

Board of Municipal Utilities
Regular Meeting Minutes
June 20, 2017
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:21 PM.

Present: Chairman Dzwonczyk, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Excused: Mr. Ricky

Also present: Chief Utilities Executive Danielson, WPCO Manager Baytos, Community Outreach Specialist Cheryl Arnold, and Mayor Greg Zilka

Approve Minutes

Chairman Dzwonczyk presented the minutes of the June 6, 2017, Work Session and Regular Meeting. No comments and changes were made

Public Speakers – Retired Fire Chief Morris was present to express concerns of the sewer separation deadline in the 45 area and if he, and other residents, would need to begin separating their property sooner than planned. CUE Todd Danielson was to provide an update for the sewer separation project later in the meeting and did so at this time. Chief Morris also requested a separation of the 45 project and expressed concerns about accessibility.

Correspondence – ALRW received a facility image award from Ohio Water and Environment Association at the state conference in June and Steve Baytos will be accepting the award on ALRW behalf

Expenditures

Chairman Dzwonczyk requested a larger font moving forward for the expenditures. Following review of expenses dated June 20, 2017, for funds and amounts as follows, Mr. Phillips moved, Mr. Rush seconded, that all be approved and paid per budget:

Water Fund 701	\$	631,938.62
Wastewater Fund 721	\$	502,463.56
MOR Fund 703 ETL1	\$	194,902.74
MOR Fund 762 ETL2	\$	535,007.13
LORCO Fund 749	\$	850,155.19
Wastewater Fund 724	\$	178,336.70
Lateral Loan 765	\$	15,000.000

Ayes: Phillips, Dzwonczyk, Rush, Schnabel

Nays: None

Motion carried.

Reports/Updates

Project Updates:

Water Tower: New water tower was hoisted on 6/19/17. Discussion of having the current water tower on Walker will wait due to the possibility of not having to pay to take it down.

Water Plant: Crews are working on punch-list items. Chairman Dzwonczyk requested that ALRW produce a water “shut down” and hydrant flushing video to inform residents of what happens when there are issue with water flow throughout the city.

Wastewater Plant: Construction of the new clarifier is nearly complete and should be operational sometime next month.

Lateral Updates: Sending of the Resolution of Necessity letters has been reinitiated with the hiring of the additional office personnel. An additional 138 letters have been sent bringing the total to 504 out of 1296 and fifteen residents have responded as a result. The Brookfield Project is progressing ahead of schedule and the upcoming 45s Project was briefly discussed and reported to be expected to start in the fall. CUE Todd Danielson shared additional information about a time line related to the 45s due to a public speaker, retired Fire Chief Morris, expressing concerns of an accelerated timeline and residents needing to separate sooner than anticipated. It was reviewed it is in the resident’s best interest to separate sooner rather than later and Lateral Loan Agreements are available to help residents afford the separation. Office staff have also began revamping the list of contractors to provide the most up-to-date information for the residents.

Todd Danielson asked that two additional things be added to the meeting and documented in the minutes including:

Line Maintenance Leader – TAD

With the retirement of Lindsey Bruce, management advertised internally for the Line Maintenance Leader position. Management interviewed four employees and selected Paul Frankiewicz to assume the responsibilities on May 29, 2017 and begin at Step IV in the wage scale (the next step higher than his previous position).

Steve Heimlich will be moving from Full-time to Part-time employee.

CUE Action Items:

Advertising for lateral contractors: The list of contractors is being updated as this time to reflect the most accurate information.

Chairman/Committee/Members Reports

None.

CUE Report

None.

Miscellaneous

None.

Item 6: **Executive Session** – called to order 6:57PM.

The CUE requests to speak with the Board in executive session as allowed under ORC 121.22 to discuss employment of a public employee.

Recommended Motion:

Mr. Rush moved, Mrs. Schnabel seconded, to meet in Executive Session as allowed by ORC 121.22 (G)(1) to discuss employment of a public employee and to include the Chief Utilities Executive in the discussion. Also ORC 121.22 (G)(3) to discuss legal matters.

Ayes (per role call): Phillips, Schnabel, Rush, Dzwonczyk

Nays: None

Motion: Carried

Adjourn

As there was no further business, Mr. Rush moved, Mrs. Schnabel seconded, that the meeting adjourn at 8:56 PM.

Ayes: Phillips, Rush, Schnabel

Nays: None

Motion carried.

Approved July 11, 2017

John Dzwonczyk, Chairman

Todd A. Danielson, Clerk