

Board of Municipal Utilities  
**Work Session Minutes**  
**October 6, 2020**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 6:01 PM. As allowed by the Ohio Legislature during the Governor's declared emergency, the meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Also present: Acting CUE Munro, Community Outreach Specialist Arnold, Water Filtration Plant Manager Greg Yuronich, Mayor Greg Zilka, and Mr. Glenn King, President of SOS Integration.

***SCADA Presentation***

Mr. Glenn King, President of SOS Integration, presented to the Board the company's proposal for upgrading the Water Filtration Plant's (WFP) SCADA operating system. SCADA, which is the visual window of WFP's operations was first installed in 1997. Since 1997, SCADA and the plant itself have received several upgrades. Mr. King explained that these upgrades have caused issues with the current SCADA system. Mr. King proposed upgrading and installing a unified system from the same manufacturer to take WFP into the future. Mr. Abram asked what would be the life length of the upgrades. Mr. King explained that the upgrades are like computer software so there would be upgrades to the new system. Mr. Rush discussed how the proposal calls for both professional services and hardware and asked how this proposal would meet State of Ohio bidding requirements. Mr. Munro stated that the professional services portion of the proposal would not be under the State of Ohio's bidding requirements. As for the products, Mr. King explained that SOS Integration works with Rockwell, which has specific dealers with one for Northern Ohio. Mr. Rush suggested that when this proposal comes before the Board for approval, there should be two separate motions, one for professional services and one for hardware, to ensure we are meeting bidding requirements. The Chairman asked what are the next steps for this proposal. Mr. Munro stated that the Work Session provided the Board the opportunity to learn about this proposal and ask questions. This is a budgeted item and staff intends to bring the proposal for approval to the Board at the next regular meeting. The Chairman asked about security of the system. Mr. King explained that SCADA operates on separate networks and SOS Integration works closely with TMS on IT security.

***Adjourn***

As there was no further business, Mr. Abram moved to adjourn, and the Chairman seconded. The meeting adjourned at 6:24 PM.

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Approved \_\_\_\_\_ 2020.

John Dzwonczyk, Chairman

Rob Munro, Clerk