

Board of Municipal Utilities  
**Meeting Minutes**  
**November 6, 2018**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 6:52 PM.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Phillips, Mr. Rush and Mrs. Schnabel.

Also present: CUE Danielson, CUO Munro, Community Outreach Specialist Arnold, Mayor Zilka, Councilmember Fenderbosch, Councilmember Zuber, and Mark Bennett.

***Approve Minutes***

Chairman Dzwonczyk presented the minutes of the October 16, 2018, work session and regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

***Public Speakers***

None.

***Correspondence***

The CUO read an email from Lycoming Supply sent to Engineering Services Manager Gaydar complimenting Avon Lake Regional Water, Mr. Gaydar, and the Board on the cooperation and hard work regarding the water tower demolition project.

The CUO received a letter and plaque from the WEF/WRF LIFT Intelligent Water Systems Challenge thanking Avon Lake Regional Water for participating. This challenge supports innovation excellence in intelligent water system practices, and for promoting meaningful opportunities that foster the adoption of smart water technologies.

The CUE reported that Avon Lake Regional Water received an Honorable Mention from the USEPA for their PISCES Award program for the lateral loan program. Each state submitted applications for remarkable state revolving loan projects and Avon Lake Regional Water is in the top 15 in the country for the lateral loan program.

***Expenditures***

Following review of expenses dated November 6, 2018, for funds and amounts as follows, Mr. Abram moved, Mr. Phillips seconded, that all be approved and paid per budget:

Water Fund 701	\$ 1,678,662.49
Wastewater Fund 721	\$ 256,467.52
MOR Fund 703	\$ 75,034.17
MOR Fund 762	\$ 252,651.32

LORCO Fund 749	\$	4,804.36
Lateral Loan Fund 765	\$	29,900.00

Ayes: Abram, Dzwonczyk, Phillips, Rush and Schnabel  
 Nays: None  
 Motion carried.

***HOA Irrigation Request***

Mr. Mark Bennett, President of the Legacy #2 HOA/Condo Association (Tournament Drive and Champions Court), expressed a desire to convert the water supply of their irrigation system over to Avon Lake Regional Water’s system. Currently, the irrigation system is supplied water from Legacy Golf Course ponds. He expressed concern regarding the foul odor of the pond water and it also leaves residue on the homes and lawns. His HOA/Condo Association appreciates the high quality of water that Avon Lake Regional Water provides to the region and would like to explore the options available for moving this forward.

The Chairman requested the CUE follow up with Mr. Bennett.

***ETL-2 Emergency Repair***

The 42” pre-stressed concrete transmission pipe for ETL-2 has developed a leak beside Race Road in North Ridgeville. Due to capacity limitations within ETL-1 and the inability of emergency interconnections with other systems to provide sufficient pressure to certain residents, ETL-2 must continue to provide water to customers and be fixed before a catastrophic failure. Staff has identified a solution that entails constructing a temporary bypass, inserting temporary valves into the line, and then investigating and repairing the line. Staff has worked closely with the ETL-2 consortium (Rural Lorain County Water Authority, Medina County, the City of Medina, the City of North Ridgeville, and the City of Avon) and most recently met with the consortium on November 1<sup>st</sup> to present the final approach and budget. The consortium members support the approach and want Avon Lake Regional Water to move forward with this emergency repair, with the understanding that it will cost approximately \$600,000. This was not a budgeted item, and the Board needs to appropriate the money from available ETL-2 fund balance, which means there is no direct impact on Avon Lake residents.

After Board discussion, Mr. Rush moved, Mr. Phillips seconded, to appropriate \$650,000 to the ETL-2 budget for the emergency water line repair.

Ayes: Abram, Dzwonczyk, Phillips, Rush and Schnabel  
 Nays: None  
 Motion carried.

Mr. Rush moved, Mr. Phillips seconded, to authorize staff to enter into contracts and make expenditures related to the emergency repair of ETL-2 for the health, safety and welfare of all customers that rely on this transmission line for drinking water.

Ayes: Abram, Dzwonczyk, Phillips, Rush and Schnabel  
 Nays: None  
 Motion carried.

### ***Brown & Caldwell Contract Amendment***

In Avon Lake Regional Water's ongoing effort to modify the National Pollutant Discharge Elimination System (NPDES) permit with Ohio EPA, staff asked Brown & Caldwell to provide a proposed scope and budget to amend the existing contract for assistance with the Long-Term Control Plan (LTCP). The approach of this scope of work will satisfy Avon Lake Regional Water's immediate needs of providing information and costs to Ohio EPA that was requested in order for Ohio EPA to consider granting more time for ultimate compliance with the LTCP. Additionally, it will provide the required work necessary to study the effects of Avon Lake Regional Water's sewer separation efforts over the next two (2) years.

Mr. Rush moved, Mr. Abram seconded, to authorize the CUE to approve the contract amendment with Brown & Caldwell, for current and future services related to the Long-Term Control Plan (LTCP), for a not-to-exceed amount of \$188,980 and authorize the CUE up to a 10% contingency for out-of-scope items.

Ayes: Abram, Dzwonczyk, Phillips, Rush and Schnabel  
Nays: None  
Motion carried.

### ***Sewer Lateral Inspection/Investigation Award***

In response to recent discussions by the Board, staff issued a request for bids for sewer lateral inspection/investigation services. Seven companies received copies of the bid packages, and two submitted bids for this unit-price contract. The lowest price and best bidder was Great Lakes Pipeline Services of Cleveland, Ohio at a total estimated cost of \$93,500, which is below the engineer's estimate.

Mr. Abram moved, Mr. Phillips seconded, to authorize the CUE to execute a contract with Great Lakes Pipeline Services of Cleveland, Ohio, the lowest and best bidder for the Sewer Lateral Inspection/Investigation contract, for a not-to-exceed amount of \$93,500 and authorize the CUE up to a 10% contingency for out-of-scope items.

Ayes: Abram, Dzwonczyk, Phillips, Rush and Schnabel  
Nays: None  
Motion carried.

### ***Project Updates***

*Blue Water Tower:* On Tuesday, October 23<sup>rd</sup>, the Blue Water Tower off of Walker Road successfully came down.

*45 Project:* Sanitary sewer line work continued on Lakewood. Last week, Avon Lake Regional Water's crew started back on Tomahawk with laterals work. To this date (halfway through the two-year contract duration), the project is about 64% complete.

*Curtis Area Sanitary Sewer Rehabilitation Project:* Final work for the year is currently being completed. Pending weather issues, the gravel berm beside the asphalt will be installed the week of November 5<sup>th</sup>. Aside from potential minor other items, final clean-up will take place in the spring.

*Elyria Interconnection Project:* Building footers were poured the week of October 29<sup>th</sup>. Site prep work continues and the pre-fabricated building is scheduled for site delivery the week of November 5<sup>th</sup>.

*Wastewater Plant:* The contractor is preparing to begin digester cleaning soon. Weather delays have pushed back placing the pad for the pole barn until the week of November 5<sup>th</sup> or 12<sup>th</sup>.

### ***Lateral Updates***

The lateral separation program continues to progress. As of November 2, 2018, letters have been sent to 3,067 residents indicating that they may have clean water entering their sanitary lateral and requesting Avon Lake Regional Water be contacted to determine whether this may be the case.

As of November 6, 2018, all homeowners with the 11/30/18 deadline have had their free inspection. Group A has 125 homes that need to separate and 42 of those are under contract. Staff has identified 37 homes that need further investigation.

The total executed Lateral Loan Program agreements are now at 335 (up 14) with \$1,170,898 committed and \$844,540 paid to contractors so far. The average loan request is for approximately \$3,465. Cumulatively, 246 of the 706 (35%) who have separated laterals have used the lateral loan program.

In Groups B and C that have an inspection date of April 30, 2019, 70 homes received door hangers because they had not yet responded to inspection requests. Thirteen immediately responded, dropping the “no-inspects” to 57. Staff has identified 147 homes that need to separate, 29 are under contract, and 47 need further investigation.

### ***CUE/CUO Report and Action Items***

Action Items were as presented with the write-up.

### ***Member Reports***

Mr. Rush reported that Charter Review decided not to act on the three requests.

### ***Miscellaneous***

Mr. Abram asked that his previous request about maintaining Utility property near the Jaycox Road Storm Water Sewer on Lake Road be placed on the Action Item list.

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### ***Executive Session***

The CUE requested to meet in executive session with the Board to discuss legal matters.

Mr. Rush moved, and Mr. Abram seconded to meet in executive session as allowed by ORC 121.22 (G) to discuss employment and legal matters and to include the CUE, CUO and Community Outreach Specialist.

Ayes (per roll call): Abram, Dzwonczyk, Phillips, Rush, and Schnabel

Nays: None

Motion carried.

Board reconvened at 8:32 PM. Community Outreach Specialist did not attend the executive session.

***Adjourn***

As there was no further business, Mrs. Schnabel moved, Mr. Rush seconded, that the meeting adjourn at 8:32 PM.

Ayes: Abram, Dzwonczyk, Phillips, Rush, and Schnabel

Nays: None

Motion carried.

Approved November 20, 2018

John Dzwonczyk, Chairman

Todd A. Danielson, Clerk