

Board of Municipal Utilities  
**Meeting Minutes**  
**October 4, 2022**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 6:30 PM. The meeting was held in-person using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Dzwonczyk, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Munro, and CUO Yuronich.

Excused: Mr. Abram

***Approve Minutes***

Mr. Dzwonczyk presented the Minutes of the September 20, 2022 regular meeting. Mr. Dzwonczyk stated that Mr. Munro provided a corrected copy of the minutes to members due to an error in the draft minutes. With no additional changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

***Public Speakers***

None.

***Correspondence***

None.

***Expenditures***

Following review of expenses dated October 4, 2022, for funds and amounts as follows, Mr. Rush moved, Mr. Rickey seconded, to approve the expenditures of September 16 through September 28, 2022:

Water Fund 701	\$ 2,721,044.94
Wastewater Fund 721	\$ 1,726,053.67
MOR ETL1 Fund 703	\$ 58,852.89
MOR ETL2 Fund 762	\$ 91,289.82
LORCO Fund 749	\$ 831,664.42
Water Construction Fund 704	\$ 36,675.90
Wastewater Construction Fund 724	\$ 30,442.80
West Ridge Interconnect Fund 702	\$ 172.05

Ayes (per voice vote): Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

### ***Sale of Property***

Mr. Munro informed the Board that the owners of the Avon Lake Animal Clinic approached him to express their interest in purchasing a portion of property owned by the utility that borders their current property. The Avon Lake Animal Clinic is looking to expand their business and need additional property to do so. Mr. Munro said that the animal clinic is interested in approximately 1.6 acres. This lot split would need approval from the City of Avon Lake Planning Commission. Mr. Munro stated that his intent is to have the matter before the Planning Commission at the November meeting. Once approval is received from the Planning Commission then the available acreage can be advertised and put out for public bidding. Mr. Munro said that it must be publicly bid to comply with Ohio bidding requirements.

Mr. Rickey asked if there was an appraisal completed on the property. Mr. Munro said that an appraisal was completed on the proposed 1.6-acre parcel.

### ***Work Session and Board Meeting Schedule***

Mr. Munro presented the upcoming work session schedule to the Board for the remainder of the 2022 calendar year. There will be a work session on October 18, 2022 beginning at 6:00 PM where Raftelis will present the rate study report, and a work session on November 15, 2022 at 6:00 PM to discuss the 2023 proposed operating budgets. Mr. Munro also said that he intends to have the 2023 budgets for the Board at the December 6, 2022 regular meeting for their approval.

Mr. Dzwonczyk asked if the Board could tour the construction area of the new additional storage building at the October 18, 2022 work session. Mr. Munro said that he would provide all in attendance at that work session with a tour of the area.

Mr. Dzwonczyk recognized the arrival of Attorney Coyne from Mansour Gavin at 6:58 PM.

### ***Project Updates***

*ETL Design Services:* Mr. Yuronich said that staff received the official notice on October 4, 2022 from the Streams & Wetland Foundation that the wetland bank credits are reserved for the ETL project. The permit application can now be submitted to the U.S. Army Corps of Engineers for their approval. Once the permit is approved, the remaining balance due to the Streams & Wetland Foundation is payable. Legal work continues on the easements for the ETL project and Bramhall Engineering is preparing the easement documents.

*WFP Improvements:* Mr. Yuronich said that staff is still awaiting comments from the Ohio EPA on the improvement plans. Staff had the introductory Zoom meeting with HDR, the Cleveland Water Alliance, and the high strength onsite sodium hypochlorite generating company to discuss their system.

Mr. Rush commented that with the recent railroad transit strike that was averted, it demonstrates how important it is for the utility to become self-sufficient in regard to generating its own sodium hypochlorite and not relying on manufacturers and vendors for delivered product.

*2022 Water Line Bundle Project:* Mr. Yuronich said the roadway restoration work continues on Avon Point and Armour Rd and the storm sewer work is complete on Coveland. Mr. Yuronich and Mr. Munro met with representatives from the City of Avon Lake to discuss the roadway restoration plan for Coveland. After finalizing the roadway restoration plan, staff went door-to-door to inform residents of the planned work sequence.

Mr. Rickey asked how much of the water bundle project remains to be completed. Mr. Munro said that once Avon Point, Armour, and Coveland are completed there is waterline and valve work on Redwood, Walker, and parts of Moore Rd that still need to be completed. Substantial completion of all the work should be sometime in February 2023.

Mr. Dzwonczyk asked if the City of Avon Lake would be coordinating the paving of Walker Rd. in conjunction with the waterline work. Mr. Munro said that he was told by city staff that they would not be paving that section of Walker Rd. this year because they did not receive the funding from the State of Ohio.

*Additional Storage Building:* Mr. Yuronich said that Kendera Enterprises completed the footer drains, storm sewer work, and the building pad sub-base. The rebar needed for the footers, piers, and floor slab is scheduled for delivery on Thursday October 6, 2022.

### ***CUE Report***

Mr. Munro reported that he met with Councilwoman Fenderbosch and Councilman Spaetzel regarding the paving schedule on Coveland and it was a productive meeting. Mr. Munro also said that he and Mr. Yuronich met with Mayor Zilka and the city engineer Mrs. Beth Fulton from Chagrin Valley Engineers to work out some of the issues regarding the paving on Coveland. Mr. Dzwonczyk asked what the issues were with the paving on Coveland. Mr. Munro stated that due to the narrow street width on Coveland, and to account for resident parking during the installation of concrete curbs, driveway aprons, and asphalt, the contractor will need to pave the road in two phases. This is not how the project was bid and there would be a small change order of \$5,000 that the city would be responsible to pay due to multiple mobilizations of sub-contractors. Overall, the city's portion of the project on Coveland is under budget by approximately \$29,000 after accounting for this change order.

### ***Miscellaneous & Member Reports***

Mr. Rickey reported that he provided all Board members with a copy of a newspaper article regarding the recent City of Avon Lake Public Works study that was completed by Raftelis. One of the recommendations made in the report was for the City of Avon Lake to negotiate with the Board of Municipal Utilities to take over storm water management. Mr. Rickey said that he was open to considering this change under the right circumstances.

Mr. Dzwonczyk said that it would be more appropriate for the City of Avon Lake to formally bring this request to the Board. It would be necessary to negotiate the proper agreement between the two elected bodies so services that taxpayers are currently paying for are not duplicated by this change. Mr. Dzwonczyk said that this would require a change to the current city charter and there is a process for that.

Mrs. Schnabel reported that students and teachers from the chemistry classes at Avon Lake High School recently toured the Water Filtration Plant and Water Reclamation Facility. The teachers and students were complimentary of the facilities and thank staff for providing the tours.

***Public Speakers***

None.

***Executive Session***

Mr. Rush moved, and Mrs. Schnabel seconded, to meet in executive session as allowed by ORC §121.22 G (3) to consider pending legal matters and to include the CUE, the CUO, and a representative from Mansour Gavin.

Ayes (per roll-call vote): Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

The Board reconvened at 8:13 PM.

***Adjourn***

As there was no further business, Mr. Rush moved to adjourn, and Mr. Rickey seconded. The meeting adjourned at 8:13 PM.

Ayes (per voice vote): Dzwonczyk, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Approved October 18, 2022.

John Dzwonczyk, Chairman

Robert Munro, Clerk