

Board of Municipal Utilities
Work Session Minutes
December 3, 2019
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:00 PM.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Danielson, CUO Munro, and Technical Support Specialist Collins

2020 Budget

The CUE presented to the Board the budgets for the year 2020. He said that after the input from the Board at the previous meeting, staff had updated the Water and Wastewater Funds (701/721). The Chairman asked the CUE why Avon Lake Regional Water had over \$14 million sitting in the bank. The CUE informed the Board that this amount was in the bank for three reasons: (1) it represented best practices for operating reserves; (2) staff was preparing for a number of large expenses; and (3) debt burdens have been and continue to significantly increase, which the reserves and rate increases will help cover.

Mr. Rush asked if there were any large expenditures accounted for in budget next year. The CUO informed the Board that he budgeted for a pole barn to be put in behind the administration building to house equipment and materials, in addition to fuel for vehicles. He said that the fuel service being used was becoming too costly, and the amount invested in a pole barn would be partially offset with the savings in fuel expenses. He also said that the orthophosphate project was still being discussed, as well as the sealing of concrete tanks at the Water Filtration Plant. The CUO said that on the wastewater projects staff had budgeted for the effluent flow diversion.

Proposed Miles LeHane Contract Renewal

The CUE introduced the contract renewal for Miles LeHane for the Board's consideration. He said that the proposal would extend the leadership development contract with Miles LeHane for 2020. The CUE stated that the proposal was for \$66,500, plus expenses and includes quarterly onsite meetings, monthly phone calls with the CUE and CUO, Board interaction, and basic assistance with analyzing and updating the Table of Organization.

Mr. Rush asked if the CUE and CUO saw value in the services provided by Miles LeHane. The CUE stated that he found the guidance very helpful, and he said the perspective that Dr. Miles provided helped him with his interaction with the Board. The CUO added that he has found that the support provided by Dr. Miles to be especially helpful for the leadership team.

Other Items

The CUO presented to the Board the commemorative marker to be placed in the 45 to thank the community for their hard work and patience during the lateral separation

project. He showed the Board the proposed drawing of the 36" ductile iron pipe and the proposed language for the Board's review.

Lateral Separation

The CUE briefed the Board regarding the final remaining non-compliant property. He stated that the owner of 164 Burton is deceased and that the son has been living in the residence and has refused to separate his lateral. The criminal case is set to be heard on January 9th. The CUE stated that he is exploring additional options with the Prosecutor and Law Director, including terminating service. Members voiced support for those options.

The CUE informed the Board that he would work with the Prosecutor and Law Director to proceed in that manner.

Adjourn

With no other business, the Mr. Abram moved to adjourn, Mr. Rush seconded. The Chairman concluded the work session at 7:11 PM.

Approved _____ 2019

John Dzwonczyk, Chairman

Todd Danielson, Clerk