

Board of Municipal Utilities
Meeting Minutes
November 19, 2019
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 7:28 PM.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, Mrs. Schnabel, and Mr. Phillips.

Also present: CUE Danielson, CUO Munro, Technical Support Specialist Collins, Councilwoman Fenderbosch, and Attorney Rinker.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the November 5, 2019, regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None

Correspondence

None

Expenditures

Following review of expenses dated November 19, 2019, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of November 19, 2019:

Water Fund 701	\$ 3,289,045.14
Wastewater Fund 721	\$ 1,641,938.93
MOR Fund 703	\$ 487,007.06
MOR Fund 762	\$ 1,182,581.03
LORCO Fund 749	\$ 1,681,400.65

Ayes: Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Water Filtration Plant Operator

The CUE informed the Board that staff has interviewed the top 5 candidates for the Water Filtration Plant Operator position, and have conditionally offered the position to Jack Evans. He

said that Mr. Evans will begin on November 25, 2019, at wage step 1C, on the condition of successfully completing the physical, drug screening, and background check.

Rebecca Robertson

The CUE stated that Rebecca Robertson, the Customer Service Representative, has completed her first year in that position. He said that Rebecca will be moving from a Step 1A to Step 1B, and that due to the timing of her completing her first year, she will now be moving into the annual review cycle.

Annual Step Increases

The CUE informed the Board that a number of staff members were receiving an annual step increase that would take place in April of the following year. He said these annual step increases are based on recommendations by their supervisors. The following employees received step increases:

George Caruso, Underground Asset Locator	Step 2 to Step 3
Don Hall, Line Maintenance Man	Step 3 to Step 5
Robert Lulfs, WFP Operator	Step 3 to Step 4
Rebecca Robertson, Customer Service Rep	Step 1B to Step 1C
Tim Roten, Line Maintenance Man	Step 3 to Step 4

Lateral Separation Update

The CUE presented to the Board the latest developments in lateral separation. He said that staff has been working to have 164 Burton complete their work to have separated all residences of Avon Lake.

Property	Previously	Updates
164 Burton	Son living in house appeared in court 10/24. Claims he will get work completed. Next hearing 12/3.	Sent a letter offering assistance and asking for an updated contact number.
225 Berkshire	Previous owner being evicted. New owner has agreed to having water meter removed and completing work.	Court has ordered previous owner out by 12/1. New owner understands meter will be removed then and remain that way until work is completed.

The Chairman requested that he would like the updates portion to no longer be referred to as the "Path Forward." He also questioned whether the residence of 225 Berkshire should be disconnected at the right of way. Staff indicated that once the combination sewer is converted to a storm sewer, 225 Berkshire would no longer have an influence on the sanitary system and the Public Works Director is comfortable letting it remain connected to the storm sewer. The Chairman requested that staff door knock at the Burton residence, as well.

Project Updates

45 Project: The CUO informed the Board that the final Overlook Park restoration was taking place. He said that UUI is completing their work in the coming weeks. He also said that staff has been working on the verbiage for the dedication plaque to commemorate the sewer separations of Avon Lake.

2019 Water Main Replacement Bundle: The CUO stated that UUI is intending to begin the water line work near the intersection of Lake Road and Avondale the week of December 2nd and reminded the Board that the work on Jaycox would not begin until January 2020 .

Redundancy & Future Capacity: He also said that the contract negotiation has been completed, and the signatures to the contract agreement are being collected. He said that a kickoff meeting would be taking place the next day on November 20.

CUE and CUO Reports

None

Member Reports

Mr. Abram informed the Board that the Cleveland Water Alliance was awarded a \$2.1M grant to aid in their efforts to clean up Lake Erie. Mr. Abram asked that the CUE or CUO reach out to their contacts at the Cleveland Water Alliance regarding the aid to help Avon Lake Regional Water to control algae growth.

The Chairman stated that he attended the ETL Consortium Meeting with the CUE and CUO. He said that the meeting was constructive and that 95% of the members approved the ETL rate increase. He said that the only holdouts were due to those customers needing to speak with their Councils.

Miscellaneous

None

Public Speakers

None

Executive Session

Mr. Rush moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC 121.22G (3) to discuss pending legal matters to include the CUE, CUO, Technical Support Specialist, and legal counsel.

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel

Nays: None

Motion carried.

The Chairman resumed the meeting following the conclusion of the Executive Session.

Adjourn

As there was no further business, Mr. Phillips moved to adjourn, and Mrs. Schnabel seconded. The meeting adjourned at 8:36 PM.

Ayes: Abram, Dzwonczyk, Phillips, and Schnabel

Nays: None
Motion carried.

Approved _____ 2019.

John Dzwonczyk, Chairman

Todd Danielson, Clerk