

Board of Municipal Utilities
Meeting Minutes
October 1, 2019
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:34 PM.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, Mrs. Schnabel, and Mr. Phillips.

Also present: CUE Danielson, CUO Munro, Technical Support Specialist Collins, Community Outreach Specialist Arnold, and Councilwoman Fenderbosch.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the September 17, 2019, work session and regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None

Correspondence

None

Expenditures

Following review of expenses dated October 1, 2019, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of October 1, 2019:

Water Fund 701	\$	213,343.34
Wastewater Fund 721	\$	182,364.20
MOR Fund 703	\$	38,974.63
MOR Fund 762	\$	24,506.97
LORCO Fund 749	\$	49,603.14
Lateral Loan Fund 765	\$	15,800.00
Water Construction Fund 704	\$	153,967.48

Ayes: Abram, Dzwonczyk, Rush, Schnabel and Phillips.

Nays: None

Motion carried.

Lateral Separation Update

The CUE informed the Board that the since the last update, one property has chosen a contractor to begin work. The following table summarizes the outstanding properties:

Group	9/27/19 Need to do work	Notes
A	2	<ol style="list-style-type: none"> 1. One property is vacant and has an affidavit recorded with the County indicating work must be completed before occupancy. 2. Other property is an estate situation with determination of executor currently in front of a judge.
B & C	4	<ol style="list-style-type: none"> 1. Work for two properties is to be completed in October. 2. Title is scheduled to transfer on a foreclosed property during the week of 9/30; and staff has been in contact with the pending owner, who intends to complete work in the next 6-8 weeks and understands the water meter will be removed until work is complete. 3. The Public Works Director has indicated that he is comfortable with unoccupied houses without water meters remaining connected to the combination sewers that will be converted to storm sewers. (1 property)

The CUE stated that the three properties have paths to separation within four to eight weeks. He said that staff has been working with counsel and the court regarding a path forward for the other occupied property.

Staffing

The CUE informed the Board that Heather Barnes has been promoted from Customer Service Clerk to Customer Service Representative, Step 1A position effective September 30, 2019.

He also said that staff will be interviewing candidates from a staffing agency to temporarily fill the open Customer Service Clerk position, and the Civil Service Commission has authorized the advertising/testing to develop a Customer Service Clerk list. He said the test is scheduled for October 22nd, and he expects the certification of a list around November 11th.

Project Updates

45 Project: The CUO informed the Board that the tree lawn restoration began the week of September 30th.

Avondale: The CUO said that the work resumed the week of September 23rd, and staff expected the project will be completed by the end of October.

Moore Road Waterline Replacement: The CUO stated that the work has been completed.

CUE and CUO Reports

The CUE informed the Board that staff will be holding the annual Avon Lake Regional Water Chili Cook-off on October 23rd. He said that Board Members are invited to attend.

The CUO informed the Board that he and several staff members attended the CPR/AED/"Stop the Bleed" training that took place at the Avon Lake Police Department on September 25th. The CUO is working with the Avon Lake Fire Chief and University Hospitals on a grant to provide "Stop the Bleed" kits for all of our vehicles and facilities. He also said that several staff members

attended a blueprint training conducted by the Engineering Services Manager and OTCO. He said the training was useful for reviewing plans and blueprints during the normal course of their duties.

The CUO also stated that staff has been working with the City of Avon Lake on a commemorative plaque for the end of the sewer separations. He said the plaque location has been proposed for the area off of the 45's on the bike path. He said he spoke with the Mayor and Mr. Reitz, who both said that the plaque will not need to go to the Planning Commission for approval, and he expects to bring the matter in front of the Board soon.

Member Reports

The Chairman informed the Board that he met with Mr. Waldecker, General Manager of RLCWA, and Mr. Armbruster, Safety Services Director of North Ridgeville, to discuss the potential for an ETL3 line and/or improving the reliability of the current transmission lines. He said that the meeting went well and that both parties were enthusiastic about investigating options.

Miscellaneous

None

Public Speakers

None

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Rush seconded. The meeting adjourned at 7:01 PM.

Ayes: Abram, Dzwonczyk, Phillips, Schnabel, and Rush

Nays: None

Motion carried.

Approved _____ 2019.

John Dzwonczyk, Chairman

Todd Danielson, Clerk