

Board of Municipal Utilities
Work Session Minutes
August 15, 2017
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:00 PM.

Present: Mr. Dzwonczyk, Mr. Phillips, Mr. Rush, Mr. Rickey, and Mrs. Schnabel.

Also present: Chief Utilities Executive Danielson, WPCC Manager Baytos, Community Outreach Specialist Arnold, Mayor Zilka, Attorney Bruce Rinker, Attorney Dennis O’Toole, Attorney Matt Dooley, and Westlake’s City Engineer Kelly and Law Director Wheeler.

After introducing Effective Utility Management at the June 20, 2017 work session, the CUE requested members individually complete a self-assessment of utility operations. The CUE presented tables and charts showing how individual members felt the utility was performing in ten key areas and then compared the Board’s assessment with staff’s assessment. Members overwhelmingly felt that product quality deserves the most attention and that the organization was doing well with it and financial viability was the second-most-important area, for which the organization was performing fairly well. Members felt that there should be more emphasis placed on employee development and, while noting improvements, felt the organization could continue making efforts toward improved enterprise resiliency.

The CUE noted that the current strategic plan (2015 – 2018) aligns with the priorities expressed by the Board and that he is working with Member Schnabel to develop a training program that will help with employee development.

The work session adjourns at 6:25 PM.

Approved September 5, 2017

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk