

Board of Municipal Utilities
Meeting Minutes
December 19, 2023
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30PM. The meeting was held in-person using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Also present: CUO Yuronich, Facilities and Asset Manager Kimevski, Attorney Anthony Coyne of Mansour Gavin, Mayor-elect Spaetzel and LORCO member Del Roig.

Approve Minutes

Mr. Dzwonczyk presented the Minutes of the December 5, 2023 organizational meeting. With no additional changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Mr. Dzwonczyk presented the Minutes of the December 5, 2023 regular meeting. With no additional changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None.

Correspondence

None.

Expenditures

Following review of expenses for funds and amounts as follows, Mr. Abram moved, Mr. Rickey seconded, to approve the expenditures of December 1 through December 14, 2023:

Water Fund 701	\$	376,623.70
Wastewater Fund 721	\$	229,340.03
ETL1 Fund 703	\$	147,894.61
ETL2 Fund 762	\$	369,235.96
LORCO Fund 749	\$	6,404.45
Water Construction Fund 704	\$	36,071.88
Wastewater Construction Fund 724	\$	26,125.84

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Supplemental Appropriations

In order to properly account for specific line-item overages in the budget it is necessary to make appropriations to account for those expenditures. Mr. Dzwonczyk presented the appropriations prepared by CUE Munro. Mr. Dzwonczyk stated that each of the funds have plenty of reserves to cover the individual line items.

Mr. Rickey stated that he appreciated the thoroughness of the document detailing the appropriations and thanked Mr. Munro for the good work.

Mr. Rush moved, Mr. Abram seconded, to authorize the appropriations for the 2023 budget year in accordance with the CUE memo dated December 18, 2023.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Project Updates

Power Plant Update: Mr. Yuronich informed the Board that work continues on the main portion of the power plant property on the north side of Lake Rd.

ETL Design Services: No updates.

WFP Improvements: Mr. Yuronich stated that the bids are due at noon on December 22, 2023. He informed the Board that Engineering and HDR staff have been busy answering all of the questions and that ALRW staff are looking forward to the bid opening.

Mr. Rickey inquired about the number of questions. Mr. Yuronich responded that there have been approximately 130 questions. Mr. Yuronich also added that in order to be fair to all bidders the questions are only answered online so that all bidders receive the same information.

Additional Storage Building: Mr. Yuronich stated that the commercial wash bay is scheduled to ship on December 28, 2023. Mr. Yuronich informed the Board that the punch list walkthrough will be completed this week and North Bay Construction hopes to have that work completed and provide the invoice for the utility work portion of the contract by December 22, 2023.

Mr. Dzwonczyk inquired if staff was satisfied with the electrical panel that had been delaying the completion of the utility work and Mr. Kimevski responded that it was functioning as intended with no issues.

Traveling Screen Replacement: Mr. Yuronich stated that staff is still waiting on the arrival of the PLC that will allow the screen to function in automatic mode but that it is currently being run manually with no issues.

Inductively Coupled Plasma Mass Spectrometer (ICP): Mr. Yuronich informed the Board that WFP Lab staff is working on the Ohio EPA certification and has gotten clarification on the exact number of verification tests that will need to be performed. He stated that due to the large number of types of tests that can be run on the ICP unit, it will take staff some time to complete the OEPA certification. Mr. Yuronich stated that it appears the end of February 2024 or beginning of March 2024 is when staff expects to have the certification completed. Mr. Yuronich stated that they will begin running analyses for the Water Reclamation Facility at the start of 2024 as those samples do not require the same certification that drinking water analyses require.

CUE Report

None.

Miscellaneous & Member Reports

Mr. Abram stated that Eaton Township approved 51 new lots for development in Eaton Crossings with construction to begin in the spring of 2024. Mr. Abarm also stated that there are now 1,528 taps connected to the LORCO system.

Public Speakers

None.

Executive Session

Mr. Rush moved, Mr. Abram seconded to meet in executive session as allowed by ORC §121.22 (G)(3) to discuss personnel matters, the purchase and/or sale of property and pending legal matters and to include the CUO, the Facility and Asset Manager, and a representative from Mansour Gavin.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush and Schnabel
Nays: None
Motion carried.

The Board entered Executive Session at 6:50 PM.

The Board reconvened the public meeting at 7:10 PM.

Adjourn

As there was no further business, Mr. Abram moved, and Mrs. Schnabel seconded, to adjourn. The meeting adjourned at 7:10 PM.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush and Schnabel
Nays: None
Motion carried.

Approved January 2, 2024.

John Dzwonczyk, Chairman

Greg Yuronich, Acting Clerk