

Avon Lake Board of Municipal Utilities

**WORK SESSION AGENDA**

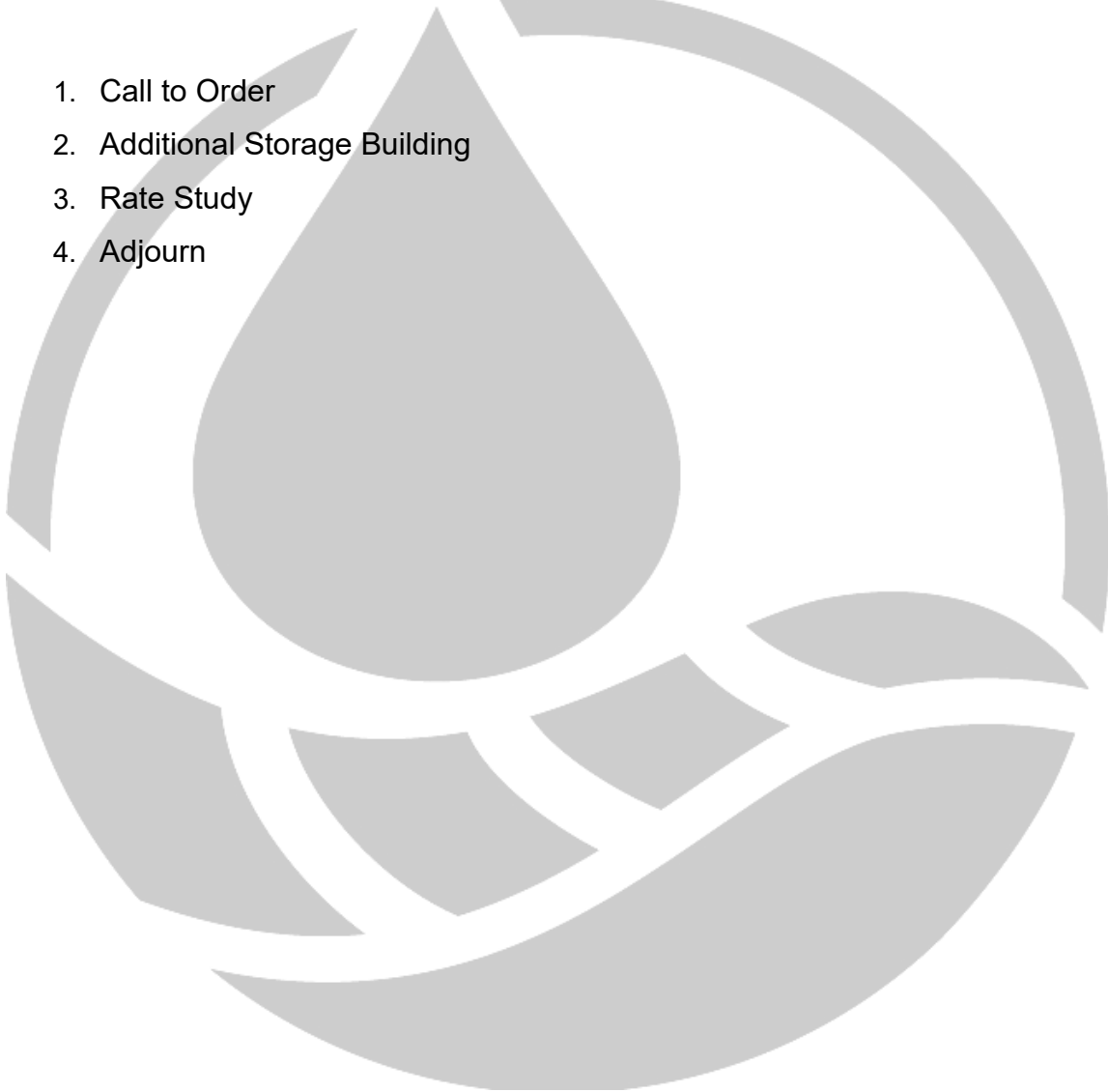
For

**Tuesday**

**October 18, 2022**

**6:00 PM**

1. Call to Order
2. Additional Storage Building
3. Rate Study
4. Adjourn



Avon Lake Board of Municipal Utilities

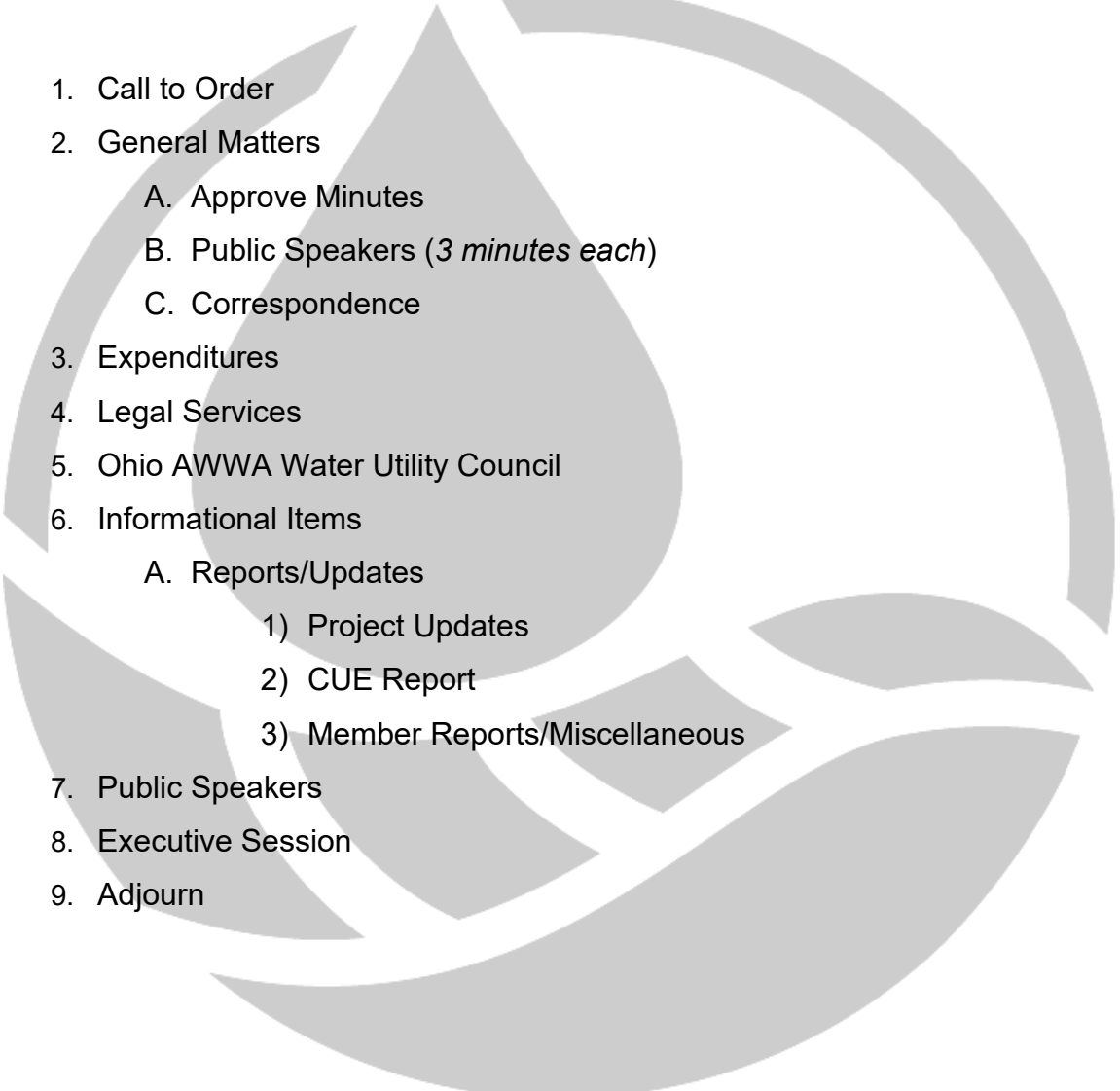
**AGENDA**

For

**Tuesday**

**October 4, 2022**

**6:30 PM**

- 
1. Call to Order
  2. General Matters
    - A. Approve Minutes
    - B. Public Speakers (*3 minutes each*)
    - C. Correspondence
  3. Expenditures
  4. Legal Services
  5. Ohio AWWA Water Utility Council
  6. Informational Items
    - A. Reports/Updates
      - 1) Project Updates
      - 2) CUE Report
      - 3) Member Reports/Miscellaneous
  7. Public Speakers
  8. Executive Session
  9. Adjourn

Avon Lake Regional Water  
**MEMORANDUM**

To: **Board of Municipal Utilities**  
From: **Rob Munro**  
Subject: **Agenda Items – October 18, 2022**  
Date: **October 14, 2022**

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- Item 1: **Call to Order**
- Item 2A: **Approve Minutes**
- Item 2B: **Public Speakers**
- Item 2C: **Correspondence**
- Item 3: **Expenditures**
- Item 4: **Mansour Gavin Legal Services – RKM**

The current approved not-to-exceed amount for legal services on the Kopf – Aqua Marine litigation matter is \$190,000. Due to the filing of appeals by the defendant it is necessary to increase the not-to-exceed amount for legal services with Mansour Gavin. After discussing the budget with legal counsel, staff recommends increasing the not-to-exceed amount to \$250,000.

**Recommended Motion:**

*I move to authorize the CUE to execute a Letter of Engagement with Mansour Gavin for legal services related to the Kopf – Aqua Marine litigation that amends the not-to-exceed budget amount to \$250,000.*

- Item 5: **Ohio AWWA Water Utility Council – RKM**

The Ohio AWWA Water Utility Council (WUC) is a state section of the American Water Works Association that manages the section's involvement in state and federal legislation impacting the drinking water industry. The WUC recently nominated CUE Munro to serve on the Executive Board as the Vice Chairman. CUE Munro has accepted this nomination and is looking forward to serving in this important role, while advancing the interests of water utilities in the state of Ohio.

**Item 6A1: Project Updates – GKY**

*ETL Design Services:* The permit application for the U.S. Army Corps of Engineers has been submitted for review. The review process will take approximately six weeks before a permit can be issued. Staff is awaiting the draft legal descriptions from Bramhall Engineering. Once those are received, the Engineering Services Manager will review them for accuracy.

*WFP Improvements:* Staff is still awaiting receipt of the comments from the Ohio EPA. Upon further inquiry as to what is causing the delay, staff was informed that comments have been completed but are awaiting final approval by the lead engineer.

*2022 Water Line Bundle Project:* The base and intermediate layer of asphalt for the western half of Coveland is scheduled for October 18th dependent on weather conditions. Reseeding of grass at two locations on Avon Point will be addressed during the week of October 17th. The driveway apron restoration for the elementary school on Redwood was completed on October 14th to coincide with school not being in session. Waterline work on Vinewood is complete and water service tie-ins will take place after the successful completion of bacteria testing.

*Additional Storage Building:* Kendera continues with site work for the new building. Excavation for the foundation and the installation of the rebar will commence the week of October 17th. Conditional approval on the slab and foundation permit has been received by the Building Department and staff is coordinating with Bramhall and Bluescope to ensure all Ohio building requirements for special inspections are addressed in the plans.

**Item 6A2: CUE Report – RKM**

**Item 6A3: Member Reports/Miscellaneous**

**Item 7: Public Speakers**

**Item 8: Executive Session**

The CUE requests an executive session to discuss personnel matters, the purchase and/or sale of property, pending legal matters, and collective bargaining matters.

**Recommended Motion:**

*I move to meet in executive session as allowed by ORC §121.22G)(1), (G)(2),(G)(3), and (G)(4) to discuss personnel matters, the purchase and/or sale of property, pending legal matters, and collective bargaining matters and to include the CUE, the CUO, the Facilities & Asset Manager, and a representative from Mansour Gavin.*

**Item 9: Adjourn**

Board of Municipal Utilities  
**Meeting Minutes**  
**October 4, 2022**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 6:30 PM. The meeting was held in-person using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Dzwonczyk, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Munro, and CUO Yuronich.

Excused: Mr. Abram

***Approve Minutes***

Mr. Dzwonczyk presented the Minutes of the September 20, 2022 regular meeting. Mr. Dzwonczyk stated that Mr. Munro provided a corrected copy of the minutes to members due to an error in the draft minutes. With no additional changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

***Public Speakers***

None.

***Correspondence***

None.

***Expenditures***

Following review of expenses dated October 4, 2022, for funds and amounts as follows, Mr. Rush moved, Mr. Rickey seconded, to approve the expenditures of September 16 through September 28, 2022:

Water Fund 701	\$ 2,721,044.94
Wastewater Fund 721	\$ 1,726,053.67
MOR ETL1 Fund 703	\$ 58,852.89
MOR ETL2 Fund 762	\$ 91,289.82
LORCO Fund 749	\$ 831,664.42
Water Construction Fund 704	\$ 36,675.90
Wastewater Construction Fund 724	\$ 30,442.80
West Ridge Interconnect Fund 702	\$ 172.05

Ayes (per voice vote): Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

### ***Sale of Property***

Mr. Munro informed the Board that the owners of the Avon Lake Animal Clinic approached him to express their interest in purchasing a portion of property owned by the utility that borders their current property. The Avon Lake Animal Clinic is looking to expand their business and need additional property to do so. Mr. Munro said that the animal clinic is interested in approximately 1.6 acres. This lot split would need approval from the City of Avon Lake Planning Commission. Mr. Munro stated that his intent is to have the matter before the Planning Commission at the November meeting. Once approval is received from the Planning Commission then the available acreage can be advertised and put out for public bidding. Mr. Munro said that it must be publicly bid to comply with Ohio bidding requirements.

Mr. Rickey asked if there was an appraisal completed on the property. Mr. Munro said that an appraisal was completed on the proposed 1.6-acre parcel.

### ***Work Session and Board Meeting Schedule***

Mr. Munro presented the upcoming work session schedule to the Board for the remainder of the 2022 calendar year. There will be a work session on October 18, 2022 beginning at 6:00 PM where Raftelis will present the rate study report, and a work session on November 15, 2022 at 6:00 PM to discuss the 2023 proposed operating budgets. Mr. Munro also said that he intends to have the 2023 budgets for the Board at the December 6, 2022 regular meeting for their approval.

Mr. Dzwonczyk asked if the Board could tour the construction area of the new additional storage building at the October 18, 2022 work session. Mr. Munro said that he would provide all in attendance at that work session with a tour of the area.

Mr. Dzwonczyk recognized the arrival of Attorney Coyne from Mansour Gavin at 6:58 PM.

### ***Project Updates***

*ETL Design Services:* Mr. Yuronich said that staff received the official notice on October 4, 2022 from the Streams & Wetland Foundation that the wetland bank credits are reserved for the ETL project. The permit application can now be submitted to the U.S. Army Corps of Engineers for their approval. Once the permit is approved, the remaining balance due to the Streams & Wetland Foundation is payable. Legal work continues on the easements for the ETL project and Bramhall Engineering is preparing the easement documents.

*WFP Improvements:* Mr. Yuronich said that staff is still awaiting comments from the Ohio EPA on the improvement plans. Staff had the introductory Zoom meeting with HDR, the Cleveland Water Alliance, and the high strength onsite sodium hypochlorite generating company to discuss their system.

Mr. Rush commented that with the recent railroad transit strike that was averted, it demonstrates how important it is for the utility to become self-sufficient in regard to generating its own sodium hypochlorite and not relying on manufacturers and vendors for delivered product.

*2022 Water Line Bundle Project:* Mr. Yuronich said the roadway restoration work continues on Avon Point and Armour Rd and the storm sewer work is complete on Coveland. Mr. Yuronich and Mr. Munro met with representatives from the City of Avon Lake to discuss the roadway restoration plan for Coveland. After finalizing the roadway restoration plan, staff went door-to-door to inform residents of the planned work sequence.

Mr. Rickey asked how much of the water bundle project remains to be completed. Mr. Munro said that once Avon Point, Armour, and Coveland are completed there is waterline and valve work on Redwood, Walker, and parts of Moore Rd that still need to be completed. Substantial completion of all the work should be sometime in February 2023.

Mr. Dzwonczyk asked if the City of Avon Lake would be coordinating the paving of Walker Rd. in conjunction with the waterline work. Mr. Munro said that he was told by city staff that they would not be paving that section of Walker Rd. this year because they did not receive the funding from the State of Ohio.

*Additional Storage Building:* Mr. Yuronich said that Kendera Enterprises completed the footer drains, storm sewer work, and the building pad sub-base. The rebar needed for the footers, piers, and floor slab is scheduled for delivery on Thursday October 6, 2022.

### ***CUE Report***

Mr. Munro reported that he met with Councilwoman Fenderbosch and Councilman Spaetzel regarding the paving schedule on Coveland and it was a productive meeting. Mr. Munro also said that he and Mr. Yuronich met with Mayor Zilka and the city engineer Mrs. Beth Fulton from Chagrin Valley Engineers to work out some of the issues regarding the paving on Coveland. Mr. Dzwonczyk asked what the issues were with the paving on Coveland. Mr. Munro stated that due to the narrow street width on Coveland, and to account for resident parking during the installation of concrete curbs, driveway aprons, and asphalt, the contractor will need to pave the road in two phases. This is not how the project was bid and there would be a small change order of \$5,000 that the city would be responsible to pay due to multiple mobilizations of sub-contractors. Overall, the city's portion of the project on Coveland is under budget by approximately \$29,000 after accounting for this change order.

### ***Miscellaneous & Member Reports***

Mr. Rickey reported that he provided all Board members with a copy of a newspaper article regarding the recent City of Avon Lake Public Works study that was completed by Raftelis. One of the recommendations made in the report was for the City of Avon Lake to negotiate with the Board of Municipal Utilities to take over storm water management. Mr. Rickey said that he was open to considering this change under the right circumstances.

Mr. Dzwonczyk said that it would be more appropriate for the City of Avon Lake to formally bring this request to the Board. It would be necessary to negotiate the proper agreement between the two elected bodies so services that taxpayers are currently paying for are not duplicated by this change. Mr. Dzwonczyk said that this would require a change to the current city charter and there is a process for that.

Mrs. Schnabel reported that students and teachers from the chemistry classes at Avon Lake High School recently toured the Water Filtration Plant and Water Reclamation Facility. The teachers and students were complimentary of the facilities and thank staff for providing the tours.

**Public Speakers**

None.

**Executive Session**

Mr. Rush moved, and Mrs. Schnabel seconded, to meet in executive session as allowed by ORC §121.22 G (3) to consider pending legal matters and to include the CUE, the CUO, and a representative from Mansour Gavin.

Ayes (per roll-call vote): Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

The Board reconvened at 8:13 PM.

**Adjourn**

As there was no further business, Mr. Rush moved to adjourn, and Mr. Rickey seconded. The meeting adjourned at 8:13 PM.

Ayes (per voice vote): Dzwonczyk, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Approved October 18, 2022.

John Dzwonczyk, Chairman

Robert Munro, Clerk





**AVON LAKE REGIONAL WATER**  
**FUND 701 - WATER**  
**SEPTEMBER 29 - OCTOBER 13, 2022**  
**OCTOBER 18, 2022**

Vendor		Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1	Water Employees	\$ 66,260.90	Salaries PR Post BW 2202220	51102	\$ 66,260.90	\$ 1,176,004.69	\$ 2,049,507.00	42.62%
2	Water Employees	\$ 12.23	Part Time Wages PR Post BW 2202220	51105	\$ 12.23	\$ 8,345.38	\$ 61,506.00	86.43%
3	Water Employees	\$ 723.85	Overtime Wages Plant PR Post BW 2202220	51106.101				
4	Water Employees	\$ 214.83	Overtime Wages Dist/Col PR Post BW 2202220	51106.102				
5	Water Employees	\$ 350.29	Overtime Wages Admin PR Post BW 2202220	51106.103				
6	Water Employees	\$ 687.41	Overtime Wages Construction PR Post BW 2202220	51106.104				
7	Water Employees	\$ 456.36	Overtime Wages Office PR Post BW 2202220	51106.105	\$ 2,432.74	\$ 86,198.97	\$ 113,157.00	23.82%
8	Hospitalization	\$ (228.27)	MMO HRA Payment - Week Ending 09/30/2022	52203				
9	Hospitalization	\$ (1,353.17)	Hospitalization PR Post BW 2202220	52203				
10	Medical Mutual	\$ 24,625.45	Hospitalization - Medical Mutual - November 2022	52203				
11	Ameritas Life Insurance Co.	\$ 905.98	Dental - November 2022	52203				
12	Ameritas Life Insurance Co.	\$ 181.45	Vision - November 2022	52203	\$ 24,131.44	\$ 321,063.85	\$ 543,779.00	40.96%
13	Medical Mutual	\$ 357.00	Group Life Insurance - Medical Mutual - November 2022	52204	\$ 357.00	\$ 3,632.49	\$ 4,255.00	14.63%
14	Ohio Public Employees Retirement System	\$ 9,618.85	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 9,618.85	\$ 182,800.40	\$ 296,176.00	38.28%
15	Internal Revenue Service	\$ 967.48	Medicare - FEDERAL - Federal Taxes*	52212	\$ 967.48	\$ 19,217.98	\$ 32,250.00	40.41%
16	Cintas Corporation	\$ 285.37	Mat Rental & Clothing Svc - September 2022 - GY 1/4	52226	\$ 285.37	\$ 8,808.75	\$ 20,000.00	55.96%
17	Operator Training Committee of Ohio Corp	\$ 4,500.00	Backflow Courses - November 2022 - GY	53500	\$ 4,500.00	\$ 11,927.46	\$ 40,000.00	70.18%
18	Fedex Corp	\$ 14.80	Shipping Charges - Supply Bid 9/28/22 - GY 1/2	53602				
19	Staples Advantage	\$ 178.23	Off Spl - Large Format Paper, Ink, File Folders 9/24/22 - GY 1/2	53602				
20	Link Computer Corporation	\$ 2,430.23	Muni-Link Billing - October 2022 - GY 1/3	53602	\$ 2,623.26	\$ 40,460.78	\$ 63,250.00	36.03%
21	Universal Lift Truck Service LLC	\$ 735.00	Eqp Mnt - Repair to Clark @ WFP 10/3/22 - RTK	53607	\$ 735.00	\$ 74,113.16	\$ 111,250.00	33.38%
22	Municipal Fees	\$ 195.52	Monthly Municipal Fees - 10/03/2022 1/2	53611				
23	Jones Chemicals Inc.	\$ 14,700.00	Op Spl - Chlorine @ WFP 9/27/22 - JC	53611				
24	Bonded Chemicals Inc	\$ 28,973.70	Op Spl - Potassium Permanganate 9/1/22 - JC	53611				
25	Bonded Chemicals Inc	\$ 21,120.00	Op Spl - Sodium Silicofluoride 9/29/22 - JC	53611				
26	USALCO, LLC Inc.	\$ 22,272.20	Op Spl - Alum - JC	53611	\$ 87,261.42	\$ 1,077,912.71	\$ 794,800.00	-35.62%
27	Jack Doherty Companies, Inc	\$ 195.73	Mnt Spl - Debris Hose 9/26/22 - RTK 1/2	53612.001				
28	FCX Performance Inc.	\$ 2,637.00	Repair - Filter Actuator @ WFP 9/23/22 - RTK	53612.001				
29	Grainger	\$ 560.36	Mnt Spl - ProPress Crossovers, Elbows, Air Filter, Work Lights - RTK	53612.001				
30	Indy Equipment and Supply LLC	\$ 46.95	Mnt Spl - Chemplug 5 Gal Pails (2) 10/3/22 - RTK 1/2	53612.001				
31	Trico Oxygen Company Inc.	\$ 119.91	Mnt Gases @ 201 Miller Rd & WFP 9/30/22 - RTK 1/2	53612.001				
32	Core & Main LP	\$ 781.89	Mnt Spl - 90 Bends (12), Handtite Stopper Plugs (2) - RTK	53612.001				
33	Capital One Trade Credit (E&H Hardware)	\$ 14.85	Mnt Spl - September 2022 - RTK 1/2	53612.001				
34	Tree Scapes & Nursery, LTD	\$ 285.00	Mnt Spl - Topsoil 9/29/22 - RTK	53612.004				
35	Ferguson Waterworks	\$ 5,548.75	Meters - 3x12 FF SS Octave Meters (2) 9/28/22 - RKM	53612.005	\$ 10,190.44	\$ 345,128.14	\$ 492,323.35	29.90%
36	Alloway Corp	\$ 420.00	Lab Analysis @ WFP - JC	53613				
37	Trico Oxygen Company Inc.	\$ 48.35	Mnt Gases @ WFP 9/30/22 - JC 2/2	53613				
38	Culligan of Northeast Ohio Corp	\$ 277.86	DI Rental & Supplies 9/30/22 - JC 1/2	53613				
39	Environmental Resources Assoc. Inc.	\$ 77.78	Lab Spl @ WFP - Ohio Fluoride 10/3/22 - JC	53613				
40	Hach Company	\$ 299.81	Lab Spl @ WFP 9/29/22 - JC	53613				
41	Alloway Corp	\$ 480.00	Lab Analysis @ WFP 9/30/22 - GY	53613	\$ 1,603.80	\$ 64,062.96	\$ 89,600.00	28.50%
42	Bentley Systems Inc.	\$ 2,010.86	WaterGEMS 2000 Pipes SELECT Renewal 9/26/22 - JG 1/2	53701				
43	Technology Management Solutions Inc	\$ 5,306.61	Cnt Svc - Computer Support & Back Up - September 2022 - GY 1/2	53701				
44	ComDoc, Inc.	\$ 95.55	Cnt Svc - Xerox Copier Metering 10/3/22 - GY 1/2	53701				
45	Minitab LLC	\$ 805.00	Cnt Svc - Minitab Statistical Software Annual Sub 22-23 - JG 1/2	53701				
46	Hach Company	\$ 25,226.00	Cnt Svc - HACH Partnership Agreement 2022-2023 - GY	53701.002				
47	Plas Bros. Paving Inc.	\$ 4,500.00	Cnt Svc - Crackfill and Seal Water Tower 9/20/22 - GY	53701.002				
48	Cintas Corporation	\$ 239.24	Mat Rental & Clothing Svc - September 2022 - GY 2/4	53701.002				
49	Brakey Energy, Inc.	\$ 1,072.50	Mo. Fee for Energy Mgmt - September 2022 - GY 1/2	53701.002				
50	SOS Integration Services Corp	\$ 600.00	On Site Svc @ WFP 10/3/22 - JC	53701.002	\$ 39,855.76	\$ 274,716.61	\$ 357,429.26	23.14%
51	Columbia Gas	\$ 210.23	gas svc @ 33370 Lake Rd - WFP 8/17/22-9/16/22 - GY	53702.001				
52	Columbia Gas	\$ 47.87	gas svc @ 33370 Lake Rd - Garage 8/17/22-9/16/22 - GY	53702.002				

53	Columbia Gas	\$	86.85	gas svc @ 33370 Lake Rd - WFP Aux 8/17/22-9/16/22 - GY	53702.002					
54	Columbia Gas	\$	38.95	gas svc @ 33370 Lake Rd WFP Lab 8/17/22-9/16/22 - GY	53702.002					
55	Columbia Gas	\$	217.99	gas svc @ 201 Miller Rd 8/25/22-9/26/22 - GY	53702.002	\$	601.89	\$	21,230.20	\$ 28,750.00 26.16%
56	Engie Resources	\$	27,776.99	elec svc @ various addresses 9/28/22 - GY	53703.002					
57	Illuminating Company	\$	174.72	elec svc charge @ various AL Locations 10/6/22 - GY	53703.002					
58	Engie Resources	\$	29,801.86	elec svc charge @ various addresses 8/31/22 - GY	53703.002	\$	57,753.57	\$	1,067,963.32	\$ 863,610.00 -23.66%
59	Avon Lake Regional Water	\$	276.08	Water Used from ETLs - Krebs - September 2022 - GY	53704	\$	276.08	\$	17,289.59	\$ 9,000.00 -92.11%
60	CBTS	\$	412.95	Telephone Svc - 08/20/22-9/19/22 - GY 1/2	53705					
61	Greg Yuronich	\$	25.00	Reimbursement for Cell Phone - October 2022 - RKM 1/2	53705					
62	SmartBill Inc	\$	636.19	Comm. - Fall Waterline Bill Insert 9/28/22 - GY 1/2	53705					
63	SmartBill Inc	\$	2,837.23	Comm. - Avon Lake Q3 Bills and Postage 9/30/22 - GY 1/2	53705					
64	Charter Communications	\$	214.99	Internet Svc @ WFP 9/30/22-10/29/22 - JC	53705					
65	Verizon Wireless	\$	424.35	Cell Phone Svc - 8/26/22-9/25/22 - GY 1/2	53705	\$	4,550.71	\$	32,403.34	\$ 25,235.00 -28.41%
66	NAPA Ohio Inc.	\$	164.46	Eqp Mnt - September 2022 - RTK 1/3	53707					
67	Fisher Auto Parts, Inc	\$	8.50	Eqp Mnt - Oil Filters (2) 9/26/22 - RTK 1/2	53707					
68	Sylvester Truck & Tire Services Inc	\$	1,333.54	Eqp Mnt - Replace Tires & Mounting Packages - RTK 1/2	53707	\$	1,506.50	\$	9,086.56	\$ 23,000.00 60.49%
69	Randall's Lawn Care Inc.	\$	5,578.14	Lawn and Landscaping - 2022 - 4, 6, & 7 of 8 - RTK 1/2	53708					
70	Dixon Engineering, Inc.	\$	7,001.34	Bldg Mnt - Walker Rd Wtr Twr Mnt 10/3/22 - GY	53708.003	\$	12,579.48	\$	86,148.51	\$ 151,315.00 43.07%
71	Miscellaneous Cash - Vehicle Titles	\$	35.00	Titles (2) (Ford F550s) - KH	53804					
72	Technology Management Solutions Inc	\$	10,109.70	Eqp - Security Camera Project - 201 Miller Rd 9/30/22 - GY 1/2	53804					
73	Technology Management Solutions Inc	\$	1,773.95	Eqp - Precision 5820 Tower for J. Gaydar 10/6/22 - GY 1/2	53804.001	\$	11,918.65	\$	242,001.17	\$ 467,425.00 48.23%
74	City Hall	\$	22.51	September 2022 Analysis Service Charge	53907.001	\$	22.51	\$	19,963.31	\$ 54,000.00 63.03%
		\$	340,045.08			\$	340,045.08			



**FUND 721 - WASTEWATER  
SEPTEMBER 29 - OCTOBER 13, 2022  
OCTOBER 18, 2022**

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Wastewater Employees	\$ 66,831.41	Salaries PR Post BW 2202220	51102	\$ 66,831.41	\$ 1,236,024.40	\$ 1,564,595.00	21.00%
2 Wastewater Employees	\$ 2,080.00	Part Time Wages PR Post BW 2202220	51105	\$ 2,080.00	\$ 45,637.31	\$ 81,932.00	44.30%
3 Wastewater Employees	\$ 2,582.72	Overtime Wages Plant PR Post BW 2202220	51106.101				
4 Wastewater Employees	\$ 214.82	Overtime Wages Dist/Col PR Post BW 2202220	51106.102				
5 Wastewater Employees	\$ 350.28	Overtime Wages Admin PR Post BW 2202220	51106.103				
6 Wastewater Employees	\$ 1,204.15	Overtime Wages Construction PR Post BW 2202220	51106.104				
7 Wastewater Employees	\$ 152.11	Overtime Wages Office PR Post BW 2202220	51106.105	\$ 4,504.08	\$ 102,300.85	\$ 110,727.00	7.61%
8 Wastewater Employees	\$ 5,360.32	Employee Time Buy Back PR Post BW 2202220	52115	\$ 5,360.32	\$ 57,330.97	\$ 72,341.00	20.75%
9 Hospitalization	\$ 419.63	MMO HRA Payment-week ending 09/30/2022	52203				
10 Hospitalization	\$ 85.58	MMO Share Payment-week ending 09/30/2022	52203				
11 Hospitalization	\$ (1,740.21)	Payroll Post BW Bi-Weekly 2202220 Hospitalization	52203				
12 Medical Mutual	\$ 27,858.21	Medical Mutual - November 2022	52203				
13 Ameritas Life Insurance Co.	\$ 1,077.62	Dental - November 2022	52203				
14 Ameritas Life Insurance Co.	\$ 215.03	Vision - November 2022	52203	\$ 27,915.86	\$ 387,700.06	\$ 493,892.00	21.50%
15 Medical Mutual	\$ 356.83	Group Life Insurance - Medical Mutual - November 2022	52204	\$ 356.83	\$ 4,050.26	\$ 4,180.00	3.10%
16 Ohio Public Employees Retirement System	\$ 11,028.60	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 11,028.60	\$ 198,380.57	\$ 237,129.00	16.34%
17 Internal Revenue Service	\$ 1,104.29	Medicare - FEDERAL - Federal Taxes*	52212	\$ 1,104.29	\$ 20,862.87	\$ 24,788.00	15.83%
18 Cintas Corporation	\$ 285.37	Mat Rental & Clothing Svc - September 2022 - GY 3/4	52226	\$ 285.37	\$ 6,994.38	\$ 20,000.00	65.03%
19 Fedex Corp	\$ 14.80	Shipping Charges - Supply Bid 9/28/22 - GY 2/2	53602				
20 Staples Advantage	\$ 178.22	Off Spl - Large Format Paper, Ink, File Folders 9/24/22 - GY 2/2	53602				
21 Link Computer Corporation	\$ 810.07	Muni-Link Billing - October 2022 - GY 2/3	53602	\$ 1,003.09	\$ 18,965.68	\$ 40,000.00	52.59%
22 Muncipal Fees	\$ 195.52	Mo. Muncipal Fees - 10/03/2022 2/2	53611				
23 Sal Chemical Company	\$ 8,232.00	Op Spl - Sodium Bicarbonate 9/22/22 - RH	53611	\$ 8,427.52	\$ 381,470.58	\$ 241,500.00	-57.96%
24 Jack Doherty Companies, Inc	\$ 195.73	Mnt Spl - Debris Hose 9/26/22 - RTK 2/2	53612.001				
25 Core & Main LP	\$ 47.12	Mnt Spl - Handite Stopper Plugs (2) 10/6/22 - RTK 2/2	53612.001				
26 Capital One Trade Credit (E&H Hardware)	\$ 14.85	Mnt Spl - September 2022 - RTK 2/2	53612.001				
27 Grainger	\$ 52.06	Mnt Spl - Cordless Work Light 10/4/22 - RTK 2/2	53612.001				
28 Indy Equipment and Supply LLC	\$ 46.95	Mnt Spl - Chemplug 5 Gal Pails (2) 10/3/22 - RTK 2/2	53612.001				
29 Trico Oxygen Company Inc.	\$ 66.19	Mnt Gases @ 201 Miller Rd & WRF 9/30/22 - RTK 2/2	53612.001	\$ 422.90	\$ 48,806.53	\$ 126,209.36	61.33%
30 Hach Company	\$ 285.24	Lab Spl @ WRF - RH	53613				
31 Culligan of Northeast Ohio Corp	\$ 251.16	DI Rental & Supplies 9/30/22 - JC	53613				
32 Alloway Corp	\$ 220.00	Lab Analysis @ WRF 9/30/22 - RH	53613	\$ 756.40	\$ 25,793.32	\$ 37,500.00	31.22%
33 Bentley Systems Inc.	\$ 2,010.85	WaterGEMS 2000 Pipes SELECT Renewal 9/26/22 - JG 2/2	53701				
34 Minitab LLC	\$ 805.00	Cnt Svc - Minitab Statistical Software Annual Sub 22-23 - JG 2/2	53701				
35 Technology Management Solutions Inc	\$ 5,306.60	Cnt Svc - Computer Support & Back Up - September 2022 - GY 2/2	53701				
36 Data Command Corp	\$ 1,630.00	Annual Monitoring Renewal @ WRF 9/1/22-9/1/23 - RH	53701				
37 ComDoc, Inc.	\$ 95.56	Cnt Svc - Xerox Copier Metering 10/3/22 - GY 2/2	53701				
38 AECOM Technical Services, Inc.	\$ 3,305.00	Cnt Svc - Flow Monitoring @ WRF 9/28/22 - RH	53701				
39 Brakey Energy, Inc.	\$ 1,072.50	Mo. Fee for Energy Mgmt - September 2022 - GY 2/2	53701.002				
40 Cintas Corporation	\$ 288.26	Mat Rental & Clothing Svc - September 2022 - GY 4/4	53701.002	\$ 14,513.77	\$ 546,963.36	\$ 758,084.27	27.85%
41 IGS Energy	\$ 2,917.09	gas svc charge @ 33675 Durrell - August 2022 - GY	53702.001				
42 Columbia Gas	\$ 38.95	gas svc @ 32789 Lake Rd - Center Rd PS 8/17/22-9/16/22 - GY	53702.003				
43 Columbia Gas	\$ 44.43	gas svc @ 671 Bridgeside 8/29/22-9/28/22 - GY	53702.003	\$ 3,000.47	\$ 79,641.82	\$ 59,400.00	-34.08%
44 Illuminating Company	\$ 21,014.99	elec svc @ Waterbury Ave 9/6/22-10/4/22 - GY	53703.001				
45 Illuminating Company	\$ 105.48	elec svc @ 31900 Lake Rd 9/3/22-10/4/22 - GY	53703.003				
46 Illuminating Company	\$ 120.88	elec svc @ 641 Lear Rd 9/2/22-10/3/22 - GY	53703.003				
47 Illuminating Company	\$ 106.10	elec svc @ 671 Bridgeside PS 9/2/22-10/1/22 - GY	53703.003				
48 Illuminating Company	\$ 116.77	elec svc @ Woodbridge Way 9/2/22-10/1/22 - GY	53703.003				
49 Illuminating Company	\$ 87.43	elec svc @ 758 Jaycox Rd Sewer 9/2/22-10/3/22 - GY	53703.004	\$ 21,551.65	\$ 331,997.15	\$ 368,500.00	9.91%
50 CBTS	\$ 412.95	Telephone Svc - 08/20/22-9/19/22 - GY 2/2	53705				
51 Charter Communications	\$ 129.99	Internet Svc @ WRF 9/22/22-10/21/22 - RH	53705				
52 SmartBill Inc	\$ 212.06	Comm. - Fall Waterline Bill Insert 9/28/22 - GY 2/2	53705				
53 Greg Yuronich	\$ 25.00	Reimbursement for Cell Phone - October 2022 - RKM 2/2	53705				
54 Charter Communications	\$ 89.99	Internet Svc @ 32789 Lake Rd PS 9/24/22-10/23/22 - RH	53705				
55 SmartBill Inc	\$ 945.75	Comm. - Avon Lake Q3 Bills and Postage 9/30/22 - GY 2/2	53705				

56	Verizon Wireless	\$ 424.36	Cell Phone Svc - 8/26/22-9/25/22 - GY 2/2	53705	\$ 2,240.10	\$ 22,391.36	\$ 25,500.00	12.19%
57	Daniel J. Talarek	\$ 117,380.35	Prop. Taxes @ 180 Shields 2021 - 2nd Half - RKM	53706	\$ 117,380.35	\$ 235,164.95	\$ 3,000.00	-7738.83%
58	Sylvester Truck & Tire Services Inc	\$ 1,333.53	Eqp Mnt - Tires and Mounting Kits - RTK 2/2	53707				
59	NAPA Ohio Inc.	\$ 164.47	Eqp Mnt - September 2022 - RTK 2/3	53707				
60	Fisher Auto Parts, Inc	\$ 8.50	Eqp Mnt - Oil Filters (2) 9/26/22 - RTK 2/2	53707	\$ 1,506.50	\$ 10,737.45	\$ 21,000.00	48.87%
61	Randall's Lawn Care Inc.	\$ 5,578.13	Lawn and Landscaping - 2022 - 4, 6, & 7 of 8 - RTK 2/2	53708	\$ 5,578.13	\$ 41,098.86	\$ 89,250.00	53.95%
62	Technology Management Solutions Inc	\$ 10,109.69	Eqp - Security Camera Project - 201 Miller Rd 9/30/22 - GY 2/2	53804				
63	Technology Management Solutions Inc	\$ 1,773.95	Eqp - Precision 5820 Tower for J. Gaydar 10/6/22 - GY 2/2	53804	\$ 11,883.64	\$ 249,566.39	\$ 362,271.42	31.11%
64	Jill Schieda	\$ 300.00	Reimbursement for Sewer Snaking @ 33066 Lake Rd - GY	53901	\$ 300.00	\$ 2,946.11	\$ 5,000.00	41.08%
65	City Hall	\$ 22.52	September 2022 Analysis Service Charge	53907.001	\$ 22.52	\$ 49,791.98	\$ 95,000.00	47.59%
		\$ 308,053.80			\$ 308,053.80			



**FUND 703 - ETL1**  
**SEPTEMBER 29 - OCTOBER 13, 2022**  
**OCTOBER 18, 2022**

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Fedex Corp	\$ 44.78	Cnt Svc - ETL Mailing - Stream & Wetlands Check 9/30/22 - RKM 1/2	53701	\$ 44.78	\$ 68,428.57	\$ 60,000.00	-14.05%
2 Engie Resources	\$ 39.86	elec svc @ various addresses 9/28/22 - GY	53703.004				
3 Illuminating Company	\$ 176.62	elec svc @ various ETL1 Locations - GY	53703.004				
4 Ohio Edison	\$ 116.09	elec svc @ Butternut @ Root 9/1/22-10/1/22 - GY	53703.004				
5 Ohio Edison	\$ 76.19	elec svc @ Root @ Sprag 9/2/22-10/3/22 - GY	53703.004				
6 Ohio Edison	\$ 86.33	elec svc @ Lear @ US 20 9/2/22-10/4/22 - GY	53703.004				
7 Ohio Edison	\$ 90.80	elec svc @ Lear @ Mills 9/3/22-10/5/22 - GY	53703.004				
8 Engie Resources	\$ 150.84	elec svc charge @ various addresses 8/31/22 - GY	53703.004	\$ 736.73	\$ 262,565.09	\$ 309,000.00	15.03%
9 Avon Lake Regional Water	\$ 180,383.02	Water Used from ETL1 - September 2022 - GY	53704	\$ 180,383.02	\$ 1,884,551.21	\$ 2,048,730.00	8.01%
	\$ 181,164.53			\$ 181,164.53			

**FUND 762 - ETL2**  
**SEPTEMBER 29 - OCTOBER 13, 2022**  
**OCTOBER 18, 2022**

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Jones Chemicals Inc.	\$ 1,490.63	Op Spl - Chlorine @ Island Rd PS 9/27/22 - RTK	53611	\$ 1,490.63	\$ 5,426.63	\$ 2,500.00	-117.07%
2 Fedex Corp	\$ 44.77	Cnt Svc - ETL Mailing - Stream & Wetlands Check 9/30/22 - RKM 2/2	53701	\$ 44.77	\$ 70,364.29	\$ 80,000.00	12.04%
3 Ohio Edison	\$ 43.74	elec svc @ 15201 Island Rd OAL 9/1/22-9/30/22 - GY	53703.003				
4 Ohio Edison	\$ 4,440.12	elec svc @ 15201 Island Rd 8/30/22-9/28/22 - GY	53703.003				
5 Ohio Edison	\$ 69.65	elec svc @ 36550 Chestnut Ridge 9/1/22-10/1/22 - GY	53703.004				
6 Ohio Edison	\$ 88.18	elec svc @ 37780 Center Ridge Rd 9/1/22-10/3/22 - GY	53703.004				
7 Ohio Edison	\$ 81.86	elec svc @ 37980 Barres Rd 9/7/22-10/5/22 - GY	53703.004				
8 Engie Resources	\$ 35.70	elec svc charge @ various addresses 8/31/22 - GY	53703.004	\$ 4,759.25	\$ 257,868.28	\$ 332,500.00	22.45%
9 Avon Lake Regional Water	\$ 368,525.92	Water Used from ETL2 - September 2022 - GY	53704	\$ 368,525.92	\$ 3,747,881.30	\$ 3,775,030.00	0.72%
	\$ 374,820.57			\$ 374,820.57			

**FUND 749 - LORCO**  
**SEPTEMBER 29 - OCTOBER 13, 2022**  
**OCTOBER 18, 2022**

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 NAPA Ohio Inc.	\$ 10.08	Eqp Mnt - September 2022 - RTK 3/3	53607	\$ 10.08	\$ 980.08	\$ 10,000.00	90.20%
2 Municipay Fees	\$ 232.40	Monthly Municipay Fees -10/03/2022	53701				
3 Data Command Corp	\$ 2,694.00	Cnt Svc - LORCO Sites Annual Subs. 2022-2023 - GY	53701.002	\$ 2,926.40	\$ 38,869.11	\$ 25,000.00	-55.48%
4 Ohio Edison	\$ 426.25	elec svc @ 9845 Avon Belden 9/1/22-10/3/22 - GY	53703.001				
5 Engie Resources	\$ 912.82	elec svc charge @ various addresses 8/31/22 - GY	53703.001				
6 Ohio Edison	\$ 1,228.18	elec svc @ 38393 Royalton 8/30/22-9/29/22 - GY	53703.001				
7 Ohio Edison	\$ 94.52	elec svc @ 36780 Giles Rd 8/27/22-9/29/22 - GY	53703.003				
8 Ohio Edison	\$ 86.69	elec svc @ 12169 Avon Belden 8/30/22-9/30/22 - GY	53703.003				
9 Ohio Edison	\$ 85.35	elec svc @ 12901 Avon Belden Rd 8/30/22-9/30/22 - GY	53703.003				
10 Ohio Edison	\$ 142.53	elec svc @ 33930 Cooley Rd 8/31/22-9/30/22 - GY	53703.003				
11 Ohio Edison	\$ 75.58	elec svc @ 10920 Hawke Rd 9/1/22-10/3/22 - GY	53703.003				
12 Ohio Edison	\$ 99.49	elec svc @ 10301 Reed Rd 9/1/22-10/3/22 - GY	53703.003				
13 Engie Resources	\$ 240.18	elec svc charge @ various addresses 8/31/22 - GY	53703.003	\$ 3,391.59	\$ 41,325.86	\$ 45,000.00	8.16%
14 Link Computer Corporation	\$ 360.03	Muni-Link Billing - October 2022 - GY 3/3	53760				
15 SmartBill Inc	\$ 754.42	LORCO Bills - Print & Postage - September 2022 - GY	53760	\$ 1,114.45	\$ 24,994.26	\$ 27,000.00	7.43%
16 LORCO	\$ 4,471.02	Reimburse Billing Payments to LORCO 2 - September 2022 - GY	53901	\$ 4,471.02	\$ 52,128.75	\$ 34,000.00	-53.32%
	\$ 11,913.54			\$ 11,913.54			



**FUND 704 - WATER CONSTRUCTION**  
**SEPTEMBER 29 - OCTOBER 13, 2022**  
**OCTOBER 18, 2022**

	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>	<b>G/L Acct</b>	<b>G/L Sum</b>	<b>YTD Transactions</b>	<b>Budget</b>	<b>% of Budget Remaining</b>
1	City of Avon Lake	\$ 693.19	Structural Plan Review Permit Fee - Storage Bldg - JG	55003				
2	Core & Main LP	\$ 176.84	Storage Bldg - PVC Green Gasketed Pipe 9/28/22 - JG	55003				
3	Core & Main LP	\$ 397.46	Storage Bldg - PVC Sewer Pipe 9/29/22 - JG	55003				
4	Indy Equipment and Supply LLC	\$ 870.00	Storage Bldg - Rebar Chair 9/28/22 - JG	55003				
5	Core & Main LP	\$ 533.40	Storage Building - SDR PVC Sewer Pipe 10/5/22 - JG	55003				
6	Harold Archer & Sons, Inc.	\$ 1,171.37	Storage Bldg - Stone @ 201 Miller Rd 9/30/22 - RTK	55003	\$ 3,842.26	\$ 122,364.70	\$ 500,000.00	75.53%
7	Underground Utilities Inc	\$ 169,098.05	OWDA Loan # 9694 - 2022 Project Bundle - Pay #6 - RKM	55007	\$ 169,098.05	\$ 2,140,436.18	\$ 5,839,923.85	63.35%
		\$ 172,940.31			\$ 172,940.31			

**FUND 724 - WASTEWATER CONSTRUCTION**  
**SEPTEMBER 29 - OCTOBER 13, 2022**  
**OCTOBER 18, 2022**

	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>	<b>G/L Acct</b>	<b>G/L Sum</b>	<b>YTD Transactions</b>	<b>Budget</b>	<b>% of Budget Remaining</b>
1	City of Avon Lake	\$ 693.19	Structural Plan Review Permit Fee - Storage Bldg - JG	55003				
2	Core & Main LP	\$ 176.83	Storage Bldg - PVC Green Gasketed Pipe 9/28/22 - JG	55003				
3	Core & Main LP	\$ 397.46	Storage Bldg - PVC Sewer Pipe 9/29/22 - JG	55003				
4	Indy Equipment and Supply LLC	\$ 870.00	Storage Bldg - Rebar Chair 9/28/22 - JG	55003				
5	Core & Main LP	\$ 533.40	Storage Building - SDR PVC Sewer Pipe 10/5/22 - JG	55003				
6	Harold Archer & Sons, Inc.	\$ 1,171.37	Storage Bldg - Stone @ 201 Miller Rd 9/30/22 - RTK	55003	\$ 3,842.25	\$ 122,364.70	\$ 540,000.00	77.34%
		\$ 3,842.25			\$ 3,842.25			

October 13, 2022

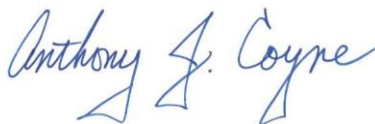
Robert K. Munro  
Chief Utilities Executive  
Avon Lake Regional Water  
201 Miller Road  
Avon Lake, Ohio 44012  
[rmunro@avonlakewater.org](mailto:rmunro@avonlakewater.org)

**Re: *Avon Lake Regional Water v. Kopf Construction Corporation***  
***Court of Appeals Case No. 22CA011885***

Dear Mr. Munro:

Please let this letter serve as our request for formal approval for fees and costs for services rendered by our office in an amount not to exceed \$250,000.00 with regards to the above-captioned matter. Our office agrees to seek approval in writing prior to incurring any fees or costs above the stated \$50,000.

Very truly yours,



Anthony J. Coyne

AJC/ms

Avon Lake Regional Water

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Robert K. Munro

