

Board of Municipal Utilities
Regular Meeting Minutes
March 15, 2016
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 7:13 PM.

Present: Mr. Dzwonczyk, Mr. Rush, Mr. Rickey, Mr. Berner and Mrs. Schnabel.

Also present: Chief Utilities Executive Danielson, Chief of Utility Operations Eberle, WPCO Manager Baytos, Mayor Zilka.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the March 1, 2016 meeting and with no changes, additions or corrections noted, ordered the minutes to stand and be distributed as amended.

Public Speakers – None.

Correspondence – None.

Expenditures

Following review of expenses dated March 15, 2016 for funds and amounts as follows, Mr. Rush moved, Mr. Rickey seconded, that all be approved and paid per budget:

Water Fund 701	\$	209,874.57
Wastewater Fund 721	\$	191,611.96
MOR Fund 703 ETL1	\$	100,756.35
MOR Fund 762 ETL2	\$	221,649.86
LORCO Fund 749	\$	26,702.46

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Emergency Interconnection Agreement

Per discussion at previous meetings, and a detailed explanation provided in the meeting's write up, Mr. Dzwonczyk moved and Mr. Rickey seconded, to authorize the CUE to execute the Cooperative Agreement for Construction and Operation of an Emergency Interconnection.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Wage Ranges for Non-Bargaining Employees

Per discussion at this evening's work session, and detailed explanation provided in the meeting's write-up, Mr. Berner moved and Mr. Rush seconded, to revise the Policy for Establishing Wage Ranges for Non-Bargaining Positions and then increase the current wages for the positions Biller/Bookkeeper II, GIS Analyst, Water Pollution Control Manager, Water Filtration Plant Manager, Manager of Distribution and Collection, Engineering Services Manager, and Chief of Utilities Operations by 8.5% and increase the Chief Utilities Executive's wages by 10% in association with ending the employer pick-up of a portion of the employee's share for OPERS. This wage increase (a transfer of one form of compensation to another) would take place after the Council approved new wage ranges.

Mr. Berner further moved and Mr. Rush seconded that as a result of the ending of the employer picking up a majority of the employee's share of OPERS, the hourly wage scale for the Biller/Bookkeeper II be modified to:

<i>Step 1A</i>	<i>Step 1B</i>	<i>Step 1C</i>	<i>Step 2</i>	<i>Step 3</i>	<i>Step 4</i>	<i>Step 5</i>
\$19.56	\$20.95	\$22.76	\$24.04	\$25.38	\$26.76	\$28.09

Similarly, this wage increase (a transfer of one form of compensation to another) would take place after the Council approved new wage ranges.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Homeowner Lateral Financing Program

Per CUE Danielson's request and discussion at the work session, Mr. Berner moved and Mr. Dzwonczyk seconded to approve the conceptual framework of the Lateral Financing Program and request the CUE bring the program to the community and begin to promote the program for Home Owners' usage, and upon approval of legal and other documents, come back to the Board for final approval and appropriation of the proper funds.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Reports/Updates

Employee Appreciation Breakfast

The Board was invited to attend this year's annual employee appreciation and awards breakfast scheduled at 8:00 AM, Friday, April 8, 2016 at the Avon Lake Public Library.

Chairman/Committee/Members Reports

Chairman Dzwonczyk reported he attended the Sewer Committee meeting. Nothing related to Avon Lake Regional Water was discussed.

Mr. Rush attended the Human Resources meeting where Avon Lake Regional Water wage ranges were discussed. Mr. Rush further reported discussions of a drop to the current 5 extra points and instead add 15% to the passing Civil Service score for Military members.

Mr. Rickey attended the LORCO meeting where Mr. Jack Jones from Poggemeyer made a presentation to the Board for the Village of Kipton and South Amherst tying into the LORCO program. Mr. Rickey further reported that the LORCO Board approved an agreement with Lorain County for customers on the east side of Hawke Road in Columbia Township.

CUE Report

CUE Danielson is working with staff to prepare a presentation to the Board on a new billing system for Avon Lake Regional Water. Staff will address the proper procedure for procuring new software with Legal and present the information to the Board.

CUE Danielson reported the advertisement for the WPCC rehabilitation was posted on Monday April 7th. Staff will present a motion to the Board in the next two meetings for construction administration and CDM Smith's cost, scope and budget.

New Business

None

Executive Session

Mr. Rush moved, Mr. Dzwonczyk seconded, to meet in Executive Session as allowed by ORC 121.22 (G) (3) to discuss a matter of pending court action and to include the CUE, CUO, and Water Pollution Control Manager in the discussion.

Ayes (per rollcall vote): Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

The Board reconvened at 8:12 PM

Adjourn

As there was no further business, Mr. Rush moved, Mr. Rickey seconded, that the meeting adjourn at 8:13 PM.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Approved April 5, 2016

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk