

Board of Municipal Utilities
Meeting Minutes
November 15, 2022
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:55 PM following a work session. The meeting was held in-person using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Munro, CUO Yuronich, and Attorney Rinker of Mansour Gavin.

Approve Minutes

Mr. Dzwonczyk presented the Minutes of the November 1, 2022 regular meeting. With no additional changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None.

Correspondence

None.

Expenditures

Following review of expenses dated November 15, 2022, for funds and amounts as follows, Mr. Abram moved, Mr. Rickey seconded, to approve the expenditures of October 27 through November 10, 2022:

| | | |
|----------------------------------|----|------------|
| Water Fund 701 | \$ | 316,089.33 |
| Wastewater Fund 721 | \$ | 156,854.08 |
| MOR ETL1 Fund 703 | \$ | 198,845.00 |
| MOR ETL2 Fund 762 | \$ | 394,683.07 |
| LORCO Fund 749 | \$ | 3,910.43 |
| Water Construction Fund 704 | \$ | 12,591.58 |
| Wastewater Construction Fund 724 | \$ | 11,631.57 |
| West Ridge Interconnect Fund 702 | \$ | 128.92 |

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

Step Increase

Mr. Munro informed the Board that Laboratory Chief Analyst Sarah Woods completed her one-year probationary period on November 1, 2022. Ms. Woods will receive a wage step increase from step 3 to step 4 effective November 1, 2022.

LORCO Tap Fee Payment

Mr. Munro said that per the cooperative agreement between LORCO and Avon Lake Regional Water, a tap fee payment in the amount of \$172,048 is due on November 18, 2022. Mr. Munro said that he provided written correspondence to LORCO Executive Director Gene Toy on November 7, 2022 informing him that the money for the tap fee payment would be disbursed from the LORCO Fund 749 custodial account on November 18, 2022. Since this transfer was not included in the 2022 LORCO operating budget, Mr. Munro recommends that the Board pass a motion to authorize this transfer.

Mr. Rickey asked where the money for the tap fee payment would come from. Mr. Munro said it would come from the LORCO custodial account. Mr. Rickey asked if the \$172,048 was a fixed amount and how the tap fees were determined. Mr. Munro said that the tap fee structure is listed in the cooperative agreement with LORCO. Since LORCO deferred the payment of tap fees on two separate occasions, interest charges were included in the tap fee payment structure. Mr. Munro said that this tap fee payment represents the second tap fee payment made by LORCO to Avon Lake Regional Water.

With no further discussion, Mr. Abram moved, and Mr. Rickey seconded, to authorize the appropriation of \$172,048 from Fund 749 LORCO Custodial Account to Fund 721 Wastewater for the payment of tap fees owed to Avon Lake Regional Water by LORCO.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

Job Descriptions

Mr. Dzwonczyk said that Mr. Munro asked to defer the consideration of the proposed job descriptions that were discussed in the work session, to allow for editing. Mr. Munro would like to present those to the Board at a future meeting.

Project Updates

ETL Design Services: No update.

WFP Improvements: No update

2022 Water Line Bundle Project: Mr. Yuronich said that Avon Point, Armour, and Coveland received the top coat of asphalt on these streets. He said that the cleanup efforts on Redwood and Vinewood is ongoing and that the waterline work on Walker has commenced.

Mr. Dzwonczyk asked what the location is for the waterline replacement on Walker Rd. Mr. Munro said that the limits of the project are from just east of the Drug Mart driveway on Walker Rd. westerly to the railroad tracks in front of Avient Corporation. Mr. Dzwonczyk asked if this project will include new paving. Mr. Munro said that staff had approached the former Public Works Director Joe Reitz regarding paving the section of Walker Rd. where the waterline work was being completed. Mr. Munro said that the City of Avon Lake applied for grant funding to

pave this section of Walker Rd. and did not receive that funding. This section of Walker Rd. will be considered for paving in 2023. Mr. Dzwonczyk asked Councilman Spaetzel to help ensure that this road is paved as it is “pretty rugged” even before the waterline project began.

Mr. Rickey asked what percentage of the waterline bundle project is complete. Mr. Munro said he did not have the exact completion percentage but that the majority of the work is complete. Mr. Munro said that there is additional work on Lear Rd. where a recent waterline break was repaired. He said that when repairing the waterline an old sandstone storm culvert was in the way of the waterline repair and staff had to cut out some of the sandstone in order to complete the work. Mr. Munro said that he spoke with Councilman Spaetzel about this abandoned storm culvert and recommended that it be removed so that further settlement of the pavement does not happen.

Additional Storage Building: Mr. Yuronich said that the concrete slab floor has been poured and the materials for the steel storage building are scheduled for delivery on December 5, 2022. Kendera Enterprises continues with the remaining courses of block in preparation of the erection of the steel building.

Power Plant: Mr. Yuronich said that Charah had Lake Rd. closed from November 7 thru 11, 2022 for the removal of the overhead coal conveyor and appurtenances. Mr. Kimevski is in regular contact with staff at the former power plant and as of yet staff does not have any concern with the remediation work that is taking place.

CUE Report

Mr. Munro reported that staff currently has four bid solicitations advertised on Bid Express for chemicals, distribution supplies, sludge hauling, and water meters. He said that he anticipates to have those bids for the Board’s consideration at the December 6, 2022 meeting.

Miscellaneous & Member Reports

Mr. Rickey said that Mrs. Schnabel and he were able to view the new vehicle graphics and would like to commend staff on a very sharp looking design. He said the graphics look very nice and he feels customers will also like them.

Public Speakers

Mr. Spaetzel stated that he spoke with Mr. Munro about the issues that were brought up at tonight’s meeting and he would like to resolve them in the near future. Mr. Dzwonczyk thanked Mr. Spaetzel for everything that he does.

Executive Session

Mr. Rush moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC §121.22 (G)(2) and (G)(3) to discuss the purchase and/or sale of property and pending legal matters and to include the CUE, the CUO, and a representative from Mansour Gavin.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

The Board reconvened at 7:57 PM.

Adjourn

As there was no further business, Mr. Rush moved to adjourn, and Mr. Abram seconded. The meeting adjourned at 7:57 PM.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Approved December 6, 2022.

John Dzwonczyk, Chairman

Robert Munro, Clerk