUE said that in response to the coronavirus and in consideration of the customers of Avon Lake Regional Water, staff has postponed mailing the March 31st bills. He said that staff is working on a plan to send out bills in early April with an extended due date in late May (scheduled for June 1st). He also said that staff is working on offering a payment plan to customers who have been financially affected by the current coronavirus pandemic. The Chairman asked if customers can make partial payments or still pay on time. The CUE stated that he asks that customers pay what they can during this time, but he said that water will not be turned off.

The CUE included that the convenience fee normally charged to customers for credit cards will not be assessed for the remainder of the year to help lessen the financial impact. The CUO added that the convenience fee will not be waived but absorbed by the utility. He said that staff felt it was important to lessen the burden on customers. The Chairman asked when the period of time when these billing changes would conclude. The CUE stated that it will be the shorter of when the Governor ends the state of emergency for Ohio or December 1st, 2020.

Project Updates

2019 Water Main Replacement Bundle: The CUO informed the Board that the contractor continues work on Jaycox installing additional storm sewer work that is outside the original scope of work. He said that once this is complete, there will be additional waterline tie-ins that will be made before road resurfacing and tree lawn restoration is initiated.

Redundancy & Future Capacity Project: The CUO said that staff is currently reviewing the draft Risk and Resiliency Assessment and has certified to USEPA that the assessment was completed. He also said that HDR is working remotely on other tasks including hydraulic modeling.

Orthophosphate Point of Application: The CUO informed the Board that the request for bids was removed from public consideration due to the current health pandemic. He included that staff will continue to assess the situation and will reissue the request for bids at an appropriate time in the near future.

Flow Diversion Project: The CUO said that the Ohio EPA is reviewing the project nomination and has indicated that Avon Lake Regional Water will likely be able to receive funding approval in August. He said that if that does occur, staff intends to issue the request for bids in mid-May for a July 7, 2020, conditional award by the Board.

CUE and CUO Reports

None

Member Reports

None

Miscellaneous

None

Public Speakers

Technical Support Specialist Collins informed the Board that there were two comments through Facebook Live who expressed their support and thanks to the organization for providing this level of transparency and accessibility using Facebook Live during the pandemic.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Dzwonczyk seconded. The meeting adjourned at 6:56 PM.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Approved _____ 2020.

John Dzwonczyk, Chairman

Todd Danielson, Clerk



AVON LAKE REGIONAL WATER
FUND 701 - WATER
APRIL 3 - APRIL 16, 2020
APRIL 21, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Water Employees	\$ 65,174.18	Salaries PR Post BW 220208	51102	\$ 65,174.18	\$ 501,674.23	\$ 1,975,000.00
2 Water Employees	\$ 1,407.79	Part Time Wages PR Post BW 220208	51105	\$ 1,407.79	\$ 17,496.59	\$ 113,900.00
3 Water Employees	\$ 1,574.19	Overtime Wages Plant PR Post BW 220208	51106.101			
4 Water Employees	\$ 795.92	Overtime Wages Dist/Col PR Post BW 220208	41106.102			
5 Water Employees	\$ 737.24	Overtime Wages Admin PR Post BW 220208	51106.103			
6 Water Employees	\$ 239.25	Overtime Wages Construction PR Post BW 220208	51106.104			
7 Water Employees	\$ 388.53	Overtime Wages Office PR Post BW 220208	51106.105	\$ 3,735.13	\$ 35,417.88	\$ 139,700.00
8 Ohio Department of Job & Family Services	\$ 965.76	Unemployment - Leon Bursley	52202			
9 Water Employees	\$ 3,486.06	Medical Mutual week Ending April 3, 2020	52203			
10 Water Employees	\$ 689.11	HRA Week Ending April 3, 2020	52203			
11 Water Employees	\$ 1,751.47	HRA Week Ending April 3, 2020	52203			
12 Medical Mutual	\$ 29,207.01	Hospitalization - Medical Mutual - April 2020	52203			
13 Water Employees	\$ 1,207.44	Pay Day April 9, 2020 Employee Medical Contributions	52203	\$ 37,306.85	\$ 155,541.97	\$ 642,600.00
14 Internal Revenue Service	\$ 976.71	Medicare - FEDERAL - Federal Taxes*	52212	\$ 976.71	\$ 9,043.88	\$ 32,300.00
15 Cintas Corporation	\$ 223.00	Employee Uniform and Mat Rental Svc 3/31/20 - RK 1/2	52226	\$ 223.00	\$ 3,008.27	\$ 10,000.00
16 Mercy Occupational Health	\$ 39.50	Employee Drug Screens 4/1/20 - TAD 1/2	53206	\$ 39.50	\$ 520.50	\$ 1,500.00
17 Badger Meter Inc.	\$ 11,530.04	Edu - Beacon Engagement 4/2/20 - RKM	53500	\$ 11,530.04	\$ 22,048.80	\$ 50,000.00
18 Avon Lake Printing	\$ 216.50	Backflow Postcards 3/23/20 - RKM 1/2	53602			
19 Avon Lake Printing	\$ 52.00	Office Spl - Overtime/Comp Report Pads 3/30/20 - RKM 1/2	53602			
20 Automated Business Machines LLC	\$ 205.50	Office Spl - Check Scanner Annual Billing 2020-2021 - RKM 1/2	53602			
21 Fedex Corp	\$ 44.15	Shipping Charges - March 2020 - RKM 1/3	53602			
22 FriendsOffice	\$ 169.52	Office Spl - March 2020 - Ink, staples - RKM 1/2	53602			
23 SmartBill Inc	\$ 481.97	Office Spl - COVID-19 Bill Insert - 4/6/20 - RKM 1/2	53602	\$ 1,169.64	\$ 20,596.75	\$ 55,000.00
24 Fuelman	\$ 345.15	Fuel for Vehicles - 3/23/20-4/5/20 - TAD 1/2	53604	\$ 345.15	\$ 5,274.51	\$ 25,000.00
25 Radwell International, Inc.	\$ 270.43	Eqp Mnt - Danaher Controls 4/8/20 - GY	53607	\$ 270.43	\$ 7,899.15	\$ 125,000.00
26 Sal Chemical Company	\$ 5,106.64	Op Spl - Lime Slurry Additive 4/6/20 - GY	53611			
27 USALCO, LLC Inc.	\$ 3,712.30	Op Spl - Alum 4/2/20 - GY	53611			
28 USALCO, LLC Inc.	\$ 3,712.30	Op Spl - Alum 4/9/20 - GY	53611			
29 USALCO, LLC Inc.	\$ 3,712.30	Op Spl - Alum 4/3/20 - GY	53611			
30 USALCO, LLC Inc.	\$ 3,710.81	Op Spl - Alum 4/6/20 - GY	53611	\$ 19,954.35	\$ 195,714.09	\$ 794,800.00
31 Core & Main LP	\$ 101.22	Mnt Spl - Valve box 3/19/20 - RK	53612			
32 Core & Main LP	\$ 970.00	Mnt Spl - Couplings 3/27/20 - RK	53612			
33 Core & Main LP	\$ 38.10	Mnt Spl - Cherne gripper plug 3/18/20 - RK	53612			
34 Discount Drug Mart Inc	\$ 53.97	Mnt Spl - March 2020 - Rubbing Alcohol, peroxide, TP - RKM 1/2	53612			
35 Indy Equipment and Supply LLC	\$ 57.53	Mnt Spl - 6" PVC Caps (24) 3/31/20 - RK 1/2	53612.001			
36 Jack Doheny Companies, Inc	\$ 1,261.94	Mnt Spl - Rodder line, lead hose, knobs 3/18/20 - RK 1/2	53612.001			
37 Swift First Aid Corp	\$ 68.10	Svc First Aid Cabinets - LifePaks @ 201 Miller 3/30/20 - RKM 1/2	53612.001			
38 Trico Oxygen Company Inc.	\$ 48.95	Mnt Gases @ 201 Miller 3/31/20 - RK 1/2	53612.001			
39 Trico Oxygen Company Inc.	\$ 68.08	Mnt Gases - Liquefied petroleum gas 3/31/20 - RK 1/2	53612.001			
40 Grainger	\$ 16.20	Mnt Spl - Fuses (2) 4/9/20 - GY	53612.001			
41 Grainger	\$ 39.40	Mnt Spl - Duct tape (4) 4/8/20 - GY	53612.001			
42 Grainger	\$ 21.47	Mnt Spl - Bushing, nipples, elbows 2/17/2020 - GY	53612.001			
43 Indy Equipment and Supply LLC	\$ 69.75	Mnt Spl - Super Diamond Clear Sealer 4/3/20 - RK 1/2	53612.001			
44 Newark Element14 Inc	\$ 281.96	Mnt Spl - Photoelectric sensors (2) 4/9/20 - GY	53612.001			
45 Lowe's	\$ 529.02	Maintenance Supplies - March 2020 - RKM 1/2	53612.001			
46 E&H Hardware Group, LLC	\$ 21.99	Mnt Spl - March 2020 - RK 1/2	53612.001			
47 Harold Archer & Sons, Inc.	\$ 985.24	Stone for Repairs 3/20/20 - RK 1/2	53612.004			
48 Core & Main LP	\$ 9,416.00	Mnt Spl - Integral Storz 316SS Hydrants (4) - 3/12/20 - RK	53612.004	\$ 14,048.92	\$ 78,183.32	\$ 350,000.00
49 Badger Meter Inc.	\$ 9.79	Cellular LTE Svc - March 2020 - RKM	53612.005	\$ 9.79	\$ 50,838.11	\$ 127,500.00
50 Alloway Corp	\$ 208.00	Lab Analysis @ WFP 4/8/20 - GY	53613			
51 Culligan of Northeast Ohio Corp	\$ 64.00	DI Rental and Supplies 3/31/20 - GY 1/2	53613	\$ 281.79	\$ 22,051.22	\$ 80,000.00
52 Technology Management Solutions Inc	\$ 1,309.99	Cnt Svc - Offsite Data Backup 4/5/20 - RKM 1/2	53701			
53 Technology Management Solutions Inc	\$ 131.37	Cnt Svc - Microsoft Office for Cheryl 4/6/20 - RKM 1/2	53701			

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
54 Technology Management Solutions Inc	\$ 262.74	Cnt Svc - Microsoft Office for 2 laptops 4/6/20 - RKM 1/2	53701			
55 Technology Management Solutions Inc	\$ 1,322.50	Cnt Svc - Consulting Fees - March 2020 - RKM 1/2	53701			
56 Technology Management Solutions Inc	\$ 385.00	Cnt Svc - Renewal for Barracuda Service 4/7/20 - RKM 1/2	53701			
57 Jaguar Software Inc.	\$ 472.18	Jaguar Annual Software Renewal 2020 - RKM 1/2	53701			
58 Mr. Level Concrete Leveling	\$ 650.00	Cnt Svc - Krebs Rd - Road Leveling 4/3/20 - RK	53701.002			
59 A.M. Design Group, Inc	\$ 96.00	Cnt Svc - Misc. Web Edits 4/4/20 - RKM 1/2	53701.002			
60 Brakey Energy, Inc.	\$ 1,010.00	Cnt Svc - Mo. Fee for Energy Mgmt Svc - March 2020 - TAD 1/2	53701.002			
61 Cintas Corporation	\$ 174.27	Employee Uniform and Mat Rental Svc 3/31/20 - RK 1/2	53701.002			
62 Cintas Corporation	\$ 107.11	Cnt Svc - Mat Rental and Cleaning Svc - March 2020 - RK 1/2	53701.002	\$ 5,921.16	\$ 95,572.89	\$ 375,000.00
63 Columbia Gas	\$ 681.65	gas svc @ 201 Miller Rd 2/27/20-3/27/20 - RKM	53702.002	\$ 681.65	\$ 11,626.55	\$ 25,000.00
64 Ohio Edison	\$ 318.19	elec svc @ 6680 W Ridge Rd 3/12/20-4/8/20 - RKM	53703.001			
65 Engie Resources	\$ 1,969.58	elec svc charge @ 33370 Lake Rd - April 2020 - TAD	53703.001			
66 Illuminating Company	\$ 607.70	elec svc @ 33385 Lake Rd SIP PS 3/7/20-4/6/20 - GY	53703.002			
67 Illuminating Company	\$ 469.98	elec svc @ 201 Miller Rd 3/7/20-4/3/20 - RKM	53703.002			
68 Illuminating Company	\$ 154.80	elec svc @ various AL location - March 2020 - GY	53703.002	\$ 3,520.25	\$ 218,290.52	\$ 785,100.00
69 Avon Lake Regional Water	\$ 11.28	Water Used from ETL1 - Krebs - March 2020 - RKM	53704	\$ 11.28	\$ 33.84	\$ 15,000.00
70 Corporate Technologies Group, Inc.	\$ 65.00	Telephone svc @ 201 Miller Rd 3/27/20 - RKM 1/2	53705			
71 Corporate Technologies Group, Inc.	\$ 35.00	Telephone svc @ 201 Miller Rd 3/31/20 - RKM 1/2	53705			
72 Verizon Wireless	\$ 467.95	Cell Phone Svc - 2/26/20-3/25/20 - RKM 1/2	53705			
73 Spectrum Business	\$ 214.99	Internet/Phone Svc @ WFP 3/30/20-4/29/20 - GY	53705			
74 Centurylink	\$ 612.98	Telephone svc @ WFP - March 2020 - GY	53705	\$ 1,395.92	\$ 7,736.92	\$ 35,000.00
75 Restorz LLC	\$ 1,867.50	Commercial Disinfecting Services 1/2	53708			
76 FLB Service Co. Corp.	\$ 52.50	Bldg Mnt - Repair chain guide @ 201 Miller 4/8/20 - RK 1/2	53708			
77 JNA Quality Services, LLC	\$ 400.00	Cleaning Svc @ 201 Miller Rd - March 2020 - RKM 1/2	53708	\$ 2,320.00	\$ 17,961.18	\$ 150,000.00
	\$ 170,313.74			\$ 170,323.53		



**AVON LAKE REGIONAL WATER
FUND 721 - WASTEWATER
APRIL 3 - APRIL 16, 2020
APRIL 21, 2020**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Wastewater Employees	\$ 54,772.21	Salaries PR Post BW 220208	51102	\$ 54,772.21	\$ 436,459.17	\$ 1,520,500.00
2 Wastewater Employees	\$ 2,429.03	Part Time Wages PR Post BW 220208	51105	\$ 2,429.03	\$ 27,015.97	\$ 107,100.00
3 Wastewater Employees	\$ 2,984.70	Overtime Wages Plant PR Post BW 220208	51106.101			
4 Wastewater Employees	\$ 795.91	Overtime Wages Dist/Col PR Post BW 220208	51106.102			
5 Wastewater Employees	\$ 127.17	Overtime Wages Admin PR Post BW 220208	51106.103			
6 Wastewater Employees	\$ 361.16	Overtime Wages Construction PR Post BW 220208	51106.104			
7 Wastewater Employees	\$ 129.51	Overtime Wages Office PR Post BW 220208	51106.105	\$ 4,398.45	\$ 34,644.76	\$ 136,700.00
8 Wastewater Employees	\$ 3.38	Medical Mutual week Ending April 3, 2020	52203			
9 Wastewater Employees	\$ 57.69	Medical Mutual week Ending April 3, 2020	52203			
10 Wastewater Employees	\$ 542.38	HRA Week Ending April 3, 2020	52203			
11 Medical Mutual	\$ 27,758.22	Medical Mutual - April 2020	52203			
12 Wastewater Employees	\$ (2,574.00)	Pay Day April 9, 2020 Employee Medical Contributions	52203	\$ 25,787.67	\$ 141,082.41	\$ 523,000.00
13 Internal Revenue Service	\$ 856.76	Medicare - FEDERAL - Federal Taxes*	52212	\$ 856.76	\$ 7,385.41	\$ 25,600.00
14 Cintas Corporation	\$ 223.00	Employee Uniform and Mat Rental Svc 3/31/20 - RK 2/2	52226	\$ 223.00	\$ 2,327.81	\$ 8,000.00
15 Mercy Occupational Health	\$ 39.50	Employee Drug Screens 4/1/20 - TAD 2/2	53206	\$ 39.50	\$ 174.50	\$ 1,000.00
16 Avon Lake Printing	\$ 216.50	Backflow Postcards 3/23/20 - RKM 2/2	53602			
17 Avon Lake Printing	\$ 52.00	Office Spl - Overtime/Comp Report Pads 3/30/20 - RKM 2/2	53602			
18 Automated Business Machines LLC	\$ 205.50	Office Spl - Check Scanner Annual Billing 2020-2021 - RKM 2/2	53602			
19 Fedex Corp	\$ 80.85	Shipping Charges - March 2020 - RKM 2/3	53602			
20 FriendsOffice	\$ 169.52	Office Spl - March 2020 - Ink, staples - RKM 2/2	53602			
21 SmartBill Inc	\$ 160.66	Office Spl - COVID-19 Bill Insert - 4/6/20 - RKM 2/2	53602	\$ 885.03	\$ 9,653.62	\$ 40,000.00
22 Fuelman	\$ 345.15	Fuel for Vehicles - 3/23/20-4/5/20 - TAD 2/2	53604	\$ 345.15	\$ 8,020.97	\$ 25,000.00
23 Bonded Chemicals Inc	\$ 10,980.00	Op Spl - Caustis Soda 50% Diaphragm 3/23/20 - SB	53611			
24 Polydyne, Inc	\$ 7,712.82	Op Spl - Polymer 3/24/20 - SB	53611			
25 Polydyne, Inc	\$ 7,712.82	Op Spl - Polymer 3/20/20 - SB	53611			
26 Bonded Chemicals Inc	\$ (970.00)	Drum Return Credit - 3/23/20 - SB	53611	\$ 25,435.64	\$ 78,774.92	\$ 175,000.00
27 Discount Drug Mart Inc	\$ 53.98	Mnt Spl - March 2020 - Rubbing Alcohol, peroxide, TP - RKM 2/2	53612			
28 United Laboratories Inc.	\$ 2,091.74	Mnt Spl - Drain membrane, gloves 3/24/20 - SB	53612.001			
29 United Laboratories Inc.	\$ 1,355.70	Mnt Spl - Disinfectant tabs 3/23/20 - SB	53612.001			
30 Swift First Aid Corp	\$ 136.19	Svc First Aid Cabinets - LifePaks @ WRF 3/30/20 - SB	53612.001			
31 Swift First Aid Corp	\$ 68.09	Svc First Aid Cabinets - LifePaks @ 201 Miller 3/30/20 - RKM 2/2	53612.001			
32 Trico Oxygen Company Inc.	\$ 35.55	Mnt Gases @ WRF 3/31/20 - SB	53612.001			
33 Trico Oxygen Company Inc.	\$ 48.95	Mnt Gases @ 201 Miller 3/31/20 - RK 2/2	53612.001			
34 Trico Oxygen Company Inc.	\$ 68.07	Mnt Gases - Liquefied petroleum gas 3/31/20 - RK 2/2	53612.001			
35 United Laboratories Inc.	\$ 608.98	Mnt Spl - Hand sanitizer and disinfectant 3/27/20 - SB	53612.001			
36 USA Bluebook	\$ 923.43	Mnt Spl - Peristaltic pump tube 3/12/20 - SB	53612.001			
37 USA Bluebook	\$ 1,172.44	Mnt Spl - Colorimeter, tubing, valve blower 3/12/20 - SB	53612.001			
38 USA Bluebook	\$ 72.00	Mnt Spl - Valve blower 3/23/20 - SB	53612.001			
39 Parker Supply LLC	\$ 346.38	Mnt Spl - Kleenex, toilet tissue 3/17/20 - SB	53612.001			
40 Indy Equipment and Supply LLC	\$ 57.53	Mnt Spl - 6" PVC Caps (24) 3/31/20 - RK 2/2	53612.001			
41 Jack Doheny Companies, Inc	\$ 1,261.93	Mnt Spl - Rodder line, lead hose, knobs 3/18/20 - RK 2/2	53612.001			
42 Grainger	\$ 75.64	Mnt Spl - Conduits, bushings 2/20/20 - SB	53612.001			
43 Indy Equipment and Supply LLC	\$ 69.75	Mnt Spl - Super Diamond Clear Sealer 4/3/20 - RK 2/2	53612.001			
44 E&H Hardware Group, LLC	\$ 21.99	Mnt Spl - March 2020 - RK 2/2	53612.001			
45 United Laboratories Inc.	\$ 546.16	Mnt Spl -Jet Pak Agreement 4/1/20 - SB	53612.001			
46 USA Bluebook	\$ 81.58	Mnt Spl - Valve blower check valve 3/31/20 - SB	53612.001			
47 Lowe's	\$ 279.85	Maintenance Supplies - March 2020 - RKM 2/2	53612.001			
48 Harold Archer & Sons, Inc.	\$ 985.23	Stone for Repairs 3/20/20 - RK 2/2	53612.004	\$ 10,361.16	\$ 63,195.43	\$ 180,000.00
49 Hach Company	\$ 550.05	Lab SPL @ WRF - Phosphorus TNT+ 3/23/20 - SB	53613			
50 Jones & Henry Laboratories Inc.	\$ 170.00	Lab Testing @ WRF 3/24/20 - SB	53613			
51 Alloway Corp	\$ 50.00	Lab Analysis @ WRF 3/31/20 - SB	53613			
52 Culligan of Northeast Ohio Corp	\$ 38.80	DI Rental and Supplies 3/31/20 - GY 2/2	53613			
53 Jones & Henry Laboratories Inc.	\$ 160.00	Lab Testing @ WRF 4/7/20 - SB	53613			

Vendor	Amount	Description	G/L Account	G/L Sum	YTD		Budget
					Transactions		
54 Envirosience Inc.	\$ 925.00	Bioassay Testing 3/31/20 - SB	53613	\$ 1,893.85	\$ 11,979.63	\$ 50,000.00	
55 Technology Management Solutions Inc	\$ 1,050.00	Cnt Svc - Offsite Data Backup 4/5/20 - RKM 2/2	53701				
56 Technology Management Solutions Inc	\$ 246.99	Cnt Svc - Microsot Visio 2019 License for WRF 4/6/20 - RKM	53701				
57 Technology Management Solutions Inc	\$ 131.37	Cnt Svc - Microsoft Office for Cheryl 4/6/20 - RKM 2/2	53701				
58 Technology Management Solutions Inc	\$ 262.74	Cnt Svc - Microsoft Office for 2 laptops 4/6/20 - RKM 2/2	53701				
59 Technology Management Solutions Inc	\$ 718.75	Cnt Svc - Consulting Fees - March 2020 - RKM 2/2	53701				
60 Technology Management Solutions Inc	\$ 385.00	Cnt Svc - Renewal for Barracuda Service 4/7/20 - RKM 2/2	53701				
61 Jaguar Software Inc.	\$ 472.17	Jaguar Annual Software Renewal 2020 - RKM 2/2	53701				
62 Data Command Corp	\$ 1,077.60	Annual Data Command Sub. - Lift Stations 2020 - RKM	53701.002				
63 A.M. Design Group, Inc	\$ 96.00	Cnt Svc - Misc. Web Edits 4/4/20 - RKM 2/2	53701.002				
64 Brakey Energy, Inc.	\$ 1,010.00	Cnt Svc - Mo. Fee for Energy Mgmt Svc - March 2020 - TAD 2/2	53701.002				
65 Cintas Corporation	\$ 201.74	Employee Uniform and Mat Rental Svc 3/31/20 - RK 2/2	53701.002				
66 Cintas Corporation	\$ 107.11	Cnt Svc - Mat Rental and Cleaning Svc - March 2020 - RK 2/2	53701.002	\$ 5,759.47	\$ 57,200.50	\$ 500,000.00	
67 Kimble Recycling & Disposal	\$ 41,668.50	SLudge Hauling - March 2020 - SB	53701.007	\$ 41,668.50	\$ 139,327.29	\$ 450,000.00	
68 Columbia Gas	\$ 32.14	gas svc @ 641 Lear Rd 3/5/20-4/3/20 - RK	53702.002				
69 Columbia Gas	\$ 32.93	gas svc @ 671 Bridgeside Dr 3/2/20-3/31/20 - RK	53702.003				
70 Columbia Gas	\$ 32.93	gas svc @ 100 Woodbridge Way 3/2/20-3/31/20 - RK	53702.003	\$ 98.00	\$ 2,629.67	\$ 40,000.00	
71 Illuminating Company	\$ 11,046.70	elec svc @ Waterbury Ave 3/6/20-4/3/20 - SB	53703.001				
72 Illuminating Company	\$ 88.27	elec svc @ 641 Lear Rd 3/5/20-4/3/20 - RK	53703.003				
73 Illuminating Company	\$ 4,118.31	elec svc @ 32789 Lake Rd PS 3/7/20-4/3/20 - RK	53703.003				
74 Illuminating Company	\$ 83.07	elec svc @ 31900 Lake Rd PS 3/5/20-4/1/20 - RK	53703.003				
75 Illuminating Company	\$ 94.77	elec svc @ 671 Bridgeside PS 3/5/20-4/2/20 - RK	53703.003				
76 Illuminating Company	\$ 96.22	elec svc @ Woodbridge Way 3/5/20-4/2/20 - RK	53703.003				
77 Illuminating Company	\$ 76.62	elec svc @ 758 Jaycox Rd Sewer 3/5/20-4/3/20 - RK	53703.004				
78 Illuminating Company	\$ 76.80	elec svc @ 810 Avon Belden Rd Sewer 3/10/20-4/7/20 - RK	53703.004	\$ 15,680.76	\$ 92,513.57	\$ 335,000.00	
79 Corporate Technologies Group, Inc.	\$ 65.00	Telephone svc @ 201 Miller Rd 3/27/20 - RKM 2/2	53705				
80 Corporate Technologies Group, Inc.	\$ 35.00	Telephone svc @ 201 Miller Rd 3/31/20 - RKM 2/2	53705				
81 Verizon Wireless	\$ 467.94	Cell Phone Svc - 2/26/20-3/25/20 - RKM 2/2	53705				
82 Spectrum Business	\$ 268.58	Internet/Phone Svc @ WRF 3/22/20-4/21/20 - SB	53705				
83 Centurylink	\$ 372.14	Telephone svc @ Pump Stations - March 2020 - RK	53705	\$ 1,208.66	\$ 7,231.58	\$ 30,000.00	
84 Restorz LLC	\$ 1,867.50	Commercial Disinfecting Services 2/2	53708				
85 FLB Service Co. Corp.	\$ 52.50	Bldg Mnt - Repair chain guide @ 201 Miller 4/8/20 - RK 2/2	53708				
86 JNA Quality Services, LLC	\$ 400.00	Cleaning Svc @ 201 Miller Rd - March 2020 - RKM 2/2	53708	\$ 2,320.00	\$ 54,101.08	\$ 105,000.00	
87 Trimble Inc.	\$ 502.82	New Eqp - Digital Submersible Pressure Sensor 3/17/20 - SB	53804	\$ 502.82	\$ 13,898.53	\$ 175,000.00	
88 Hazen and Sawyer	\$ 29,755.87	Prof Svc - Residuals Master Plan 3/30/20 - RKM	53806				
89 Hazen and Sawyer	\$ 26,335.78	Prof Svc - Residuals Master Plan 2/25/20 - RKM	53806				
90 Hazen and Sawyer	\$ 13,786.50	Prof Svc - Residuals Master Plan 1/21/20 - RKM	53806	\$ 69,878.15	\$ 136,373.83	\$ 325,000.00	
	\$ 264,543.81			\$ 264,543.81			



AVON LAKE REGIONAL WATER
FUND 703 - ETL1
APRIL 3 - APRIL 16, 2020
APRIL 21, 2020

	Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1	W.W. Williams	\$ 1,522.00	Connect loadbank at generator at 800 Moore 2/27/20 - GY 1/2	53612.003	\$ 1,522.00	\$ 1,702.92	\$ 71,000.00
2	Engie Resources	\$ 1,309.50	elec svc charge @ 800 Moore Rd - April 2020 - TAD	53703.003			
3	Ohio Edison	\$ 67.64	elec svc @ Lear @ US20 3/5/20-3/31/20 - RKM	53703.004			
4	Ohio Edison	\$ 84.60	elec svc @ Root @ Sprag 3/4/20-3/31/20 - RKM	53703.004			
5	Ohio Edison	\$ 68.24	elec svc @ Butternut @ Root 3/4/20-3/31/20 - RKM	53703.004			
6	Illuminating Company	\$ 259.15	elec svc @ various locations at ETL1 - RKM	53703.004			
7	Ohio Edison	\$ 71.19	elec svc @ Lear @ Chestnut 3/5/20-4/1/20 - RKM	53703.004			
8	Ohio Edison	\$ 65.47	elec svc @ Lear @ Mills 3/6/20-4/2/20 - RKM	53703.004	\$ 1,925.79	\$ 3,884.27	\$ 8,000.00
9	Avon Lake Regional Water	\$ 218,346.83	Water Used from ETL1 - March 2020 - RKM	53704	\$ 218,346.83	\$ 1,111,243.17	\$ 2,276,000.00
		\$ 221,794.62			\$ 221,794.62		



**Avon Lake
Regional Water**
Serving the region,
protecting our resource.

**AVON LAKE REGIONAL WATER
FUND 762 - ETL2
APRIL 3 - APRIL 16, 2020
APRIL 21, 2020**

	Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1	W.W. Williams	\$ 1,522.00	Connect loadbank at generator at 800 Moore 2/27/20 - GY 2/2	53612.003	\$ 1,522.00	\$ 3,119.64	\$ 159,000.00
2	Ohio Edison	\$ 37.36	elec svc @ 15201 Island Rd OAL 3/30/20 - RKM	53703.003			
3	Ohio Edison	\$ 5,524.46	elec svc @ 15201 Island Rd 2/29/20-3/30/20 - RKM	53703.003	\$ 5,561.82	\$ 69,899.61	\$ 292,000.00
4	Ohio Edison	\$ 87.29	elec svc @ 37980 Barres Rd 3/6/20-4/2/20 - RKM	53703.004			
5	Illuminating Company	\$ 130.60	elec svc @ Detroit Rd 3/10/20-4/6/20 - RKM	53703.004			
6	Ohio Edison	\$ 63.58	elec svc @ 36550 Chestnut Ridge 3/4/20-4/1/20 - RKM	53703.004			
7	Ohio Edison	\$ 72.79	elec svc @ 37780 Center Ridge 3/4/20-3/31/20 - RKM	53703.004	\$ 354.26	\$ 2,041.23	\$ 6,000.00
8	Avon Lake Regional Water	\$ 309,464.57	Water Used from ETL2 - March 2020 - RKM	53704	\$ 309,464.57	\$ 1,140,292.10	\$ 3,178,000.00
		\$ 316,902.65			\$ 316,902.65		



AVON LAKE REGIONAL WATER
FUND 749 - LORCO
APRIL 3 - APRIL 16, 2020
APRIL 21, 2020

	Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1	Fedex Corp	\$ 33.93	Shipping Charges - March 2020 - RKM 3/3	53602	\$ 33.93	\$ 33.93	\$ 1,000.00
2	Ohio Edison	\$ 998.92	elec svc @ 38393 Royalton Rd 2/28/20-3/27/20 - RKM	53703.001			
3	Ohio Edison	\$ 329.79	elec svc @ 9845 Avon Belden 3/4/20-3/31/20 - RKM	53703.001			
4	Illuminating Company	\$ 78.92	elec svc @ 33678 Walker Rd 3/8/20-4/7/20 - RKM	53703.002			
5	Ohio Edison	\$ 66.07	elec svc @ 12169 Avon Belden 2/29/20-3/27/20 - RKM	53703.003			
6	Ohio Edison	\$ 67.97	elec svc @ 12901 Avon Belden 2/29/20-3/27/20 - RKM	53703.003			
7	Ohio Edison	\$ 64.48	elec svc @ 10920 Hawke Rd 3/4/20-3/31/20 - RKM	53703.003			
8	Ohio Edison	\$ 252.71	elec svc @ 10301 Reed Rd 3/4/20-3/31/20 - RKM	53703.003			
9	Ohio Edison	\$ 70.05	elec svc @ 36780 Giles Rd 2/28/20-3/27/20 - RKM	53703.003			
10	Ohio Edison	\$ 175.44	elec svc @ 3930 Cooley Rd 3/3/20-3/30/20 - RKM	53703.003			
11	Lorain Medina Rural Electric C	\$ 87.11	elec svc @ 12601 Cowley Rd 2/23/20-3/23/20 - RKM	53703.003			
12	Lorain Medina Rural Electric C	\$ 274.58	elec svc @ Durkee N 2/23/20-3/23/20 - RKM	53703.003			
13	Lorain Medina Rural Electric C	\$ 57.66	elec svc @ Durkee S 2/23/20-3/23/20 - RKM	53703.003			
14	Lorain Medina Rural Electric C	\$ 123.60	elec svc @ 36879 Capel Rd 2/23/20-3/23/20 - RKM	53703.003			
15	Lorain Medina Rural Electric C	\$ 152.37	elec svc @ Indian Hollow 2/23/20-3/23/20 - RKM	53703.003			
16	Lorain Medina Rural Electric C	\$ 116.49	elec svc @ Slife 2/23/20-3/23/20 - RKM	53703.003			
17	Lorain Medina Rural Electric C	\$ 120.54	elec svc @ Banks Rd 2/23/20-3/23/20 - RKM	53703.003	\$ 3,036.70	\$ 12,077.49	\$ 42,000.00
18	Frontier Communications	\$ 56.14	Telephone Svc @ Fourplex 3/25/20 - RKM	53705	\$ 56.14	\$ 224.91	\$ 10,000.00
		\$ 3,126.77			\$ 3,126.77		



AVON LAKE REGIONAL WATER
 FUND 704 - WATER CONSTRUCTION
 APRIL 3 - APRIL 16, 2020
 APRIL 21, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Underground Utilities Inc	\$ 474,767.50	Pay #6 - WMB - OWDA #8616 - Water Main Replacement - TAD	55007	\$ 474,767.50	\$ 1,458,371.84	\$ 2,950,000.00
	\$ 474,767.50			\$ 474,767.50		

ACTION ITEMS FROM BOARD MEETINGS

DATE	CATEGORY*	TOPIC	SOLUTION	STATUS
3/17/2020	Misc.	The Chairman asked that the future dashboard contain a link for members to see projects that are open to bid.	Currently, staff is working to include the projects out to bid in the Board WriteUp, but, in the future, a link will be provided to Members to view all current and recently completed projects.	Open
3/3/2020	Misc.	The Chairman asked for an update on the Risk and Resiliency being conducted by HDR.	HDR will provide an update at the May 19th meeting	Open
2/4/2020	Misc.	Board would like an invitation to tour the WRF now that all construction work is complete.	Staff will schedule a tour once the weather warms.	Open
2/18/2020	Misc.	Mrs. Schnabel asked staff to consider a redesign of the bills to aid with their understanding.	Update: Staff continues to work with SmartBill on the redesign.	Open
11/19/2019	Misc.	The Chairman asked if we have an IT policy for cyber security.	Staff intends to prepare an IT master plan and complete a cyber security assessment as part of the Risk and Resilience Assessment.	Open
9/17/2019	Financial	The Chairman asked staff to develop a plan for providing valve turning services to bulk customers in 2020, including estimated costs and revenues in the budget.	Staff has met internally and will continue moving the concept forward.	Open
1/21/2020	Misc.	Does the Board need to be a signatory on the Columbia Township agreement?	Staff believes the Board must be a signatory and could seek the opinion of outside counsel, should the Board desire.	Answer
10/1/2019	Misc.	Members asked will Bana be able to demonstrate her work with her software/application at our water plant.	Staff has scheduled 4/21/2020 as the date when Bana can demonstrate her application.	Answer
11/19/2019	Misc.	Mr. Abram asked if the grant the Cleveland Water Alliance received regarding algae can benefit us.	The grant is to develop an HAB early warning system, not clean up HABs. Staff has asked Cleveland Water Allinace if there are ways to take part in the project.	Answer
10/15/2019	Misc.	Should we consider random drug testing for the entire organization?	Staff will investigate the possibility/implications.	Answer
9/3/2019	Misc.	Members asked that awards won by Avon Lake Regional Water be displayed for the public to see.	Staff will look into a display case or another method of display.	Answer
4/2/2019	Misc.	Members asked to see the new agreement with Sprint for a structure on the water tower	The CUO is working with the Law Director on revisions to the agreement and will provide a draft to the Board before requesting approval.	Answer
3/19/2019	Financial	What are anticipated costs for Class B v. landfilling residuals?	Will be included as a part of the Residuals Master Plan.	Answer
3/4/2019	Financial	Why is Avon Lake Regional Water being charged property taxes despite being a tax-exempt organization, and have we filed the appropriate exemptions?	The state Department of Taxation has determined that the water tower and the 3-million-gallon clear well are tax exempt. Staff is waiting for the	Answer
3/19/2019	Misc.	Please work with the City to see how the Developer Agreement could be worked into the Planning Code.	The CUE is working with the Public Works Director on this matter.	Answer

*Categories: Financial, Lateral Project, Personnel, Education/CI, Strat. Plan or Misc.