

Board of Municipal Utilities  
**Work Session Minutes**  
**November 16, 2021**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 6:00 PM. The meeting was held using web-based video conferencing technology.

Present: Mr. Dzwonczyk, Mr. Abram, Mr. Rush, and Mrs. Schnabel.

Excused: Mr. Phillips.

Also present: CUE Munro, Technical Support Specialist Collins, Water Filtration Plant Manager Yuronich, Councilman Zuber, Mayor Zilka (arrived partway through), and Councilman Spaetzel (arrived partway through).

***2022 Draft Budgets***

Mr. Munro introduced the draft budgets to the Board for their review. He noted that there would be no rate increase for both water and wastewater in 2022. This was the second year in a row with no rate increase for the ratepayers of Avon Lake. The Chairman said that this was noteworthy due to the sharp increase in inflation. Mr. Munro presented the following proposed draft budgets for 2022:

<i>Fund 701 Water</i>	
<i>Personnel</i>	\$3,327,222
<i>Other</i>	\$8,882,497
<i>Fund 704 Water Construction</i>	\$2,250,000
<i>Fund 706 Water Debt Service</i>	\$3,867,795
<i>Fund 721 Wastewater</i>	
<i>Personnel</i>	\$2,668,333
<i>Other</i>	\$5,775,043
<i>Fund 724 Wastewater Construction</i>	\$540,000
<i>Fund 725 Trunk Sanitary Sewer</i>	\$31,473
<i>Fund 727 Wastewater Debt Service</i>	\$4,589,284
<i>Fund 765 Lateral Loan</i>	\$0.00
<i>Fund 702 West Ridge Interconnect</i>	\$88,104
<i>Fund 703 ETL1 MOR</i>	\$2,853,149
<i>Fund 762 ETL2 MOR</i>	\$4,866,345
<i>Fund 749 LORCO</i>	
<i>Personnel</i>	\$50,000
<i>Other</i>	\$2,036,188

The Board asked about the average life and value of the assets that the CUE was proposing to trade-in for newer equipment. Mr. Munro said that the vehicles had exceeded their useful life and the repairs had become too costly. Newer, leased vehicles would require less of a capital

outlay and access to better technology that is available. The Board asked about the monofill project and when that was expected to be completed. Mr. Munro said the project is constrained mostly by the budget, but he is expecting the entire monofill clearing project will be completed in five years.

### ***Facilities & Asset Manager***

Mr. Munro presented the Facilities & Asset Manager job description to the Board. He said he received feedback from the Board regarding the position, and he said those changes have been made. He also said that he will be asking for the Board's approval of the job description during the regular meeting. Once the job description is approved he will be taking it to the HR Committee for approval. He stated that he has already spoken about the position with Councilman Zuber, the head of the HR Committee, and Mary Siwierka, the HR Director. The Board asked if this was a new position. Mr. Munro said this will be replacing the Distribution and Collections Manager position that was formerly held by Mr. Richard Kasten. He said this position will not increase the number of staff.

### ***Other***

The Chairman asked Mr. Yuronich to present the data on the results of the new orthophosphate application location. Mr. Yuronich explained how the visualizations of the data showed the orthophosphate is no longer giving high turbidity readings. The charts for the readings before the new application point was installed show a more turbulent reading of the turbidity. He showed that after the new application point was installed the readings were much more stable and static which was the desired result. The Board asked if the Ohio EPA would be on site to view the readings. Mr. Yuronich said they would be coming next year during the annual review, and the results would be given to the Ohio EPA at that time.

### ***Adjourn***

As there was no further business, Mr. Abram moved to adjourn, and Mr. Dzwonczyk seconded. The meeting adjourned at 6:57 PM.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Approved \_\_\_\_\_ 2021.

John Dzwonczyk, Chairman

Robert Munro, Clerk