

Board of Municipal Utilities
Meeting Minutes
October 5, 2021
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM. The meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Munro, Technical Support Specialist Collins, and Councilman Spaetzel.

Excused: Mr. Dzwonczyk

Approve Minutes

Acting Chairman Rush presented the Minutes of the September 21, 2021 regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None.

Correspondence

Mr. Munro said he received correspondence from the Ohio EPA dated for September 24th following up on the public water system sanitary survey that took place earlier in the year. He said the Ohio EPA changed the way they perform their surveys. In the past they would offer recommendations and the more serious offenses were considered violations. Recommendations are no longer used, and any offense is now considered a violation.

Mr. Munro said there were five violations on the survey for 2021. Four of the five violations have been rescinded by the Ohio EPA. The remaining violation pertains to the inspection of commercial and industrial facilities in Avon Lake to determine the water usage and to ensure the proper backflow prevention is being used at the facilities. He said it is more of a procedural violation, and the Ohio EPA has given ALRW until the end of 2023 to comply. He added that staff is currently working on this procedure as this will include over 100 sites to inspect.

Expenditures

Following review of expenses date October 5, 2021, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of October 5, 2021:

| | | |
|----------------------------------|----|------------|
| Water Fund 701 | \$ | 260,920.85 |
| Wastewater Fund 721 | \$ | 137,436.47 |
| MOR Fund 703 | \$ | 33,277.89 |
| MOR Fund 762 | \$ | 14,211.55 |
| West Ridge Interconnect Fund 702 | \$ | 151.42 |

LORCO Fund 749

\$ 9,926.42

Ayes (per voice vote): Abram, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Project Updates

Additional Storage Building: Mr. Munro stated that a mandatory pre-bid meeting was held on Friday, September 24th. He said the meeting was well attended by several contractors and tradespeople. The bids are due on Friday, October 8th, and he anticipates several bidders on the project. Mrs. Schnabel asked if this was the project that did not garner much interest last time. Mr. Munro confirmed that there were zero bids received the last time the project solicitation was listed. He said the bid specifications was restructured to allow the contractor more control over the project. Previously, a lot of work on the project was to be completed by ALRW staff to help save money, and many contractors did not want to bid on the project.

Orthophosphate Point of Application: Mr. Munro said the control valve has been installed on the point of application. The additional control valves have also been delivered. He said staff is finalizing all calibrations before the control valve is fully commissioned.

WFP & ETL Design Services: Mr. Munro said HDR will be present at the October 19th Work Session to present an update to the Board on the WFP and ETL design services. He said they will also present their findings and recommendation regarding the new hypochlorite system that will replace the chlorine system. Both bulk hypochlorite delivery and on-site hypochlorite generation are being considered and recommendation from HDR is expected in two weeks. He added that another amendment is forthcoming for the HDR contract for the design services of the hypochlorite system depending on which option is chosen.

CUE Reports & Action Items

Mr. Collins informed the Board that there is an update to the Accounting and Billing Software action item. Staff has met with PUBLIQ, an accounting and billing software firm, to schedule an on-site visit from their team to demonstrate their software. He said PUBLIQ staff will be visiting the week of October 25th to give their demonstration.

Mr. Munro added that PUBLIQ was a vendor that he came across at the state conference in Cincinnati. He said they offer what ALRW needs and staff has met a few times with their team virtually to look at their software. He said staff was hoping for a trial version, but unfortunately they do not have one available. Therefore, they will be coming to demonstrate their software on-site. Mr. Munro said that it would be a cost savings for ALRW compared to what is charged by Muni-link.

Member Reports

None.

Miscellaneous

None.

Public Speakers

None.

Executive Session

Mr. Phillips moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC §121.22 G (2) & (3) to discuss property and legal matters and to include the CUE and Technical Support Specialist.

Ayes (per roll-call vote): Abram, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mrs. Schnabel seconded. The meeting adjourned at 7:45 PM.

Ayes (per voice vote): Abram, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Approved _____ 2021.

Tim Rush, Acting Chairman

Robert Munro, Clerk