

Board of Municipal Utilities  
**Work Session Minutes**  
**November 7, 2023**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The Work Session was called to order at 6:00 PM.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Munro, CUO Yuronich and Attorney Calta of Mansour Gavin.

***Equipment Demonstration***

Mr. Munro stated that there have been several pieces of major equipment that had been previously approved by the Board. With the additional storage building almost complete, and ALRW in possession of this equipment, staff felt this was a perfect time to show the building, camera truck, vacuum truck, compact track loader, and portable air compressor to the Board. All those who were present left the Board Room and headed to the additional storage building to view this equipment.

All those in attendance were able to tour the inside of the additional storage building including the wash bay minus the wash equipment that has yet to be shipped.

Attendees were able to view the camera truck and observe some of its capabilities related to the camera and lateral launch functions and see what the operators will see on its multiple displays and controls. The camera vehicle also has a generator capable of powering all the equipment and uses the same fuel tank as the vehicle. This saves wear and tear on the vehicle's engine as well as making fueling the generator a simple process.

The combination vacuum and jet truck was on display and attendees were able to get an idea of how options were chosen to address safety, functionality and long-term reliability.

The portable air compressor was shown to attendees, and it was explained how this equipment will be utilized by staff. An example given was to power the push equipment used to install a water service without creating an open trench on a roadway.

***Financial Support Specialist***

Mr. Munro informed the Board that the Technical Support Specialist position has been vacant for some time. This position previously helped the CUE in preparing financial reports, compiling technical information and many other tasks. Mr. Munro stated that he has prepared a new job description that includes many of the duties under the old job position along with additional duties. Mr. Munro added that he was not set on the job title but was open to suggestions from the Board. Mr. Dzwonczyk suggested the title of Business & Financial Coordinator. Mr. Munro stated that compensation for this position would be discussed later in the evening during a scheduled Executive Session.

***Adjourn***

As there was no further business, Mr. Abram moved to adjourn, and Mr. Rickey seconded. The work session adjourned at 6:53 PM.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Approved November 21, 2023.

John Dzwonczyk, Chairman

Robert Munro, Clerk