

Board of Municipal Utilities
Meeting Minutes
March 15, 2022
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 7:05 PM following the Work Session. The meeting was held in-person using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Munro, CUO Yuronich, Facilities & Asset Manager Kimevski, Mayor Zilka, and Councilman Spaetzel.

Approve Minutes

Chairman Dzwonczyk presented the Minutes of the March 1, 2022 regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None.

Correspondence

None.

Expenditures

Following review of expenses dated February 25, 2022, for funds and amounts as follows, Mr. Abram moved, Mr. Rickey seconded, to approve the expenditures of February 25 through March 10, 2022:

Water Fund 701	\$	283,097.40
Wastewater Fund 721	\$	178,331.13
MOR ETL1 Fund 703	\$	192,460.21
MOR ETL2 Fund 762	\$	349,006.76
Water Construction Fund 704	\$	338.59
LORCO Fund 749	\$	12,027.87

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

Update to Regulations

Proposed updates to the Avon Lake Regional Water Rules & Regulations were provided to Board members at the March 1st meeting. Staff is recommending the adoption of these minor changes and/or additions:

- Adding Section 2205.05 Annual Backflow Prevention Device Inspection & Testing Results as a separate section under Chapter 2205 Backflow Prevention Devices.
- Updating Section 2209.05. Annual Inspection and Testing Results to reference Section 2205.05.
- Updating Section 2304.04 Radio Read Meters
- Adding Section 2506 Yard Hydrants
- Updating the NPDES Permit Dates
- Updating Schedule D, Section 1b.
- Updating Schedule F-1
- Updating Schedule J

Mr. Dzwonczyk asked if the Water Filtration Plant needs a NPDES Permit. Mr. Munro stated that the Water Filtration Plant does not have a NPDES Permit, but a separate permit.

Mr. Abram asked regarding the usage of shall versus will. Mr. Munro said he would ensure the correct wording is used in the sections.

Mrs. Schnabel moved, and Mr. Dzwonczyk seconded, to approve the above updates to the Avon Lake Regional Water Rules & Regulations.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

Mr. Rickey asked if the sections would be available online. Mr. Munro confirmed that the Rules & Regulations are available on the website.

Budget Appropriation

Mr. Munro reminded the Board that at the March 1st meeting he informed the Board that a budget appropriation was necessary for the Engineering/Architectural Fees line item in Water Fund 701. Mr. Munro stated that the reason for this appropriation was due to the timing of invoices from HDR at the end of 2021. He further stated that the December 2021 invoice was not paid until January 2022 and this expense was encumbered in this budget year instead of the 2021 budget year. Mr. Munro recommended that the Board approve this appropriation.

Mr. Rickey asked if this appropriation was a bookkeeping item. Mr. Munro confirmed this was a bookkeeping item.

Mr. Rush moved, and Mr. Rickey seconded, I move to appropriate \$175,000 from the Water Fund balance to Water Fund 701 Engineering/Architectural Fees Account Number 53806.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

Combination Vacuum Truck

Mr. Munro stated that this item was discussed during the facilities tour during the work session. Our combination truck is 15 years old and is requiring more frequent repairs. We have researched for our equipment needs. Mr. Munro stated that staff is recommending the GapVax

brand of combination vacuum truck. He further stated this truck is used for sewer jetting, sewer vacuum jobs, and hydro-excavating. He said this equipment was included in the 2022 water and sewer budgets. Mr. Munro continued that he received several quotes from municipal financing agencies and has spoken with Mr. Presley about the purchase. Mr. Munro explained to the Board that while the full purchasing price for the piece of equipment was budgeted, staff received some attractive rates on seven-year financing options. Finally, Mr. Munro stated that the current vacuum truck will serve as a backup to the new truck.

Mr. Rickey asked with the 12–14-month delivery time on the vehicle, is this price firm? Mr. Munro stated that this equipment is purchased under the State of Ohio Cooperative Purchasing Program and it is a firm price based on the contract.

Mr. Rickey asked what year this purchase is budgeted for. Mr. Munro said this is a budgeted item for 2022. Approving this motion gives the ability to issue a purchase order.

Mr. Abram asked about the service life of the truck. Mr. Munro said the expected life of the facilities is 12 to 15 years old and its all about how you take care of the equipment. Mr. Munro said he anticipates it will last 15 years.

Mr. Dzwonczyk asked about the vac truck loaned to the City of Avon Lake. Mr. Munro stated Avon Lake Regional Water would receive the vac truck back and repurpose the cab and chassis of it.

Mrs. Schnabel moved, and Mr. Dzwonczyk seconded, to authorize the CUE to execute a purchase agreement with MTEch Company for the purchase of a GapVax Combination Jet-Vacuum Machine in the amount of \$585,543.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

Project Updates

WFP & ETL Design Services: Mr. Yuronich said staff had a progress meeting with HDR on March 9th regarding the ETL Suction Line, ETL1, and WFP design drawings. He also stated staff had a 2nd pre-application workshop with the OEPA and Maintenance of Plant Operations after the progress meeting. Mr. Yuronich said the next progress meeting with HDR is scheduled for April 6th.

WFP Filter Repairs: Mr. Yuronich explained that media has been removed from the three affected filters. He said parts to repair the underdrains have been procured and arrived on site 3/11/2022. Mr. Yuronich stated that staff is currently assessing what work can be done in house and what will need to be contracted out. The cause and mode of failure was the same in all filters said Mr. Yuronich. Mr. Yuronich said the repairs will be done in a manner and with parts that will not allow this to reoccur moving forward.

Mr. Dzwonczyk asked what the defective bearing was made out of. Mr. Yuronich explained it was made out of a plastic material. Mr. Rush asked now that we have identified a potential issue, is there an inspection program in place in case there is another failure in the future. Mr. Yuronich responded that when everything is placed back into the filters, it will be placed back how the filters were originally designed and help prevent any other issues. Mrs. Schnabel asked

when the filters were placed in the plant? Mr. Yuronich said the filters were placed in the plant in 1990.

Spieth Road Water Tank Mixers: Mr. Yuronich informed the Board that the control panels and through-tank fittings have been installed, and the mixers are on-site. Practical Inspections will perform the internal cleaning and mixer installation in mid to late March. If weather permits, Practical Inspections will also perform the external coating repairs at that time.

2022 Waterline Bundle Project: Mr. Yuronich said Underground Utilities, Inc. (UUI) is working in the Lake Road areas of Parkland, Rosewood, and Edgewood and that this work in this project area is expected to last through the week of March 14th. He said the next project areas on Lake Road are North Point Dr. and Highland Ave, during the week of March 21st. Mr. Yuronich explained that staff has sent out correspondence to residents in this area and communicated this information to the Mayor and City Council. He said during construction, updates will be provided on our website and Facebook page. Mr. Yuronich showed the upcoming detours for Lake Road. Mr. Dzwonczyk explained that the utility is doing the Lake Road work ahead of ODOT paving of Lake Road.

CUE Report

Mr. Munro informed the Board that Kameron Kuhl, Jr., effective March 14, 2022, has been promoted to Maintenance Man II, Step 4. Mr. Kuhl has done an excellent job and we are excited for him to make this move.

Miscellaneous & Member Reports

The Chairman reported that he attended a meeting with staff and HDR earlier in the month. He said that the utility is getting closer to a decision on the piping material.

Public Speakers

None

Executive Session

Mr. Rush moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC §121.22 G (3) to discuss legal matters and to include the CUE and the CUO.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

The Board reconvened at 8:39 PM.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mrs. Schnabel seconded. The meeting adjourned at 8:39 PM.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None
Motion carried.

Approved _____ 2022.

John Dzwonczyk, Chairman

Robert Munro, Clerk