

Board of Municipal Utilities
Meeting Minutes
July 1, 2025
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM. The meeting was held in-person using web-based video conferencing technology.

Present: Mr. Mondello, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Excused: Mr. Dzwonczyk

Also present: CUE Munro, CUO Yuronich, Business & Financial Coordinator Bill Logan, Attorney Anthony Coyne of Mansour-Gavin, Avon Lake resident William Zimmerman and ALPD Officer Bockelman.

Approve Minutes

Mr. Rush presented the Minutes of the June 17, 2025 regular meeting. With no additional changes, additions or corrections noted, Mr. Rush ordered that the minutes stand and be distributed as presented.

Public Speakers

Avon Lake resident William Zimmerman expressed concern over the Techwin project not beginning when he felt it should and his disappointment of not being able to walk the ALRW owned property that was formerly the coal-pile property. Mr. Zimmerman also stated that he felt his yard was not repaired properly or in a timely manner after work had been performed under a previous water bundle project.

Correspondence

None.

Expenditures

Following review of expenses for funds and amounts as follows, Mr. Rickey moved, Mrs. Schnabel seconded, to approve the expenditures of June 13 through June 26, 2025:

Water Fund 701	\$	231,542.58
Distribution Fund 723	\$	86,784.72
Wastewater Fund 721	\$	220,566.67
Collection Fund 722	\$	78,029.63
ETL1 Fund 703	\$	24,297.09
ETL2 Fund 762	\$	15,730.13
LORCO Fund 749	\$	9,786.17
Water Construction Fund 704	\$	32,298.61

Ayes (per voice vote): Mondello, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Supplemental Appropriations

Mr. Munro stated that Business & Financial Coordinator Logan will be presenting the recommended second quarter budget appropriations. Mr. Logan informed the Board that if approved, these appropriations would need to also be approved by the Avon Lake City Council when they return from their summer recess as there are a few increases in the budget line items. Mr. Logan stated that the first increases were in Fund 701 to cover vehicle purchases or leases along with an increase in the line item to cover refunds and reimbursements. Mr. Logan added that this was due to a very large accidental overpayment by a customer. Mr. Logan informed the Board that in Fund 721 there was another increase to cover refunds and reimbursements along with an increase in the legal fees line item to cover fees associated with the regionalization of the sewers in Lorain County. Mr. Logan stated that the final increase was a small increase in Fund 727 of four-hundred-and-forty dollars to cover the OWEA payment made by the City of Avon Lake to cover the rest of the year. Mr. Logan stated that the total amount of appropriations would be \$106,440.00. Mr. Rickey inquired where the appropriations come from. Mr. Munro stated that the appropriations come from the fund balances. Mr. Munro added that in the past these requests have been made in the fourth quarter but that he and Mr. Logan felt it gives a better overall picture of the finances to do them earlier in the year when the need becomes apparent. Mr. Rickey inquired if the amount appropriated for legal fees would cover ALRW through the end of the year. Mr. Logan responded that it may, but there may be requests later in the year as needed. Mr. Mondello inquired if there were changes in vehicles that caused the need for an increase. Mr. Logan stated that when the funds were split from two funds into four covering both of the treatment plants, distribution and collection funds it was underestimated what would come from the treatment plants and overestimated what would come out of the distribution and collection funds. Mr. Logan added that it is likely that later in the year staff will be asking for increases in some funds but also a reduction in some others. Mr. Munro stated that with the revenues being somewhat down due to a very wet spring season, the recent heat wave has greatly increased usage and he does not anticipate that there is going to be any deficits this year.

Mr. Mondello moved and Mr. Rickey seconded, to authorize the Business & Financial Coordinator to make supplemental appropriations as presented and dated July 1, 2025.

Ayes (per voice vote): Mondello, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Project Updates

Power Plant Update: Mr. Yuronich stated that ALERG continues to clean up and organize debris from the demolition.

ETL Design Services: Mr. Yuronich informed the Board that Attorneys Connie Carr and Matt Water have procured final easements for three properties and that those will be recorded with the County once all signatures are obtained. Mr. Yuronich added that there are a total of forty-six remaining easements. Mr. Rickey inquired when ALRW expects to break ground on this project. Mr. Munro stated that he will discuss this in Executive Session. Mr. Rush inquired if staff was continuing to work diligently on procuring the remaining easements and Mr. Yuronich assured him they were.

WFP Improvements: Mr. Yuronich referenced a drone photo taken by Mr. Jarod Larson that showed the new chemical feed building. Mr. Yuronich pointed out the circular concrete pads that will support the bulk storage tanks and explained that the open areas would contain the chemicals in the event of an accidental release. Mr. Yuronich then referenced photos of the new filters being constructed and those showed the concrete structures, process piping and rebar for the upcoming pours. Mr. Rickey inquired if the project was still on schedule and if there were any big tie-ins that were coming up. Mr. Yuronich replied that the project was pretty close and that the big tie-ins were already completed during the winter months and that the remaining ones were relatively minor.

Techwin Project: Mr. Yuronich informed the Board that staff continues to finish up laying conduit to connect the production container with the building housing the bulk storage tanks and that staff was still waiting on First Energy to schedule the test of the new electrical feed. Mr. Yuronich added that staff was waiting for Techwin to finalize their schedule to arrive onsite and perform the startup and training on operation and maintenance of the equipment. Mr. Rush inquired if Mr. Munro could provide further details on the challenges and delays that have occurred in this project. Mr. Munro explained that it is a complex cooperative agreement with the partners being located in South Korea. Mr. Munro stated that Techwin staff has decided they need to procure visas and official invitation letters prior to their site visit and it was outlined in the agreement that ALRW would assist them in this process. Mr. Munro stated that there was the unexpected damage to the equipment that occurred during the transport of the container and Techwin had to file an insurance claim prior to repairing the equipment. Mr. Munro also added that the public should be aware that this is not a mission-critical process but rather a pilot-test that is not going to affect ALRW's ability to deliver quality and safe drinking water or diminish the treatment plant's capacity in any way.

CUE/CUO Report

Mr. Munro stated that this is the last meeting before the Board's summer recess and the next meeting will be held on August 19, 2025.

Miscellaneous & Member Reports

None.

Public Speakers

None.

Executive Session

The CUE requested to meet in Executive Session to discuss the purchase, sale, and/or lease of property for public purposes. The CUE does not anticipate any formal action upon reconvening the public meeting.

Mrs. Schnabel moved, Mr. Rickey seconded, to meet in executive session as allowed by ORC §121.22 (G)(2) to discuss the purchase, sale and/or lease of property for public purposes and to include the CUE, the CUO and Attorney Anthony Coyne of Mansour Gavin.

Ayes (per roll-call vote): Mondello, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

The Board entered Executive Session at 6:51 PM

The public meeting was reconvened at 7:33 PM.

Adjourn

As there was no further business, Mr. Rickeyl moved, and Mrs. Schnabel seconded, to adjourn.

Ayes (per voice vote): Mondello, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

The meeting adjourned at 7:33 PM.

Approved August 19, 2025.

Tim Rush, Acting Chairman

Robert Munro, Clerk

MEMORANDUM

To: **Board of Municipal Utilities**
 From: **Rob Munro, CUE & Bill Logan, Business & Financial Coordinator**
 Subject: **2025 Supplemental Increase in Appropriations**
 Date: **1-Jul-25**

I request the Board approve the following increases in appropriations for the 2025 Fiscal Year:

From Fund 701 Balance	Current Fund Balance: \$7,505,846		
To Fund 701 - Water Fund			
<i>Account Number</i>	<i>Account Description</i>	<i>Appropriation</i>	
.180.000-53804.003	Equipment Purchases - Vehicles	\$	21,000.00
.180.000-53901	Refunds and Reimbursements	\$	5,000.00
		\$	26,000.00
 From Fund 721 Balance	 Current Fund Balance: \$4,336,073		
To Fund 721 - Wastewater Fund			
<i>Account Number</i>	<i>Account Description</i>	<i>Appropriation</i>	
.190.000-53901	Refunds and Reimbursements	\$	15,000.00
.190.000-53907.002	Legal Fees	\$	25,000.00
.190.000-53907.003	Legal Fees - Real Estate	\$	40,000.00
		\$	80,000.00
 From Fund 727 Balance	 Current Fund Balance: \$211,509		
To Fund 727 - Sewer Debt Service Fund			
<i>Account Number</i>	<i>Account Description</i>	<i>Appropriation</i>	
.190.000.54901	Bond Principal Payments	\$	440.00
	Total Appropriation Increase	\$	106,440.00

note - fund balances as of May 31