

Avon Lake Board of Municipal Utilities

WORK SESSION AGENDA

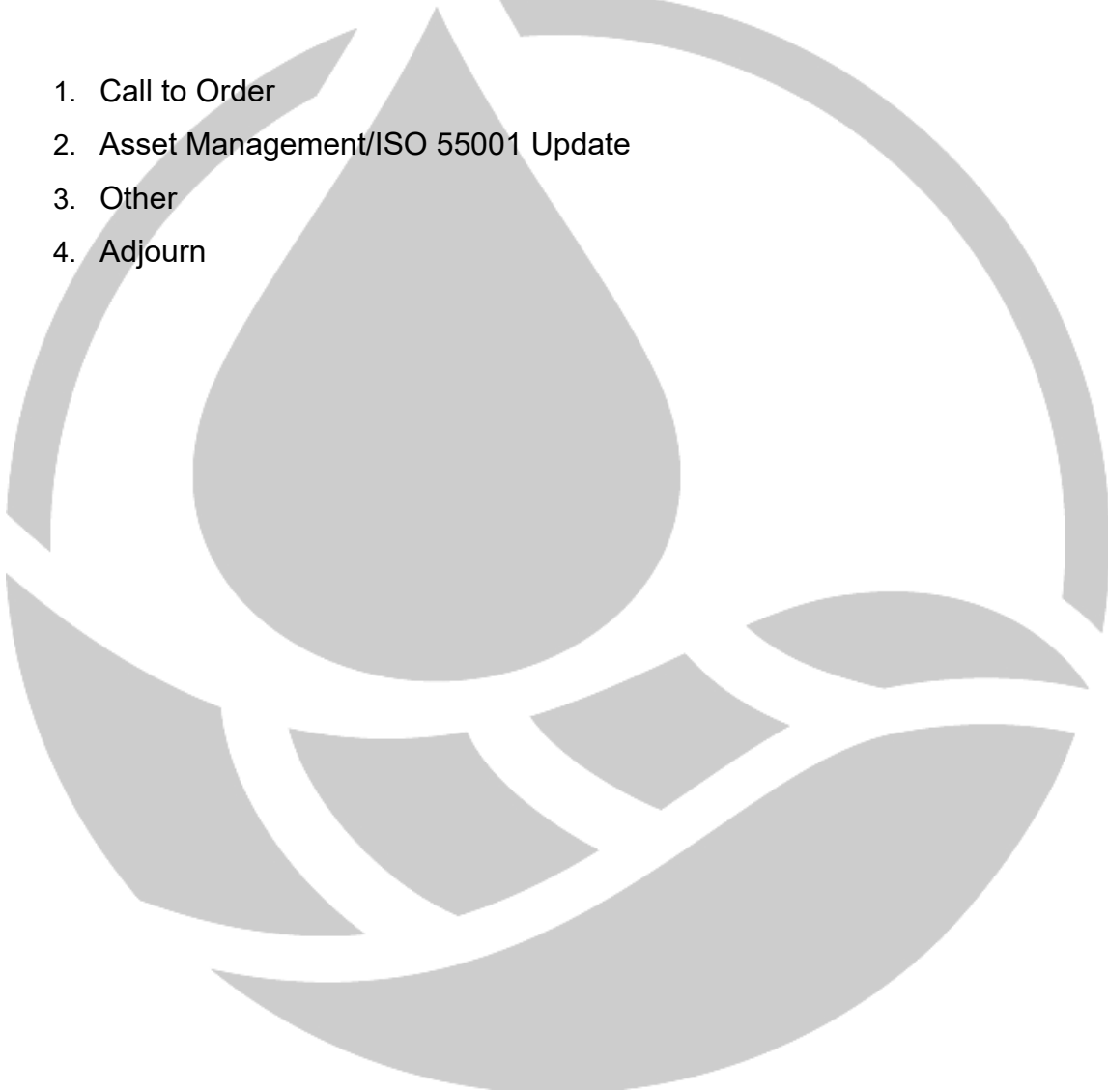
For

Tuesday

March 21, 2023

6:00 PM

1. Call to Order
2. Asset Management/ISO 55001 Update
3. Other
4. Adjourn



Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**
From: **Rob Munro**
Subject: **Work Session Agenda Items – March 21, 2023**
Date: **March 17, 2023**

Item 1: **Call to Order**

Item 2: **Asset Management/ISO 55001 Update – RTK**

Facilities & Asset Manager Kimevski will present an update to the Board on the Asset Management program and ISO 55001 certification.

Item 3: **Other**

Item 4: **Adjourn**

AGENDA

For

Tuesday

March 21, 2023

Immediately following Work Session

- 
1. Call to Order
 2. General Matters
 - A. Approve Minutes
 - B. Public Speakers (*3 minutes each*)
 - C. Correspondence
 3. Expenditures
 4. Illuminating Company Easement
 5. Annual Step Increases
 6. Informational Items
 - A. Reports/Updates
 - 1) Project Updates
 - 2) CUE Report
 - 3) Member Reports/Miscellaneous
 7. Public Speakers
 8. Executive Session
 9. Adjourn

Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**
From: **Rob Munro**
Subject: **Agenda Items – March 21, 2023**
Date: **March 17, 2023**

- Item 1: **Call to Order**
- Item 2A: **Approve Minutes**
- Item 2B: **Public Speakers**
- Item 2C: **Correspondence**
- Item 3: **Expenditures**
- Item 4: **Illuminating Company Easement – RKM**

To facilitate the installation of the electric service for the Additional Storage Building, it is necessary for Avon Lake Regional Water to grant an easement on our property for the Illuminating Company to install the service line from the primary transformer in front of the Administration Building easterly to the new transformer at the Additional Storage Building. Staff recommends the approval of this easement.

Recommended Motion:

I move to authorize the CUE to execute a perpetual easement with the Illuminating Company for the installation of electric service at 201 Miller Rd.

- Item 5: **Annual Step Increases – RKM**

As an information item for the Board, annual wage step increases are awarded on April 1st at the recommendation of their supervisors. The following employees shall receive the appropriate step increase effective April 1, 2023.

Rebecca Robertson, Cust. Serv. Rep.	Step 5 to Step 6
Tim Bradley, Line Maint. Technician	Step 4 to Step 5
Heather Barnes, Cust. Serv. Rep.	Step 4 to Step 5
Vince Petrucelli, Maint. Technician	Step 4 to Step 5
Mike Clough, Plant Operator – WRF	Step 5 to Step 6
Robin Liepold, Lab Analyst	Step 2 to Step 3
Kameron Kuhl, Maint. Technician	Step 4 to Step 5

Item 6A1: Project Updates – GKY

Power Plant Update: Mrs. Schnabel, the CUO, Facilities and Asset Manager met with Wayne Woodruff, Dan Rogatto and other Charah staff on Wednesday March 15th to receive a tour of the power plant site. Mrs. Schnabel was able to ask questions to further her understanding of the work that has been completed to date and work that is coming soon. The onsite meeting with Ohio EPA Northeast District Chief David Emerman has been scheduled for May 3rd, 2023.

ETL Design Services: Staff received an easement agreement from Norfolk & Southern on Friday March 17th for the new 42-inch PVC suction line pipe encasement. The steel pipe encasement is a 60-inch enclosure for the new suction line to be installed under the railroad tracks. As part of the design of this project, staff requested HDR to include an additional 60-inch pipe encasement for future expansion. Staff is reviewing the proposed agreement and will present this to the Board for consideration at a future meeting.

WFP Improvements: No update.

2022 Water Line Bundle Project: No update.

Additional Storage Building: Kendera Inc. has begun erecting the demising wall. Staff is currently soliciting bids for the utility work inside of the building. Received bids will be opened on March 28, 2023.

Item 6A2: CUE Report – RKM

Item 6A3: Member Reports/Miscellaneous

Item 7: Public Speakers

Item 8: Executive Session

Recommended Motion:

I move to meet in executive session as allowed by ORC §121.22 (G)(3) to discuss pending legal matters and to include the CUE, the CUO, the Facilities & Asset Manager, and a representative from Mansour Gavin.

Item 9: Adjourn

Board of Municipal Utilities
Meeting Minutes
March 7, 2023
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM. The meeting was held in-person using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rickey, Mr. Rush, and Mrs. Schnabel

Also present: CUE Munro, CUO Yuronich, and Attorney Coyne of Mansour Gavin.

Approve Minutes

Mr. Dzwonczyk presented the Minutes of the February 21, 2023 regular meeting and work session. With no additional changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

City Councilman Mark Spaetzel thanked ALRW for the recent tour of facilities. He was very appreciative of the staff's professionalism, knowledge, and patience in answering all of his questions and came away with a much better understanding of what ALRW's operations consist of. He also stated that he was impressed with the amount of pride that ALRW employees exhibit in performing the work that they do.

LORCO Trustee Del Roig read a prepared statement regarding the recent default letter that was sent to the LORCO Board. Mr. Dzwonczyk thanked him for his statement and assured him his concerns would be addressed in due time. Mr. Dzwonczyk asked the Board to refrain from any back and forth debate on this topic. Mr. Roig presented a written copy of his statement to members of the Board.

Correspondence

Mr. Munro informed the Board that a long-time serving member of the Board, Mr. Duane Shuster, passed away Saturday March 4, 2023. Mr. Shuster served on the Board for 24 years. Mr. Munro offered condolences to Mr. Shuster's family and friends on behalf of Avon Lake Regional Water.

Expenditures

Following review of expenses dated March 7, 2023, for funds and amounts as follows, Mr. Abram moved, Mrs. Schnabel seconded, to approve the expenditures of February 17, 2023 through March 2, 2023:

Water Fund 701	\$	280,740.99
Wastewater Fund 721	\$	206,213.18
ETL1 Fund 703	\$	1,116.00
ETL2 Fund 762	\$	1,116.00
LORCO Fund 749	\$	7,126.47
Water Construction Fund 704	\$	23,618.80
Wastewater Construction Fund 724	\$	865.38

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Cell Tower Lease Amendment

Mr. Munro stated that in 2010 the Board of Municipal Utilities entered into a land lease agreement with Verizon Wireless for 10,000 sq. ft. of land on the Water Reclamation Facility property to construct a cell phone tower. Verizon has requested an extension of that lease. The first lease amendment is a 30-year extension, with a \$25,000.00 up front payment and a continuation of all other terms of the original agreement. Mr. Munro said he reviewed the amendment with Law Director Ebert and no issues were found. Staff recommends the approval of the amendment.

After Board discussion, Mr. Abram moved and Mr. Rickey seconded, to authorize the CUE to execute the first amendment to the land lease agreement with Verizon Wireless as presented.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Concrete Bid

Mr. Munro said that bids were opened on February 17, 2023 for the supply and delivery of various concrete mixes for the 2023 season. Terminal Ready Mix, Inc. of Lorain, OH was the low bidder. The concrete will be used for the additional storage building and repairs throughout the city. Mr. Rickey inquired about the stated quantities. Mr. Munro explained that the quantities are estimated numbers and that staff can order more, less, or none. Mr. Rush asked why one specific line item was crossed off and not bid. Mr. Munro explained that this was a very specific mix that was only used for the footers of the additional storage building. It was not going to be needed this year.

With no further discussion, Mrs. Schnabel moved, and Mr. Rickey seconded to authorize the CUE to execute a contract with Terminal Ready Mix, Inc. per the Certified Engineers Bid Tabulation.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

Project Updates

Power Plant Update: Mr. Yuronich informed the Board that the previous Ohio Environmental Protection Agency, Northeast Office District Chief, Kurt Princic has left that position. Mr. David Emerman has filled that vacancy. Mr. Yuronich had a Zoom call to make introductions that went very well. Mr. Emerman expressed interest in touring ALRW's Water Filtration Plant along with requesting a tour of the power plant facility. These tours are being set up for the first or second week of May 2023. Mr. Dzwonczyk questioned if there was a misspelling of the District Chief's name and Mr. Yuronich informed him of a typographical error.

ETL Design Services: No update.

WFP Improvements: No update.

2022 Water Line Bundle Project: No update.

Additional Storage Building: Mr. Yuronich stated that Kendera had been called to perform some unplanned emergency work and there would be a delay in getting started on the demising wall. ALRW staff has completed the covering of wash bay door openings with Visqueen. Mr. Yuronich stated the Engineering has been working to get the internal utility work on this building out to bid. Mr. Dzwonczyk asked Mr. Yuronich to inform the audience what the purpose of a demising wall was and Mr. Yuronich informed him that it was to create a barrier between the wash bay and the rest of the building.

CUE Report

Mr. Munro informed the Board that the bid for electrical, HVAC and fire suppression system for the additional storage building will be going out this week. The electrical engineer provided the loading calculations for the electric service and those have been submitted to First Energy. First Energy issued the permit fee invoice to staff and informed them that once payment is received it would be approximately 12 weeks to install the service.

Mr. Munro provided an update on meter replacements. He stated that 430 meters did not read during the last meter reading. This indicates that the batteries are dying and are due for replacement. Based on the serial numbers the meters that are failing are about 12 to 13 years old. Mr. Dzwonczyk asked if we had a tracking system in place and stock to replace these. Mr. Munro said that our supplier ordered a pallet of meter heads to allow us to purchase these as needed. Mr. Rickey inquired how we estimate the reads for services where the heads have failed. Mr. Munro stated that these can be read manually by going to the meter vault and recording the reading from the meter register. The meter itself is still working, it just doesn't have the battery power to transmit the read as employees drive by.

Miscellaneous & Member Reports

Mr. Dzwonczyk reported that he and Mr. Rush had lunch with a gentleman who is interested in joining the Board should there be an opening in the future.

Public Speakers

None.

Executive Session

Mr. Rush moved, Mr. Abram seconded, to meet in executive session as allowed by ORC §121.22 (G) (2) and (G)(3) to discuss pending legal matters and to include the CUE, the CUO, and a representative from Mansour Gavin.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel

Nays: None

Motion carried.

The Board entered Executive Session at 7:04 PM

The Board reconvened at 8:04 PM.

Charter Amendment

Mr. Abram stated that based on his previous Memo to Board Members, the Board decided that only the proposed Charter Amendment to Section 47 concerning Removal should be presented to the Charter Review Commission. Mr. Munro said that any proposed Utility Amendments would need to be submitted to the Commission at the March 22, 2023 meeting.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Rush seconded. The meeting adjourned at 8:10 PM.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Approved March 21, 2023.

John Dzwonczyk, Chairman

Robert Munro, Clerk



AVON LAKE REGIONAL WATER
FUND 701 - WATER
MARCH 3 - MARCH 16, 2023
MARCH 21, 2023

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Water Employees	\$ 58,747.63	Salaries PR Post BW 220235	51102	\$ 58,747.63	\$ 296,721.64	\$ 2,151,982.00	86.21%
2 Water Employees	\$ 677.66	Overtime Wages Plant PR Post BW 220235	51106.101				
3 Water Employees	\$ 861.16	Overtime Wages Dist/Col PR Post BW 220235	51106.102				
4 Water Employees	\$ 461.14	Overtime Wages Admin PR Post BW 220235	51106.103				
5 Water Employees	\$ 493.05	Overtime Wages Office PR Post BW 220235	51106.105	\$ 2,493.01	\$ 20,953.45	\$ 113,157.00	81.48%
6 Water Employees	\$ 9,986.39	Employee Time Buy Back PR Post BW 220235	52115	\$ 9,986.39	\$ 37,667.09	\$ 102,564.00	63.27%
7 American Express	\$ 291.25	Bureau of Workers Comp/Membership - CH	52201	\$ 291.25	\$ 18,376.73	\$ 39,000.00	52.88%
8 Water Employees	\$ 364.22	MMO HRA Payment - Week Ending 03/03/2023	52203				
9 Water Employees	\$ 207.93	MMO Share Payment - Week Ending 03/03/2023	52203				
10 Water Employees	\$ (1,199.74)	Hospitalization PR Post BW 220235	52203	\$ (627.59)	\$ 103,051.72	\$ 434,688.00	76.29%
11 Ohio Public Employees Retirement System	\$ 8,820.03	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 8,820.03	\$ 48,367.10	\$ 320,994.00	84.93%
12 Internal Revenue Service	\$ 1,005.12	Medicare - FEDERAL - Federal Taxes*	52212	\$ 1,005.12	\$ 5,089.89	\$ 33,246.00	84.69%
13 Avon Boat Shop Inc.	\$ 177.49	Boat Purchases 2023 - R. Munro, R. Kimevski 2/28/23 - RKM 1/2	52226	\$ 177.49	\$ 2,557.37	\$ 20,000.00	87.21%
14 FriendsOffice	\$ 133.99	Off Spl - Printer Paper, Notepads - February 2023 - RTK 1/2	53602				
15 Staples Advantage	\$ 68.17	Off Spl - Tape, Binders, Ink 2/25/23 - RTK 1/2	53602				
16 Quill Corporation	\$ 94.99	Off Spl - Printer, Keyboard, Mouse 2/15/23 - RTK 1/2	53602	\$ 297.15	\$ 30,855.11	\$ 75,900.00	59.35%
17 WEX Fleet Universal	\$ 1,245.17	Fuel for Vehicles - 3/7/23 - RKM 1/2	53604	\$ 1,245.17	\$ 5,720.83	\$ 33,750.00	83.05%
18 Grainger	\$ 353.27	Eqp Mnt - Sewage Pump 2/28/23 - RTK	53607				
19 BissNuss Inc.	\$ 2,134.51	Eqp Mnt - Eclipse Actuator Annual Certification 2/22/23 - RTK	53607				
20 Ohio Balance Calibration LLC	\$ 225.00	2023 Balance Service 3/6/23 - JRG-W 1/2	53607				
21 BissNuss Inc.	\$ 1,723.17	Eqp Mnt - Svc to Chlorinators @ WFP 2/24/23 - RTK	53607	\$ 4,435.95	\$ 33,275.27	\$ 111,250.00	70.09%
22 Municipay Fees	\$ 404.60	Monthly Merchant Fees for Utilities - 03/03/2023	53611				
23 Jones Chemicals Inc.	\$ 15,918.00	Op Spl - Chlorine @ WFP 2/23/23 - JRG-W	53611				
24 USALCO, LLC Inc.	\$ 12,250.94	Op Spl - Alum - JRG-W	53611				
25 Sal Chemical Company	\$ 26,712.00	Op Spl - SmartPhos 3/3/23 - JRG-W	53611				
26 Sal Chemical Company	\$ 18,189.60	Op Spl - Sodium Silicofluoride 3/7/23 - JRG-W	53611	\$ 73,475.14	\$ 354,583.47	\$ 1,510,120.00	76.52%
27 ABC Equipment Rental & Sales Corp	\$ 9.27	Mnt Spl - Recoil Assembly 2/28/23 - RTK 1/2	53612				
28 Grainger	\$ 407.23	Mnt Spl - Photocontrol, Notice Sign, Line Interactive - RTK 1/2	53612.001				
29 Trico Oxygen Company Inc.	\$ 108.20	Mnt Gases @ 201 Miller Rd & WFP - RTK 1/2	53612.001				
30 Badger Meter Inc.	\$ 230.51	Beacon Hosting Svc & Cellular LTE - February 2023 - GY 1/2	53612.005	\$ 755.21	\$ 97,502.84	\$ 549,558.47	82.26%
31 Hach Company	\$ 76.05	Lab Spl @ WFP - JRG-W	53613				
32 Trico Oxygen Company Inc.	\$ 29.05	Mnt Gases @ WFP 2/28/23 - JRG-W 2/2	53613				
33 Culligan of Northeast Ohio Corp	\$ 108.85	DI Rental & Supplies 2/28/23 - JRG-W 1/2	53613				
34 Idexx Distribution, Inc.	\$ 5,967.07	Lab Spl @ WFP 3/6/23 - JRG-W	53613	\$ 6,181.02	\$ 25,261.54	\$ 91,840.00	72.49%
35 Badger Meter Inc.	\$ 400.04	Beacon Hosting Svc & Cellular LTE - February 2023 - GY 2/2	53701				
36 ComDoc, Inc.	\$ 117.00	Cnt Svc - Xerox Copier Metering 3/1/23 - RKM 1/2	53701				
37 Brakey Energy, Inc.	\$ 1,072.50	Mo. Fee for Energy Mgmt - February 2023 - GY 1/2	53701.002				
38 Association of Ohio Drinking Water Agencies, Inc.	\$ 4,065.00	Cnt Svc - AODWA Annual Dues 2023 - RKM	53701.002				
39 Ohio Rural Water Association	\$ 591.25	Cnt Svc - Ohio Rural Water Association Membership 2023 - RKM 1/2	53701.002	\$ 6,245.79	\$ 64,054.58	\$ 380,684.29	83.17%
40 Columbia Gas	\$ 1,596.67	gas svc @ 201 Miller Rd 1/27/23-2/27/23 - GY	53702.002	\$ 1,596.67	\$ 12,874.98	\$ 31,625.00	59.29%
41 Illuminating Company	\$ 170.53	elec svc @ various AL Locations 2/22/23 - GY	53703.002				
42 Engie Resources	\$ 23.28	elec svc charge @ various locations 2/27/23 - GY	53703.002				
43 Illuminating Company	\$ 847.62	elec svc @ 201 Miller Rd 2/7/23-3/3/23 - RKM	53703.002	\$ 1,041.43	\$ 268,301.35	\$ 1,381,776.00	80.58%
44 Avon Lake Regional Water	\$ 4.06	Water Used from ETLS - Krebs - February 2023 - GY	53704	\$ 4.06	\$ 129.92	\$ 15,750.00	99.18%
45 CBTS	\$ 412.10	Telephone Svc - 1/20/23-2/19/23 - GY 1/2	53705				
46 Verizon Wireless	\$ 434.22	Cell Phone Svc - 1/26/23-2/25/23 - RKM 1/2	53705				
47 Greg Yuronich	\$ 25.00	Reimbursement for Cell Phone - March 2023 - RKM 1/2	53705	\$ 871.32	\$ 3,890.64	\$ 25,235.00	84.58%
48 Kinzua Environmental Inc.	\$ 169.80	Bldg Mnt - Restroom Cleaning Spl 2/17/23 - RTK 1/2	53708				
49 Randall's Lawn Care Inc.	\$ 51.00	Bldg Mnt - Bulk Salt 2/1/23 - RTK 1/2	53708				
50 Geese Chasers LLC	\$ 1,350.00	Bldg Mnt - Geese Chasing Services 3/1/23 - RTK 1/2	53708.003				
51 Lighting Supply Company	\$ 274.73	Bldg Mnt - LED Lamps (25) 2/24/23 - RTK 1/2	53708.003	\$ 1,845.53	\$ 11,535.24	\$ 150,000.00	92.31%
52 Arthur J. Gallagher Risk Management Services Inc.	\$ 357.00	Insurance - 2022 Ford F550 3/1/23 - RKM 1/2	53710	\$ 357.00	\$ 357.00	\$ 33,600.00	98.94%
53 Technology Management Solutions Inc	\$ 1,330.67	Eqp - Optiplex 5000 for J. Giboney @ WFP 3/6/23 - RKM	53804.001	\$ 1,330.67	\$ 50,192.13	\$ 17,180.43	-192.15%
54 HDR, Inc.	\$ 9,003.45	Eng Fees - Redundancy & Future Capacity Plan - Pay #34 - JRG-E 1/3	53806	\$ 9,003.45	\$ 11,775.54	\$ 555,603.00	97.88%
55 Greg Kushner	\$ 45.86	Operator Certification Reimbursement - G. Kushner 3/2/23 - GY	53901	\$ 45.86	\$ 132.49	\$ 6,000.00	97.79%
	\$ 189,624.75			\$ 189,624.75			



**FUND 721 - WASTEWATER
MARCH 3 - MARCH 16, 2023
MARCH 21, 2023**

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Wastewater Employees	\$ 62,000.45	Salaries PR Post BW 220235	51102	\$ 62,000.45	\$ 315,162.85	\$ 1,642,824.00	80.82%
2 Wastewater Employees	\$ 1,612.00	Part Time Wages PR Post BW 220235	51105	\$ 1,612.00	\$ 8,489.00	\$ 69,642.00	87.81%
3 Wastewater Employees	\$ 1,662.78	Overtime Wages Plant PR Post BW 220235	51106.101				
4 Wastewater Employees	\$ 861.13	Overtime Wages Dist/Col PR Post BW 220235	51106.102				
5 Wastewater Employees	\$ 461.14	Overtime Wages Admin PR Post BW 220235	51106.103				
6 Wastewater Employees	\$ 164.35	Overtime Wages Office PR Post BW 220235	51106.105	\$ 3,149.40	\$ 15,234.87	\$ 130,104.00	88.29%
7 Wastewater Employees	\$ 1,835.03	Employee Time Buy Back PR Post BW 220235	52115	\$ 1,835.03	\$ 46,887.48	\$ 72,341.00	35.19%
8 American Express	\$ 316.85	Bureau of Workers Comp/Membership - CH	52201	\$ 316.85	\$ 19,992.30	\$ 40,000.00	50.02%
9 Wastewater Employees	\$ 2,039.32	MMO HRA Payment - Week Ending 03/03/2023	52203				
10 Wastewater Employees	\$ 121.96	MMO Share Payment - Week Ending 03/03/2023	52203				
11 Wastewater Employees	\$ (1,587.87)	Hospitalization PR Post BW 220235	52203	\$ 573.41	\$ 106,431.07	\$ 603,415.00	82.36%
12 Ohio Public Employees Retirement System	\$ 9,592.92	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 9,592.92	\$ 53,768.37	\$ 257,960.00	79.16%
13 Internal Revenue Service	\$ 958.59	Medicare - FEDERAL - Federal Taxes*	52212	\$ 958.59	\$ 5,496.32	\$ 26,717.00	79.43%
14 Avon Boot Shop Inc.	\$ 177.50	Boot Purchases 2023 - R. Munro, R. Kimevski 2/28/23 - RKM 2/2	52226	\$ 177.50	\$ 2,098.42	\$ 20,000.00	89.51%
15 FriendsOffice	\$ 133.99	Off Spl - Printer Paper, Notepads - February 2023 - RTK 2/2	53602				
16 Quill Corporation	\$ 94.99	Off Spl - Printer, Keyboard, Mouse 2/15/23 - RTK 2/2	53602				
17 Staples Advantage	\$ 68.16	Off Spl - Tape, Binders, Ink 2/25/23 - RTK 2/2	53602				
18 Fedex Corp	\$ 25.02	Shipping Charges - Radwell Return 3/8/23 - RH	53602	\$ 322.16	\$ 12,181.30	\$ 40,000.00	69.55%
19 WEX Fleet Universal	\$ 1,245.18	Fuel for Vehicles - 3/7/23 - RKM 2/2	53604	\$ 1,245.18	\$ 5,720.83	\$ 28,500.00	79.93%
20 Ohio Balance Calibration LLC	\$ 225.00	2023 Balance Service 3/6/23 - JRG-W 2/2	53607	\$ 225.00	\$ 4,098.72	\$ 150,000.00	97.27%
21 Municipay Fees	\$ 404.61	Monthly Merchant Fees for Utilities - 03/03/2023 2/2	53611	\$ 404.61	\$ 87,048.56	\$ 543,375.00	83.98%
22 ABC Equipment Rental & Sales Corp	\$ 9.27	Mnt Spl - Recoil Assembly 2/28/23 - RTK 2/2	53612				
23 Grainger	\$ 407.23	Mnt Spl - Photocontrol, Notice Sign, Line Interactive - RTK 2/2	53612.001				
24 Trico Oxygen Company Inc.	\$ 97.20	Mnt Gases @ 201 Miller Rd & WRF - RTK 2/2	53612.001	\$ 513.70	\$ 17,712.95	\$ 126,000.00	85.94%
25 Jones & Henry Laboratories Inc.	\$ 330.00	Lab Testing @ WRF 2/27/23 - RH	53613				
26 Thomas Scientific	\$ 794.58	Lab Spl @ WRF 2/27/23 - RH	53613				
27 Alloway Corp	\$ 1,392.00	Lab Analysis @ WRF - RH	53613	\$ 2,516.58	\$ 23,593.94	\$ 37,500.00	37.08%
28 ComDoc, Inc.	\$ 117.00	Cnt Svc - Xerox Copier Metering 3/1/23 - RKM 2/2	53701				
29 Data Command Corp	\$ 528.00	Annual Subs. Renewal - Center Rd PS 2023-2024 - RKM	53701				
30 Brakey Energy, Inc.	\$ 1,072.50	Mo. Fee for Energy Mgmt - February 2023 - GY 2/2	53701.002				
31 Kimble Recycling & Disposal	\$ 700.00	Cnt Svc - Front Load Container 3/1/23 - RH	53701.002				
32 Ohio Rural Water Association	\$ 591.25	Cnt Svc - Ohio Rural Water Association Membership 2023 - RKM 2/2	53701.002				
33 Republic Services #224	\$ 36,847.22	Sludge Disposal - February 2023 - RH	53701.002				
34 Aquatic Informatics Inc.	\$ 1,785.00	Cnt Svc - MU Lab Cal Basic Support 11/18/22 - RH	53701.002	\$ 41,640.97	\$ 162,417.37	\$ 914,959.32	82.25%
35 Columbia Gas	\$ 46.18	gas svc @ 671 Bridgeside 1/31/23-3/1/23 - RKM	53702.003				
36 Columbia Gas	\$ 46.18	gas svc @ 100 Woodbridge Way 1/31/23-3/1/23 - RKM	53702.003	\$ 92.36	\$ 22,118.76	\$ 118,800.00	81.38%
37 Illuminating Company	\$ 100.03	elec svc @ 31900 Lake Rd 2/2/23-3/1/23 - GY	53703.003				
38 Illuminating Company	\$ 114.05	elec svc @ 671 Bridgeside PS 2/3/23-2/28/23 - GY	53703.003				
39 Illuminating Company	\$ 221.84	elec svc @ Woodbridge Way 2/3/23-3/1/23 - RKM	53703.003				
40 Illuminating Company	\$ 9,166.09	elec svc @ 32789 Lake Rd PS 2/3/23-3/2/23 - RKM	53703.003				
41 Illuminating Company	\$ 184.67	elec svc @ 641 Lear Rd 2/3/23-3/3/23 - RKM	53703.003				
42 Illuminating Company	\$ 85.70	elec svc @ 758 Jaycox Rd Sewer 2/2/23-3/3/23 - RKM	53703.004	\$ 9,872.38	\$ 88,337.96	\$ 460,625.00	80.82%
43 CBTS	\$ 412.09	Telephone Svc - 1/20/23-2/19/23 - GY 2/2	53705				
44 Greg Yuronich	\$ 25.00	Reimbursement for Cell Phone - March 2023 - RKM 2/2	53705				
45 Charter Communications	\$ 129.99	Internet Svc @ WRF 2/22/23-3/21/23 - RH	53705				
46 Charter Communications	\$ 89.99	Internet Svc @ 32789 Lake Rd PS 2/24/23-3/23/23 - RH	53705				
47 Verizon Wireless	\$ 434.22	Cell Phone Svc - 1/26/23-2/25/23 - RKM 2/2	53705	\$ 1,091.29	\$ 4,138.46	\$ 25,500.00	83.77%
48 Kinzua Environmental Inc.	\$ 169.80	Bldg Mnt - Restroom Cleaning Spl 2/17/23 - RTK 2/2	53708				
49 Randall's Lawn Care Inc.	\$ 51.00	Bldg Mnt - Bulk Salt 2/1/23 - RTK 2/2	53708				
50 Gross Plumbing, Inc	\$ 475.00	Bldg Mnt - Fire Suppression System Test @ WRF 3/3/23 - RTK	53708.001				
51 Lighting Supply Company	\$ 274.74	Bldg Mnt - LED Lamps (25) 2/24/23 - RTK 2/2	53708.003				
52 Geese Chasers LLC	\$ 1,350.00	Bldg Mnt - Geese Chasing Services 3/1/23 - RTK 2/2	53708.003	\$ 2,320.54	\$ 9,815.49	\$ 89,250.00	89.00%
53 Arthur J. Gallagher Risk Management Services Inc.	\$ 357.00	Insurance - 2022 Ford F550 3/1/23 - RKM 2/2	53710	\$ 357.00	\$ 357.00	\$ 20,000.00	98.22%
54 Technology Management Solutions Inc	\$ 1,283.33	Eqp - Inspiron Laptop @ WRF 3/6/23 - RKM	53804.001	\$ 1,283.33	\$ 67,450.26	\$ 17,180.43	-292.60%
	\$ 142,101.25			\$ 142,101.25			



**FUND 703 - ETL1
MARCH 3 - MARCH 16, 2023
MARCH 21, 2023**

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Grainger	\$ 759.20	Mnt Spl - Moore Rd PRV Vault - Heater, Blower - RTK	53612				
2 Harold Archer & Sons, Inc.	\$ 1,794.80	Stone for Repairs - ETL1 2/28/23 - RTK	53612				
3 Kendera Enterprises Inc.	\$ 3,020.00	Excavation for ETL1 Break 2/23/23 - RTK	53612.002				
4 Core & Main LP	\$ 12,232.00	ETL1 - 36" Hymax Couplings (2) - RTK	53612.002	\$ 17,806.00	\$ 28,427.27	\$ 100,000.00	71.57%
5 Avon Lake Regional Water	\$ 2,589.72	Operator Charges - ETL1 - January 2023 - GY	53701.002	\$ 2,589.72	\$ 18,867.74	\$ 76,100.00	75.21%
6 Engie Resources	\$ 0.09	elec svc charge @ various locations 2/27/23 - GY	53703.003				
7 Engie Resources	\$ 37.14	elec svc charge @ various locations 2/27/23 - GY	53703.004				
8 Illuminating Company	\$ 170.99	Electric Service	53703.004				
9 Ohio Edison	\$ 110.01	elec svc @ Butternut @ Root 1/31/23-2/28/23 - GY	53703.004				
10 Ohio Edison	\$ 152.56	elec svc @ Root @ Sprag 2/1/23-2/28/23 - GY	53703.004				
11 Ohio Edison	\$ 90.94	elec svc @ Lear @ US 20 2/2/23-2/28/23 - GY	53703.004				
12 Ohio Edison	\$ 92.27	elec svc @ Lear @ Chstnt 2/2/23-3/1/23 - RKM	53703.004				
13 Ohio Edison	\$ 78.20	elec svc @ Lear @ Mills 2/2/23-3/1/23 - RKM	53703.004	\$ 732.20	\$ 67,602.51	\$ 362,000.00	81.33%
14 Avon Lake Regional Water	\$ 137,943.48	Water Used from ETL1 - February 2023 - GY	53704	\$ 137,943.48	\$ 453,797.32	\$ 2,275,000.00	80.05%
	\$ 159,071.40			\$ 159,071.40			

**AVON LAKE REGIONAL WATER
FUND 762 - ETL2
MARCH 3 - MARCH 16, 2023
MARCH 21, 2023**

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Avon Lake Regional Water	\$ 2,111.83	Operator Charges - ETL2 - January 2023 - GY	53701.002	\$ 2,111.83	\$ 15,694.58	\$ 91,100.00	82.77%
2 Ohio Edison	\$ 42.00	elec svc @ 15201 Island Rd OAL 2/1/23-3/1/23 - GY	53703.003				
3 Ohio Edison	\$ 4,619.61	elec svc @ 15201 Island Rd 1/30/23-2/27/23 - GY	53703.003				
4 Ohio Edison	\$ 70.23	elec svc @ 37780 Center Ridge Rd 2/1/23-2/27/23 - GY	53703.004				
5 Ohio Edison	\$ 68.99	elec svc @ 36550 Chestnut Ridge 1/31/23-2/27/23 - GY	53703.004				
6 Ohio Edison	\$ 103.65	elec svc @ 37980 Barres Rd 2/3/23-3/1/23 - RKM	53703.004	\$ 4,904.48	\$ 24,720.04	\$ 485,000.00	94.90%
7 Avon Lake Regional Water	\$ 319,085.49	Water Used from ETL2 - February 2023 - GY	53704	\$ 319,085.49	\$ 1,009,250.77	\$ 4,500,000.00	77.57%
8 HDR, Inc.	\$ 241.92	Eng Fees - Redundancy & Future Capacity Plan - Pay #34 - JRG-E 3/3	53806	\$ 241.92	\$ 2,234.33	\$ 363,594.00	99.39%
	\$ 326,343.72			\$ 326,343.72			

**FUND 749 - LORCO
MARCH 3 - MARCH 16, 2023
MARCH 21, 2023**

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Covalen Inc.	\$ 2,853.09	Mnt Spl - Grinder Parts 2/27/23 - RTK	53612	\$ 2,853.09	\$ 3,079.13	\$ 50,000.00	93.84%
2 Municipay Fees	\$ 301.96	Monthly Merchant Fees for LORCO - 03/03/2023	53701	\$ 301.96	\$ 7,751.22	\$ 25,000.00	69.00%
3 Ohio Edison	\$ 1,946.65	elec svc @ 38393 Royalton Rd 1/27/23-2/23/23 - GY	53703.001				
4 Ohio Edison	\$ 717.79	elec svc @ 9845 Avon Belden 2/1/23-2/28/23 - GY	53703.001				
5 Ohio Edison	\$ 80.07	elec svc @ 10920 Hawke Rd 2/1/23-2/27/23 - GY	53703.003				
6 Ohio Edison	\$ 111.26	elec svc @ 10301 Reed Rd 2/1/23-2/27/23 - GY	53703.003				
7 Ohio Edison	\$ 104.61	elec svc @ 36780 Giles Rd 1/28/23-2/23/23 - GY	53703.003				
8 Ohio Edison	\$ 83.75	elec svc @ 12901 Avon Belden Rd 1/28/23-2/24/23 - GY	53703.003				
9 Ohio Edison	\$ 286.62	elec svc @ 33930 Cooley Rd 1/29/23-2/25/23 - GY	53703.003				
10 Ohio Edison	\$ 90.41	elec svc @ 12169 Avon Belden Rd 1/28/23-2/24/23 - GY	53703.003	\$ 3,421.16	\$ 14,771.22	\$ 47,500.00	68.90%
11 SmartBill Inc	\$ 787.58	LORCO Bills - Print & Postage - February 2023 - GY	53760	\$ 787.58	\$ 10,238.77	\$ 27,000.00	62.08%
12 LORCO	\$ 5,069.50	Reimburse Billing Payments to LORCO 2 - February 2023 - RKM	53901	\$ 5,069.50	\$ 15,637.75	\$ 30,000.00	47.87%
	\$ 12,433.29			\$ 12,433.29			



FUND 704 - WATER CONSTRUCTION

MARCH 3 - MARCH 16, 2023

MARCH 21, 2023

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Fund Correction	\$ (1,742.25)	Fund Correction - Core & Main - Corrected to 704-55007	55003				
2 Fund Correction	\$ (10,067.15)	Fund Correction - Core & Main - Corrected to 704-55007	55003				
3 Illuminating Company	\$ 6,909.18	Storage Bldg - Electric Service Install 3/3/23 - JRG-E	55003				
4 Indy Equipment and Supply LLC	\$ 551.50	Storage Bldg - PVC Pipe, Reducers, Cement 3/1/23 - JRG-E	55003				
5 Action Door Co. Inc.	\$ 12,250.00	Storage Bldg - Insulated Garage Doors Down Payment - JRG-E	55003				
6 BlueScope Construction	\$ 14,656.06	Storage Building Project - Pay #4 - JRG-E	55003				
7 Rex Pipe & Supply Company	\$ 4,426.19	Storage Bldg - Waterline Supplies 3/2/23 - JRG-E	55003	\$ 26,983.53	\$ 243,047.02	\$ 1,006,711.50	75.86%
8 Fund Correction	\$ 3,484.50	Fund Correction - Core & Main - Originally paid from 704/724-55003	55007				
9 Fund Correction	\$ 20,134.30	Fund Correction - Core & Main - Originally paid from 704/724-55003	55007	\$ 23,618.80	\$ 1,053,751.00	\$ 1,540,000.00	31.57%
	\$ 50,602.33			\$ 50,602.33			

FUND 724 - WASTEWATER CONSTRUCTION

MARCH 3 - MARCH 16, 2023

MARCH 21, 2023

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Fund Correction	\$ (1,742.25)	Fund Correction - Core & Main - Corrected to 704-55007	55003				
2 Fund Correction	\$ (10,067.15)	Fund Correction - Core & Main - Corrected to 704-55007	55003				
3 Illuminating Company	\$ 6,909.19	Storage Bldg - Electric Service Install 3/3/23 - JRG-E	55003				
4 Indy Equipment and Supply LLC	\$ 551.50	Storage Bldg - PVC Pipe, Reducers, Cement 3/1/23 - JRG-E	55003				
5 Action Door Co. Inc.	\$ 12,250.00	Storage Bldg - Insulated Garage Doors Down Payment - JRG-E	55003				
6 BlueScope Construction	\$ 14,656.06	Storage Building Project - Pay #4 - JRG-E	55003				
7 Rex Pipe & Supply Company	\$ 4,426.19	Storage Bldg - Waterline Supplies 3/2/23 - JRG-E	55003	\$ 26,983.54	\$ 243,047.02	\$ 1,006,711.50	75.86%
	\$ 26,983.54			\$ 26,983.54			

FUND 702 - WEST RIDGE INTERCONNECT

MARCH 3 - MARCH 16, 2023

MARCH 21, 2023

Vendor	Amount	Description	G/L Acct	G/L Sum	YTD Transactions	Budget	% of Budget Remaining
1 Data Command Corp	\$ 858.00	Annual Subs. Renewal - Miller/West Ridge 2023-2024 - RKM	53701	\$ 858.00	\$ 1,474.00	\$ 5,000.00	70.52%
2 Ohio Edison	\$ 391.06	elec svc @ 6680 W Ridge 2/8/23-3/7/23 - RKM	53703	\$ 391.06	\$ 1,267.41	\$ 5,000.00	74.65%
	\$ 1,249.06			\$ 1,249.06			

-ATTACHMENT A-

Legal Description For

Electric Power Service Easement No. 1

P.P.N.: 04-00-006-114-029, 04-00-006-114-030, 04-00-006-114-031, 04-00-006-114-032

Situated in the City of Avon Lake, County of Lorain, in the State of Ohio and being know as part of Original Avon Township Section No. 6, Range 16 west, Township 8 north in the Connecticut Western Reserve and being a perpetual Electric Power Service easement and for installation, construction and maintenance of underground electric cables and/or transformer & appurtenances. Said easement is located through portions of Sublot Nos. 194, 195, 261 and 262 in the Avon Lake Harbor Estates, as shown by the recorded plat in Volume 12 of Maps, Page 24 of Lorain County Records, part of land of a 7.92 acre parcel conveyed August 17, 2001 to City of Avon lake, by deed filed in Instrument No. 2001-0771979 of the Lorain County Recorder's Office further bounded and more fully described as follows:

Beginning at the intersection of the easterly right-of-way of Miller Road (60 feet wide) and the southerly right-of-way of Clinton Avenue (50 feet wide), and the northwesterly corner of subplot 195, said point being the Point of Beginning.

Thence, S-02°20'00"-W, a distance of 31.5 feet to and the **True Place of Beginning** of the lands hereinafter described;

Thence, S-87°09'59"-E, 167.94 feet to a point.

Thence, S-02°50'01"-W, 16.53 feet to a point.

Thence, N-87°09'59"-W, 5.34 feet to a point.

Thence, S-02°50'01"-W, 7.07 feet to a point.

Thence, S-87°09'59"-E, 111.75 feet to a point on the westerly right-of-way of Alameda Avenue (50' R/W).

Thence, S-02°12'23"-W along said westerly right-of-way, 12.00 feet to a point.

Thence, N-87°09'59"-W, 111.89 feet to a point.

Thence, S-02°50'11"-W, 6.41 feet to a point.

Thence, S-87°09'59"-E, 25.02 feet to a point.

Thence, S-02°53'33"-W, 25.48 feet to a point.

Thence, S-87°09'59"-E, 7.65 feet to a point.

Thence, N-02°50'01"-E, 4.53 feet to a point.

Thence, N-87°09'59"-W, 155.89 feet to a point in the easterly right-of-way of said Miller Road.

Thence, N-02°20'00"-E, along the easterly right-of-way of Miller Road and the westerly property line of sublots 194 and 195, 12.00 feet and the **True Place of Beginning** for the lands hereinbefore described and containing within said bounds of 4,048.15 sq. ft. (0.0929 acre) of land, more or less.

The bearings used are based upon the recorded values for Miller Road as listed in the recorded deed by Ray W. Gasbarre, P.S., Registered Professional Surveyor, S-4153, dated June 08, 1963.

Legal description written by Jack Richard Gaydar, P.S., P.E., Registered Professional Surveyor, (S-8105), March 9, 2023 based upon written records, no physical monumentation has been set to delineate easement.

Jack Richard Gaydar, P.S., P.E.

Registered Professional Surveyor (S-8105)

Date: 03/09/2023



-ATTACHMENT B-

Legal Description For

Electric Power Service Easement No. 2

P.P.N.: 04-00-006-114-077

Situated in the City of Avon Lake, County of Lorain, in the State of Ohio and being know as part of Original Avon Township Section No. 6, Range 16 west, Township 8 north in the Connecticut Western Reserve and being a perpetual Electric Power Service easement and for installation, construction and maintenance of underground electric cables and/or transformer & appurtenances. Said easement is located on the southerly portion of a 40.06-acre parcel of land, as shown by the recorded plat in Volume 108 of Maps, Pages 5 and 6 of Lorain County Records, conveyed May 14, 2020 to City of Avon lake, by deed filed in Instrument No. 2020-0760252 of the Lorain County Recorder's Office further bounded and more fully described as follows:

Beginning at the intersection of the southerly and easterly right-of-way of Alameda Avenue (50 feet wide) and a point on the northerly line of a 7.92-acre parcel of land conveyed August 17, 2001 to the City of Avon Lake, by deed filed in Instrument No. 2001-0771979 of the Lorain County Recorder's Office further bounded and more fully described as follows, said point being the Point of Beginning.

Thence, N-02°21'02"-E along the easterly right-of-way of Alameda Avenue (50' R/W), a distance of 11.18 feet to and the **True Place of Beginning** of the lands hereinafter described.

Thence, continuing N-02°21'02"-E along said Alameda Avenue easterly right-of-way, 12.00 feet to a point.

Thence, S-87°09'59"-E, 140.60 feet to a point.

Thence, N-02°53'33"-E, 5.85 feet to a point.

Thence, S-87°09'59"-E, 24.99 feet to a point.

Thence, S-02°50'01"-W, 25.48 feet to a point.

Thence, N-87°09'59"-W, 25.02 feet to a point.

Thence, N-02°53'33"-E, 7.63 feet to a point.

Thence, N-87°09'59"-W, 140.49 feet to a point in the easterly right-of-way of said Alameda Avenue and the **True Place of Beginning** for the lands hereinbefore described and containing within said bounds of 2,323.80 sq. ft. (0.0533 acre) of land, more or less.

The bearings used are based upon the recorded values for Miller Road as listed in the recorded deed by Ray W. Gasbarre, P.S., Registered Professional Surveyor, S-4153, dated June 08, 1963.

Legal description written by Jack Richard Gaydar, P.S., P.E., Registered Professional Surveyor, (S-8105), March 9, 2023, based upon written records, no physical monumentation has been set to delineate easement.



Jack Richard Gaydar, P.S., P.E.

Registered Professional Surveyor (S-8105)

Date: 03/09/2023