

Board of Municipal Utilities
Meeting Minutes
May 7, 2019
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:54 PM following the work session.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Danielson, CUO Munro, Community Outreach Specialist Arnold, Technical Support Specialist Collins, Mayor Zilka (left at 7:08 PM) and Councilperson Fenderbosch (left at 7:08 PM).

Approve Minutes

Chairman Dzwonczyk presented the minutes of the April 16, 2019, regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

No Public Speakers

Correspondence

No Correspondence

Expenditures

Following review and a brief discussion of expenses dated May 7, 2019, for funds and amounts as follows. Mr. Abram moved, Mr. Rush seconded to approve the expenditures of May 7, 2019:

Water Fund 701	\$	400,441.96
Wastewater Fund 721	\$	236,705.66
MOR Fund 703	\$	251,050.68
MOR Fund 762	\$	56,428.14
LORCO Fund 749	\$	5,445.68
Lateral Loan Fund 765	\$	32,000.00
Water Construction Fund 704	\$	95,000.00
Wastewater Construction Fund 724	\$	363,366.81

Ayes: Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Award of 2019 Sewer Separation Project Bundle

The CUO presented to the Board the plan that Avon Lake Regional Water has regarding the construction of a new sanitary sewer on Avondale and to complete work on Moorewood to disconnect the southern sanitary sewer from the northern combined sewer and connect it into the new northern sanitary sewer. The CUO informed the Board that there was one bid for the project, which was received from Underground Utilities, Inc. (UUI) in the amount of \$326,710.00, which was within 10% of the engineer's estimate. Mr. Rush moved, and Mrs. Schnabel seconded, to approve the bid of \$326,710.00 by Underground Utilities, Inc. be approved for the 2019 Sewer Separation Project Bundle and the CUE be authorized up to an additional 5% for items such as out-of-scope work with UUI.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel.
Nays: None
Motion carried.

LORCO Fifth Amendment

The CUE informed the Board that LORCO has again requested to lower the monthly payment to them for operating expenses. The CUE stated that at their April meeting, the LORCO Board approved a resolution to reduce the monthly payment from \$8,500 to \$6,500. The CUE requested the Board authorize him to execute the attached Fifth Amendment to the original agreement which reflects that request effective July 2019. The CUE informed the Board that also at that meeting, the LORCO Board voted to increase the monthly user fee and rates charged to LORCO customers. With the changes, the average monthly bill will increase from about \$73.70 for 5,000 gallons of usage to \$75.95 for the same usage. Mr. Abram moved, and Mrs. Schnabel seconded, to authorize the CUE to execute on behalf of the Board the Fifth Amendment to the LORCO Cooperative Agreement.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel.
Nays: None
Motion carried.

Lateral Separation Update

The CUO informed the Board that staff continued to focus on confirming customers have complied with the requirements laid out following the lateral inspections. He stated that the number of non-compliant homes as of April 30th was 15. On May 1st, staff began filing criminal court proceedings and submitted on the 6 who never confirmed they had a contract with a contractor. The CUO explained to the Board that the initial arraignment date for these homeowners is May 16th, and that staff will soon file on other homeowners who are not in compliance. The CUO stated that with the continued efforts staff and customers are placing on coming into compliance, the table below summarizes the outstanding numbers as of May 9nd.

Group	March 29, 2019 Need to do work to comply	April 30, 2019 Need to do work to comply	May 3, 2019 Need to do work to comply	Under Contract	Deadline
A	93	15	15	9	April 30, 2019
B & C	183	134	125	53	June 30, 2019

The CUO said that staff has shifted focus to the Groups B&C homes to help assure as many of those as possible will be in compliance by the June 30, 2019, deadline. The Chairman stated that he was pleased with the hard work from staff. He also thanked the residents of Avon Lake for their efforts.

Tours for OWEA Seminar

The CUE informed the Board that on May 23rd, staff will be hosting tours of the water filtration and water reclamation facilities in conjunction with the spring Ohio Water Environment Association (OWEA) training seminar that will be held at Ahern's Banquet Center. The CUE said that in addition to this tour, among other presentations, the training event will include one session presented by CDM Smith on the design and construction of the water reclamation facility rehabilitation. He said that there will also be a session presented on how Avon Lake Regional Water capitalized on the 0% interest offerings by Ohio EPA in order to provide better facilities for customers at lower overall costs. The CUE stated that he believes it is anticipated that approximately 200 individuals will be in attendance. Mr. Abram asked what time the event was supposed to begin on May 23. The CUE informed the Board that everything will start at 7:30 AM.

Project Updates

45 Project: The CUO stated that the driveway apron restoration continues on Lakewood.

Elyria Interconnection Project: The CUO informed the Board that the contractor is working to complete final punch list items for the May 20th dedication ceremony that is to take place at 10:00 AM. Mr. Rush thanked the residents of Avon Lake for their patience with the project.

Member Reports

The CUE informed the Board that the Technical Support Specialist position is currently being advertised, with the test for the position taking place on June 4, 2019.

The CUE also told the Board that he, Mr. Abram, and Mayor Zilka will be meeting with Commissioner Lundy and Administrator Cordes to speak about LORCO and to begin moving towards a closer relationship that will be collaborative and beneficial to both organizations.

Miscellaneous

The Chairman asked what progress has been made so far on the smart meters that were previously discussed at last month's Board meeting. The CUO informed the Board that they have decided in order to give sufficient time to thoroughly vet smart meters, they ordered and received a large quantity of a new generation of meters from the original supplier for a stop-gap measure.

Mr. Rush asked if there have been any additional fire hydrant repairs. The CUO informed the Board that he has been working with Mr. Kasten and the fire department chief to maintain fire hydrants.

Executive Session

The CUE stated that with the approach of the April 30th deadline to remove clean water sources from laterals, he wished to speak with the Board in executive session to discuss pending legal matters.

Mr. Rush moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC 121.22 G (3) to discuss pending legal matters and to include the CUE, CUO, and Community Outreach Specialist.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

The Chairman resumed the meeting following conclusion of the Executive Session.

The Chairman moved, and Mr. Rush seconded, with regard to sewer lateral separation path forward, the Board adopted the following policy: For those who are not under contract at their respective deadline, criminal proceedings will be filed with Avon Lake Municipal Court; and, for those with a signed contract by their respective deadline, the Board will grant a 30 day grace period to have work completed. Following the 30-day grace period, criminal proceedings will be filed with Avon Lake Municipal Court if the work is not completed.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Adjourn

As there was no further business, Mrs. Schnabel moved, Mr. Abram seconded, that the meeting adjourn at 8:46 PM.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel

Nays: None

Motion carried.

Approved _____ 2019.

John Dzwonczyk, Chairman

Todd A. Danielson, Clerk