

AGENDA

For

Tuesday

October 3, 2023

6:30 PM

- 
1. Call to Order
 2. General Matters
 - A. Approve Minutes
 - B. Public Speakers (*3 minutes each*)
 - C. Correspondence
 3. Expenditures
 4. Lemon Stich Media
 5. Bay Village License Agreement
 6. USACE Resolution
 7. Informational Items
 - A. Reports/Updates
 - 1) Project Updates
 - 2) CUE Report
 - 3) Member Reports/Miscellaneous
 8. Public Speakers
 9. Adjourn

Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**
From: **Rob Munro**
Subject: **Agenda Items – October 3, 2023**
Date: **September 29, 2023**

- Item 1: **Call to Order**
- Item 2A: **Approve Minutes**
- Item 2B: **Public Speakers**
- Item 2C: **Correspondence**
- Item 3: **Expenditures**
- Item 4: **Lemon Stitch Media – RKM**

At the September 19, 2023 meeting the CUE informed the Board that the current contract for marketing and social media support services was set to expire in October. Staff met with representatives from Lemon Stitch Media on September 12th to review the work performed to date. Overall, staff is pleased with the content and level of service provided and asked Lemon Stitch Media to provide a new one-year contract for approval. The monthly cost will remain the same at \$3,500 per month. Staff recommends the approval of this contract.

Recommended Motion:

I move to authorize the CUE to execute a contract with Lemon Stitch Media in the amount of \$3,500 per month per the presented agreement.

- Item 5: **Bay Village License Agreement – RKM**

The ongoing efforts to upgrade the meter infrastructure within the distribution system require the buildout of base station and repeater equipment. Currently there is a base station installed on top of the Walker Road water tower and repeaters installed on the Division Road tower and the radio antenna at the Public Safety building. It is necessary to install a third repeater in the southeast quadrant of the city to ensure adequate radio signal for meters in that area of town. Staff is working with the Law Director and Bay Village officials on a license agreement to install a repeater on an existing radio antenna at the Bay Village Service Department on Krebs Road. In exchange for granting the installation of the repeater on the existing antenna, Avon Lake Regional Water will make water infrastructure improvements at Walker Road Park. These improvements include a new water fountain, service taps for future sprinkler systems on the soccer fields, and an auto-flusher for water quality. Staff recommends approval of this license agreement.

Recommended Motion:

I move to authorize the CUE to execute a license agreement with the City of Bay Village for the installation of certain meter infrastructure equipment at the Bay Village Service Garage and water infrastructure improvements at Walker Road Park.

Item 6: US Army Corps of Engineers Resolution – RKM

The CUE is working with the United States Army Corps of Engineers (USACE) on a Project Partnership Agreement (PPA) regarding the administration of \$1.0-million in funding awarded for the ETL Improvement Project. The USACE will administer the funding on behalf of the federal government. Previously completed design work is eligible for reimbursement under the program as well as construction costs. As part of the required documents necessary to enter into the PPA the Board must pass a resolution appointing a representative to complete the necessary paperwork to receive the funding.

Recommended Motion:

I move to approve Resolution 2023-1003 United States Army Corps of Engineers 2023 ETL Improvement Project.

Item 7A1: Project Updates – GKY

Power Plant Update: Demolition continues on the north side of Lake Rd. and remediation continues on the coal pile property south of Lake Rd. Avon Lake Environmental Redevelopment Group (ALERG) is still waiting on delivery of the catch basins to allow connection of the retention pond discharge to the 108-inch storm sewer.

ETL Design Services: The CUE submitted a redline agreement to Railpros and Norfolk Southern on September 5th regarding the license agreement for installing two 60-inch casing pipes under the railroad tracks for the new ETL suction line. Railpros and Norfolk Southern are currently reviewing the redline agreement.

WFP Improvements: The Engineering Services group continues to prepare the documents and specifications for the alternate bids on the project. Staff anticipates to advertise for bids the first part of October. The bidding period for this project will be eight weeks.

2022 Water Line Bundle Project: UUI performed yard restoration work in the necessary project areas on Monday and Tuesday September 18th and 19th. This project will now be closed out.

Additional Storage Building: The remaining electrical equipment is estimated to arrive mid-October 2023. Once the electric panel is received the rest of the electrical connections inside the building can be completed and the utility contract will be closed out.

The shop drawings for the HydroChem wash bay equipment was approved last week by Engineering Services. The wash system is a longer lead time item and once a delivery date is confirmed, North Bay Construction will provide an installation schedule.

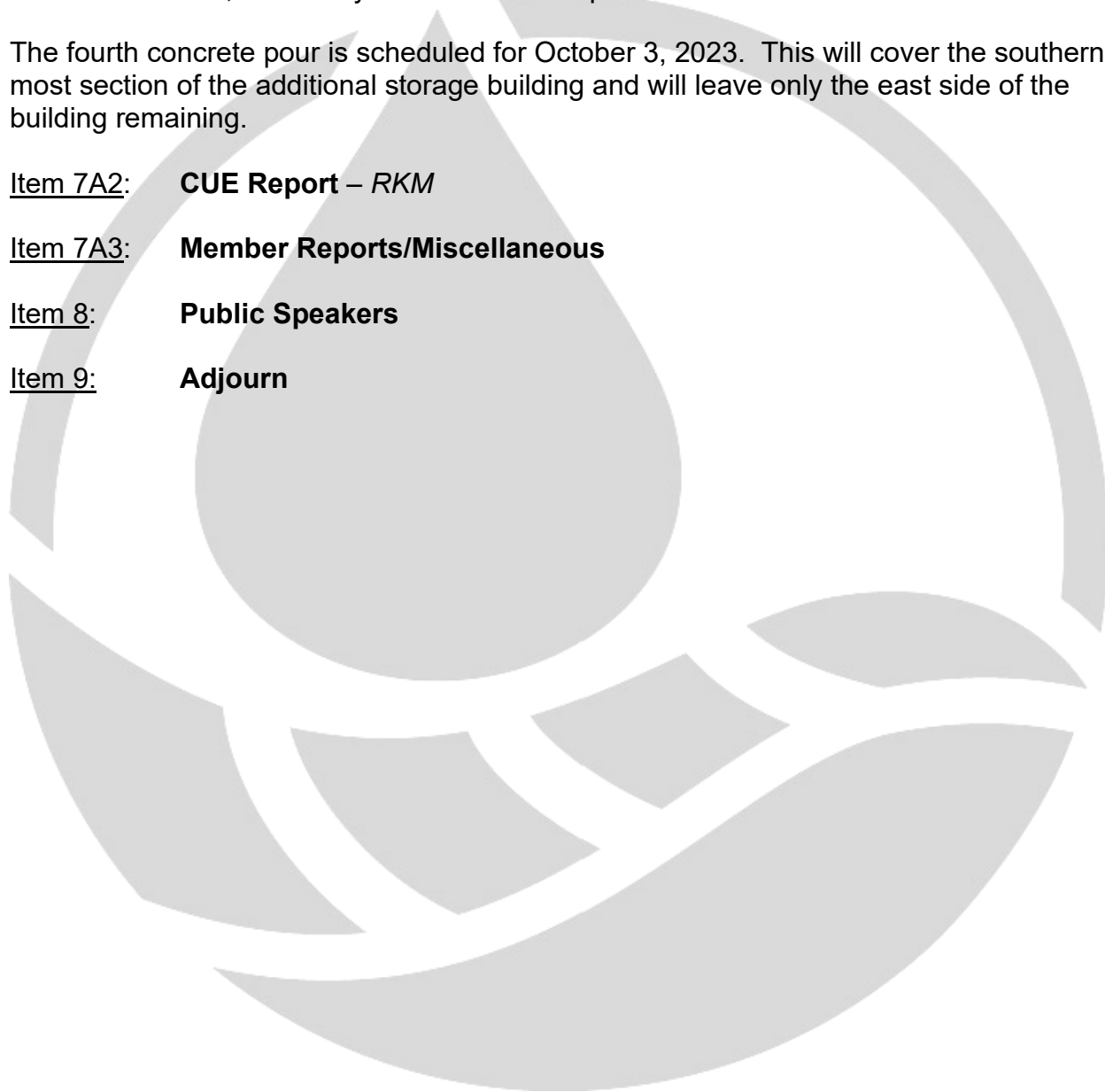
The fourth concrete pour is scheduled for October 3, 2023. This will cover the southern most section of the additional storage building and will leave only the east side of the building remaining.

Item 7A2: **CUE Report – RKM**

Item 7A3: **Member Reports/Miscellaneous**

Item 8: **Public Speakers**

Item 9: **Adjourn**



Board of Municipal Utilities
Work Session Minutes
September 19, 2023
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The Work Session was called to order at 6:00 PM.

Present: Mr. Dzwonczyk, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Munro, CUO Yuronich, Dr. Chris Miller and Ashley Bair of Fontus Blue and Attorney Coyne of Mansour Gavin.

Decision Blue

Dr. Chris Miller and Ashley Bair presented an overview of Decision Blue. Decision Blue is one of the tools designed by its company, Fontus Blue, to assist operators of water treatment facilities. Its software draws on past treatment results from both the individual utility utilizing the software and information from other utilities with similar source water. By analyzing current information about the raw water coming in to the treatment plant it can recommend chemical dosages that will meet the utilities treatment goals while ensuring that the most economical combination of chemicals is used. It also offers predicted outcomes if dosages are changed so operators can see how effluent quality and cost is affected by different choices. Information about the water can be introduced to the software both by manual entry and by utilizing any online analyzers.

Dr. Miller explained how data can be uploaded into a client's database through a connection with Data Command. Data Command is an interface already in use at Avon Lake Regional Water. Data about the water quality can be safely gathered via this route as it does not introduce a connection to the facility's Supervisory Control and Data Acquisition (SCADA) system. By downloading the data through this method, the SCADA system is protected because no new access is granted and the permission set in Data Command is a read-only connection. Therefore, safety is maintained as that route does not allow Decision Blue to make any changes or connections to the SCADA system.

Also included with the proposed contract with Decision Blue are both formal scheduled meetings with Decision Blue staff to discuss successes and concerns along with real time assistance on an as-needed basis.

Mr. Dzwonczyk stated that ISO certification is something that Avon Lake Regional Water (ALRW) will be seeking as part of the quality initiative currently underway and inquired if Fontus Blue held any ISO certification. Dr. Miller responded that their company does not currently hold any ISO certifications but all of their efforts are based in industry best practices, are chemistry based and follow all of the experiences gained in other utilities that draw from Lake Erie such as those located in Ohio - Toledo, Sandusky, Lorain, Mentor, Ashtabula along with Erie, Pennsylvania.

Mr. Dzwonczyk suggested that ALRW staff reach out to some of those references to get first-hand accounts of those user experiences. Mr. Yuronich stated that staff has had conversations with other users of Decision Blue like Akron, OH but will speak with some of the other plants as well.

Mr. Munro stated that ALRW staff will investigate further and provide a recommendation to the Board at a future meeting.

Adjourn

As there was no further business, Mr. Dzwonczyk moved to adjourn, and Mr. Rush seconded. The work session adjourned at 6:44 PM.

Ayes (per voice vote): Dzwonczyk, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Approved October 3, 2023.

John Dzwonczyk, Chairman

Robert Munro, Clerk

DRAFT

Board of Municipal Utilities
Meeting Minutes
September 19, 2023
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:45 PM following a Work Session. The meeting was held in-person using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Dzwonczyk, Mr. Rickey, Mr. Rush and Mrs. Schnabel.

Excused: Mr. Abram

Also present: CUE Munro, CUO Yuronich and Attorney Coyne of Mansour Gavin.

Approve Minutes

Mr. Dzwonczyk presented the Minutes of the September 5, 2023 regular meeting. With no additional changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None.

Correspondence

None.

Expenditures

Following review of expenses for funds and amounts as follows, Mr. Dzwonczyk moved, Mrs. Schnabel seconded, to approve the expenditures of September 1 through September 14, 2023:

Water Fund 701	\$	184,164.47
Wastewater Fund 721	\$	197,441.50
ETL1 Fund 703	\$	198,458.28
ETL2 Fund 762	\$	442,072.28
LORCO Fund 749	\$	8,195.86
Water Construction Fund 704	\$	82,527.12
Wastewater Construction Fund 724	\$	79,892.11

Ayes (per voice vote): Dzwonczyk, Rickey, Rush and Schnabel

Nays: None

Motion carried.

Laborer

Mr. Munro provided an informational item to the Board that the open laborer position has been filled. After posting the opening internally, advertising externally, and interviewing several candidates, staff selected Mr. Jack Butcher to fill this position. Mr. Butcher started on September 5, 2023 as a Laborer Step 5. Mr. Munro stated that he and the rest of the Avon Lake Regional Water staff would like to welcome Mr. Butcher to the team.

Social Media Contract

Mr. Munro stated that at the April 18, 2023 meeting the Board approved a six-month contract with the Social Gathering for social media and public relations services. That contract will expire in October 2023. Mr. Munro and Mr. Yuronich held a meeting with staff members of the Social Gathering on September 12, 2023 to review the work they have performed for Avon Lake Regional Water thus far. Staff are pleased with the work they have performed and asked them to provide a new one-year contract. Mr. Munro noted that the Social Gathering name will be rebranded to the name Lemon Stitch Media. Mr. Munro stated that staff will provide the new agreement to the Board at the October 3, 2023 meeting for the Board's consideration and approval.

Project Updates

Power Plant Update: Mr. Yuronich informed the Board that Avon Lake Environmental Redevelopment Group (ALERG) awarded the contract for connecting the effluent of the retention basin to the 108-inch storm sewer outfall. He stated that the catch basins have been ordered and those are estimated to have a three-week lead time. Mr. Yuronich added that ALERG has been manually pumping water from the retention basin into a storm sewer catch basin near the construction trailer that ALERG works out of on the south side of Lake Rd. Mr. Yuronich also stated that the expected end of the demolition has been moved to April of 2025 rather than January of that year.

ETL Design Services: Mr. Yuronich stated that the CUE has submitted a red-line agreement to Railpros and Norfolk Southern on September 5, 2023, regarding the license agreement for installing two 60-inch pipe casings under their railroad tracks for the new ETL suction line. Staff are waiting on a response from Railpros and Norfolk Southern.

Mr. Rickey inquired about the cost difference between realigning the suction line and just paying the large fee proposed by Railpros and Norfolk Southern for the easement agreement. Mr. Munro stated that we are actively negotiating with them. The biggest factor currently against the originally proposed agreement was the fact that it was only for a term of twenty years and not a perpetual agreement. Mr. Munro added that if some of our terms in the redline agreement are acceptable to Railpros and Norfolk Southern we may still be able to proceed with the original location.

WFP Improvements: Mr. Yuronich informed the Board that Engineering Services staff are compiling the list of alternate bid items along with the AutoCAD drawings and specifications that could potentially be added to the contract. Mr. Yuronich also added that Hoffmann and Metzger are beginning the plat consolidation of the Water Filtration Plant parcels.

2022 Water Line Bundle Project: Mr. Yuronich stated that Underground Utilities Inc will complete site restoration of any affected properties by the end of September allowing this project to be closed out.

Additional Storage Building: Mr. Yuronich stated that concrete surrounding the additional storage building on the north side and a small portion of the southwest corner were formed and poured.

Mr. Yuronich informed the Board that First Energy completed their portion of the electrical connection to the new switchgear for the additional storage building. Once the remaining electrical components are delivered and installed by North Bay Construction, they will complete the remaining items on the utility contract by the end of September 2023.

Mr. Yuronich stated that the shop drawings for the commercial truck wash system were reviewed and approved by Engineering Services staff. The equipment has been ordered and is expected to be delivered by early December 2023.

Mr. Rickey inquired about the expenses compared to the budget allocated for the additional storage building project. Mr. Munro responded that we are well within the approved budget and the project is nearing completion. When the project is completed, Mr. Munro will provide a project accounting report to the Board.

CUE Report

Mr. Munro informed the Board that he, Mr. Dzwonczyk, and Mr. Yuronich had a meeting with Jim Zimenik of the Lorain County Metroparks and that we are still working on coordinating future efforts to collaborate with them in the future. Mr. Dzwonczyk added that he felt it was a productive meeting and that the Metroparks are very enthusiastic about the work they do and look forward to continuing to work on ways to continue the partnership.

Mr. Munro updated the Board on the state of water meter replacements within Avon Lake Regional Water's distribution system. Previously there were approximately two hundred meters that did not read in the spring quarter and that number has escalated to just over eight hundred meters during the last read. Staff has already replaced four hundred meters this year but given the age of the meters we will need to continue to address the failing meters. Mr. Munro added that when staff goes out to do a re-read some are just a missed read while others do require replacement of the meter head or if the age of the meter is in question the entire unit will be changed out. Some of these swaps go relatively quickly while some may have circumstances that make it a more involved process. Mr. Munro stated that due to these replacements, money will need to be allocated within the budget to address this deficiency in the meter line item. When developers purchase a meter for a new service, that money comes in as a revenue and is not automatically allocated back into the meter fund of the budget. Mr. Munro wanted to clarify that although we are showing a negative percentage of funds in the maintenance supply budget line, a portion of that money has already been restored to the overall fund balance, just not in that line item. An example of this that Mr. Munro shared was that a new eight-inch meter that cost \$12,000 for a lot being developed on Pin Oak Parkway. Mr. Munro said that so far this year we have replaced nine two-inch meters at around \$2,500 each and three eight-inch meters. Since water sales are the source of revenue for our organization, we need to ensure that we are able to reliably track the sale of our product and since these large meters are for large users, we will see a quick return on that investment.

Mr. Dzwonczyk wanted to clarify that when we show we're exceeding a budget line item for meters and money needs to be appropriated, it doesn't necessarily mean that the budget is performing poorly. Mr. Munro confirmed this by saying that it is strictly an accounting issue and that when the Board approves the two overall budgets, personnel and other, the money for the meters is still coming in to the budget as revenue and it just needs to be put back into that specific line item. It doesn't mean that the overall budget is in distress. Meters come out of the "other" portion of the budget.

Mr. Munro also added that although revenues are down by about five percent due to the extremely wet summer, being conservative in revenue projections when preparing the budget help to offset variables like this.

Mr. Rickey asked for a clarification on the meter issues to ensure that there is no misunderstanding for our customers. He wanted to make sure that these meter issues are not causing any misreads where the bills are calculated incorrectly. Mr. Munro stated that the physical read on the meter is not affected by the transmitter. The correct number is always displayed on the meter body, but when the battery lacks the power to transmit the read that is the issue we are dealing with. Mr. Munro also stated that not all of the eight hundred meters that required to be re-read were completely dead, they just had to be manually read as a follow up. Signals can get missed when staff are driving around collecting the reads.

Mr. Dzwonczyk expressed that there are issues with cellular bandwidth available at times throughout the area. Internet traffic can be bogged down by people using the internet for nefarious purposes such as cyber-attacks and this can result in slower access to internet speeds. Mr. Munro stated that this is one of the reasons ALRW went with the Master Meter system that uses its own radio frequency that is unique to our organization.

Mr. Munro informed the Board that the old Division Rd. water tower that is due to be demolished provides an annual revenue of about \$160,000 through cellular provider leases. He stated that Mr. Yuronich and Mr. Kimevski have been in talks with various companies that could erect a stand-alone cell tower that would not only provide ALRW with the ability to continue collecting revenue after the tower is demolished but also provide ALRW with space on a tower to install our own equipment. Mr. Munro said that would include a repeater antenna to communicate with the new radio-read meters that we are installing. The proposed cell tower would be approximately one hundred and ninety feet compared to the one hundred and twenty feet provided by the Division Rd. tower. This could help provide better cellular service in that area of Avon Lake.

Mr. Dzwonczyk stated that a structure like this would require approval from the planning commission and Mr. Munro affirmed that statement. Mr. Dzwonczyk also clarified an earlier comment by saying that although there are issues with the strength of cellular signals in areas of Avon Lake, sometimes you observe slow internet speeds even when you are displaying a strong cellular signal.

Mr. Rush inquired if the footprint of the cellular tower would fit within the available space at the Division Rd. tower property. Mr. Munro stated that it will easily fit within the fenced area at the site.

Mr. Yuronich provided an update to the Board about a question from a previous meeting regarding PFAS and forever chemicals. The Avon Lake Fire Department stated that they purchased PFAS-free fire fighting foams and have begun only using those foams. This will help prevent additional PFAS compounds from entering the environment and ultimately Lake Erie that is the source of our drinking water.

Mr. Rush inquired about progress with the United States Army Corps of Engineering regarding the Eastern Transmission Line permit approval. Mr. Munro stated that there have not been any updates.

Miscellaneous & Member Reports

Mr. Dzwonczyk stated that he will not be in attendance at the next meeting and Mr. Rush will fill in for him as Chairman.

Public Speakers

None.

Executive Session

Mr. Rush moved, Mrs. Schnabel seconded, to meet in executive session as allowed by ORC §121.22 (G)(1), (G)(2) and (G)(3) to discuss personnel matters, the purchase and/or sale of property and pending legal matters and to include the CUE and the CUO and a represent.

Ayes (per roll-call vote): Dzwonczyk, Rickey, Rush and Schnabel

Nays: None

Motion carried.

The Board entered Executive Session at 7:24 PM

The Board reconvened the public meeting at 8:09 PM.

Adjourn

As there was no further business, Mr. Rush moved, and Mr. Dzwonczyk seconded, to adjourn. The meeting adjourned at 8:09 PM.

Ayes (per voice vote): Dzwonczyk, Rickey, Rush and Schnabel

Nays: None

Motion carried.

Approved October 3, 2023.

John Dzwonczyk, Chairman

Robert Munro, Clerk

**AVON LAKE REGIONAL WATER
FUND 701 - WATER
SEPTEMBER 15 - SEPTEMBER 28, 2023
OCTOBER 3, 2023**

	Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1	Water Employees	\$ 56,663.01	Salaries PR Post BW 2202319	51102	\$ 56,663.01	\$ 1,081,346.88	\$ 2,151,982.00	49.75%
2	Water Employees	\$ 5,577.82	Overtime Wages Plant PR Post BW 2202319	51106.101				
3	Water Employees	\$ 441.57	Overtime Wages Dist/Col PR Post BW 2202319	51106.102				
4	Water Employees	\$ 969.52	Overtime Wages Admin PR Post BW 2202319	51106.103				
5	Water Employees	\$ 200.78	Overtime Wages Construction PR Post BW 2202319	51106.104				
6	Water Employees	\$ 248.82	Overtime Wages Office PR Post BW 2202319	51106.105	\$ 7,438.51	\$ 107,950.10	\$ 113,157.00	4.60%
7	Water Employees	\$ 159.28	Employee Time Buy Back PR Post BW 2202319	52115	\$ 159.28	\$ 93,617.40	\$ 102,564.00	8.72%
8	Water Employees	\$ 4,025.00	CDL Allowance PR Post BW 2202319	52127	\$ 4,025.00	\$ 4,025.00	\$ 3,563.00	-12.97%
9	Ameritas Life Insurance Co.	\$ 968.23	Dental - October 2023	52203				
10	Ameritas Life Insurance Co.	\$ 185.11	Vision - October 2023	52203				
11	Ameritas Life Insurance Co.	\$ (83.88)	Dental - October 2023	52203				
12	Ameritas Life Insurance Co.	\$ (15.20)	Vision - October 2023	52203				
13	Water Employees	\$ 2,405.05	Hospitalization PR Post BW 2202319	52203				
14	Water Employees	\$ (1,038.76)	Hospitalization PR Post BW 2202319	52203				
15	Water Employees	\$ (639.85)	MMO SHARE Payment - Week Ending 09/22/2023	52203	\$ 1,780.70	\$ 334,017.10	\$ 434,688.00	23.16%
16	Ohio Public Employees Retirement System	\$ 9,511.10	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 9,511.10	\$ 172,197.41	\$ 320,994.00	46.35%
17	Internal Revenue Service	\$ 997.98	Medicare - FEDERAL - Federal Taxes*	52212	\$ 997.98	\$ 18,571.54	\$ 33,246.00	44.14%
18	Health Express Urgent Care	\$ 32.50	Pre-Employment Physical - J. Butcher 9/9/23 - GY 1/2	53206				
19	USA Mobile Drug Testing of Northeast Ohio Corp	\$ 59.75	Employee Random Drug Testing 5/25/23 - GY 1/2	53206				
20	USA Mobile Drug Testing of Northeast Ohio Corp	\$ 190.50	Employee Random Drug Testing & Pre-Employment 8/23/23 - GY 1/2	53206				
21	USA Mobile Drug Testing of Northeast Ohio Corp	\$ 421.00	Pre-Employment Testing - N.Jacobs, E.Lenz, B.Benitt 8/1/23 - GY	53206				
22	USA Mobile Drug Testing of Northeast Ohio Corp	\$ 119.50	Pre-Employment Testing - S.Plum, S.Hutcherson 6/22/23 - GY 1/2	53206	\$ 823.25	\$ 1,383.25	\$ 1,500.00	7.78%
23	Huntington National Bank	\$ 362.50	Charges on MC - August 2023 - Hotel, Cabinets, Voicent - RKM	53500				
24	Huntington National Bank	\$ 225.67	Charges on MC - August 2023 - AWC Course, BNI Costbooks - JRG-E	53500	\$ 588.17	\$ 6,180.48	\$ 20,000.00	69.10%
25	Huntington National Bank	\$ 136.38	Charges on MC - August 2023 - PFAS Testing, Ledgers - JRG-W	53602				
26	Huntington National Bank	\$ 15.98	Charges on MC - August 2023 - Hotel, Cabinets, Voicent - RKM	53602				
27	Huntington National Bank	\$ 14.27	Charges on MC - August 2023 - Pizza for Crew, Remotes - RTK	53602				
28	Link Computer Corporation	\$ 2,681.36	Muni-Link Billing - October 2023 - GY 1/3	53602	\$ 2,847.99	\$ 76,080.83	\$ 75,900.00	-0.24%
29	Huntington National Bank	\$ 1,070.00	Charges on MC - August 2023 - Freeboard Calib., Risk Mgmt - GY	53607				
30	KoneCranes Inc.	\$ 3,816.32	Eqp Mnt - New Brake Assembly in Chlorine Room 6/14/23 - RTK	53607	\$ 4,886.32	\$ 69,463.81	\$ 111,250.00	37.56%
31	Bonded Chemicals Inc	\$ 7,425.60	Op Spl - Hydrated Lime 9/12/23 - JRG-W	53611				
32	Bonded Chemicals Inc	\$ 8,811.18	Op Spl - Potassium Permanganate 9/12/23 - JRG-W	53611				
33	Jones Chemicals Inc.	\$ 10,860.00	Op Spl - Chlorine @ WFP - JRG-W	53611				
34	USALCO, LLC Inc.	\$ 32,230.03	Op Spl - Alum - JRG-W	53611	\$ 59,326.81	\$ 1,053,148.36	\$ 1,510,120.00	30.26%
35	Discount Drug Mart Inc	\$ 70.93	Mnt Spl - August 2023 - Kleenex, Gatorade - RTK 1/2	53612				
36	Menards	\$ 74.98	Mnt Spl - August 2023 - Shock & Chlorine Tabs - RTK	53612				
37	Zoro Tools Inc	\$ 156.76	Mnt Spl - Pressure Gauges (3) @ WFP, Dry Erase Board - RTK	53612				
38	Grainger	\$ 890.47	Mnt Spl - Radial Ball Bearings, Star Edger Blades, PRVs - RTK 1/2	53612.001				
39	Huntington National Bank	\$ 9.50	Charges on MC - August 2023 - Hotel, Cabinets, Voicent - RKM	53612.001				
40	Huntington National Bank	\$ 7.99	Charges on MC - August 2023 - PFAS Testing, Ledgers - JRG-W	53612.001				
41	Huntington National Bank	\$ 76.61	Charges on MC - August 2023 - Pizza for Crew, Remotes - RTK	53612.001				
42	Lowe's	\$ 130.87	Mnt Spl - August 2023 - RTK 1/5	53612.001				
43	Swift First Aid Corp	\$ 77.35	Svc to First Aid Cabinets @ 201 Miller Rd & WFP - GY 1/2	53612.001				
44	Rock Pile Inc	\$ 638.50	Mnt Spl - Yard Restoration Materials 9/15/23 - RTK	53612.004				
45	Core & Main LP	\$ 75.00	Meters - Rubber Meter Washers (500) 9/20/23 - RTK	53612.005	\$ 2,208.96	\$ 559,603.10	\$ 549,558.47	-1.83%
46	Fisher Scientific Inc.	\$ 224.34	Lab Spl @ WFP 9/18/23 - JRG-W	53613				
47	Gold Standard Diagnostics	\$ 2,240.52	Lab Spl @ WFP - ELISA Kits (4) 9/12/23 - JRG-W	53613				
48	Hach Company	\$ 2,747.48	Lab Spl @ WFP 9/13/23 - JRG-W	53613				
49	Huntington National Bank	\$ 540.00	Charges on MC - August 2023 - PFAS Testing, Ledgers - JRG-W	53613				
50	Phenova, Inc.	\$ 584.65	Lab Spl @ WFP 9/12/23 - JRG-W	53613				
51	Trico Oxygen Company Inc.	\$ 676.75	Lab Spl - Argon @ WFP 9/14/23 - RTK	53613				
52	USA Bluebook	\$ 2,121.86	Lab Spl - Free Chlorine Reagent Sets (28) 9/6/23 - JRG-W	53613	\$ 9,135.60	\$ 79,502.87	\$ 91,840.00	13.43%
53	Huntington National Bank	\$ 27.35	Charges on MC - August 2023 - Pizza for Crew, Remotes - RTK	53701				
54	Technology Management Solutions Inc	\$ 2,980.66	Cnt Svc - Computer Support - August 2023 - GY 1/2	53701				
55	Huntington National Bank	\$ 494.43	Charges on MC - August 2023 - Hotel, Cabinets, Voicent - RKM	53701				
56	Huntington National Bank	\$ 284.12	Charges on MC - August 2023 - Freeboard Calib., Risk Mgmt - GY	53701				
57	Avon Lake Community Council	\$ 20.00	Cnt Svc - Biannual Dues - June 2023 - May 2025 - GY 1/2	53701				
58	U.S. Bank Equipment Finance Inc	\$ 334.35	Cnt Svc - Xerox Copier Leases 9/7/23 - GY 1/2	53701.001				
59	Treasurer, State of Ohio	\$ 500.00	Lab Cert - Add'l Analyst Standard Chem. Cert. 9/12/23 - JRG-W	53701.002				
60	Leak Seekers	\$ 800.00	Cnt Svc - Leak Detection @ Gurs & Armour 9/8/23 - RTK	53701.002				
61	Complete Concrete	\$ 425.00	Cnt Svc - Saw Cut @ Armour & Gurs 9/8/23 - RTK	53701.002				

62	NACWA	\$	800.00	Cnt Svc - NACWA 2024 Membership Dues 9/7/23 - RKM	53701.002					
63	Area Temps	\$	600.48	Cnt Svc - Carol Traylor - Week Ending 9/17/23 - GY 1/2	53701.002	\$	7,266.39	\$	229,372.89	\$ 380,684.29 39.75%
64	Columbia Gas	\$	175.85	gas svc @ 33370 Lake Rd - WFP 8/17/23-9/18/23 - GY	53702.001					
65	Columbia Gas	\$	46.49	gas svc @ 33370 Lake Rd - WFP Lab 8/17/23-9/18/23 - GY	53702.002					
66	Columbia Gas	\$	46.49	gas svc @ 33399 Lake Rd SIP Bldg 8/17/23-9/18/23 - GY	53702.002					
67	Columbia Gas	\$	90.57	gas svc @ 33370 Lake Rd WFP Aux 8/17/23-9/18/23 - GY	53702.002					
68	Columbia Gas	\$	195.77	gas svc @ 33370 Lake Rd - Garage 8/17/23-9/18/23 - GY	53702.002	\$	555.17	\$	23,727.38	\$ 31,625.00 24.97%
69	Engie Resources	\$	1,969.58	elec svc charge @ 33370 Lake Rd - September 2023 - GY	53703.001					
70	Illuminating Company	\$	19,645.23	elec svc @ 33370 Lake Rd 8/17/23-9/18/23 - GY	53703.001					
71	Engie Resources	\$	20,741.56	elec svc charge @ various locations 9/21/23 - GY	53703.001					
72	Illuminating Company	\$	10,479.98	elec svc @ 33385 Lake Rd 8/7/23-9/6/23 - GY	53703.002					
73	Illuminating Company	\$	650.06	elec svc @ 201 Miller Rd 8/9/23-9/8/23 - GY	53703.002					
74	Engie Resources	\$	36,437.82	elec svc charge @ various locations 9/21/23 - GY	53703.002	\$	89,924.23	\$	740,107.56	\$ 1,381,776.00 46.44%
75	Charter Communications	\$	164.99	Internet Svc @ 201 Miller Rd 9/14/23-10/13/23 - GY 1/2	53705	\$	164.99	\$	14,585.65	\$ 25,235.00 42.20%
76	NAPA Auto Parts	\$	37.49	Eqp Mnt - August 2023 - RTK 1/2	53707	\$	37.49	\$	3,798.56	\$ 23,000.00 83.48%
77	Huntington National Bank	\$	127.78	Charges on MC - August 2023 - Hotel, Cabinets, Voicent - RKM	53708.001	\$	127.78	\$	69,048.33	\$ 150,000.00 53.97%
		\$	258,468.73			\$	258,468.73			



FUND 721 - WASTEWATER
SEPTEMBER 15 - SEPTEMBER 28, 2023
OCTOBER 3, 2023

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Wastewater Employees	\$ 63,407.67	Salaries PR Post BW 2202319	51102	\$ 63,407.67	\$ 1,201,621.17	\$ 1,642,824.00	26.86%
2 Wastewater Employees	\$ 2,015.00	Part Time Wages PR Post BW 2202319	51105	\$ 2,015.00	\$ 31,622.50	\$ 69,642.00	54.59%
3 Wastewater Employees	\$ 2,634.93	Overtime Wages Plant PR Post BW 2202319	51106.101				
4 Wastewater Employees	\$ 441.56	Overtime Wages Dist/Col PR Post BW 2202319	51106.102				
5 Wastewater Employees	\$ 812.29	Overtime Wages Admin PR Post BW 2202319	51106.103				
6 Wastewater Employees	\$ 610.27	Overtime Wages Construction PR Post BW 2202319	51106.104				
7 Wastewater Employees	\$ 82.94	Overtime Wages Office PR Post BW 2202319	51106.105	\$ 4,581.99	\$ 83,648.55	\$ 130,104.00	35.71%
8 Wastewater Employees	\$ 4,025.00	CDL Allowance PR Post BW 2202319	52127	\$ 4,025.00	\$ 4,025.00	\$ 3,600.00	-11.81%
9 Wastewater Employees	\$ 227.23	MMO SHARE Payment - Week Ending 09/15/2023	52203				
10 Wastewater Employees	\$ 430.46	MMO HRA Payment - Week Ending 09/15/2023	52203				
11 Ameritas Life Insurance Co.	\$ 193.85	Vision - October 2023	52203				
12 Ameritas Life Insurance Co.	\$ 1,023.65	Dental - October 2023	52203				
13 Wastewater Employees	\$ 2,405.05	Hospitalization PR Post BW 2202319	52203				
14 Wastewater Employees	\$ (1,504.10)	Hospitalization PR Post BW 2202319	52203				
15 Wastewater Employees	\$ 1,431.65	MMO HRA Payment - Week Ending 09/22/2023	52203				
16 Wastewater Employees	\$ 951.93	MMO SHARE Payment - Week Ending 09/22/2023	52203	\$ 5,159.72	\$ 361,654.67	\$ 603,415.00	40.07%
17 Ohio Public Employees Retirement System	\$ 10,315.11	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 10,315.11	\$ 193,488.29	\$ 257,960.00	24.99%
18 Internal Revenue Service	\$ 1,073.47	Medicare FEDERAL - Federal Taxes*	52212	\$ 1,073.47	\$ 20,014.21	\$ 26,717.00	25.09%
19 USA Mobile Drug Testing of Northeast Ohio Corp	\$ 179.25	Employee Random Drug Testing 5/25/23 - GY 2/2	53206				
20 USA Mobile Drug Testing of Northeast Ohio Corp	\$ 190.50	Employee Random Drug Testing & Pre-Employment 8/23/23 - GY 2/2	53206				
21 USA Mobile Drug Testing of Northeast Ohio Corp	\$ 119.50	Pre-Employment Testing - S.Plum, S.Hutcherson 6/22/23 - GY 2/2	53206				
22 Health Express Urgent Care	\$ 32.50	Pre-Employment Physical - J. Butcher 9/9/23 - GY 2/2	53206	\$ 521.75	\$ 836.75	\$ 1,000.00	16.33%
23 Huntington National Bank	\$ 225.68	Charges on MC - August 2023 - AWC Course, BNI Costbooks - JRG-E	53500				
24 Huntington National Bank	\$ 362.50	Charges on MC - August 2023 - Hotel, Cabinets, Voicent - RKM	53500	\$ 588.18	\$ 7,343.97	\$ 20,000.00	63.28%
25 Huntington National Bank	\$ 15.98	Charges on MC - August 2023 - Hotel, Cabinets, Voicent - RKM	53602				
26 Huntington National Bank	\$ 14.26	Charges on MC - August 2023 - Pizza for Crew, Remotes - RTK	53602				
27 Link Computer Corporation	\$ 893.79	Muni-Link Billing - October 2023 - GY 2/3	53602	\$ 924.03	\$ 31,352.66	\$ 40,000.00	21.62%
28 Ohio Balance Calibration LLC	\$ 450.00	Eqp Mnt - Mettler AE200 Calibration & Certification 9/18/23 - RH	53607	\$ 450.00	\$ 44,818.19	\$ 150,000.00	26.86%
29 Discount Drug Mart Inc	\$ 70.93	Mnt Spl - August 2023 - Kleenex, Gatorade - RTK 2/2	53612				
30 Grainger	\$ 840.41	Mnt Spl - Radial Ball Bearings, Star Edger Blades - RTK 2/2	53612.001				
31 Huntington National Bank	\$ 9.49	Charges on MC - August 2023 - Hotel, Cabinets, Voicent - RKM	53612.001				
32 Huntington National Bank	\$ 76.62	Charges on MC - August 2023 - Pizza for Crew, Remotes - RTK	53612.001				
33 Huntington National Bank	\$ 29.19	Charges on MC - August 2023 - Gaskets - RH	53612.001				
34 Lowe's	\$ 159.77	Mnt Spl - August 2023 - RTK 2/5	53612.001				
35 McMaster-Carr	\$ 165.01	Mnt Spl - V-Belts, MIG Welding Wire 9/18/23 - RTK	53612.001				
36 Swift First Aid Corp	\$ 77.95	Svc to First Aid Cabinets @ 201 Miller Rd & WRF - GY 2/2	53612.001	\$ 1,429.37	\$ 56,228.73	\$ 126,000.00	55.37%
37 Alloway Corp	\$ 497.00	Lab Analysis @ WRF 9/20/23 - RH	53613	\$ 497.00	\$ 55,787.09	\$ 37,500.00	-48.77%
38 Technology Management Solutions Inc	\$ 2,940.10	Cnt Svc - Computer Support - August 2023 - GY 2/2	53701				
39 Huntington National Bank	\$ 27.35	Charges on MC - August 2023 - Pizza for Crew, Remotes - RTK	53701				
40 Huntington National Bank	\$ 494.42	Charges on MC - August 2023 - Hotel, Cabinets, Voicent - RKM	53701				
41 Avon Lake Community Council	\$ 20.00	Cnt Svc - Biannual Dues - June 2023 - May 2025 - GY 2/2	53701				
42 U.S. Bank Equipment Finance Inc	\$ 334.34	Cnt Svc - Xerox Copier Leases 9/7/23 - GY 2/2	53701.001				
43 Kimble Recycling & Disposal	\$ 725.00	Cnt Svc - Front Load Container 9/1/23 - RH	53701.002				
44 Area Temps	\$ 600.48	Cnt Svc - Carol Traylor - Week Ending 9/17/23 - GY 2/2	53701.002				
45 Republic Services #224	\$ 31,371.80	Sludge Disposal - August 2023 - RH	53701.007	\$ 36,513.49	\$ 609,074.93	\$ 914,959.32	33.43%
46 Columbia Gas	\$ 587.11	gas svc @ 33675 Durrell 9/12/23 - GY	53702.001				
47 Columbia Gas	\$ 46.49	gas svc @ 641 Lear Rd 8/3/23-9/1/23 - GY	53702.002				
48 Columbia Gas	\$ 46.49	gas svc @ 32789 Lake Rd - Center Rd PS 8/17/23-9/18/23 - GY	53702.003	\$ 680.09	\$ 63,592.49	\$ 118,800.00	46.47%
49 Engie Resources	\$ 18,887.02	elec svc charge @ various locations 9/21/23 - GY	53703.001				
50 Illuminating Company	\$ 2,790.94	elec svc @ 32789 Lake Rd PS 8/5/23-9/6/23 - GY	53703.003				
51 Illuminating Company	\$ 5.96	elec svc @ 209 Avondale 8/8/23-9/8/23 - GY	53703.003				
52 Engie Resources	\$ 747.74	elec svc charge @ various locations 9/21/23 - GY	53703.003				
53 Illuminating Company	\$ 100.60	elec svc @ 810 Avon Belden 8/10/23-9/8/23 - GY	53703.004	\$ 22,532.26	\$ 241,786.39	\$ 460,625.00	47.51%
54 Charter Communications	\$ 164.99	Internet Svc @ 201 Miller Rd 9/14/23-10/13/23 - GY	53705	\$ 164.99	\$ 16,873.73	\$ 25,500.00	33.83%
55 NAPA Auto Parts	\$ 37.49	Eqp Mnt - August 2023 - RTK	53707	\$ 37.49	\$ 3,548.58	\$ 21,000.00	83.10%
56 Huntington National Bank	\$ 127.79	Charges on MC - August 2023 - Hotel, Cabinets, Voicent - RKM	53708.001	\$ 127.79	\$ 60,445.43	\$ 89,250.00	32.27%
	\$ 155,044.40			\$ 155,044.40			



FUND 703 - ETL1
SEPTEMBER 15 - SEPTEMBER 28, 2023
OCTOBER 3, 2023

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Illuminating Company	\$ 9,835.59	elec svc @ 800 Moore Rd 8/8/23-9/7/23 - GY	53703.003				
2 Engie Resources	\$ 1,309.50	elec svc charge @ 800 Moore Rd - September 2023 - GY	53703.003				
3 Engie Resources	\$ 18,763.69	elec svc charge @ various locations 9/21/23 - GY	53703.003				
4 Engie Resources	\$ 154.81	elec svc charge @ various locations 9/21/23 - GY	53703.004	\$ 30,063.59	\$ 209,226.82	\$ 362,000.00	42.20%
5 SeibertKeck Insurance Partners	\$ 12,526.50	Insurance Premium Renewal for ETLs 2023-2024 - RKM 1/2	53710	\$ 12,526.50	\$ 12,526.50	\$ 12,000.00	-4.39%
	\$ 42,590.09			\$ 42,590.09			

FUND 762 - ETL2
SEPTEMBER 15 - SEPTEMBER 28, 2023
OCTOBER 3, 2023

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Jones Chemicals Inc.	\$ 1,636.98	Op Spl - Chlorine @ Island Rd PS 9/18/23 - RTK	53611	\$ 1,636.98	\$ 6,389.96	\$ 7,000.00	8.71%
2 John S Fenik	\$ 275.00	Lawn Svc @ Island Rd PS & LORCO Fourplex 8/26/23 - RTK 1/2	53701.002	\$ 275.00	\$ 48,701.12	\$ 91,100.00	46.54%
3 Lorain Medina Rural Electric Corp	\$ 444.62	elec svc @ Spieth Rd 7/23/23-8/23/23 - GY	53703.003				
4 Illuminating Company	\$ 3,748.07	elec svc @ 800 Moore Rd Rear Upper 8/9/23-9/8/23 - GY	53703.003				
5 Engie Resources	\$ 15,498.78	elec svc @ various locations 9/14/23 - GY	53703.003				
6 Illuminating Company	\$ 104.69	elec svc @ Detroit Rd 8/9/23-9/9/23 - GY	53703.004				
7 Engie Resources	\$ 48.56	elec svc charge @ various locations 9/21/23 - GY	53703.004	\$ 19,844.72	\$ 247,949.62	\$ 485,000.00	48.88%
8 SeibertKeck Insurance Partners	\$ 12,526.50	Insurance Premium Renewal for ETLs 2023-2024 - RKM 2/2	53710	\$ 12,526.50	\$ 12,526.50	\$ 13,000.00	3.64%
	\$ 34,283.20			\$ 34,283.20			

FUND 704 - WATER CONSTRUCTION
SEPTEMBER 15 - SEPTEMBER 28, 2023
OCTOBER 3, 2023

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 EDiS Building Systems, Inc.	\$ 1,929.00	Storage Bldg - Butler BR11 Lite Panels Pre-Pay 9/25/23 - JRG-E 1/2	55003				
2 Indy Equipment and Supply LLC	\$ 477.85	Storage Bldg - 2'x2' Frame & Grate, Nail Stakes - JRG-E 1/2	55003				
3 Lowe's	\$ 19.11	Mnt Spl - August 2023 - RTK 4/5	55003				
4 T Kendera Concrete LLC	\$ 3,355.00	Storage Bldg - Concrete Work (2nd Pour) 9/15/23 - JRG-E 1/2	55003				
5 T Kendera Concrete LLC	\$ 2,926.87	Storage Bldg - Concrete Work (3rd Pour) 9/22/23 - JRG-E 1/2	55003				
6 Terminal Ready Mix Inc.	\$ 8,770.45	Storage Bldg - Concrete 9/14/23 - JRG-E 1/2	55003				
7 The Lakewood Supply Co.	\$ 2,141.74	Storage Bldg - Diamond Clear Cure/Seal, Rebar - JRG-E 1/2	55003				
8 Uline	\$ 2,278.84	Storage Bldg - 6' Rubber Parking Stops, Asphalt Hardware - JRG-E 1/2	55003	\$ 21,898.86	\$ 642,494.51	\$ 1,006,711.50	36.18%
9 Underground Utilities Inc	\$ 10,933.40	OWDA Loan #9694 - 2022 Project Bundle - Pay #13 - RKM	55007	\$ 10,933.40	\$ 1,149,304.43	\$ 1,540,000.00	25.37%
	\$ 32,832.26			\$ 32,832.26			

FUND 724 - WASTEWATER CONSTRUCTION
SEPTEMBER 15 - SEPTEMBER 28, 2023
OCTOBER 3, 2023

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 EDiS Building Systems, Inc.	\$ 1,929.00	Storage Bldg - Butler BR11 Lite Panels Pre-Pay 9/25/23 - JRG-E 2/2	55003				
2 Indy Equipment and Supply LLC	\$ 477.85	Storage Bldg - 2'x2' Frame & Grate, Nail Stakes - JRG-E 2/2	55003				
3 Lowe's	\$ 19.11	Mnt Spl - August 2023 - RTK 5/5	55003				
4 T Kendera Concrete LLC	\$ 3,355.00	Storage Bldg - Concrete Work (2nd Pour) 9/15/23 - JRG-E 2/2	55003				
5 T Kendera Concrete LLC	\$ 2,926.88	Storage Bldg - Concrete Work (3rd Pour) 9/22/23 - JRG-E 2/2	55003				
6 Terminal Ready Mix Inc.	\$ 8,770.45	Storage Bldg - Concrete 9/14/23 - JRG-E 2/2	55003				
7 The Lakewood Supply Co.	\$ 2,141.73	Storage Bldg - Diamond Clear Cure/Seal, Rebar - JRG-E 2/2	55003				
8 Uline	\$ 2,278.84	Storage Bldg - 6' Rubber Parking Stops, Asphalt Hardware - JRG-E 2/2	55003	\$ 21,898.86	\$ 642,494.53	\$ 1,006,711.50	36.18%
	\$ 21,898.86			\$ 21,898.86			



FUND 749 - LORCO
SEPTEMBER 15 - SEPTEMBER 28, 2023
OCTOBER 3, 2023

	Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1	KMU Residential Inc.	\$ 6,130.00	LORCO - 37405 Royalton Rd - Install Grinder & Elec. - JRG-E	53612				
2	Lowe's	\$ 227.53	Mnt Spl - August 2023 - RTK 3/5	53612	\$ 6,357.53	\$ 22,227.62	\$ 50,000.00	55.54%
3	Chronicle Telegram Inc	\$ 1,509.77	LORCO - Slife Rd PS - Ad for Bids 9/5/23 - JRG-E	53701				
4	Cunningham & Associates, Inc.	\$ 3,570.00	LORCO - Slife Rd PS - Surveying/Drafting 9/21/23 - JRG-E	53701				
5	John S Fenik	\$ 150.00	Lawn Svc @ Island Rd PS & LORCO Fourplex 8/26/23 - RTK 2/2	53701.002	\$ 5,229.77	\$ 36,265.01	\$ 25,000.00	-45.06%
6	Engie Resources	\$ 377.84	elec svc charge @ various locations 9/21/23 - GY	53703.001				
7	Illuminating Company	\$ 101.78	elec svc @ 33678 Walker Rd 8/10/23-9/8/23 - GY	53703.002				
8	Engie Resources	\$ 10.24	elec svc charge @ various locations 9/21/23 - GY	53703.002				
9	Lorain Medina Rural Electric Corp	\$ 116.77	elec svc @ Banks Rd 7/23/23-8/23/23 - GY	53703.003				
10	Lorain Medina Rural Electric Corp	\$ 137.03	elec svc @ Slife Rd 7/23/23-8/23/23 - GY	53703.003				
11	Lorain Medina Rural Electric Corp	\$ 152.65	elec svc @ Indian Hollow 7/23/23-8/23/23 - GY	53703.003				
12	Lorain Medina Rural Electric Corp	\$ 161.61	elec svc @ 36879 Capel Rd 7/23/23-8/23/23 - GY	53703.003				
13	Lorain Medina Rural Electric Corp	\$ 69.83	elec svc @ Durkee South 7/23/23-8/23/23 - GY	53703.003				
14	Lorain Medina Rural Electric Corp	\$ 255.42	elec svc @ Durkee North 7/23/23-8/23/23 - GY	53703.003				
15	Lorain Medina Rural Electric Corp	\$ 86.34	elec svc @ 12601 Cowley Rd 7/23/23-8/23/23 - GY	53703.003				
16	Engie Resources	\$ 104.45	elec svc charge @ various locations 9/21/23 - GY	53703.003	\$ 1,573.96	\$ 37,479.05	\$ 47,500.00	21.10%
17	Rural Lorain County Water Authority	\$ 92.90	Water Used @ 38393 Royalton 8/3/23-9/5/23 - GY	53754				
18	Rural Lorain County Water Authority	\$ 56.55	Water Used @ 9871 Avon Belden 8/3/23-9/5/23 - GY	53754	\$ 149.45	\$ 1,524.18	\$ 100,000.00	98.48%
19	Link Computer Corporation	\$ 397.24	Muni-Link Billing - October 2023 - GY 3/3	53760	\$ 397.24	\$ 27,911.59	\$ 27,000.00	-3.38%
20	LORCO	\$ 5,129.45	Reimburse Billing Payments to LORCO 2 - August 2023 - GY	53901				
21	LORCO	\$ 500.00	Reimburse Funds Collected by Lorain Co. Auditor - Fall '23 - GY	53901	\$ 5,629.45	\$ 48,116.33	\$ 30,000.00	-60.39%
		\$ 19,337.40			\$ 19,337.40			

Social Media Management Contract - Lemon Stitch Media

This contract is a legally binding agreement between Avon Lake Regional Water
("Client") and Lemon Stitch Media LLC in association entered into on
11/1/2023.

Agreement:

Lemon Stitch Media LLC will perform a myriad of services designed to boost the social media presence of the Client.

Terms

Duration:

- Starting on 11/1/23, Lemon Stitch Media LLC will establish a presence on behalf of the organization across all agreed upon platforms: Facebook. Lemon Stitch Media LLC will work to establish what techniques will work best for the organization and post 3x per week with up to 3x videos shot and produced per month. Both parties agree to a review of the services received a minimum of once every 3 months. Cancellation must be made in writing with 30 days advance notice (after the first initial 12 month period). This contract will automatically renew if written notice of termination is not received at the conclusion of each 12 month time period.

Account Access and Authorization:

- Lemon Stitch Media LLC is authorized by the Client to assume the identity of the Client in all social media interactions on the internet including, but not limited to, status updates, blog posts, online forum discussions and message board posts, comments, and responses to user comments, and emails.
- The Client will demonstrate this authorization by providing URLs, user names, and passwords for all of its social mediums in the space below:
- Lemon Stitch Media LLC will hold the Client's URLs, user names, and passwords in confidence and will not share this information under any circumstances, nor will Lemon Stitch Media LLC sell this information to a third party.
- Client shall have final approval of all content

Rights to Created Content:

- Lemon Stitch Media LLC will retain the right to all content created by Lemon Stitch Media LLC for the Client while under the contract. The Client may not distribute for a profit any content created by Lemon Stitch Media LLC for the Client, while under contract, without the written consent of Lemon Stitch Media LLC.
 - Lemon Stitch Media LLC will retain the right to use any and all content created for the Client for the purpose of (1) providing samples of social media management services or (2) instruction – including, but not limited to, presentations, lectures, webinars, and published material in any medium.

Liability Waiver:

- Establishing a social media presence and initiating a two-way flow of communication between the Client and the public can have unintended consequences on the Client's reputation. Should this occur, the Client waives its right to hold Lemon Stitch Media LLC responsible for any damages and/or liability that may arise from Lemon Stitch Media LLC actions on behalf of the Client.
 - An overview of posted material will be available for review by the Client before posting to assure material is satisfactory by Client in the beginning of every month (located under scheduled posts under each platform)
- If, at any time, the Client does not agree with actions taken by Lemon Stitch Media LLC on its behalf, it must notify Lemon Stitch Media LLC in writing. If Lemon Stitch Media LLC receives such a communication, the post will be retracted and an apology across all affected platforms within twenty-four hours will be issued.
- Lemon Stitch Media LLC assumes no liability for any unintended consequences from social media management.

Service Interruption:

- Either party shall be excused from any delay or failure in performance required here under if caused by reason of any occurrence of contingency beyond its reasonable control, including, but not limited to, acts of God, acts of war, fire, laws, internet disruptions, proclamations, edicts, virus outbreaks, ordinances or regulations, riots, earthquakes, floods, explosions or other acts of nature.

Amendments:

- This contract is to be considered complete and final. However, the field of social media is rapidly changing and said changes may necessitate amendment or addition to this contract. Should such a need arise, the amendment of addendum must be drawn up as a separate document, signed by both parties indicating their agreement, and a copy of the signed document must be provided to the Client and Lemon Stitch Media LLC.
-

Start Date:	<u>11/1/23</u>
Client:	Avon Lake Regional Water
Platforms:	Facebook

Estimated Investment Breakout	
Management Fee	\$3,500 Net per month
Video and Graphic Production	included

Both parties signify their authority to act on their organization's behalf and agreement to abide by the terms of this contract effective the date written above by the signatures affixed below.

Client - <u>Avon Lake Regional Water</u>	
Name – Printed:	Robert K. Munro
Title & Organization:	Chief Utilities Executive
Authorized Signature:	
Date:	

Lemon Stitch Media LLC	
Name – Printed:	Renee McKinley
Authorized Signature:	
Date:	

United States Army Corps of Engineers
2023 ETL Improvement Project

Resolution No. 2023-1003

A RESOLUTION AUTHORIZING ROBERT K. MUNRO, CHIEF UTILITIES EXECUTIVE FOR AVON LAKE REGIONAL WATER TO ACCEPT AND ENTER INTO A PROJECT PARTNERSHIP AGREEMENT ON BEHALF OF THE CITY OF AVON LAKE, OHIO BOARD OF MUNICIPAL UTILITIES FOR, DESIGN AND CONSTRUCTION REIMBURSEMENT FUNDING OF THE 2023 ETL IMPROVEMENT PROJECT:

Whereas, the City of Avon Lake Board of Municipal Utilities (the Board) seeks to improve the Eastern Transmission Lines (ETLs) for the health, safety, and welfare of the public; and

Whereas, the City of Avon Lake Board of Municipal Utilities and Avon Lake Regional Water was awarded one-million dollars (\$1,000,000) in Congressionally Directed funding for the design and construction of improvements to the ETLs; and

Whereas, the United States Army Corps of Engineers (USACE) requires the non-Federal sponsor to resolve and appoint a representative to accept and enter into a Project Partnership Agreement to receive the awarded funding,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF MUNICIPAL UTILITIES
OF THE CITY OF AVON LAKE, STATE OF OHIO:

SECTION 1. That Robert K. Munro be and is hereby authorized, on behalf of the City of Avon Lake Board of Municipal Utilities, to accept and sign all documents for and enter into a Project Partnership Agreement with the United States Army Corps of Engineers for the reimbursement of design and construction expenses for the 2023 ETL Improvement Project.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: October 3, 2023

Vote Ayes: Nays:

Acting Chairman, Board of Municipal Utilities

Attest: _____
Clerk of the Board

Moved by: _____

Seconded by: _____