

Board of Municipal Utilities
Meeting Minutes
November 16, 2021
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 7:00 PM following the scheduled Work Session. The meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, and Mrs. Schnabel.

Excused: Mr. Phillips.

Also present: CUE Munro, Technical Support Specialist Collins, Water Filtration Plant Manager Yuronich, Mayor Zilka, Councilman Zuber, and Councilman Spaetzel.

Approve Minutes

Chairman Dzwonczyk presented the Minutes of the November 2, 2021 work session meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Chairman Dzwonczyk presented the Minutes of the November 2, 2021 regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None.

Correspondence

None.

Expenditures

Following review of expenses date November 16, 2021, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of November 16, 2021:

Water Fund 701	\$	152,289.62
Wastewater Fund 721	\$	180,992.88
MOR Fund 703	\$	201,333.60
MOR Fund 762	\$	389,673.99
LORCO Fund 749	\$	8,514.37

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Facilities & Asset Manager

Mr. Munro said that during the Work Session he brought before the Board the Facilities & Asset Manager job description and salary range. The Board discussed the position and salary during the Work Session. He said that the new job description is a re-casting of the Distribution & Collection Manager job responsibilities with additional duties. The position is an un-classified hourly management position, and the proposed salary range of this position is the same as the Distribution & Collection Manager position. Mr. Munro said that staff is recommending the approval of this job description and the proposed salary range.

After Board discussion, Mrs. Schnabel moved, and Mr. Rush seconded, to approve the Facilities & Asset Manager job description and set the salary range at \$35.49 - \$52.88 per hour.

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Project Updates

Orthophosphate Point of Application: Mr. Munro said that staff is pleased to report that the new orthophosphate point of application is operating as intended. The turbidity readings have remained consistent for the past month and they have not experienced the spiking issues as before. The Chairman asked Mr. Yuronich to present the data on the results of the new orthophosphate application location as he did during the Work Session.

Mr. Yuronich explained how the graphs showed that the orthophosphate is no longer showing high turbidity readings. He said the graphs before the new application point was installed show a much more varied and turbulent reading of the turbidity. He explained that after the new application point was installed the readings were much more stable, as indicated by the straight line, which was the desired result of the project. The Chairman said he expects the Ohio EPA to be pleased with this. Mr. Munro said this project is now closed.

WFP & ETL Design Services: Mr. Munro informed the Board that staff met with three different PVC pipe manufacturers regarding the pipe that would be used for the ETL's. One of the manufacturers has seven different facilities around the United States with two of the facilities dedicated to large diameter pipe, up to 60". He said it was informative to get their insight on the manufacture of pipe and any supply-chain issues they have been experiencing.

Mr. Munro also said he met with Law Director Ebert and an attorney from Seeley, Savidge, Ebert, & Gourash specializing in easements and real estate acquisitions to discuss obtaining easements for the new ETL proposed alignment. The attorneys will provide an estimated budget to be reviewed before proceeding.

Spieth Road Water Tank Mixers: Mr. Munro said that staff held a pre-construction meeting with Practical Inspections, LLC on November 12th to discuss the project details. He said a Notice to Proceed has been issued to Practical Inspections, LLC and staff is awaiting a construction schedule. He anticipates the contractor to get started soon to take advantage of the nicer weather. The Chairman asked if Practical Inspections, LLC will require bonding since they are a new contractor for this project. Mr. Munro said they do require bonding, and those bonds are a bidding bond for the project they solicit and a performance bond on the project if they are awarded. He also said that this is the first time that ALRW has worked with this contractor, but a

few of ALRW's bulk customers have highly recommended Practical Inspections, LLC when their references were checked.

CUE Reports & Action Items

Mr. Munro reported that the final documents were received from the Ohio EPA for the new National Pollution Discharge Elimination System (NPDES) permit. He said that in ALRW's regulations is language from the current NPDES permit. With the update, the ALRW Regulations will also need to reflect the changes. He said the permitting process was straightforward and staff will be monitoring different items with the Ohio EPA. Mr. Munro added that along with the regulations update there will be items in the regulations that need to be cleaned up that will be brought before the Board.

Mr. Munro said there was a backflow issue the week of November 8th at a home on Monaco Place. The home was having their sprinkler system winterized, and a home adjacent to that one called ALRW because they did not have any water coming out of their taps. The contractor for the homeowner getting their system winterized had hooked up an air compressor to the incorrect side of the backflow device and put air into the ALRW water main.

A crew was dispatched immediately to investigate and there was only air coming out of the taps. The contractor had failed to perform the winterization properly and had pushed high-pressure air into the homeowner's pipes and the ALRW water system. The homeowner experience damage to their pipes and fixtures. Because of this high-pressure air being forced into the system, a 24-hour boil alert was issued to the area immediately surrounding Monaco Place. Mr. Munro presented several graphics showing several backflow devices and the proper way to winterize. He said the contractor would be receiving a fine for the incident. He also said that staff will be working to find a way to ensure that all devices are properly setup and winterized in the coming months. That could be through inspecting and tagging or other means. The Chairman said he supports tagging to show that the device was properly inspected.

Member Reports

The Chairman stated that he attended the meeting with attorneys from Mansour Gavin to discuss various items that ALRW is pursuing. He also said that he attended a meeting with representatives of LORCO. This meeting was an attempt to get on the same page about financials. He said the overall objective is to make the agreement between Avon Lake Regional Water and LORCO as mutually beneficial as possible. The LORCO system was an investment several years ago that was intended to be profitable, and he would like to get it to that point.

Miscellaneous

None.

Public Speakers

None.

Executive Session

Mr. Rush moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC §121.22 G (3) to discuss legal matters and to include the CUE and Technical Support Specialist.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel.
Nays: None
Motion carried.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Rush seconded. The meeting adjourned at 8:08 PM.

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.
Nays: None
Motion carried.

Approved _____ 2021.

John Dzwonczyk, Chairman

Robert Munro, Clerk