

Board of Municipal Utilities
Meeting Minutes
December 17, 2019
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Danielson, CUO Munro, Technical Support Specialist Collins, Mayor Zilka, Councilman-elect Izo, proposed HR Director Mrs. Siwierka, and Councilwoman Fenderbosch (arrived partway through).

Approve Minutes

Chairman Dzwonczyk presented the minutes of the December 3, 2019, work session and regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

Mrs. Siwierka introduced herself to the Board and elaborated on her past experience. Mrs. Siwierka said that she is looking forward to working with the Board and the staff of Avon Lake Regional Water as the new HR Director of the City of Avon Lake.

Mr. Izo introduced himself to the Board as a new member of the Avon Lake City Council as Councilman of Ward 3. He said he looks forward to working with the Board over the coming years.

Correspondence

None

Expenditures

Following review of expenses dated December 17, 2019, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of December 17, 2019:

Water Fund 701	\$	809,940.93
Wastewater Fund 721	\$	479,434.99
MOR Fund 703	\$	314,687.16
MOR Fund 762	\$	320,343.11
LORCO Fund 749	\$	17,877.37
Lateral Loan Fund 765	\$	4,000.00
Water Construction Fund 704	\$	2,965.00
Wastewater Construction Fun 724	\$	69,728.36

Ayes: Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None
Motion carried.

Coaching and Leadership Development

The CUE presented to the Board the contract with Miles LeHane that had been discussed at the previous Board meeting. He said that the attached proposal is for continued coaching and leadership development for 2020. The CUE also stated that the proposal will provide quarterly meetings for eight staff members and monthly calls for the CUE and CUO, along with assistance regarding the current and future Table of Organization. Mr. Rush said that he finds leadership development very useful to Avon Lake Regional Water and that it helped provide support to the leadership team. The Chairman agreed. Mr. Rush moved, and Mr. Dzwonczyk seconded, to authorize the CUE to execute the contract renewal/extension with Miles LeHane for 2020 for an additional fee of \$66,600, plus expenses.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel.
Nays: None
Motion carried.

LORCO Sixth Amendment

The CUE informed the Board that the LORCO board has approved its 2020 budget, which reduces the monthly amount they are requesting to offset operating expenses. He indicated that the LORCO Cooperative Agreement was first executed in 2009, and it included a \$20,000/month payment to LORCO to help provide working capital for the LORCO board. He continued, saying that the LORCO revenues have increased over the years, and that LORCO has asked to reduce that amount once again. The new amount would be \$5,000/month down from \$6,500/month. The Chairman asked that Mr. Toy, the Executive Director of LORCO, provide the Board with an update of the status of LORCO at the beginning of the New Year. Mr. Abram stated that as the Board's representative to LORCO, it is his goal to eliminate this payment within the next two years. Mr. Abram moved, and Mrs. Schnabel seconded, to authorize the CUE to execute on behalf of the Board the Sixth Amendment to the LORCO Cooperative Agreement.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel.
Nays: None
Motion carried.

Dewatered Sanitary Sewage Sludge Hauling and Disposal

The CUO presented to the Board the proposed contract to dispose of residuals from the Water Reclamation Facility, as the contract with Republic Services has reached its end date. He said that staff received three bids, and the lowest bid came from Kimble Company of Dover, Ohio. He informed the Board that their bid was for \$49.25 per wet ton hauled (an estimated \$482,650 annually). The other two bidders were Republic Services at \$56.95 per wet ton and Rumpke at \$70.50 per wet ton. He said that this was a 26% increase from the previous contract that was made nearly 7 years ago, and it could result in an annual expense of \$100,000 over what was estimated for the 2020 budget. The CUO informed the Board that the contract is for one year with the ability to extend the contract yearly for up to two additional years. The Chairman asked that the contract be reviewed again more closely. He said the contract as written seemed to indicate that Kimble did not want to be held accountable for any additional charges that could

alter the terms of the contract, i.e. rising prices, weather conditions, and disposal fees. The CUO informed the Board that he would review the contract again. Mrs. Schnabel moved, and Mr. Rush seconded, to authorize the CUE to execute on behalf of the Board the contract with Kimble Co. for hauling and disposal of sanitary sewer sludge for the year 2020, to be extended in yearly increments for up to two years, for \$49.25 per wet ton.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Year in Review

The CUE presented to the Board the year in review for 2019. He said that this year will mark a major milestone for Avon Lake Regional Water in that it is the year that combined sewer separations were completed. He continued by saying that the sewer separations were the result of a path forward initially embarked upon in 1973 with the Lear Road separation and then negotiated formally with Ohio EPA in 2004, with an agreed upon December 31, 2019, compliance date. The CUE stated that Avon Lake Regional Water completed a number of items in relation to ending combined sewer overflows and to help ensure that Lake Erie is being kept clean.

Lateral Separation Update

The CUE presented to the Board the latest developments in lateral separation.

Property	Previous	Update
164 Burton	Sent a letter offering assistance and asking for an updated contact number.	Staff spoke with customer, who now contests the requirement. Staff worked with the Prosecutor and Law Director on the path forward and sent a letter indicating the requirement of the occupant to cease and desist discharging clear water in the sanitary sewer within 30 days or face service termination. Trial date is January 9 th .

Project Updates

45 Project: The CUO informed the Board that beside a few punch-list items that will be addressed in the spring, the project is complete; and staff will cease with regular updates.

2019 Water Main Replacement Bundle: The CUO stated that UUI is mobilizing to begin water line work near the GenOn power plant.

Redundancy & Future Capacity: The CUO informed the Board that the Risk and Resiliency Assessment kickoff meeting took place on December 6th. He said that HDR has been collecting and reviewing information from staff for the ETL evaluation. He said that a lot of the information

collected will be used for the two days of workshops that are scheduled in early January regarding critical assets, threat identification, and consequences.

CUE and CUO Reports

The CUE presented to the Board the results of a number of conferences that he had been invited to, and the conferences he is planning to attend in the beginning of 2020. The CUE met with the Directors of Ohio EPA and the Ohio Department of Health on December 2nd. He said the meeting was a first-hand look to provide input regarding the PFAS Action Plan that was going to be announced by the Governor's office later that day. He said that PFAS is the acronym for per- and polyfluoroalkyl substances and is the subject of intense discussions on both the state and national levels. He said these substances have been on the radar recently because they are persistent in the environment and human body and have evidence of human health effects. The CUE said that as chair of the OAWWA Water Utility Council, he is leading a group of utility members working with Ohio EPA regarding the sampling and communication plans regarding water system PFAS testing in 2020, which will include a few meetings in Columbus.

Mr. Abram asked what exactly PFAS is. The CUE stated that they are known as "forever chemicals" and they are in a number of everyday products. Mr. Rush asked if PFAS are micro-plastics or are they different. The CUE stated that PFAS are different from micro-plastics. The Chairman asked if the products with PFAS have been banned. The CUE informed the Board that a number of companies have been phasing the PFAS out of their products, and Avon Lake Regional Water with the Ohio EPA have been taking the necessary first steps to learn more to prevent and mitigate the PFAS in the system.

Member Reports

The Chairman thanked the staff of Avon Lake Regional Water for organizing the Christmas party. He said that with the efforts put in by the staff over this past year, the Christmas party was a good way to show how appreciated those efforts were.

Miscellaneous

None

Public Speakers

None

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Rush seconded. The meeting adjourned at 7:11 PM.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel

Nays: None

Motion carried.

Approved _____ 2020.

John Dzwonczyk, Chairman

Todd Danielson, Clerk