

Avon Lake Board of Municipal Utilities


**AGENDA**

For

**Tuesday**

**October 4, 2022**

**6:30 PM**

- 
1. Call to Order
  2. General Matters
    - A. Approve Minutes
    - B. Public Speakers (*3 minutes each*)
    - C. Correspondence
  3. Expenditures
  4. Sale of Property
  5. Work Session Schedule
  6. Informational Items
    - A. Reports/Updates
      - 1) Project Updates
      - 2) CUE Report
      - 3) Member Reports/Miscellaneous
  7. Public Speakers
  8. Executive Session
  9. Adjourn

Avon Lake Regional Water  
**MEMORANDUM**

To: **Board of Municipal Utilities**  
From: **Rob Munro**  
Subject: **Agenda Items – October 4, 2022**  
Date: **September 30, 2022**

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- Item 1: **Call to Order**  
Item 2A: **Approve Minutes**  
Item 2B: **Public Speakers**  
Item 2C: **Correspondence**  
Item 3: **Expenditures**  
Item 4: **Property Sale – RKM**

Avon Lake Regional Water was contacted by the owners of the Avon Lake Animal Clinic, located at the intersection of Miller Rd. and Lake Rd., regarding their interest to purchase property owned by the utility. Avon Lake Animal Clinic is interested in purchasing approximately 1.6 acres from Avon Lake Regional Water for expansion of their clinic. The 1.6 acres would be split off from the existing 40-acre parcel that is home to the Water Reclamation Facility. The CUE is working with the Law Director on this lot split and the sale of this property must go through a formal public bidding process. The lot split must go before the Avon Lake Planning Commission for approval prior to advertising for bids. Once this process is complete and bids are received, staff will have a recommendation for consideration at a future meeting.

Item 5: **Work Session & Board Meeting Schedule – RKM**

During the fourth quarter of 2022 there will be a few work sessions that will be necessary. Staff is providing this schedule as a look-ahead of topics so Board members can plan accordingly.

- |                     |         |   |
|---------------------|---------|---|
| ◆ October 18, 2022  | 6:00 PM | Raftelis will present rate-study report |
| ◆ November 15, 2022 | 6:00 PM | Presentation of 2023 operating budgets  |
| ◆ December 6, 2022  | 6:30 PM | Budget approval and appropriations      |

**Item 5A1: Project Updates – GKY**

*ETL Design Services:* Payment of the 15% deposit for wetland bank credits was issued on September 28th. Once official notice from the Streams & Wetland Foundation is received that the credits are reserved, the application will be submitted to the U.S. Army Corps of Engineers. Staff continues to work with Law Director Ebert and Attorney Schrader on the necessary easements. Bramhall Engineering completed all survey work on the project limits and is finalizing the legal descriptions and attachments for the temporary and perpetual easements.

*WFP Improvements:* Staff is awaiting receipt of the comments from the Ohio EPA. Additional information from the on-site sodium hypochlorite generation company is in the process of being sent to staff for their review. Staff had a productive and informative Zoom meeting with members of the Cleveland Water Alliance, HDR, and representatives from the overseas company.

*2022 Water Line Bundle Project:* Roadway work continues on Avon Point and Armour Rd. Storm sewer work is complete on Coveland and the revised schedule for paving has been addressed. The CUE and CUO met with representatives from the City of Avon Lake during the week of September 26th to coordinate the road paving work on Coveland. The road work will be performed in two phases to lessen the disruption to residents. Staff went door-to-door on Wednesday September 28th to discuss with residents the upcoming road restoration schedule and provide the necessary information.

*Additional Storage Building:* Kendera continues with site work for the new building. The perimeter drains and building pad sub-base were completed the week of September 26th. Storm sewer work will continue during the week of October 3rd, as well as the placement of building footers and support piers.

**Item 5A2: CUE Report – RKM**

**Item 5A3: Member Reports/Miscellaneous**

**Item 6: Public Speakers**

**Item 7: Executive Session**

Recommended Motion:

*I move to meet in executive session as allowed by ORC §121.22(G)(3) to consider pending legal matters and to include the CUE, the CUO, and a representative from Mansour Gavin.*

**Item 8: Adjourn**



**AVON LAKE REGIONAL WATER**  
**FUND 701 - WATER**  
**SEPTEMBER 16 - SEPTEMBER 28, 2022**  
**OCTOBER 4, 2022**

Vendor		Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1	Water Employees	\$ 57,788.32	Salaries PR Post BW 2202219	51102	\$ 57,788.32	\$ 1,109,743.79	\$ 2,049,507.00	45.85%
2	Water Employees	\$ 1,140.38	Overtime Wages Plant PR Post BW 2202219	51106.101				
3	Water Employees	\$ 1,663.75	Overtime Wages Dist/Col PR Post BW 2202219	51106.102				
4	Water Employees	\$ 736.32	Overtime Wages Admin PR Post BW 2202219	51106.103				
5	Water Employees	\$ 728.71	Overtime Wages Construction PR Post BW 2202219	51106.104				
6	Water Employees	\$ 703.52	Overtime Wages Office PR Post BW 2202219	51106.105	\$ 4,972.68	\$ 83,766.23	\$ 113,157.00	25.97%
7	Water Employees	\$ 1,327.50	Employee Time Buy Back PR Post BW 2202219	52115	\$ 1,327.50	\$ 53,834.17	\$ 138,600.00	61.16%
8	Water Employees	\$ 2,775.00	CDL Allowance PR Post BW 2202219	52127	\$ 2,775.00	\$ 2,775.00	\$ 3,750.00	26.00%
9	Water Employees	\$ (1,643.09)	PR Post BW 2202113 Hospitalization (7/1/2021 Pay)	52203				
10	Water Employees	\$ (1,678.13)	PR Post BW 2202114 Hospitalization (7/15/21 Pay)	52203				
11	Water Employees	\$ (1,656.76)	PR Post BW 2202115 Hospitalization (7/29/21 Pay)	52203				
12	Water Employees	\$ (1,656.76)	PR Post BW 2202116 Hospitalization (8/12/21 Pay)	52203				
13	Water Employees	\$ (1,656.76)	PR Post BW 2202117 Hospitalization (8/26/21 Pay)	52203				
14	Water Employees	\$ (1,656.76)	PR Post BW 2202118 Hospitalization (9/9/21 Pay)	52203				
15	Water Employees	\$ (1,656.76)	PR Post BW 2202119 Hospitalization (9/23/21 Pay)	52203				
16	Water Employees	\$ (1,656.76)	PR Post BW 2202120 Hospitalization (10/7/21 Pay)	52203				
17	Water Employees	\$ (1,656.76)	PR Post BW 2202121 Hospitalization (10/21/21 Pay)	52203				
18	Water Employees	\$ (1,656.76)	PR Post BW 2202122 Hospitalization (11/4/21 Pay)	52203				
19	Water Employees	\$ (1,664.46)	PR Post BW 2202123 Hospitalization (11/18/21 Pay)	52203				
20	Water Employees	\$ (1,664.46)	PR Post BW 2202124 Hospitalization (12/2/21 Pay)	52203				
21	Water Employees	\$ (1,536.86)	PR Post BW 2202125 Hospitalization (12/16/21 Pay)	52203				
22	Water Employees	\$ (1,500.40)	PR Post BW 2202126 Hospitalization (12/30/21 Pay)	52203				
23	Water Employees	\$ (1,440.12)	PR Post BW 220221 Hospitalization (1/13/22 Pay)	52203				
24	Water Employees	\$ (1,440.12)	PR Post BW 220222 Hospitalization (1/27/22 Pay)	52203				
25	Water Employees	\$ (1,440.12)	PR Post BW 220224 Hospitalization (2/24/22 Pay)	52203				
26	Water Employees	\$ (1,417.27)	PR Post BW 220225 Hospitalization (3/10/22 Pay)	52203				
27	Water Employees	\$ (1,417.27)	PR Post BW 220226 Hospitalization (3/24/22 Pay)	52203				
28	Water Employees	\$ (1,377.81)	PR Post BW 220228 Hospitalization (4/21/22 Pay)	52203				
29	Water Employees	\$ (1,338.36)	PR Post BW 2202211 Hospitalization (6/2/22 Pay)	52203				
30	Water Employees	\$ (1,725.40)	PR Post BW 2202211 Hospitalization (6/2/22 Pay)	52203				
31	Water Employees	\$ (1,338.36)	PR Post BW 2202213 Hospitalization (6/30/22 Pay)	52203				
32	Water Employees	\$ (1,353.17)	PR Post BW 2202214 Hospitalization (7/14/22 Pay)	52203				
33	Water Employees	\$ (1,353.17)	PR Post BW 2202215 Hospitalization (7/28/22 Pay)	52203				
34	Water Employees	\$ (1,377.81)	PR Post BW 220227 Hospitalization (4/7/22 Pay)	52203				
35	Water Employees	\$ (1,440.12)	PR Post BW 220223 Hospitalization (2/10/22 Pay)	52203				
36	Water Employees	\$ (1,338.36)	PR Post BW 2202210 Hospitalization (5/19/22 Pay)	52203				
37	Water Employees	\$ (1,338.36)	PR Post BW 2202210 Hospitalization (5/19/22 Pay)	52203				
38	Water Employees	\$ 8.12	MMO HRA Payment - Week Ending 09/16/2022	52203				
39	Water Employees	\$ 2,528.24	PR Post BW 2202219 Hospitalization	52203				
40	Water Employees	\$ (1,353.17)	PR Post BW 2202219 Hospitalization	52203	\$ (42,894.11)	\$ 296,496.68	\$ 543,779.00	45.47%
41	OPERS	\$ 9,311.92	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 9,311.92	\$ 173,181.55	\$ 296,176.00	41.53%
42	Internal Revenue Service	\$ 977.68	Medicare - FEDERAL - Federal Taxes*	52212	\$ 977.68	\$ 18,250.50	\$ 32,250.00	43.41%
43	Cintas Corporation	\$ 303.45	Mat Rental & Clothing Svc - August 2022 - GY 1/4	52226				
44	Zoro Tools Inc	\$ 55.56	Clothing - LS T-Shirts, SS T-Shirts 9/8/22 - RKM 1/2	52226	\$ 359.01	\$ 8,523.38	\$ 20,000.00	57.38%
45	Huntington National Bank	\$ 91.70	Charges on MC - August 2022 - Cert. Renewals - JC & MB - JC	53500	\$ 91.70	\$ 7,427.46	\$ 40,000.00	81.43%
46	Huntington National Bank	\$ 407.90	Charges on MC - August 2022 - Ink, Bankers Boxes, Frames - GY 1/2	53602				
47	Huntington National Bank	\$ 285.52	Charges on MC - August 2022 - Indeed, Meter Setter - RKM 1/8	53602	\$ 693.42	\$ 37,837.52	\$ 63,250.00	40.18%
48	WEX Fleet Universal	\$ 1,738.91	Fuel for Vehicles - 9/7/22 - RKM 1/2	53604				
49	Great Lakes Petroleum Co	\$ 1,840.19	Diesel Fuel @ 201 Miller Rd 9/13/22 - RKM 1/2	53604	\$ 3,579.10	\$ 22,907.44	\$ 22,500.00	-1.81%
50	Allen Refrigeration Inc.	\$ 799.10	Eqp Mnt - Ice Machine Repairs - RKM 1/2	53607				
51	Rexel, Inc.	\$ 10,200.00	Service Agreement - VFD @ WFP 9/9/22 - RKM	53607				
52	Huntington National Bank	\$ 6.95	Charges on MC - August 2022 - TriClamp, Angle Grinder - RTK 1/6	53607	\$ 11,006.05	\$ 73,378.16	\$ 111,250.00	34.04%
53	Sal Chemical Company	\$ 1,750.00	Op Spl - Smart Phos 9/15/22 - JC	53611				
54	Mississippi Lime Co.	\$ 5,681.10	Op Spl - Hydrated Lime 9/12/22 - JC	53611				
55	USALCO, LLC Inc.	\$ 38,157.81	Op Spl - Alum - JC	53611				
56	Bonded Chemicals Inc	\$ 59,151.40	Op Spl - Carbon @ WFP 8/31/22 - JC	53611	\$ 104,740.31	\$ 990,651.29	\$ 794,800.00	-24.64%
57	Discount Drug Mart Inc	\$ 28.01	Mnt Spl - August 2022 - Vinegar, Cards - GY 1/2	53612				

58	USA Bluebook	\$	308.15	Mnt Spl - Blue White Tube Assembly 9/8/22 - RKM	53612							
59	North Shore Pump & Equipment Co., Inc.	\$	29,247.00	Repair - Peerless Model 24 HXC-1 9/8/22 - RKM	53612							
60	Menards	\$	855.34	Mnt Spl - June/August 2022 - RTK 1/2	53612							
61	Grainger	\$	303.82	Mnt Spl - Pipe Cement, Primer, Tire Sealant - RKM 1/2	53612.001							
62	Lowe's	\$	270.89	Mnt Spl - August 2022 - RTK 1/2	53612.001							
63	Huntington National Bank	\$	1,914.94	Charges on MC - August 2022 - Indeed, Meter Setter - RKM 2/8	53612.001							
64	Core & Main LP	\$	2,084.24	Mnt Spl - 20" Meter Box Rings (29) 9/20/22 - RTK	53612.001							
65	Huntington National Bank	\$	81.20	Charges on MC - August 2022 - TriClamp, Angle Grinder - RTK 2/6	53612.001							
66	Bain Enterprises	\$	263.20	Mnt Spl - 20" F4 Bar 9/23/22 - RTK	53612.001							
67	Harold Archer & Sons, Inc.	\$	609.44	Stone for Repairs - W 9/10/22 - RKM	53612.004							
68	Westview Concrete Corporation	\$	1,046.05	Concrete Repair Spl - Division & Lear 9/9/22 - RTK	53612.004							
69	Ferguson Waterworks	\$	111.15	Mnt Spl - 3/4" Die Head 9/9/22 - RTK	53612.004							
70	Rock Pile Inc	\$	15.00	Mnt Spl - Straw for Lawn Repair 9/15/22 - RTK	53612.004	\$	37,138.43	\$	334,937.70	\$	492,323.35	31.97%
71	Idexx Distribution, Inc.	\$	1,022.28	Lab Spl @ WFP - Vessels 9/13/22 - JC	53613	\$	1,022.28	\$	62,459.16	\$	89,600.00	30.29%
72	Technology Management Solutions Inc	\$	1,035.11	Cnt Svc - Microsoft Office & Project, Hard Drive 9/6/22 - GY 1/2	53701							
73	Raftelis	\$	2,357.50	Cnt Svc - Valuation and Rate Study - RKM 1/2	53701							
74	Huntington National Bank	\$	587.86	Charges on MC - August 2022 - Indeed, Meter Setter - RKM 3/8	53701							
75	Huntington National Bank	\$	23.87	Charges on MC - August 2022 - TriClamp, Angle Grinder - RTK 3/6	53701							
76	U.S. Bank Equipment Finance Inc	\$	334.34	Cnt Svc - Xerox Copier Leases 9/1/22-10/1/22 - GY 1/2	53701.001							
77	Cintas Corporation	\$	208.05	Mat Rental & Clothing Svc - August 2022 - GY 2/4	53701.002							
78	Leak Seekers	\$	775.00	Cnt Svc - 740 Lear Rd Leak Detection 9/1/22 - RKM	53701.002							
79	Treasurer, State of Ohio	\$	2,800.00	Cnt Svc - DWLCF Standard Chem Cert. Renewal 9/20/22 - GY	53701.002							
80	NACWA	\$	750.00	2023 Membership Dues 9/13/22 - RKM	53701.002	\$	8,871.73	\$	234,860.85	\$	357,429.26	34.29%
81	Columbia Gas	\$	38.95	gas svc @ 33399 Lake Rd SIP Bldg 8/17/22-9/16/22 - GY	53702.002	\$	38.95	\$	20,628.31	\$	28,750.00	28.25%
82	Engie Resources	\$	1,969.58	elec svc charge @ 33370 Lake Rd - September 2022 - GY	53703.001							
83	Illuminating Company	\$	6,513.29	elec svc @ 33370 Lake Rd 8/17/22-9/16/22 - GY	53703.001							
84	Engie Resources	\$	6,425.32	elec svc charge @ 33385 Lake Rd - August 2022 - GY	53703.002							
85	Illuminating Company	\$	1,515.56	elec svc @ 33385 Lake Rd SIP Bldg 8/5/22-9/6/22 - GY	53703.002							
86	Illuminating Company	\$	24,647.85	elec svc @ 33385 Lake Rd SIP PS 8/5/22-9/6/22 - GY	53703.002	\$	41,071.60	\$	1,010,209.75	\$	863,610.00	-16.98%
87	Charter Communications	\$	164.99	Internet Svc @ 201 Miller Rd 9/14/22-10/13/22 - GY 1/2	53705	\$	164.99	\$	27,852.63	\$	25,235.00	-10.37%
88	Coverall North America, Inc.	\$	706.00	Cleaning Svc @ WFP & 201 Miller Rd - September 2022 - GY 1/2	53708							
89	SiteOne Landscape Supply, LLC	\$	271.59	Bldg Mnt - Seed Mix, Fertilizer 9/20/22 - RTK	53708	\$	977.59	\$	73,569.05	\$	151,315.00	51.38%
90	Hach Company	\$	9,630.99	Eqp - TU5200 Lab Laser Turbidimeter 9/14/22 - GY	53804							
91	Huntington National Bank	\$	807.80	Charges on MC - August 2022 - Indeed, Meter Setter - RKM 4/8	53804.001	\$	10,438.79	\$	230,082.52	\$	467,425.00	50.78%
92	Seeley, Savidge, Ebert & Gourash Co.	\$	760.00	Legal Fees - W, ETLs, 9/14/22 - RKM 1/3	53907.002	\$	760.00	\$	19,940.80	\$	54,000.00	63.07%
93	Transfer to Water Construction Fund	\$	125,000.00	To record transfers for ALRW for first half of 2022 - CH	59701	\$	125,000.00	\$	250,000.00	\$	250,000.00	0.00%
94	Transfer to Sewer Fund	\$	437,500.00	To record transfers for ALRW for first half of 2022 - CH	59703	\$	437,500.00	\$	875,000.00	\$	875,000.00	0.00%
95	Transfer to WDS	\$	1,889,511.00	To record transfers for ALRW for first half of 2022 - CH	59704	\$	1,889,511.00	\$	3,779,022.00	\$	3,779,022.00	0.00%
96	Transfer to West Ridge Interconnect	\$	13,821.00	To record transfers for ALRW for first half of 2022 - CH	59711	\$	13,821.00	\$	27,642.00	\$	27,642.00	0.00%
		\$	2,721,044.94			\$	2,721,044.94					



**FUND 721 - WASTEWATER**  
**SEPTEMBER 16 - SEPTEMBER 28, 2022**  
**OCTOBER 4, 2022**

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Wastewater Employees	\$ 62,528.66	Salaries PR Post BW 2202219	51102	\$ 62,528.66	\$ 1,169,192.99	\$ 1,564,595.00	25.27%
2 Wastewater Employees	\$ 2,080.00	Part Time Wages PR Post BW 2202219	51105	\$ 2,080.00	\$ 43,557.31	\$ 81,932.00	46.84%
3 Wastewater Employees	\$ 2,288.84	Overtime Wages Plant PR Post BW 2202219	51106.101				
4 Wastewater Employees	\$ 1,663.71	Overtime Wages Dist/Col PR Post BW 2202219	51106.102				
5 Wastewater Employees	\$ 1,655.26	Overtime Wages Admin PR Post BW 2202219	51106.103				
6 Wastewater Employees	\$ 1,186.94	Overtime Wages Construction PR Post BW 2202219	51106.104	\$ 6,794.75	\$ 97,796.77	\$ 110,727.00	11.68%
7 Wastewater Employees	\$ 1,327.50	Employee Time Buy Back PR Post BW 2202219	52115	\$ 1,327.50	\$ 51,970.65	\$ 72,341.00	28.16%
8 Wastewater Employees	\$ 3,175.00	CDL PR Post BW 2202219	52127	\$ 3,175.00	\$ 3,175.00	\$ 3,600.00	11.81%
9 Wastewater Employees	\$ (1,725.66)	PR Post BW 2202113 Hospitalization (7/1/2021 Pay)	52203				
10 Wastewater Employees	\$ (1,737.34)	PR Post BW 2202114 Hospitalization (7/15/21 Pay)	52203				
11 Wastewater Employees	\$ (1,730.22)	PR Post BW 2202115 Hospitalization (7/29/21 Pay)	52203				
12 Wastewater Employees	\$ (1,730.22)	PR Post BW 2202116 Hospitalization (8/12/21 Pay)	52203				
13 Wastewater Employees	\$ (1,730.22)	PR Post BW 2202117 Hospitalization (8/26/21 Pay)	52203				
14 Wastewater Employees	\$ (1,730.22)	PR Post BW 2202118 Hospitalization (9/9/21 Pay)	52203				
15 Wastewater Employees	\$ (1,730.22)	PR Post BW 2202119 Hospitalization (9/23/21 Pay)	52203				
16 Wastewater Employees	\$ (1,560.09)	PR Post BW 2202120 Hospitalization (10/7/21 Pay)	52203				
17 Wastewater Employees	\$ (1,377.81)	PR Post BW 2202121 Hospitalization (10/21/21 Pay)	52203				
18 Wastewater Employees	\$ (1,514.52)	PR Post BW 2202122 Hospitalization (11/4/21 Pay)	52203				
19 Wastewater Employees	\$ (1,517.08)	PR Post BW 2202123 Hospitalization (11/18/21 Pay)	52203				
20 Wastewater Employees	\$ (1,517.08)	PR Post BW 2202124 Hospitalization (12/2/21 Pay)	52203				
21 Wastewater Employees	\$ (1,474.55)	PR Post BW 2202125 Hospitalization (12/16/21 Pay)	52203				
22 Wastewater Employees	\$ (1,438.08)	PR Post BW 2202126 Hospitalization (12/30/21 Pay)	52203				
23 Wastewater Employees	\$ (1,624.49)	PR Post BW 220221 Hospitalization (1/13/22 Pay)	52203				
24 Wastewater Employees	\$ (1,439.64)	PR Post BW 220222 Hospitalization (1/27/22 Pay)	52203				
25 Wastewater Employees	\$ (1,654.11)	PR Post BW 220224 Hospitalization (2/24/22 Pay)	52203				
26 Wastewater Employees	\$ (1,646.49)	PR Post BW 220225 Hospitalization (3/10/22 Pay)	52203				
27 Wastewater Employees	\$ (1,646.49)	PR Post BW 220226 Hospitalization (3/24/22 Pay)	52203				
28 Wastewater Employees	\$ (1,764.86)	PR Post BW 220228 Hospitalization (4/21/22 Pay)	52203				
29 Wastewater Employees	\$ (1,725.40)	PR Post BW 2202213 Hospitalization (6/30/22 Pay)	52203				
30 Wastewater Employees	\$ (1,740.21)	PR Post BW 2202214 Hospitalization (7/14/22 Pay)	52203				
31 Wastewater Employees	\$ (1,740.21)	PR Post BW 2202215 Hospitalization (7/28/22 Pay)	52203				
32 Wastewater Employees	\$ (1,764.86)	PR Post BW 220227 Hospitalization (4/7/22 Pay)	52203				
33 Wastewater Employees	\$ (1,654.11)	PR Post BW 220223 Hospitalization (2/10/22 Pay)	52203				
34 Wastewater Employees	\$ (1,725.40)	PR Post BW 220229 Hospitalization (5/5/22 Pay)	52203				
35 Wastewater Employees	\$ (1,725.40)	PR Post BW 2202210 Hospitalization (5/19/22 Pay)	52203				
36 Wastewater Employees	\$ (1,725.40)	PR Post BW 2202210 Hospitalization (5/19/22 Pay)	52203				
37 Wastewater Employees	\$ 68.63	MMO HRA Payment - Week Ending 09/16/2022	52203				
38 Wastewater Employees	\$ 9.50	MMO Share Payment - Week Ending 09/16/2022	52203				
39 Wastewater Employees	\$ 3,263.60	PR Post BW 2202219 Hospitalization	52203				
40 Wastewater Employees	\$ (1,740.21)	PR Post BW 2202219 Hospitalization	52203	\$ (44,488.86)	\$ 359,153.23	\$ 493,892.00	27.28%
41 OPERS	\$ 10,577.82	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 10,577.82	\$ 187,351.97	\$ 237,129.00	20.99%
42 Internal Revenue Service	\$ 1,109.92	Medicare - FEDERAL - Federal Taxes*	52212	\$ 1,109.92	\$ 19,758.58	\$ 24,788.00	20.29%
43 Cintas Corporation	\$ 303.44	Mat Rental & Clothing Svc - August 2022 - GY 3/4	52226				
44 Zoro Tools Inc	\$ 55.56	Clothing - LS T-Shirts, SS T-Shirts 9/8/22 - RKM 2/2	52226	\$ 359.00	\$ 6,709.01	\$ 20,000.00	66.45%
45 Huntington National Bank	\$ 91.76	Charges on MC - August 2022 - Ink, Bankers Boxes, Frames - GY 2/2	53602				
46 Huntington National Bank	\$ 285.53	Charges on MC - August 2022 - Indeed, Meter Setter - RKM 5/8	53602	\$ 377.29	\$ 17,962.59	\$ 40,000.00	55.09%
47 Great Lakes Petroleum Co	\$ 1,840.20	Diesel Fuel @ 201 Miller Rd 9/13/22 - RKM 2/2	53604				
48 WEX Fleet Universal	\$ 1,738.91	Fuel for Vehicles - 9/7/22 - RKM 2/2	53604	\$ 3,579.11	\$ 19,522.58	\$ 22,800.00	14.37%
49 Allen Refrigeration Inc.	\$ 799.10	Eqp Mnt - Ice Machine Repairs - RKM 2/2	53607				
50 Huntington National Bank	\$ 6.94	Charges on MC - August 2022 - TriClamp, Angle Grinder - RTK 4/6	53607	\$ 806.04	\$ 27,192.17	\$ 150,000.00	81.87%
51 Sal Chemical Company	\$ 13,909.70	Op Spl - Caustic Soda 50% Diaphragm 9/13/22 - RH	53611	\$ 13,909.70	\$ 373,043.06	\$ 241,500.00	-54.47%
52 Discount Drug Mart Inc	\$ 11.88	Mnt Spl - August 2022 - Vinegar, Cards - GY 2/2	53612				
53 Menards	\$ 329.70	Mnt Spl - June, August, September 2022 - RTK 2/2	53612				
54 Grainger	\$ 353.56	Mnt Spl - Diaphragm Assemblies, Pipe Cement - RKM	53612.001				
55 Lowe's	\$ 600.60	Mnt Spl - August 2022 - RTK 2/2	53612.001				
56 Zoro Tools Inc	\$ 1,390.16	Mnt Spl - Air Filters (144), LED Driver, Thermal Unit - RKM	53612.001				
57 McMaster-Carr	\$ 174.62	Mnt Spl - Batteries (AA), Ball Bearings, Couplings - RTK	53612.001				
58 Huntington National Bank	\$ 81.20	Charges on MC - August 2022 - TriClamp, Angle Grinder - RTK 5/6	53612.001				
59 Huntington National Bank	\$ 625.95	Charges on MC - August 2022 - Hold Open Arm, Switch - RH 1/2	53612.001				

60	Huntington National Bank	\$	396.96	Charges on MC - August 2022 - Indeed, Meter Setter - RKM 6/8	53612.001	\$	3,964.63	\$	48,383.63	\$	126,209.36	61.66%
61	Hach Company	\$	1,340.29	Lab Spl @ WRF 9/9/22 - RH	53613	\$	1,340.29	\$	25,036.92	\$	37,500.00	33.23%
62	Technology Management Solutions Inc	\$	1,035.12	Cnt Svc - Computer Support, Hard Drive - GY 2/2	53701							
63	Raftelis	\$	2,357.50	Cnt Svc - Valuation and Rate Study - RKM 2/2	53701							
64	Huntington National Bank	\$	587.85	Charges on MC - August 2022 - Indeed, Meter Setter - RKM 7/8	53701							
65	Huntington National Bank	\$	23.87	Charges on MC - August 2022 - TriClamp, Angle Grinder - RTK 6/6	53701							
66	U.S. Bank Equipment Finance Inc	\$	334.35	Cnt Svc - Xerox Copier Leases 9/1/22-10/1/22 - GY 2/2	53701.001							
67	Cintas Corporation	\$	250.66	Mat Rental & Clothing Svc - August 2022 - GY 4/4	53701.002							
68	Kimble Recycling & Disposal	\$	37,417.94	Sludge Hauling - August 2022 - RH	53701.007	\$	42,007.29	\$	532,449.59	\$	758,084.27	29.76%
69	Columbia Gas	\$	658.14	gas svc @ 33675 Durrell 9/12/22 - GY	53702.001							
70	Columbia Gas	\$	40.04	gas svc @ 641 Lear Rd 8/3/22-9/1/22 - GY	53702.002	\$	698.18	\$	76,641.35	\$	59,400.00	-29.03%
71	Illuminating Company	\$	26,344.32	elec svc @ Waterbury Ave 8/4/22-9/5/22 - GY	53703.001							
72	Illuminating Company	\$	5.92	elec svc @ 209 Avondale 8/6/22-9/6/22 - GY	53703.003							
73	Illuminating Company	\$	86.99	elec svc @ 810 Avon Belden 8/9/22-9/8/22 - GY	53703.004	\$	26,437.23	\$	310,445.50	\$	368,500.00	15.75%
74	Charter Communications	\$	164.99	Internet Svc @ 201 Miller Rd 9/14/22-10/13/22 - GY 2/2	53705	\$	164.99	\$	20,151.26	\$	25,500.00	20.98%
75	Coverall North America, Inc.	\$	326.00	Cleaning Svc @ 201 Miller Rd - September 2022 - GY 2/2	53708							
76	Coverall North America, Inc.	\$	325.00	Cleaning Svc @ WRF - September 2022 - RH	53708							
77	Huntington National Bank	\$	199.60	Charges on MC - August 2022 - Hold Open Arm, Switch - RH 2/2	53708.001	\$	850.60	\$	35,520.73	\$	89,250.00	60.20%
78	Cerlic Environmental Controls, Inc.	\$	762.73	Eqp - pH Electrodes 7/21/22 - RH	53804							
79	Huntington National Bank	\$	807.80	Charges on MC - August 2022 - Indeed, Meter Setter - RKM 8/8	53804.001	\$	1,570.53	\$	237,682.75	\$	362,271.42	34.39%
80	Transfer to Wastewater Const Fund	\$	125,000.00	To record transfers for ALRW for first half of 2022	59477	\$	125,000.00	\$	250,000.00	\$	250,000.00	0.00%
81	Transfer to SDSR	\$	1,461,884.00	To record transfers for ALRW for first half of 2022	59708	\$	1,461,884.00	\$	2,923,768.00	\$	2,923,768.00	0.00%
		\$	1,726,053.67			\$	1,726,053.67					



**FUND 703 - ETL1**  
**SEPTEMBER 16 - SEPTEMBER 28, 2022**  
**OCTOBER 4, 2022**

	Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1	Seeley, Savidge, Ebert & Gourash Co., LPA	\$ 370.00	Legal Fees - W, ETLs, 9/14/22 - RKM 2/3	53701				
2	Avon Lake Regional Water	\$ 1,797.94	Operator Charges - August 2022 - ETL1 - GY	53701.002	\$ 2,167.94	\$ 68,383.79	\$ 60,000.00	-13.97%
3	Illuminating Company	\$ 23,844.95	elec svc @ 800 Moore Rd 8/8/22-9/7/22 - GY	53703.003				
4	Engie Resources	\$ 1,309.50	elec svc charge @ 800 Moore Rd - September 2022 - GY	53703.003	\$ 25,154.45	\$ 261,828.36	\$ 309,000.00	15.27%
5	SeibertKeck Insurance Partners	\$ 11,346.00	Insurance Premium Renewal for ETLs 2022-2023 - RKM 1/2	53710	\$ 11,346.00	\$ 11,346.00	\$ -	0.00%
6	Stream and Wetlands Foundation	\$ 10,350.00	Eng Fees - ETL Improvements Project - 15% Down - RKM 1/2	53806	\$ 10,350.00	\$ 169,308.92	\$ 300,000.00	43.56%
7	Transfer to WDS	\$ 9,834.50	To record transfers for ALRW for first half of 2022	59704	\$ 9,834.50	\$ 19,669.00	\$ 19,669.00	0.00%
		\$ 58,852.89			\$ 58,852.89			

**FUND 762 - ETL2**  
**SEPTEMBER 16 - SEPTEMBER 28, 2022**  
**OCTOBER 4, 2022**

	Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1	Seeley, Savidge, Ebert & Gourash Co., LPA	\$ 370.00	Legal Fees - W, ETLs, 9/14/22 - RKM 3/3	53701				
2	John S Fenik	\$ 275.00	Lawn Svc @ Island Rd PS & LORCO Fourplex 8/30/22 - RKM 1/2	53701.002				
3	North Shore Pump & Equipment Co., Inc.	\$ 17,354.00	Cnt Svc - Repair Complete Layne 4 Stage Vertical Pump - RKM	53701.002				
4	Avon Lake Regional Water	\$ 3,370.10	Operator Charges - August 2022 - ETL2 - GY	53701.002	\$ 21,369.10	\$ 70,319.52	\$ 80,000.00	12.10%
5	Lorain Medina Rural Electric Corp	\$ 449.60	elec svc @ Spieth Rd 7/23/22-8/23/22 - GY	53703.003				
6	Illuminating Company	\$ 2,927.33	elec svc @ 800 Moore Rd Rear Upper 8/9/22-9/8/22 - GY	53703.003				
7	Ohio Edison	\$ 85.18	elec svc @ 37980 Barres Rd 8/5/22-9/6/22 - GY	53703.004				
8	Illuminating Company	\$ 105.11	elec svc @ Detroit Rd 8/10/22-9/7/22 - GY	53703.004	\$ 3,567.22	\$ 253,109.03	\$ 332,500.00	23.88%
9	SeibertKeck Insurance Partners	\$ 11,346.00	Insurance Premium Renewal for ETLs 2022-2023 - RKM 2/2	53710	\$ 11,346.00	\$ 11,346.00	\$ 12,000.00	5.45%
10	Stream and Wetlands Foundation	\$ 10,350.00	Eng Fees - ETL Improvements Project - 15% Down - RKM	53806	\$ 10,350.00	\$ 275,862.12	\$ 300,000.00	8.05%
11	Transfer to ETL1	\$ 44,657.50	To record transfers for ALRW for first half of 2022	59707	\$ 44,657.50	\$ 89,315.00	\$ 89,315.00	0.00%
		\$ 91,289.82			\$ 91,289.82			

**FUND 749 - LORCO**  
**SEPTEMBER 16 - SEPTEMBER 28, 2022**  
**OCTOBER 4, 2022**

	Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1	John S Fenik	\$ 150.00	Lawn Svc @ Island Rd PS & LORCO Fourplex 8/30/22 - RKM 2/2	53701.002	\$ 150.00	\$ 35,942.71	\$ 25,000.00	-43.77%
2	Illuminating Company	\$ 96.22	elec svc @ 33678 Walker Rd 8/10/22-9/7/22 - GY	53703.002				
3	Lorain Medina Rural Electric Corp	\$ 106.37	elec svc @ Banks Rd 7/23/22-8/23/22 - GY	53703.003				
4	Lorain Medina Rural Electric Corp	\$ 102.88	elec svc @ Slife Rd 7/23/22-8/23/22 - GY	53703.003				
5	Lorain Medina Rural Electric Corp	\$ 130.00	elec svc @ Indian Hollow Rd 7/23/22-8/23/22 - GY	53703.003				
6	Lorain Medina Rural Electric Corp	\$ 150.93	elec svc @ 36879 Capel Rd 7/23/22-8/23/22 - GY	53703.003				
7	Lorain Medina Rural Electric Corp	\$ 64.10	elec svc @ Durkee S 7/23/22-8/23/22 - GY	53703.003				
8	Lorain Medina Rural Electric Corp	\$ 175.53	elec svc @ Durkee N 7/23/22-8/23/22 - GY	53703.003				
9	Lorain Medina Rural Electric Corp	\$ 84.39	elec svc @ 12601 Cowley Rd 7/23/22-8/23/22 - GY	53703.003	\$ 910.42	\$ 37,934.27	\$ 45,000.00	15.70%
10	Rural Lorain County Water Authority	\$ 56.55	Water Used @ 9871 Avon Belden 8/3/22-9/1/22 - GY	53754				
11	Rural Lorain County Water Authority	\$ 92.90	Water Used @ 38393 Royaltan Rd 8/3/22-9/1/22 - GY	53754	\$ 149.45	\$ 1,524.18	\$ 100,000.00	98.48%
12	Rural Lorain County Water Authority	\$ 1,424.00	Meter Readings - September 2022 - GY	53760	\$ 1,424.00	\$ 23,879.81	\$ 27,000.00	11.56%
13	LORCO	\$ 4,566.55	Reimburse Billing Payments to LORCO 2 - August 2022 - GY	53901	\$ 4,566.55	\$ 47,657.73	\$ 34,000.00	-40.17%
14	Transfer to Sewer Debt Service	\$ 824,464.00	To record transfers for ALRW for first half of 2022	59706	\$ 824,464.00	\$ 1,648,928.00	\$ 1,648,928.00	0.00%
		\$ 831,664.42			\$ 831,664.42			

**FUND 704 - WATER CONSTRUCTION**  
**SEPTEMBER 16 - SEPTEMBER 28, 2022**  
**OCTOBER 4, 2022**

	Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1	S & S Filter, LLC	\$ 6,233.15	W - Labor & Equipment for Repairs to Filters 7/12/22 - GY	55001	\$ 6,233.15	\$ 75,112.77	\$ -	0.00%
2	The Consumers Builders Supply Co.	\$ 27,374.41	Storage Bldg - Recycled Concrete - JG 1/2	55003				
3	Harold Archer & Sons, Inc.	\$ 878.64	Bldg Imp - 201 Miller Rd - Stone 9/10/22 - RKM 1/2	55003				
4	Indy Equipment and Supply LLC	\$ 821.50	Bldg Imp - Wire Mesh 9/8/22 - JG 1/2	55003				
5	Indy Equipment and Supply LLC	\$ 1,368.20	Bldg Imp - Foam - Pink 9/19/22 - JG 1/2	55003	\$ 30,442.75	\$ 118,522.44	\$ 500,000.00	76.30%
		\$ 36,675.90			\$ 36,675.90			





**FUND 724 - WASTEWATER CONSTRUCTION**  
**SEPTEMBER 16 - SEPTEMBER 28, 2022**  
**OCTOBER 4, 2022**

	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>	<b>G/L Acct</b>	<b>G/L Sum</b>	<b>YTD Transactions</b>	<b>Budget</b>	<b>% of Budget Remaining</b>
1	The Consumers Builders Supply Co.	\$ 27,374.46	Storage Bldg - Recycled Concrete - JG 2/2	55003				
2	Harold Archer & Sons, Inc.	\$ 878.64	Bldg Imp - 201 Miller Rd - Stone 9/10/22 - RKM 2/2	55003				
3	Indy Equipment and Supply LLC	\$ 821.50	Bldg Imp - Wire Mesh 9/8/22 - JG 2/2	55003				
4	Indy Equipment and Supply LLC	\$ 1,368.20	Bldg Imp - Foam - Pink 9/19/22 - JG 2/2	55003	\$ 30,442.80	\$ 118,522.45	\$ 540,000.00	78.05%
		\$ 30,442.80			\$ 30,442.80			

**FUND 702 - WEST RIDGE INTERCONNECT**  
**SEPTEMBER 16 - SEPTEMBER 28, 2022**  
**OCTOBER 4, 2022**

	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>	<b>G/L Acct</b>	<b>G/L Sum</b>	<b>YTD Transactions</b>	<b>Budget</b>	<b>% of Budget Remaining</b>
1	Ohio Edison	\$ 172.05	elec svc @ 6680 W Ridge Rd 8/11/22-9/12/22 - GY	53703	\$ 172.05	\$ 2,913.59	\$ 5,000.00	41.73%
		\$ 172.05			\$ 172.05			

Board of Municipal Utilities  
**Meeting Minutes**  
**September 20, 2022**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 6:30 PM. The meeting was held in-person using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Rickey, and Mrs. Schnabel.

Also present: CUE Munro, CUO Yuronich, and Attorney Coyne of Mansour Gavin.

Excused: Mr. Dzwonczyk and Mr. Rush

***Approve Minutes***

Mrs. Schnabel presented the Minutes of the September 6, 2022 regular meeting. With no changes, additions or corrections noted, she ordered that the minutes stand and be distributed as presented.

***Public Speakers***

None.

***Correspondence***

None.

***Expenditures***

Following review of expenses dated September 20, 2022, for funds and amounts as follows, Mr. Abram moved, Mr. Rickey seconded, to approve the expenditures of September 2 through September 15, 2022:

Water Fund 701	\$	193,109.75
Wastewater Fund 721	\$	187,202.62
MOR ETL1 Fund 703	\$	219,712.98
MOR ETL2 Fund 762	\$	457,566.80
LORCO Fund 749	\$	5,234.21
Water Construction Fund 704	\$	105,401.16
Wastewater Construction Fund 724	\$	137,327.80

Ayes (per voice vote): Abram, Rickey, and Schnabel.

Nays: None

Motion carried.

### ***Lead Service Line Identification Grant***

Mr. Munro presented an update to the Board on the status of the grant that was awarded in May of 2022. He stated that the software that will be purchased under this grant award is part of the camera inspection truck that was ordered earlier in the year. Mr. Munro said that the new camera truck and software is expected to arrive sometime in October. Once the truck is delivered and training is provided to staff, the integration of the CUES software with the Esri ArcGIS software will take place. This new software will allow staff to better map out and identify lead service lines within Avon Lake. Mr. Munro said that the grant is a reimbursement grant and once Avon Lake Regional Water pays for the software then he can apply for reimbursement from Ohio EPA.

Mr. Rickey asked if the Board could be provided with a demonstration of the new camera truck once it is in service. Mr. Munro said that staff would provide a demonstration to the Board so that everyone can see how the truck functions.

Mr. Rickey commented that he recently witnessed staff using the valve exercising machine and he was impressed with the equipment he saw and the work that staff was doing.

Mr. Rickey asked what the status was on the delivery of the sewer combination vacuum truck that was ordered. Mr. Munro said it would be in the second quarter of 2023 before that truck is delivered from the manufacturer.

Mr. Abram asked if we have any lead service lines left in the city. Mr. Munro said that staff and contractors have discovered lead service lines in our project areas. When a lead service line is found it is replaced with copper. Mr. Munro said that there is a bid line item in our construction contracts specifically for this work.

### ***Project Updates***

*ETL Design Services:* Mr. Yuronich said that staff received the stamped drawings from HDR on Friday September 9, 2022. He also said that Mr. Munro executed the wetland credit agreement with Streams + Wetland Foundation. Once the wetland credits have been secured, the application will be submitted to the Army Corps of Engineers for approval.

*WFP Improvements:* Mr. Yuronich said that the Ohio EPA has finished reviewing the application and are drafting their response letter. Staff should receive that letter the week of September 19, 2022. An introductory call with the Cleveland Water Alliance and representatives from a high concentration onsite sodium hypochlorite generating company is scheduled for the week of September 19, 2022.

*2022 Water Line Bundle Project:* Mr. Yuronich said the roadway restoration work continues on Avon Point and Armour Rd and the storm sewer work is ongoing on Coveland. UUI will begin roadway restoration on Coveland shortly and staff is working to provide communication to residents on this street so they are aware of the paving procedure that will occur.

Mr. Rickey asked what the estimated completion date was for the waterline bundle project. Mr. Munro stated that there is still some work to complete on Redwood Blvd., Walker Road, and Moore Road and that substantial completion would be in early 2023.

*Additional Storage Building:* Mr. Yuronich said that Kendera Enterprises began work on excavating the sub-base for the building. During the week of September 19, 2022, they will begin work on the storm sewer and footer drain connections.

Mr. Munro said that staff received the permit set of stamped plans from Blue Scope Construction. Staff will submit the permit application with the Building Department for plan review by their third-party reviewer.

Mr. Rickey asked if the building foundation and building pad would be completed before the weather turns bad. Mr. Munro said that the current schedule indicates that the concrete work will be completed before the current concrete material contract expires on November 15, 2022.

### ***CUE Report***

No report

### ***Miscellaneous & Member Reports***

Mr. Munro informed the Board of a step increase for Lab Analyst Robin Liepold. Miss Liepold is moving from Lab Analyst step 1 to Lab Analyst step 2 effective August 1, 2022.

Mr. Abram asked what is the current number of connections for the LORCO sewer system. Mr. Munro stated that as of the end of July 2022 the total number of connections on the system is 1,330.

### ***Public Speakers***

None.

### ***Executive Session***

Mr. Abram moved, and Mrs. Schnabel seconded, to meet in executive session as allowed by ORC §121.22 G (3) to consider pending legal matters and to include the CUE, the CUO, and representatives from Mansour Gavin.

Ayes (per roll-call vote): Abram, Rickey, and Schnabel.

Nays: None

Motion carried.

The Board reconvened at 7:18 PM.

### ***Adjourn***

As there was no further business, Mr. Abram moved to adjourn, and Mrs. Schnabel seconded. The meeting adjourned at 9:04 PM.

Ayes (per voice vote): Abram, Rickey, and Schnabel

Nays: None

Motion carried.

Approved October 4, 2022.