

Board of Municipal Utilities
Regular Meeting Minutes
October 4, 2016
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM.

Present: Mr. Dzwonczyk, Mr. Rush, Mr. Rickey, Mr. Berner and Ms. Schnabel.

Also present: Chief Utilities Executive Danielson, WPCO Manager Baytos, Mayor Zilka
Councilmember Fenderbosch.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the August 16, 2016, Work Session, the September 20, 2016, Work Session, and the September 20, 2016, Regular Meeting. With the correction of spelling of Mr. Dzwonczyk's name in one instance and the inclusion of Mr. Orlousky's correspondence that was requested to be part of the official record, the minutes were ordered to stand and be distributed as presented.

Public Speakers – None.

Correspondence – Chairman Dzwonczyk presented eight additional letters in reference to the staging area for Avon Lake Regional Water's future project sites.

Expenditures

Following review of expenses dated October 4, 2016 for funds and amounts as follows, Mr. Rush moved, Mr. Rickey seconded, that all be approved and paid per budget:

Water Fund 701	\$	143,206.17
Wastewater Fund 721	\$	194,565.10
MOR Fund 703 ETL1	\$	14,463.27
MOR Fund 762 ETL2	\$	11,263.84
LORCO Fund 749	\$	1,949.77
Water Const 704	\$	823,071.37

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Reports/Updates

LORCO Advance: With the approval of the 2016 budget, \$800,000 was appropriated to the Water Construction Fund (704) that would be loaned to LORCO at the 3.94% interest rate as per the Cooperative Agreement. Per custom, once the Board has appropriated the money, further action is not necessary for the advance (loan). In October, \$800,000 will be advanced to LORCO to assist with debt service payments.

Lateral Loan Program: Since the last Board meeting, six additional agreements for the Lateral Loan Program have been executed, bringing the total to thirteen properties, with \$40,850 committed so far.

Awards: At WEFTEC, the Water Environment Federation's annual national conference, Avon Lake Regional Water received two awards. The first is a Certificate of Recognition that Avon Lake Regional Water is considered a Water Resources Utility of the Future Today. This is the first year of the program that highlights utilities that are forward thinking and applying concepts that leaders in the profession believe utilities should be striving to do. The recognition was granted to 61 utilities nationally. Also at WEFTEC, Avon Lake Regional Water received a Public Outreach award for the video, "Why do I need to separate my home's outgoing water?"

Chairman/Committee/Members Reports

Chairman Dzwonczyk requested an update on action items from the previous Board meeting.

Time Clocks-CUE Danielson is working with staff and City Hall to track overtime for employees and post it to the proper Funds.

GPS-CUE Danielson is working with staff to determine if GPS would be appropriate.

LORCO Trustees-CUE Danielson will work with the Executive Director to educate the new trustees with LORCO. Chairman Dzwonczyk requested a more detailed report at the next Board meeting.

Staging Area-CUE Danielson will send a letter to residents that Ilg Park is taken off the list for project staging areas and is hoping to be able to include information regarding the intended staging areas in the same letter.

ETL 2-CUE Danielson reported GRW was the company who designed the plans and hired a minority inspection firm to inspect the lines. Jack Gaydar was tasked with surveying easements when he first started, but this was not a concern that we were aware of at the time.

*Budget Adjustment-*Appropriations will be discussed in the next work session in October.

*Additional Easement-*Easement language has been written up and is still in the process of legal review.

*Solicitation for Proposals-*Currently staff is researching the best way to solicit for proposals. Eleven potential firms are interested in submitting qualifications for the 45s combined sewer separation project, through our current solicitations.

*Full Separation in the 45s-*Following extensive discussion on the sewer separation project for the 45s, staff indicated that the 2004 Long-Term Control Plan selected complete sewer separation as the most cost-effective approach to end combined sewer overflows. The current Brown and Caldwell study is confirming whether this is still the case for the 45s.

ETL2 Easement-CUE Danielson reported Avon Lake Regional Water is responsible to restore the easement to the original condition. With the exception of a property disturbance by Avon Lake Regional Water or its operations, all ongoing maintenance is the responsibility of the property owner.

What would happen if the Board violated an agreement with the state? -CUE Danielson stated violations would have to be mitigated. The Board of Municipal Utilities would have to uphold the agreement.

Shamrock replacement-Staff is moving forward with Smart Bill as a replacement printing company, this company should save us money.

Mr. Rush reported he attended the Human Resources meeting and requested to be excused as they dismissed for Executive Session as it did not pertain to Avon Lake Regional Water.

Ms. Schnabel reported she attended the Environmental meeting and that nothing related to Avon Lake Regional Water was discussed.

CUO Eberle reported the American Iron Steel correction at the current water project will be discussed at the next work session. Staff will provide information before the work session and would welcome any questions before the meeting.

CUE Report

None.

Miscellaneous

None.

Executive Session

Mr. Rush moved, Mr. Rickey seconded, to meet in Executive Session as allowed by ORC 121.22 (G)(1) to discuss employee matters and to include the CUE in the discussion.

Ayes (per rollcall vote): Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

The Board reconvened at 8:24 PM

Mr. Dzwonczyk moved, Mr. Rush seconded to exclude employees of the Board of Municipal Utilities from Temporary Legislation 10731 item (d) and Temporary Legislation 10735.

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Adjourn

As there was no further business, Mr. Rush moved, Ms. Schnabel seconded, that the meeting adjourn at 8:27 PM.

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Approved October 18, 2016

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk