

Board of Municipal Utilities  
**Meeting Minutes**  
**June 18, 2019**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 6:45 PM.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, Mrs. Schnabel, and Mr. Phillips.

Also present: CUE Danielson, CUO Munro, Community Outreach Specialist Arnold, Mayor Zilka, and Technical Support Specialist Collins.

***Approve Minutes***

Chairman Dzwonczyk presented the minutes of the June 4, 2019, regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

***Public Speakers***

No Public Speakers

***Correspondence***

The CUO informed the Board that he was invited to the County Sanitary Engineer Association of Ohio conference to present and discuss the successful repair of ETL 2. He said that the conference went very well. He also said that he spoke with a representative from Medina County, who wished to thank Avon Lake Regional Water for their hard work and that it was a relief to work with such a professional organization.

The CUE told the Board that he received correspondence from a member of the Northeast Ohio Regional Sewer District who was an attendee of the OWEA conference that took place last month at Avon Lake Regional Water's facilities. The attendee said that the tours provided by staff members were very professional and the attendee felt very welcomed.

***Expenditures***

Following review of expenses dated June 18, 2019, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded to approve the expenditures of June 18, 2019:

Water Fund 701	\$	166,569.13
Wastewater Fund 721	\$	285,249.16
MOR Fund 703	\$	177,021.66
MOR Fund 762	\$	523,227.10
LORCO Fund 749	\$	23,368.10
Lateral Loan Fund 765	\$	21,877.00
Water Construction Fund 704	\$	185.00

Ayes: Abram, Dzwonczyk, Rush, Schnabel, and Phillips.  
Nays: None  
Motion carried.

***Amendment to CDM Smith Agreement***

The Chairman stated that after a brief discussion during the work session regarding CDM Smith, the Board was prepared to make a motion regarding the amendment. Mr. Phillips moved, and Mrs. Schnabel seconded, to authorize the CUE to execute an amendment to the CDM Smith agreement to complete a basis of design for the flow diversion project for a lump sum fee of \$61,070.

Ayes: Abram, Dzwonczyk, Rush, Schnabel, and Phillips.  
Nays: None  
Motion carried.

***Award of Race Road Resurfacing Project***

The CUO informed the Board that bids were opened on May 30, 2019, for the Race Road Resurfacing Project. He stated that the project is being completed in order to repair the asphalt from the ETL 2 Water Main Repair in late 2018, and that Avon Lake Regional Water has partnered with the City of North Ridgeville. He informed the Board that North Ridgeville opted to resurface a significant portion of the road near the repair site, with ETL 2 responsible for paying less than 15% of the project bid. The CUO stated that there were eight bids received, with Erie Blacktop being the low bidder for \$126,874.05 based upon the estimated quantities, which was significantly below the engineer's estimate. The ETL 2 Consortium share is \$18,422.11, based upon current quantities.

Mr. Rush asked if the balance for the consortium is coming out of the budget. The CUE informed the Board that the expense had been budgeted for to resurface the road. Mrs. Schnabel moved, Mr. Phillips seconded, to award the Race Road Resurfacing Project to Erie Blacktop, with the ETL 2 Consortium responsible for an estimated \$18,422.11 and North Ridgeville responsible for an estimated \$108,451.94 based upon current quantities and authorize up to an additional 5% should actual quantities exceed estimates.

Ayes: Abram, Dzwonczyk, Rush, Schnabel, and Phillips.  
Nays: None  
Motion carried.

***Lateral Separation Update***

The CUO informed the Board that staff is now in the final push to assure as many Groups B&C homes as possible are either in compliance or are under contract.

<b>Group</b>	<b>May 16, 2019 Need to do work to comply</b>	<b>May 30, 2019 Need to do work to comply</b>	<b>June 13, 2019 Need to do work to comply</b>	<b>Under Contract</b>	<b>Deadline</b>
A	13	8	2	0	April 30, 2019
B & C	117	111	84	64	June 30, 2019

The CUO stated that, to date, there are 12 homeowners who have not completed the work by June 30th and do not have a contract for completion. He said that the CUE will file criminal complaints against these homeowners on July 1, 2019. The CUO also stated that there may be another 45 to 55 homeowners who have contracts but have not completed the work, but those homeowners will receive an additional 30-days' grace period to complete the work.

The CUO informed the Board that for the outstanding Group A homes, an arraignment date of June 20, 2019 was set for the four property owners with contracts who did not complete the work by May 30th. He said that all four of those homes have completed the work. He also stated that the only two outstanding homes are an estate, which does not have an administrator at this time, and a foreclosure.

### ***GO Bond Sale***

The CUE informed the Board that the GO Bond sale for the Walker Road water line (10 years, \$1,800,000, plus issuance costs) and the Moorewood Combined Sewer Separation (30 years, \$4,750,000, plus issuance costs) was held on June 6, 2019. He said that four bids were received; and FTN Financial Capital Markets provided the best cost, with the True Interest Cost calculating to 2.932%/year.

### ***Project Updates***

45 Project: The CUO informed the Board that the crew is working on undercutting Tomahawk and will continue onto Grove to rebuild the base before paving.

2019 Water Line Replacement Project: The CUO stated that the project is currently being advertised, with the bid opening scheduled for June 21, 2019. He said that at its June 13th meeting, the Sewer Committee voted to place an ordinance authorizing the Mayor to co-sign all OWDA loan documents regarding the project.

The CUO informed the Board that the water tower illumination was now underway. He said that the crew has poured concrete foundations for the lights and installed the conduit, and he will continue to update the Board as the work progresses.

### ***CUE and CUO Reports***

None

### ***Member Reports***

None

### ***Miscellaneous***

None

### ***Public Speakers***

No Public Speakers

***Executive Session***

Mr. Rush moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC 121.22 G. (3) to discuss pending legal matters and to include the CUE, CUO, and Community Outreach Specialist.

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel

Nays: None

Motion carried.

The Chairman resumed the meeting following the conclusion of the Executive Session.

***Adjourn***

As there was no further business, Mr. Abram moved to adjourn, Mr. Rush seconded. The meeting adjourned at 8:03 PM.

Ayes: Abram, Dzwonczyk, Phillips, Rush, and Schnabel

Nays: None

Motion carried.

Approved \_\_\_\_\_ 2019.

John Dzwonczyk, Chairman

Todd A. Danielson, Clerk