

Board of Municipal Utilities
Meeting Minutes
March 1, 2022
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM. The meeting was held in-person using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Munro, CUO Yuronich, Mayor Zilka, Councilman Spaetzel, and Attorney Malek Khawam of Mansour-Gavin.

Approve Minutes

Chairman Dzwonczyk presented the Minutes of the February 15, 2022 work session meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Chairman Dzwonczyk presented the Minutes of the February 15, 2022 regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None.

Correspondence

None.

Expenditures

Following review of expenses dated March 1, 2022, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of February 11 through February 23, 2022:

Water Fund 701	\$	333,637.94
Wastewater Fund 721	\$	125,073.10
West Ridge Interconnect Fund 702	\$	532.22
MOR ETL1 Fund 703	\$	40,994.92
MOR ETL2 Fund 762	\$	9,435.79
Water Construction Fund 704	\$	29,960.23
LORCO Fund 749	\$	2,404.68

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

Concrete Bid

At the last meeting, Mr. Munro reported to the Board that staff issued a bid for concrete material and supplies. In the 2022 Operating Budget, staff included resurfacing of the parking lots and driveway surfaces at the Administration Building. Mr. Munro stated that staff is comparing compared concrete versus asphalt and this bid was for only concrete supply to compare costs to install concrete versus asphalt. Mr. Munro informed the Board that on February 17, 2022 bids were received with three bids submitted. Mr. Munro said there are two recommended motions, Westview Concrete for the concrete material and Terminal Ready Mix for the supply items. Mr. Munro said this bid accounts for construction of the additional storage building and this bid will allow staff to perform the work in-house, saving money.

The Chairman asked if this bid is for all 2022 that the bidders would supply anytime in 2022 with these prices. Mr. Munro confirmed that the prices are for all 2022. Mr. Rickey commented that asphalt is very volatile at this time. Mr. Rush said it was good to see every line item with the exception of one under the engineer’s estimate. Mr. Rush asked about the price of steel and its price. The Chairman asked about the specific bidders for the bid. Mr. Munro explained that the bid was advertised in the newspaper and paper bids were accepted.

Mrs. Schnabel moved, and Mr. Abram seconded, to award the following bid items to Westview Concrete:

Item Number	Description	Unit Cost
1A	4000psi Concrete, Air-Entrained	\$106.50 per cubic yard
1B	4000psi Concrete, High-Early, 3-Day Set	\$112.50 per cubic yard
1C	5000psi MS 800 Concrete, 3-Day Set	\$121.00 per cubic yard
1D	5000psi FS 900 1-Day Set	\$131.00 per cubic yard
1E	4000psi Concrete, Non-Air-Entrained	\$106.50 per cubic yard
5	Diamond Clear 350 Sealant	\$25.50 per gallon

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.
Nays: None
Motion carried.

Mrs. Schnabel moved, and Mr. Rickey seconded, to award the following bid items to Terminal Ready Mix, Inc:

Item Number	Description	Unit Cost
2	Preformed Rubber Expansion Joint	\$1.50 per linear foot
3	Welded Steel Wire Fabric for Concrete Reinforcement 8’ x 12’ 6”	\$60.00 per sheet
4	#5 Reinforcing Steel Bar, Grade 60	\$1.13 per pound

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.
Nays: None
Motion carried.

Part-Time Inspector

Mr. Munro stated in preparation for the upcoming Water Bundle Project and ETL construction work, the CUE is re-hiring Mr. Jeff Gutschow as a part-time inspector at a rate of \$30.00/hour effective Wednesday March 2, 2022. Mr. Gutschow retired last fall after a little over 12 years of service with us as an inspector and has agreed to return on a temporary basis to provide inspection services. Mr. Munro stated he spoke with the Law Director and Mr. Presley regarding OPERS rules for re-hiring and that there will be no issue starting on March 2nd.

The Chairman asked how many hours Mr. Gutschow will work per week? Mr. Munro responded it will vary and he could work 40 hours per week. Mr. Munro stated that Mr. Gutschow did not ask for health insurance. Mr. Rickey stated he was concerned about part-time status, but he already spoke with Mr. Munro about his concerns. Mr. Rickey asked about the \$30.00/hour wage and if Mrs. Schnabel asked about overtime and Mr. Munro said there could occur and pay would be at the appropriate overtime rate.

Step Increase

Mr. Munro stated that Mike Clough, an operator at the Water Reclamation Facility, has his one-year anniversary was February 8, 2022 and will be moving from Wastewater Plant Operator Step 3 to Step 4 effective February 8, 2022.

Project Updates

WFP & ETL Design Services: Mr. Yuronich said staff is having a Maintenance of Plant Operations workshop meeting with HDR on Thursday, March 3rd and on the 9th we will have the next design progress meeting. A 2nd pre-application workshop with Ohio EPA will be held after the progress meeting. The Chairman asked for Mr. Yuronich to send him an invitation to the HDR meeting on the 9th.

Spieth Road Water Tank Mixers: Mr. Yuronich informed the Board that the electrical control panels were delivered to Firelands Electric on Friday February 18th and will be installed shortly. He continued that Practical Inspections will be on site in mid-March to clean the interior of the tanks and install the mixers. Mr. Yuronich stated that weather permitting, exterior cleaning and touch-ups will be performed at that time.

2022 Waterline Bundle Project: Mr. Yuronich said Underground Utilities, Inc. (UUI) is in the process of mobilizing to Avon Lake the week of February 28th. He said that work at Lake Rd. and Beach Park Station Plaza will begin during that week and impacted businesses received notification on Monday, February 28th. Mr. Yuronich said the Lake Rd. waterline crossovers will begin the week of March 7th in the area of Parkland, Rosewood, and Edgewood and that staff has sent out correspondence to residents in this area. He continued that UUI has posted the necessary detour signs and that staff has also communicated this information to the Mayor and City Council. Mr. Yuronich also stated that during construction, updates will be provided on our website and Facebook page. Mr. Rickey asked about night work. Mr. Yuronich explained night work is dependent on the work in the different project areas. The Chairman asked for pictures and maps of the project areas and the dates of the construction work for updates moving forward.

CUE Report

Mr. Munro informed the Board that last week Mr. Munro and several staff members attended the Water and Wastewater Technical Trade Show in Indianapolis, IN. He stated that the intent of attendance was to make a decision on a new vac truck and camera truck. At the conference, Mr. Munro said the staff was able to do a side-by-side comparison of these manufacturers and speak with all the factory representatives. Mr. Munro stated that staff are finalizing quotes and will bring recommendations to the Board. The Chairman asked more about side-by-side comparisons on the vac trucks. Mr. Munro said there are four major vac truck manufacturers and pricing is competitive between the four vendors. He stated it was good to be able to bounce back and forth between the equipment for comparison and fine tune what meets our needs. He said there are major three manufacturers for the camera truck. The Chairman asked if this is a truck body purchase. Mr. Munro said the purchase would be a truck cab and chassis and the manufacturer would place a box truck on top with the equipment. He said purchasing the camera truck would have us not rely on third parties for this service. The Chairman asked if these are budgeted items. Mr. Munro confirmed that the items are budgeted items. Mr. Rickey asked about the camera trailer. Mr. Munro said there is equipment that can attach to the current valve exercising trailer. Mrs. Schnabel asked the location of the camera truck. Mr. Munro said Orlando, FL. He elaborated that both manufacturers have local vendors if there are issues. Mr. Rickey asked if there is federal money available for these purchases. Mr. Munro said it does not qualify for federal funds.

Mr. Munro provided an update on our filter work at the Water Filtration Plant and explained there will be some emergency repairs to the filters before our planned construction work. Mr. Yuronich explained in more detail the issues with the filters and explained how Avon Lake Regional Water is trying to make repairs before the higher flow time of year. The Chairman asked if there are plans to expand the filter area. Mr. Munro explained that is a goal of future construction plans. The Chairman asked time length for the repairs. Mr. Yuronich explained staff is in the process of getting lead times on materials. Mrs. Schnabel asked how many filters. Mr. Yuronich said three out of twelve filters. Mr. Rickey asked if there could be other filters. Mr. Yuronich said only one other filter could be an issue and it will be replaced in this repair.

Miscellaneous & Member Reports

Mr. Rickey asked about cybersecurity and wanted staff to explain what is ALRW doing about it. Mr. Yuronich explained that the Water Filtration Plant's SCADA system is separate from the Internet. He explained there are various safeguards built into the plant on the chemical feeds. Mr. Rickey said he would support any future needs related to cybersecurity.

Public Speakers

None

Executive Session

Mr. Rush moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC §121.22 G (3) to discuss legal matters and to include the CUE and the CUO.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

The Board reconvened at 8:23 PM.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Dzwonczyk seconded. The meeting adjourned at 8:23 PM.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

Approved _____ 2022.

John Dzwonczyk, Chairman

Robert Munro, Clerk