

Avon Lake Board of Municipal Utilities

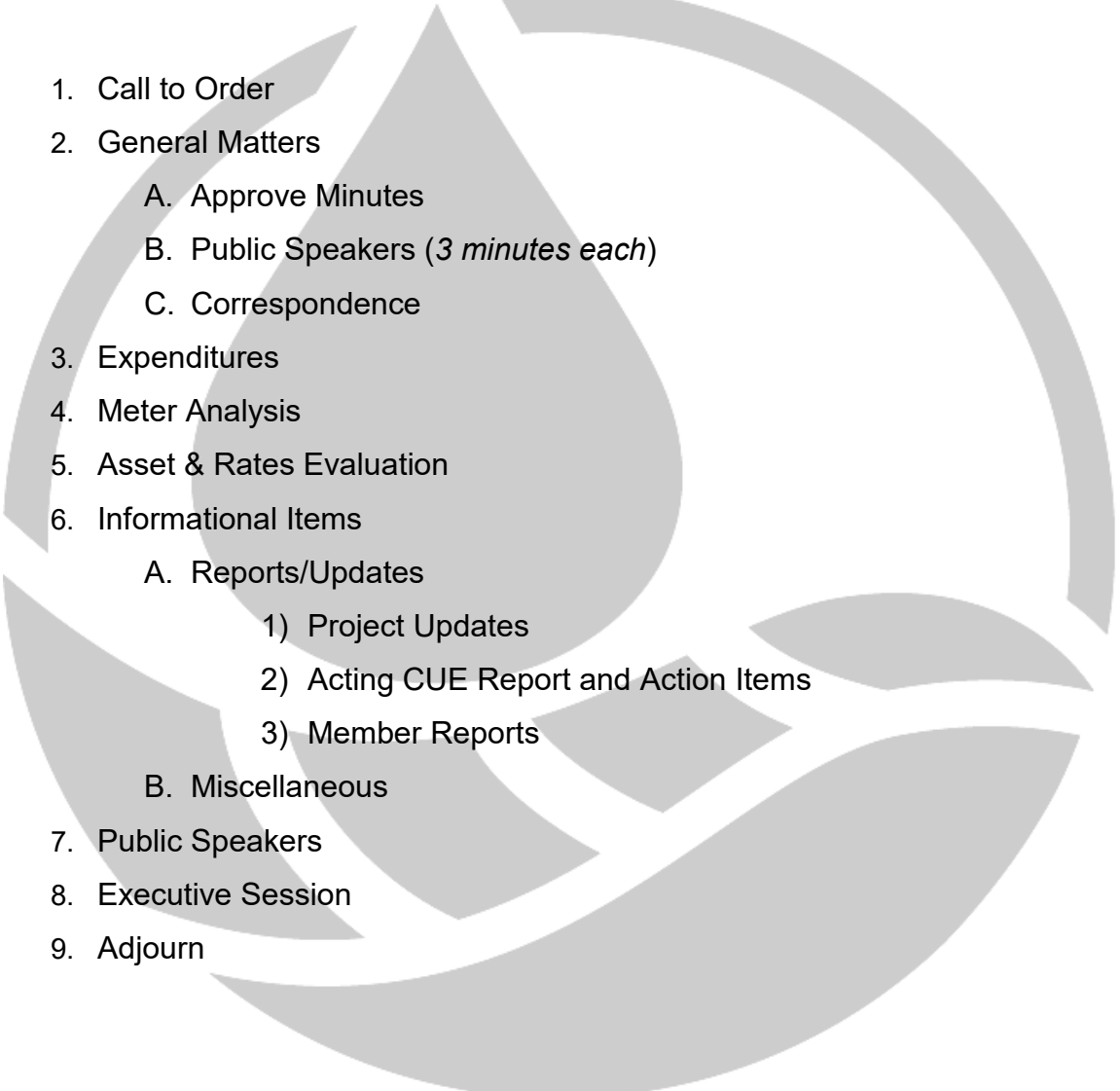
AGENDA

For

Tuesday

June 15, 2021

6:30 PM

- 
1. Call to Order
 2. General Matters
 - A. Approve Minutes
 - B. Public Speakers (*3 minutes each*)
 - C. Correspondence
 3. Expenditures
 4. Meter Analysis
 5. Asset & Rates Evaluation
 6. Informational Items
 - A. Reports/Updates
 - 1) Project Updates
 - 2) Acting CUE Report and Action Items
 - 3) Member Reports
 - B. Miscellaneous
 7. Public Speakers
 8. Executive Session
 9. Adjourn

Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**
From: **Rob Munro**
Subject: **Agenda Items – June 15, 2021**
Date: **June 11, 2021**

Item 1: **Call to Order**

Item 2A: **Approve Minutes**

Item 2B: **Public Speakers**

For this Zoom meeting broadcast on Facebook Live, Technical Support Specialist Collins will be monitoring public comments submitted through email and Facebook and will inform the Board during the Public Comment period regarding any submitted.

Item 2C: **Correspondence**

Item 3: **Expenditures**

Item 4: **Meter Analysis – RKM**

At the May 4th Work Session staff discussed with Board members the replacement of the current Advanced Meter Reading (AMR) radio signal encoders with Advanced Metering Infrastructure (AMI) cellular encoders. Moving forward staff will provide AMI encoders on new service installations, when AMR encoders fail and need replaced, or when a customer requests an AMI encoder. If a customer requests an AMI encoder, they would be responsible for the costs associated with that change. The Board asked staff to present an analysis to help guide customers who want to preemptively purchase AMI encoders before their current AMR encoder fails. Staff conducted this analysis and will discuss the details of it with the Board.

Item 5: **Asset & Rates Evaluation– RKM**

As part of the Asset Management program, staff is continually looking to enhance the program and ensure that it is in line with our quality initiative. One aspect is to evaluate and determine the condition and value of all assets at all of our facilities and also all property owned by Avon Lake Regional Water. Staff met with representatives from Raftelis to discuss the scope and fee proposal for having this evaluation performed. Raftelis is a consulting firm that specializes in asset and financial evaluations for water and wastewater utilities and government organizations. Along with the asset evaluation staff has requested Raftelis to provide a scope and fee proposal for performing a rates evaluation. Staff will present these proposals to the Board for their consideration and approval at a future meeting.

Item 6A1: Project Updates – RKM

Orthophosphate Point of Application: Programming of the new pumps is ongoing by SOS Integration. The new system is tentatively scheduled for startup the week of June 21st.

WFP & ETL Design Services: A site walkthrough is scheduled for June 25th with staff and representatives from HDR to walk the proposed alignment of the ETL suction line and ETL1 discharge line from Moore Rd. to Krebs Rd. The purpose of this site walkthrough is to determine the necessary permits that will be required for the construction phase of the project.

Staff received an amendment proposal from HDR for additional design services for all chemical storage and application points at the WFP. Staff is currently reviewing this proposal and will bring their recommendation to the Board at a future meeting.

Item 6A2: Acting CUE Report and Action Items – RKM

Action Items are as presented with the write-up.

Item 6A3: Member Reports

Item 6B: Miscellaneous

Item 7: Public Speakers

Item 8: Executive Session

Recommended Motion:

I move to meet in executive session as allowed by ORC §121.22 G (3) to discuss legal matters and include the Acting CUE and Technical Support Specialist.

Item 9: Adjourn

Board of Municipal Utilities
Meeting Minutes
June 1, 2021
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM. As allowed by the Ohio Legislature during the Governor's declared emergency, the meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, and Mrs. Schnabel.

Excused: Mr. Phillips.

Also present: Acting CUE Munro, Technical Support Specialist Collins, Mayor Zilka, and Councilman Spaetzel.

Approve Minutes

Chairman Dzwonczyk presented the Minutes of the May 18, 2021 regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None.

Correspondence

The Acting CUE said that the Chairman, Mr. Dzwonczyk, received a letter from the former chairman, Mr. David Marquard, with a few suggestions for two programs to be undertaken by Avon Lake Regional Water. He suggested that similar to the backflow handout the annual Water Quality Report be printed on a 3" x 7" two-sided postcard with the ALRW web address to the water quality report or the number for customers to call. He said instead of printing out the full report, the postcard should be sent out to give customers access to the information should they wish to seek it, and he added that the customer data metrics would be useful to the staff of Avon Lake Regional Water. He said it would also be cost-effective and reduce postage. Mr. Munro said that he appreciated the suggestion, but the Ohio EPA requires the information and delivery of a hard copy of the Water Quality Report be delivered to customers. He said the format and look of the report is ALRW's choice as well as information regarding that particular utility, but the remaining information regarding water safety and quality is required by Ohio EPA regulations.

Mr. Marquard also suggested that there be a three-step fertilizer runoff prevention program and to include free training to support customers. He suggested that literature be offered in both English and Spanish. Mr. Munro said this was a good suggestion and one that staff will look into. He explained that this would go hand-in-hand with the backflow prevention requirements and preventing the siphoning of fertilizer into the water system. The Chairman said that the Ohio EPA has programs for farm training to prevent the addition of nutrients into the freshwater source of Lake Erie. He said the nutrients are what causes the algal blooms which sometimes

occur in the lake. He encouraged customers to go to the Ohio EPA website and to explore as much as they would like about fertilizer runoff. He added that algal blooms are a problem for the animal life in the lake when the algae uses up all of the oxygen in the water.

Expenditures

Following review of expenses date June 1, 2021, for funds and amounts as follows, Mr. Abram moved, Mrs. Schnabel seconded, to approve the expenditures of June 1, 2021:

Water Fund 701	\$	204,536.36
Wastewater Fund 721	\$	115,743.87
MOR Fund 703	\$	17,367.12
MOR Fund 762	\$	8,728.05
West Ridge Interconnect Fund 702	\$	251.60
LORCO Fund 749	\$	4,710.08

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Diesel Fuel Trailer

The Acting CUE informed the Board that Avon Lake Regional Water owns a 1,000-gallon diesel Above Ground Storage Tank (AST) that is located at the Administration Building. He said that in preparation for the construction of the new pole barn this tank needs to be relocated. After discussion with the Ohio Fire Marshall this tank will need to be inspected and pressure tested prior to moving. He added that the costs associated with multiple site visits/inspections of the AST will exceed \$5,000, and therefore, as an alternative, staff feels that the purchase of a mobile diesel fuel trailer would better serve the organization. This will allow staff the ability to fuel equipment at job sites during emergency repairs, and the mobile trailer will also serve as a redundant fuel supply in case there are supply issues with the diesel supplier. He said that five quotes were obtained by staff for a Department of Transportation (DOT) approved 1,000-gallon diesel fuel trailer, and LeeAgra Inc. of Lubbock, TX provided the lowest quote of \$15,910.55, and staff recommends the purchase of this diesel trailer.

Mrs. Schnabel asked what would happen to the current 1,000-gallon tank. Mr. Munro said the tank would be decommissioned, and the Fire Marshall informed staff that the tank would be able to stay on the property without being used. He said he would look into selling the tank or sell it for scrap metal. Mrs. Schnabel asked if this would be the only 1,000-gallon tank diesel fuel trailer to be used until ALRW purchased a second. Mr. Munro confirmed that that was correct. The Chairman advised that any time there is storage of a product like diesel fuel a fuel management system should be included. He said that LeeAgra would be able to supply a system for the diesel fuel trailer. He added that these systems usually include sensors and assure there are no unauthorized withdrawals.

The Chairman also said the tank should be locked up and secured, and he said staff should get off-road diesel for use of equipment since ALRW will pay taxes for on-road diesel fuel. He said that if the existing tank is sold for any purpose, that staff should include a bill of sale for the buyer that gives the buyer all liability for the tank. The Chairman said the fuel trailer is a good idea, especially to deliver the fuel to equipment instead of driving the backhoe down the road to return to the administration building for fuel. He added that with the fuel management system there should be a pump that has a meter so all withdrawals can be recorded and reconciled with

the fuel management system should there be any gaps. He said this is a way to make sure the utility is acting environmentally sound and safe, and to assure that Avon Lake Regional Water is being a good steward of the environment. He said that the trailer should also have a spill kit, so he asked that the funds be available for all of the incidental items. Mr. Munro said that the diesel fuel trailer was a budgeted item. Mr. Rush asked about the safety of the trailer and its walls. Mr. Munro said the AST is double-walled and therefore does not require containment, but the fuel-trailer is single-walled and would require containment around it while it is parked. He added that when towing the trailer it would not require containment. He said there are staff members that have the necessary licensure required, a Class A CDL, to transport the diesel fuel trailer.

Mrs. Schnabel moved, and Mr. Rush seconded, to authorize the purchase of a 1000-gallon diesel fuel trailer from LeeAgra, Inc. for the amount of \$15,910.55.

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Step Increases

The Acting CUE informed the Board that Mr. Jack Evans, the Senior Operator at the Water Treatment Plant, has received a positive annual review from Mr. Yuronich. He said that Mr. Evans will be receiving a step increase to Step 6. He thanked Mr. Evans for his hard work and dedication at the WTP. The Chairman expressed his gratitude to Mr. Evans for his hard work.

Project Updates

Orthophosphate Point of Application: The Acting CUE said the pipe sleeving installation is completed. He said all of the necessary pumps and day tank are installed, and programming will begin for the pump controls in the first week of June.

SCADA Upgrade: The Acting CUE said the new system is now fully functional and is being utilized by staff. He added that the old system will be decommissioned over the next several weeks, and this project will now be closed out.

WFP & ETL Design Services: The Acting CUE said a meeting with consortium members was held on Wednesday May 26th. He said that members were provided an update on the design services for the ETL's. Mr. Munro also said there was an extensive discussion regarding financing of the project and what mechanism would be used to fund the construction phase of the project.

Mr. Munro said HDR is progressing on the design for the four new filters and continues work on the comprehensive evaluation of chemical feed points. Also, all base mapping is complete for the WFP and ETL's. He said a progress meeting will take place on June 2nd. The Chairman asked how the sewers performed the previous week when there was a large amount of rainfall. Mr. Munro said the effluent flow diversion structure worked according to design and there was no issue with the rainfall. He said staff was able to maintain everything in the plant and no discharges were recorded.

Walker Road Water Tower: The Acting CUE informed the Board that two additional water tower light poles and lights have been installed and are fully functional. He said there was shadowing on the tower, and these lights will now eliminate that. He thanked Mr. Kimevski for leading the project.

Acting CUE Reports & Action Items

Mr. Munro reminded the Board and residents of Avon Lake that all backflow tests are due on June 25, 2021 by 4:30 PM at 201 Miller Rd, Avon Lake. He asked that customers submit those tests by that time to avoid incurring any penalties. The Chairman said that the life you save may be your own or your neighbors by getting your backflow properly tested. Mr. Munro added that the representative from the Ohio EPA was very impressed with the backflow program established by staff.

Mr. Munro said the annual Employee Appreciation Lunch will be held on June 16, 2021 from 11:30 AM to 1:30 PM at 201 Miller Rd. He added that all members of the Board are invited.

Mr. Munro concluded the Acting CUE Reports by saying the LORCO Financial Report requested by Mr. Abram was included in the Board packet for review.

Member Reports

Mr. Abram thanked staff for the updated LORCO Financial Report. He asked Mr. Munro that between July 1 and the end of the year that staff reduce the monthly stipend to LORCO be reduced from \$5,000/month to zero. Mr. Munro said he discussed that with Mr. Toy, the Executive Director of LORCO, the last time he met with him. He said Mr. Toy expressed concern because LORCO will be required to make their tap fee payments for connecting to the ALRW system beginning at the end of the year. Mr. Munro said that this is something that he is pursuing and he will bring that request to Mr. Toy again. Mr. Abram said that it has been 10 years since ALRW has been working with LORCO, and he said the amount can be reduced gradually. The Chairman said that the good news is that the tap fee money is being paid to Avon Lake Regional Water. Mr. Abram said that the utility needs to be made whole again.

The Chairman thanked Mayor Zilka and City Council for supporting the pay increase for the Board up to the PERS minimum. He said he hoped this would put the issue behind everyone for a long time. He said it was a unanimous vote by the council and he was appreciative of that.

Miscellaneous

The Chairman asked what the status of the disposition of the Division Road Water Tower. Mr. Munro said that staff recently received the additional structural analysis that AT&T and T-Mobile had requested. He said staff is reviewing that analysis. He added that Mr. Collins is going through the leases of the cell phone providers focusing on when that structure comes down what the plan will be going forward. He also said that 5G technology can be affixed to utility poles and it may not be necessary to place it on high structures. The Chairman said the high structures are still useful for communicating with satellites and other high structures. He said 5G is a lower intensity of radiation from the smaller antennas, but the tradeoff is that it requires more antenna. He added that a new dish was put on a smokestack at the power plant for communicating farther distances, but 5G would use smaller antennas more frequently.

Public Speakers

None.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Rush seconded. The meeting adjourned at 7:08 PM.

Ayes (per voice vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Approved _____ 2021.

John Dzwonczyk, Chairman

Robert Munro, Clerk

DRAFT



**AVON LAKE REGIONAL WATER
FUND 701 - WATER
MAY 28 - JUNE 10, 2021
JUNE 15, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Water Employees	\$ 55,501.61	Salaries PR Post BW 2202111	51102	\$ 55,501.61	\$ 624,575.87	\$ 1,989,813.00	68.61%
2 Water Employees	\$ 1,934.32	Part Time Wages PR Post BW 2202111	51105	\$ 1,934.32	\$ 21,648.02	\$ 102,510.00	78.88%
3 Water Employees	\$ 2,291.67	Overtime Wages Plant PR Post BW 2202111	51106.101				
4 Water Employees	\$ 651.84	Overtime Wages Dist/Col PR Post BW 2202111	51106.102				
5 Water Employees	\$ 686.27	Overtime Wages Admin PR Post BW 2202111	51106.103				
6 Water Employees	\$ 210.11	Overtime Wages Construction PR Post BW 2202111	51106.104				
7 Water Employees	\$ 392.78	Overtime Wages Office PR Post BW 2202111	51106.105	\$ 4,232.67	\$ 38,213.09	\$ 125,730.00	69.61%
8 Medical Mutual	\$ 24,965.06	Hospitalization - Medical Mutual - June 2021	52203				
9 Water Employees	\$ 73.41	HRA Payment Week Ending May 28, 2021	52203				
10 Water Employees	\$ (949.19)	Medical Contribution Pay Day June 3, 2021	52203	\$ 24,089.28	\$ 197,654.68	\$ 624,708.00	68.36%
11 Medical Mutual	\$ 357.01	Group Life - Medical Mutual - June 2021	52204	\$ 357.01	\$ 2,066.18	\$ 3,700.00	44.16%
12 4imprint Inc.	\$ 372.28	Clothing - Logowear Shirts and Sweaters 5/24/21 - RKM 1/2	52226	\$ 372.28	\$ 5,355.75	\$ 10,000.00	46.44%
13 Huntington National Bank	\$ 809.06	Charges on MC - April 2021 - Webcam, Conference, Hotel - GY 1/2	53500				
14 Huntington National Bank	\$ 113.00	Charges on MC - April 2021 - Class Reg, Aluminum Seals - JG 1/4	53500	\$ 922.06	\$ 5,519.97	\$ 50,000.00	88.96%
15 Huntington National Bank	\$ 173.20	Charges on MC - April 2021 - Webcam, Conference, Hotel - GY 2/2	53602				
16 Huntington National Bank	\$ 434.26	Charges on MC - April 2021 - AcroPro, Shades, Food for Mtg - RKM 1/6	53602				
17 Fedex Corp	\$ 15.48	Shipping Charges - Badger Returns 3/26/21 - RKM	53602				
18 Fedex Corp	\$ 52.88	Shipping Charges - May 2021 - RKM 1/2	53602				
19 Quadient Finance USA, Inc	\$ 500.00	Postage for Postage Machine 5/16/21 - RKM 1/2	53602				
20 Avon Lake Printing	\$ 53.00	Off Spl - Green Door Hanger Cards (210) 5/27/21 - RKM 1/2	53602				
21 Link Computer Corporation	\$ 2,327.80	Muni-Link Billing - June 2021 - RKM 1/3	53602	\$ 3,556.62	\$ 34,481.31	\$ 63,250.00	45.48%
22 Rexel, Inc.	\$ 289.44	Eqp Mnt - Panelview Plus 7 5/21/21 - GY	53607				
23 Triad Technologies LLC	\$ 67.95	Eqp Mnt - Hydraulic Hose, Thread Connector 5/20/21 - RKM 1/2	53607	\$ 357.39	\$ 16,690.89	\$ 125,000.00	86.65%
24 USALCO, LLC Inc.	\$ 3,807.30	Op Spl - Alum 5/21/21 - GY	53611				
25 Mississippi Lime Co.	\$ 4,625.65	Op Spl - Hydrated Lime 5/24/21 - GY	53611				
26 Municipay Fees	\$ 451.27	May 2021 Merchant Bank Monthly Fees-Utilities	53611				
27 USALCO, LLC Inc.	\$ 3,928.07	Op Spl - Alum 5/26/21 - GY	53611				
28 Jones Chemicals Inc.	\$ 2,940.00	Op Spl - Chlorine @ WFP 6/1/21 - GY	53611	\$ 15,752.29	\$ 270,079.24	\$ 794,800.00	66.02%
29 Menards	\$ 6.54	Mnt Spl - May 2021 - 3V Batteries - RKM 1/2	53612				
30 Swift First Aid Corp	\$ 50.85	Svc to First Aid Cabinets @ 201 Miller Rd 5/25/21 - RKM 1/2	53612.001				
31 Swift First Aid Corp	\$ 83.50	Svc to First Aid Cabinets @ WFP 5/25/21 - GY	53612.001				
32 USA Bluebook	\$ 258.90	Mnt Spl - Front Door Assembly Kit 5/24/21 - GY	53612.001				
33 Grainger	\$ 160.77	Mnt Spl - Primer, pipe cement, tune up 5/26/21 - GY	53612.001				
34 McMaster-Carr	\$ 147.68	Mnt Spl - Assorted Stainless Steel Screws @ WFP 5/21/21 - GY	53612.001				
35 Huntington National Bank	\$ 156.20	Charges on MC - April 2021 - Class Reg, Aluminum Seals - JG 2/4	53612.001				
36 Huntington National Bank	\$ 324.19	Charges on MC - April 2021 - Union, Hydraulic Press. Hoses RK card - RKM	53612.001				
37 Famous Supply	\$ 132.80	Mnt Spl - IPS Water Pipe 5/14/21 - GY	53612.001				
38 Kinzua Environmental Inc.	\$ 1,643.00	Mnt Spl - Wipes, Plastic pump, Detergent 5/24/21 - GY	53612.001				
39 Kinzua Environmental Inc.	\$ 129.00	Mnt Spl - D-Scale Inhibited Acid Detergent 5/24/21 - GY	53612.001				
40 E&H Hardware Group, LLC	\$ 42.94	Mnt Spl - May 2021 - RKM 1/2	53612.001				
41 Grainger	\$ 4.66	Mnt Spl - Valve Stem Repair Tool 5/27/21 - GY	53612.001				
42 Grainger	\$ 117.36	Mnt Spl - Air Filter Pad 5/27/21 - GY	53612.001				
43 Grainger	\$ 31.58	Mnt Spl - Valve Core Torque Tool 5/27/21 - GY	53612.001				
44 Heatech Cleaning Systems Inc.	\$ 360.75	Mnt Spl - Truck Wash Misc Repair Parts 6/1/21 - RKM 1/2	53612.001				
45 Home Depot Credit Services	\$ 39.58	Mnt Spl - Liquid Nails, Dynaflex, rollers - RKM 1/2	53612.001				
46 Active Plumbing Supplies	\$ 80.18	Mnt Spl - PVC Pipe, Brass Nipples, Tape, Solder 5/27/21 - RKM 1/2	53612.001				
47 Trico Oxygen Company Inc.	\$ 36.30	Mnt Gases @ WFP 5/27/21 - GY 1/2	53612.001				
48 Titan Supply Company	\$ 9.95	Mnt Spl - Nitrile Gloves 1/4/21 - RKM 1/2	53612.001				
49 Zoro Tools Inc	\$ 203.40	Mnt Spl - 20V Li-ion Batteries, Cordless Polesaw 6/3/21 - RKM 1/2	53612.001				
50 Zoro Tools Inc	\$ 512.71	Mnt Spl - Impact Wrench 6/3/21 - RKM 1/2	53612.001				
51 Trico Oxygen Company Inc.	\$ 48.95	Mnt Gases @ 201 Miller Rd 5/27/21 - RKM 1/2	53612.001				
52 Core & Main LP	\$ 4,407.10	Mnt Spl - Tap Sleeves, Valve Boxes, Wedges 5/24/21 - RKM	53612.002				
53 Core & Main LP	\$ 1,264.88	Mnt Spl - T-Heads, Socket Wrench 5/24/21 - RKM	53612.002				
54 Core & Main LP	\$ 2,024.30	Mnt Spl - Hydrant Kit 5/24/21 - RKM	53612.002				
55 Kurtz Bros., Inc.	\$ 204.50	Mnt Spl - Top Soil, Straw Bales for Lawn Repair 5/23/21 - RKM 1/2	53612.004				
56 Maintenance Systems of Northern Ohio Inc.	\$ 5,220.00	Asphalt Repairs @ Various Wa. Break Locations - RKM	53612.004				
57 Rock Pile Inc	\$ 120.00	Mnt Spl - Top Soil 5/16/21-5/31/21 - RKM 1/2	53612.004	\$ 17,822.57	\$ 147,057.24	\$ 312,000.00	52.87%

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
58 Badger Meter Inc.	\$ 9.79	Beacon Hosting Svc and Cellular LTE 5/28/21 - RKM 1/2	53612.005	\$ 9.79	\$ 97,848.62	\$ 115,500.00	15.28%
59 Fisher Scientific Inc.	\$ 37.01	Lab Spl @ WFP 5/25/21 - GY	53613				
60 Hach Company	\$ 103.40	Lab Spl @ WFP 5/5/21 - GY	53613				
61 Culligan of Northeast Ohio Corp	\$ 64.00	DI Rental and Supplies 5/31/21 - GY 1/2	53613				
62 Fisher Scientific Inc.	\$ 76.80	Lab Spl @ WFP 6/1/21 - GY	53613				
63 Trico Oxygen Company Inc.	\$ 27.65	Mnt Gases @ WFP 5/27/21 - GY 2/2	53613	\$ 308.86	\$ 37,639.78	\$ 89,600.00	57.99%
64 Midwest Equipment Company	\$ 675.00	Cnt Svc - Boom Truck Rental @ Wtr Twr 5/21/21 - GY	53701				
65 Huntington National Bank	\$ 146.22	Charges on MC - April 2021 - AcroPro, Shades, Food for Mtg - RKM 2/6	53701				
66 Huntington National Bank	\$ 204.20	Charges on MC - April 2021 - Display Case, Food for Mtgs - DWC 1/4	53701				
67 ComDoc, Inc.	\$ 66.67	Cnt Svc - Xerox Copier Metering 6/1/21 - RKM 1/2	53701				
68 DLT Solutions, Inc.	\$ 1,398.38	Cnt Svc - Architecture & Engineering Collection Renew (3) - JG 1/2	53701				
69 Badger Meter Inc.	\$ 400.04	Beacon Hosting Svc and Cellular LTE 5/28/21 - RKM 2/2	53701				
70 KoneCranes Inc.	\$ 795.00	Cnt Svc - Risk Management Inspection @ WFP - May 2021 - GY	53701.002				
71 Treasurer, State of Ohio	\$ 1,800.00	Standard Chem. Certification 6/2/21 - GY	53701.002				
72 Brakey Energy, Inc.	\$ 1,010.00	Mo. Fees for Energy Mgmt Services - May 2021 - DWC 1/2	53701.002	\$ 6,495.51	\$ 97,728.48	\$ 325,000.00	69.93%
73 Columbia Gas	\$ 425.67	gas svc @ 33370 Lake Rd - WFP 4/19/21-5/18/21 - DWC	53702.001				
74 Columbia Gas	\$ 220.42	gas svc @ 33370 Lake Rd - WFP Garage 4/19/21-5/18/21 - DWC	53702.002				
75 Columbia Gas	\$ 52.60	gas svc @ 33370 Lake Rd - WFP Aux 4/19/21-5/18/21 - DWC	53702.002				
76 Columbia Gas	\$ 35.91	gas svc @ 33370 Lake Rd - WFP Lab 4/19/21-5/18/21 - DWC	53702.002				
77 Columbia Gas	\$ 279.08	gas svc @ 201 Miller Rd 4/27/21-5/26/21 - DWC	53702.002	\$ 1,013.68	\$ 13,884.06	\$ 25,000.00	44.46%
78 Illuminating Company	\$ 8,670.60	elec svc @ 33370 Lake Rd 4/17/21-5/18/21 - DWC	53703.001				
79 Engie Resources	\$ 1,969.58	elec svc charge @ 33370 Lake Rd - June 2021 - DWC	53703.001				
80 Illuminating Company	\$ 187.08	elec svc @ Various AL Locations - May 2021 - DWC	53703.002				
81 Engie Resources	\$ 1,300.24	elec svc @ various addresses 6/2/2021 - DWC 1/9	53703.002	\$ 12,127.50	\$ 239,637.11	\$ 785,100.00	69.48%
82 Spectrum Business	\$ 162.49	Internet Svc @ 201 Miller Rd 5/14/21-6/13/21 - RKM 1/2	53705				
83 CBTS	\$ 391.13	Telephone Svc 4/20/21-5/19/21 - RKM 1/2	53705				
84 Verizon Wireless	\$ 608.47	Cell Phone Svc 4/26/21-5/25/21 - RKM 1/2	53705				
85 Greg Yuronich	\$ 25.00	Reimbursement for Cell Phone - June 2021 - RKM	53705				
86 Spectrum Business	\$ 214.99	Internet Svc @ WFP 5/30/21-6/29/21 - GY	53705	\$ 1,402.08	\$ 8,681.00	\$ 24,500.00	64.57%
87 Avon Truck Service Center Inc.	\$ 4,961.47	Eqp Mnt - Injectors, Oil, and Filters 5/19/21 - RKM 1/2	53707				
88 Fisher Auto Parts, Inc	\$ 70.42	Eqp Mnt - Hydraulic Fluid 5/19/21 - RKM 1/2	53707				
89 Fisher Auto Parts, Inc	\$ 13.67	Eqp Mnt - Oil filter, Oil 5/28/21 - RKM 1/2	53707				
90 Sylvester Truck & Tire Services Inc	\$ 165.45	Eqp Mnt - Implement Mounds for Tires 5/21/21 - RKM 1/2	53707	\$ 5,211.01	\$ 11,054.27	\$ 23,000.00	51.94%
91 SiteOne Landscape Supply, LLC	\$ 54.61	Bldg Mnt - Sprinkler Repair Supplies @ 201 Miller 5/27/21 - RKM 1/2	53708				
92 SiteOne Landscape Supply, LLC	\$ 46.84	Bldg Mnt - Lesco Mulch Pellets (2) 5/27/21 - RKM	53708				
93 Huntington National Bank	\$ 764.99	Charges on MC - April 2021 - Display Case, Food for Mtgs - DWC 2/4	53708.001				
94 Huntington National Bank	\$ 300.93	Charges on MC - April 2021 - AcroPro, Shades, Food for Mtg - RKM 3/6	53708.001				
95 Randall's Lawn Care Inc.	\$ 637.50	Spring Lawn Clean Up @ 201 Miller Rd 4/26/21 - RKM 1/2	53708.001	\$ 1,804.87	\$ 41,139.66	\$ 150,000.00	72.57%
96 Badger Meter Inc.	\$ 5,115.92	Eqp - Trimble Yuma 7 Tablet 5/26/21 - RKM	53804	\$ 5,115.92	\$ 49,624.00	\$ 250,000.00	80.15%
97 Bramhall Engineering and Surveying Co. Inc	\$ 2,190.00	Eng Fees - Water Plant Topo Survey 5/17/21 - JG	53806	\$ 2,190.00	\$ 71,002.29	\$ 500,000.00	85.80%
	\$ 160,577.32			\$ 160,577.32			



**AVON LAKE REGIONAL WATER
FUND 721 - WASTEWATER
MAY 28 - JUNE 10, 2021
JUNE 15, 2021**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Wastewater Employees	\$ 51,337.38	Salaries PR Post BW 2202111	51102	\$ 51,337.38	\$ 576,478.09	\$ 1,490,090.00	61.31%
2 Wastewater Employees	\$ 3,729.84	Part Time Wages PR Post BW 2202111	51105	\$ 3,729.84	\$ 34,220.27	\$ 96,390.00	64.50%
3 Wastewater Employees	\$ 2,088.71	Overtime Wages Plant PR Post BW 2202111	51106.101				
4 Wastewater Employees	\$ 651.81	Overtime Wages Dist/Col PR Post BW 2202111	51106.102				
5 Wastewater Employees	\$ 463.61	Overtime Wages Construction PR Post BW 2202111	51106.104				
6 Wastewater Employees	\$ 130.92	Overtime Wages Office PR Post BW 2202111	51106.105	\$ 3,335.05	\$ 33,197.37	\$ 123,030.00	73.02%
7 Medical Mutual	\$ 26,416.96	Hospitalization - Medical Mutual - June 2021	52203				
8 Wastewater Employees	\$ 1,224.36	HRA Payment Week Ending May 28, 2021	52203				
9 Wastewater Employees	\$ (2,419.56)	Medical Contribution Pay Day June 3, 2021	52203				
10 Wastewater Employees	\$ 166.67	HSA 2021 Transfer-Jarod Larson	52203	\$ 25,388.43	\$ 199,774.10	\$ 546,620.00	63.45%
11 Medical Mutual	\$ 339.02	Group Life - Medical Mutual - June 2021	52204	\$ 339.02	\$ 1,824.56	\$ 3,800.00	51.99%
12 4imprint Inc.	\$ 372.28	Clothing - Logowear Shirts and Sweaters 5/24/21 - RKM 2/2	52226	\$ 372.28	\$ 5,854.71	\$ 9,600.00	39.01%
13 Huntington National Bank	\$ 113.00	Charges on MC - April 2021 - Class Reg, Aluminum Seals - JG 2/4	53500	\$ 113.00	\$ 4,806.56	\$ 50,000.00	90.39%
14 Huntington National Bank	\$ 36.55	Charges on MC - April 2021 - Relays, Kimwipes, Gloves - RH 1/2	53602				
15 Huntington National Bank	\$ 434.27	Charges on MC - April 2021 - AcroPro, Shades, Food for Mtg - RKM 4/6	53602				
16 Fedex Corp	\$ 109.64	Shipping Charges - WW - March 2021 - RKM	53602				
17 Fedex Corp	\$ 52.88	Shipping Charges - May 2021 - RKM 2/2	53602				
18 Quadiant Finance USA, Inc	\$ 500.00	Postage for Postage Machine 5/16/21 - RKM 2/2	53602				
19 Link Computer Corporation	\$ 775.93	Muni-Link Billing - June 2021 - RKM 2/3	53602				
20 Avon Lake Printing	\$ 53.00	Off Spl - Green Door Hanger Cards (210) 5/27/21 - RKM 2/2	53602	\$ 1,962.27	\$ 17,791.00	\$ 40,000.00	55.52%
21 Triad Technologies LLC	\$ 67.94	Eqp Mnt - Hydraulic Hose, Thread Connector 5/20/21 - RKM 2/2	53607	\$ 67.94	\$ 68,732.90	\$ 100,000.00	31.27%
22 Muncipal Fees	\$ 451.26	May 2021 Merchant Bank Monthly Fees-Utilities 2/2	53611	\$ 451.26	\$ 81,201.26	\$ 210,000.00	61.33%
23 Menards	\$ 6.54	Mnt Spl - May 2021 - 3V Batteries - RKM 2/2	53612				
24 Swift First Aid Corp	\$ 51.75	Svc to First Aid Cabinets @ WRF 5/25/21 - RH	53612.001				
25 Swift First Aid Corp	\$ 50.85	Svc to First Aid Cabinets @ 201 Miller Rd 5/25/21 - RKM 2/2	53612.001				
26 McMaster-Carr	\$ 216.09	Mnt Spl - Couplings, Adapters 5/25/21 - RH	53612.001				
27 Huntington National Bank	\$ 948.61	Charges on MC - April 2021 - Relays, Kimwipes, Gloves - RH 2/2	53612.001				
28 Huntington National Bank	\$ 156.20	Charges on MC - April 2021 - Class Reg, Aluminum Seals - JG 4/4	53612.001				
29 Huntington National Bank	\$ 324.19	Charges on MC - April 2021 - Union, Hydraulic Press. Hoses RK card - RKM :	53612.001				
30 E&H Hardware Group, LLC	\$ 42.93	Mnt Spl - May 2021 - RKM 2/2	53612.001				
31 Heatech Cleaning Systems Inc.	\$ 360.75	Mnt Spl - Truck Wash Misc Repair Parts 6/1/21 - RKM 2/2	53612.001				
32 Home Depot Credit Services	\$ 39.58	Mnt Spl - Liquid Nails, Dynaflex, rollers - RKM 2/2	53612.001				
33 Trico Oxygen Company Inc.	\$ 35.55	Mnt Gases @ WRF 5/27/21 - RH	53612.001				
34 Trico Oxygen Company Inc.	\$ 48.95	Mnt Gases @ 201 Miller Rd 5/27/21 - RKM 2/2	53612.001				
35 Schultz Fluid Handling Equipment Inc	\$ 1,771.78	Mnt Spl - Cutting Screen Parts 5/20/21 - RH	53612.001				
36 Schultz Fluid Handling Equipment Inc	\$ 558.56	Mnt Spl - Cutting Screen Parts 5/20/21 - RH	53612.001				
37 Leppo Inc.	\$ 116.42	Mnt Spl - Steps for Bobcat @ WRF 5/20/21 - RH	53612.001				
38 Titan Supply Company	\$ 9.95	Mnt Spl - Nitrile Gloves 1/4/21 - RKM 2/2	53612.001				
39 Zoro Tools Inc	\$ 203.39	Mnt Spl - 20V Li-ion Batteries, Cordless Polesaw 6/3/21 - RKM 2/2	53612.001				
40 Zoro Tools Inc	\$ 512.70	Mnt Spl - Impact Wrench 6/3/21 - RKM 2/2	53612.001				
41 Active Plumbing Supplies	\$ 80.18	Mnt Spl - PVC Pipe, Brass Nipples, Tape, Solder 5/27/21 - RKM 2/2	53612.001				
42 Kurtz Bros., Inc.	\$ 204.50	Mnt Spl - Top Soil, Straw Bales for Lawn Repair 5/23/21 - RKM 2/2	53612.004				
43 Rock Pile Inc	\$ 120.00	Mnt Spl - Top Soil 5/16/21-5/31/21 - RKM 2/2	53612.004	\$ 5,859.47	\$ 43,398.12	\$ 180,000.00	75.89%
44 Culligan of Northeast Ohio Corp	\$ 38.80	DI Rental and Supplies 5/31/21 - GY 2/2	53613	\$ 38.80	\$ 17,549.26	\$ 37,500.00	53.20%
45 Huntington National Bank	\$ 204.20	Charges on MC - April 2021 - Display Case, Food for Mtgs - DWC 3/4	53701				
46 Huntington National Bank	\$ 146.23	Charges on MC - April 2021 - AcroPro, Shades, Food for Mtg - RKM 5/6	53701				
47 ComDoc, Inc.	\$ 66.67	Cnt Svc - Xerox Copier Metering 6/1/21 - RKM 2/2	53701				
48 DLT Solutions, Inc.	\$ 1,398.37	Cnt Svc - Architecture & Engineering Collection Renew (3) - JG 2/2	53701				
49 Brakey Energy, Inc.	\$ 1,010.00	Mo. Fees for Energy Mgmt Services - May 2021 - DWC 2/2	53701.002	\$ 2,825.47	\$ 67,808.30	\$ 275,000.00	75.34%
50 Kimble Recycling & Disposal	\$ 24,775.76	Cnt Svc - Sludge Hauling - April 2021 - RH	53701.007	\$ 24,775.76	\$ 132,163.79	\$ 450,000.00	70.63%
51 IGS Energy	\$ 2,883.39	gas svc charge @ 33675 Durrell - April 2021 - DWC	53702.001				
52 Columbia Gas	\$ 35.45	gas svc @ 32789 Lake Rd - Center Rd PS 4/19/21-5/18/21 - DWC	53702.003				
53 Columbia Gas	\$ 37.05	gas svc @ 671 Bridgeside 4/29/21-5/28/21 - DWC	53702.003				
54 Columbia Gas	\$ 37.05	gas svc @ 100 Woodbridge Way 4/29/21-5/28/21 - DWC	53702.003	\$ 2,992.94	\$ 36,601.58	\$ 44,000.00	16.81%
55 Engie Resources	\$ 9,174.56	elec svc @ various addresses 6/2/2021 - DWC 2/9	53703.001				
56 Engie Resources	\$ 1,271.27	elec svc @ various addresses 6/2/2021 - DWC 3/9	53703.003				

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
57 Illuminating Company	\$ 115.71	elec svc @ Woodbridge Way 4/7/21-5/6/21 - DWC	53703.003	\$ 10,561.54	\$ 163,685.48	\$ 335,000.00	51.14%
58 Spectrum Business	\$ 162.49	Internet Svc @ 201 Miller Rd 5/14/21-6/13/21 - RKM 2/2	53705				
59 CBTS	\$ 391.12	Telephone Svc 4/20/21-5/19/21 - RKM 2/2	53705				
60 Spectrum Business	\$ 64.99	Internet Svc @ 32789 Lake Rd PS 5/24/21-6/23/21 - RKM	53705				
61 Spectrum Business	\$ 119.99	Internet Svc @ WRF 5/22/21-6/21/21 - RH	53705				
62 Verizon Wireless	\$ 608.46	Cell Phone Svc 4/26/21-5/25/21 - RKM 2/2	53705	\$ 1,347.05	\$ 10,679.90	\$ 25,500.00	58.12%
63 Sylvester Truck & Tire Services Inc	\$ 165.45	Eqp Mnt - Implement Mounds for Tires 5/21/21 - RKM 2/2	53707				
64 Fisher Auto Parts, Inc	\$ 70.43	Eqp Mnt - Hydraulic Fluid 5/19/21 - RKM 2/2	53707				
65 Fisher Auto Parts, Inc	\$ 13.67	Eqp Mnt - Oil filter, Oil 5/28/21 - RKM 2/2	53707				
66 Avon Truck Service Center Inc.	\$ 4,961.47	Eqp Mnt - Injectors, Oil, and Filters 5/19/21 - RKM 2/2	53707	\$ 5,211.02	\$ 14,625.36	\$ 20,000.00	26.87%
67 SiteOne Landscape Supply, LLC	\$ 54.61	Bldg Mnt - Sprinkler Repair Supplies @ 201 Miller 5/27/21 - RKM 2/2	53708				
68 Huntington National Bank	\$ 300.92	Charges on MC - April 2021 - AcroPro, Shades, Food for Mtg - RKM 6/6	53708.001				
69 Huntington National Bank	\$ 764.99	Charges on MC - April 2021 - Display Case, Food for Mtgs - DWC 4/4	53708.001				
70 Randall's Lawn Care Inc.	\$ 637.50	Spring Lawn Clean Up @ 201 Miller Rd 4/26/21 - RKM 2/2	53708.001	\$ 1,758.02	\$ 30,009.20	\$ 105,000.00	71.42%
71 Schultz Fluid Handling Equipment Inc	\$ 2,576.30	Eqp Purchase - Vogelsang Cutting Screen 5/20/21 - RH	53804	\$ 2,576.30	\$ 35,728.43	\$ 192,500.00	81.44%
	\$ 145,042.84			\$ 145,042.84			



AVON LAKE REGIONAL WATER
FUND 703 - ETL1
MAY 28 - JUNE 10, 2021
JUNE 15, 2021

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Avon Lake Regional Water	\$ 1,486.70	Operator Charges - ETL1 - April 2021 - RKM	53701.002	\$ 1,486.70	\$ 29,212.67	\$ 65,000.00	55.06%
2 Engie Resources	\$ 6,708.44	elec svc @ various addresses 6/2/2021 - DWC 4/9	53703.003				
3 Illuminating Company	\$ 187.16	elec svc @ Various ETL1 Locations - May 2021 - DWC	53703.004				
4 Engie Resources	\$ 116.07	elec svc @ various addresses 6/2/2021 - DWC 5/9	53703.004				
5 Ohio Edison	\$ 83.48	elec svc @ Butternut @ Root 5/2/21-6/3/21 - DWC	53703.004				
6 Ohio Edison	\$ 100.82	elec svc @ Root @ Sprag 5/4/21-6/3/21 - DWC	53703.004	\$ 7,195.97	\$ 142,868.64	\$ 287,000.00	50.22%
7 Avon Lake Regional Water	\$ 200,387.55	Water Used from ETL1 - May 2021 - RKM	53704	\$ 200,387.55	\$ 1,159,384.44	\$ 2,356,334.00	50.80%
8 Bramhall Engineering and Surveying Co. Inc	\$ 11,820.00	ETL Suction Topo Survey & Base Mapping 5/17/21 - JG 1/2	53806	\$ 11,820.00	\$ 70,455.24	\$ 400,000.00	82.39%
	\$ 220,890.22			\$ 220,890.22			

FUND 762 - ETL2
MAY 28 - JUNE 10, 2021
JUNE 15, 2021

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 John S Fenik	\$ 255.00	Lawn Svc @ Island Rd PS and LORCO Fourplex 6/2/21 - RKM 1/2	53701.002				
2 Avon Lake Regional Water	\$ 2,068.19	Operator Charges - ETL2 - April 2021 - RKM	53701.002	\$ 2,323.19	\$ 25,630.61	\$ 100,000.00	74.37%
3 Ohio Edison	\$ 5,727.32	elec svc @ 15201 Island Rd 5/1/21-6/1/21 - DWC	53703.003				
4 Ohio Edison	\$ 40.96	elec svc @ 15201 Island Rd OAL 6/2/21 - DWC	53703.003				
5 Engie Resources	\$ 162.10	elec svc @ various addresses 6/2/2021 - DWC 6/9	53703.004				
6 Ohio Edison	\$ 79.40	elec svc @ 36550 Chestnut Ridge 5/5/21-6/3/21 - DWC	53703.004				
7 Ohio Edison	\$ 82.18	elec svc @ 37780 Center Ridge Rd 5/4/21-6/3/21 - DWC	53703.004	\$ 6,091.96	\$ 79,101.78	\$ 296,000.00	73.28%
8 Avon Lake Regional Water	\$ 402,797.76	Water Used from ETL2 - May 2021 - RKM	53704	\$ 402,797.76	\$ 1,956,402.67	\$ 3,395,480.00	42.38%
9 Bramhall Engineering and Surveying Co. Inc	\$ 11,820.00	ETL Suction Topo Survey & Base Mapping 5/17/21 - JG 2/2	53806	\$ 11,820.00	\$ 39,830.08	\$ 400,000.00	90.04%
	\$ 423,032.91			\$ 423,032.91			

FUND 749 - LORCO
MAY 28 - JUNE 10, 2021
JUNE 15, 2021

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Municipay Fees	\$ 155.80	May 2021 Merchant Bank Monthly Fees - LORCO 1	53701				
2 Municipay Fees	\$ 34.74	May 2021 Merchant Bank Monthly Fees - LORCO 2	53701				
3 John S Fenik	\$ 125.00	Lawn Svc @ Island Rd PS and LORCO Fourplex 6/2/21 - RKM 2/2	53701.002	\$ 315.54	\$ 6,064.06	\$ 40,000.00	84.84%
4 Ohio Edison	\$ 342.43	elec svc @ 9845 Avon Belden 5/4/21-6/3/21 - DWC	53703.001				
5 Ohio Edison	\$ 1,338.38	elec svc @ 38393 Royalton Rd 4/30/21-6/1/21 - DWC	53703.001				
6 Engie Resources	\$ 504.51	elec svc @ various addresses 6/2/2021 - DWC 7/9	53703.001				
7 Engie Resources	\$ 6.34	elec svc @ various addresses 6/2/2021 - DWC 8/9	53703.002				
8 Engie Resources	\$ 82.22	elec svc @ various addresses 6/2/2021 - DWC 9/9	53703.003				
9 Ohio Edison	\$ 85.81	elec svc @ 36780 Giles Rd 4/29/21-5/28/21 - DWC	53703.003				
10 Ohio Edison	\$ 108.66	elec svc @ 10301 Reed Rd 5/4/21-6/3/21 - DWC	53703.003				
11 Ohio Edison	\$ 81.96	elec svc @ 12169 Avon Belden 5/1/21-6/2/21 - DWC	53703.003				
12 Ohio Edison	\$ 116.94	elec svc @ 12901 Avon Belden 5/1/21-6/2/21 - DWC	53703.003				
13 Ohio Edison	\$ 164.54	elec svc @ 33930 Cooley Rd 5/1/21-6/2/21 - DWC	53703.003				
14 Ohio Edison	\$ 46.36	elec svc @ 33930 Cooley Rd 3/3/21-4/30/21 - DWC	53703.003	\$ 2,878.15	\$ 24,167.45	\$ 42,000.00	42.46%
15 Rural Lorain County Water Authority	\$ 1,317.00	Meter Readings - May 2021 - RKM	53760				
16 Link Computer Corporation	\$ 344.86	Muni-Link Billing - June 2021 - RKM 3/3	53760				
17 SmartBill Inc	\$ 632.91	LORCO Bills - Print and Postage - May 2021 - RKM	53760	\$ 2,294.77	\$ 14,101.76	\$ 27,000.00	47.77%
18 LORCO	\$ 5,000.00	Mo. Op. Advance - May 2021 - RKM	59500				
19 LORCO	\$ 5,000.00	Mo. Op. Advance - June 2021 - RKM	59500	\$ 10,000.00	\$ 30,000.00	\$ -	0.00%
	\$ 15,488.46			\$ 15,488.46			

ACTION ITEMS FROM BOARD MEETINGS

DATE	CATEGORY*	TOPIC	SOLUTION	STATUS
5/4/2021	Strat. Plan	The Board asked for an analysis of the AMI encoders vs the AMR encoders.	Update: Staff will be providing an analysis to the Board at the June 15th Board meeting.	Open
2/2/2021	Financial	The Board asked for an inquiry into the real estate taxes charged on ALRW's tax-exempt properties.	Staff will be seeking has completed the documentation for Tax Exemption and submitted it to the Finance Director for review and submittal to the Lorain County Treasurer.	Open
3/17/2020	Misc.	The Chairman asked that the future dashboard contain a link for members to see projects that are open to bid.	Staff has received a final proposal from the vendor, Oracle, for a new ERP which will be presented to the Board.	Open
2/18/2020	Misc.	Mrs. Schnabel asked staff to consider a redesign of the bills to aid with their understanding.	Staff has received a final proposal from Oracle for a new ERP which would include a comprehensive redesign of bills.	Open
2/4/2020	Misc.	The Board would like an invitation to tour the WRF now that all construction work is complete.	Update: Staff has scheduled a tour of the facilities for Thursday, June 17th at 9:00 AM. The tour will begin at the Water Reclamation Facility.	Open
11/19/2019	Misc.	The Chairman asked if we have an IT policy for cyber security.	Staff has been working on an IT Master plan to be in put in place that is in compliance with ISO-9001.	Answer
3/19/2019	Misc.	Please work with the City to see how the Developer Agreement could be worked into the Planning Code.	Staff is working with the City on the Developer Agreement	Answer

*Categories: Financial, Lateral Project, Personnel, Education/CI, Strat. Plan or Misc.