

Board of Municipal Utilities
Meeting Minutes
November 3, 2020
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:00 PM. As allowed by the Ohio Legislature during the Governor's declared emergency, the meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Also present: CUO Munro, Community Outreach Specialist Arnold, Technical Support Specialist Collins, and Councilman Mark Spaetzel.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the October 20, 2020 regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None

Correspondence

None.

Expenditures

Following review of expenses dated November 3, 2020, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of November 3, 2020:

Water Fund 701	\$	234,537.57
Wastewater Fund 721	\$	166,128.38
MOR Fund 703	\$	12,518.93
MOR Fund 762	\$	3,642.82
West Ridge Interconnect Fund 702	\$	108.69
LORCO Fund 749	\$	57,044.87

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Executive Session

Mr. Rush moved, and the Mr. Abram seconded, to meet in executive session as allowed by ORC 121.22 G (4) to discuss union negotiations and to include the CUO and Community Outreach Specialist. CUO brought the contract from SOS Integration to the Board. He said that

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

The Board resumed the meeting following the executive session at 6:24 PM.

Union Agreement

The CUO stated to the Board that the current Collective Bargaining Agreement (CBA) with the United Steelworkers Local 1-865 expired on July 1, 2020. He said that staff has been working with union leadership to negotiate a new CBA, and a tentative agreement was reached on October 16th and Union membership voted to approve the tentative agreement on October 30th. The CUO said that staff feels that the tentative agreement is fair to union employees covered by this agreement and at the same time maintains fiscal responsibility for Avon Lake Regional Water. The CUO recommended the approval of the tentative agreement that will run from July 1, 2020 thru December 31, 2022.

After Board discussion, Mrs. Schnabel moved, and Chairman Dzwonczyk seconded, to execute on behalf of the Board, the agreement between the City of Avon Lake Board of Municipal Utilities and the United Steelworkers Local 1-865 effective July 1, 2020 and expiring on December 31, 2022.

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

1-Year Promotional Review

The CUO informed the Board that in October 2019, four individuals received a promotion to their current positions. He said that those promotions required a 1-year review period. After the successful completion of their 1-year review period, their supervisors, along with the CUO, recommended the following promotions effective October 28th, 2020:

Brian Klonk, Line Maintenance Leader	Step 5
Carl Busse, Line Maintenance Operator	Step 5
Adam Sisson, Line Maintenance Operator	Step 4
Rudy Ackerman, Line Maintenance Operator	Step 1B

The Chairman stated that the Board is very happy with the performance of the staff and he said the step increases are well deserved.

Annual Step Increases

The CUO stated that by Ordinance, the annual step increases due April 1st must be approved by the preceding December. He said that based on the recommendations of their supervisors, the following employees will receive their annual step increases due April 1st, 2021:

Rudy Ackerman, Line Maintenance Operator	Step 1C
Heather Barnes, Customer Service Representative	Step 1C
George Caruso, Underground Asset Locator	Step 4
Robert Lulfs, Operator – WFP	Step 5
Rebecca Robertson, Customer Service Representative	Step 2
Timothy Roten, Line Maintenance Man	Step 5
Adam Sisson, Line Maintenance Operator	Step 5

Project Updates

Redundancy & Future Capacity Project: The CUO informed the Board that HDR and staff met on October 22nd to discuss budgetary numbers for future improvements for the ETL transmission lines and Water Plant capacity. Staff intends to include design engineering costs in the 2021 budget for discussion with Board members. Mr. Rush asked if there was any expected construction for 2021. The CUO said most likely there would not be any construction. The design process with HDR will take about 9 months. He said if there was construction it would be small and it would not be until the very end of the year.

Board Room Renovation: The CUO updated the Board that all audio and visual equipment has been delivered. Staff is expecting the equipment to be installed on Tuesday, November 10th. The Chairman stated that he will be working with the CUO and the Technical Support Specialist to run through a board meeting in the new board room once the room is completed.

CUO Reports & Action Items

None.

Member Reports

Mr. Abram updated the Board on the Eaton Township project taking place with LORCO. He said the Timber Creek Development has 52 proposed houses to be built. He said that the Ohio Department of Transportation requested that the developer add a turning lane on Rt. 83 to alleviate the traffic and to allow the houses to be built.

Miscellaneous

None.

Public Speakers

None.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Phillips seconded. The meeting adjourned at 6:35 PM.

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Approved _____ 2020.

John Dzwonczyk, Chairman

Rob Munro, Clerk