

Board of Municipal Utilities
Meeting Minutes
February 19, 2019
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 7:21 PM following the work session.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Danielson, CUO Munro, and Technical Support Specialist Collins.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the February 5, 2019, work session and regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

No Public Speakers

Correspondence

No Correspondence

Expenditures

Following review and a brief discussion of expenses dated February 5, 2019, for funds and amounts as follows. During the February 5, 2019, meeting, the expenditures were not approved due to a number of questions from the Board that were not adequately answered. Prior to the February 19, 2019, meeting, Staff gathered the necessary information, and were able to answer those questions posed by the Board. Mr. Abram moved, Mr. Rush seconded to approve the expenditures of February 5, 2019:

Water Fund 701	\$	352,234.64
Wastewater Fund 721	\$	317,975.17
MOR Fund 703	\$	17,499.58
MOR Fund 762	\$	14,612.63
LORCO Fund 749	\$	18,511.18
Lateral Loan Fund 765	\$	29,466.50

Ayes: Abram, Dzwonczyk, Rush, and Schnabel

Nays: None

Motion carried.

Mr. Rush moved, Mr. Abram seconded to approve the expenditures of February 19, 2019. Following review and a brief discussion the expenditures were approved as follows:

Water Fund 701	\$	149,405.87
Wastewater Fund 721	\$	122,852.78
MOR Fund 703	\$	203,911.92
MOR Fund 762	\$	330,203.82
LORCO Fund 749	\$	15,950.88
Lateral Loan Fund 765	\$	47,950.00
Water Construction Fund 704	\$	544,391.99
Sewer Construction Fund 724	\$	274,322.65

Ayes: Abram, Dzwonczyk, Rush, and Schnabel
 Nays: None
 Motion carried.

Equipment Purchases

The CUO informed the Board that the purchase of new vehicles was a component of the 2019 budget, and staff have been seeking to replace those vehicles that have reached the end of their useful life. The CUO recommended the purchase of a 2019 Ford Transit and a 2019 Ford Explorer. He explained that staff received multiple quotes for each of the vehicles and recommended the lowest quote for each vehicle. With the amendment to the City of Avon Lake Charter in late 2018, the Ohio Revised Code minimum bid requirement is \$50,000 dollars or more (ORC 307.86). Since both of these purchases fall under the \$50,000 threshold, competitive quotes are required. After a brief discussion among the Board involving the price, use, and possible bids from those outside of the area, Mr. Abram moved, and the Chairman seconded, to authorize the purchase of a 2019 Ford Transit from Kowalski Ford in the amount of \$38,168.00.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel
 Nays: None
 Motion carried.

Mr. Rush moved, Mr. Abram seconded, to authorize the purchase of a 2019 Ford Explorer from Mike Bass Ford in the amount of \$33,025.00.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel
 Nays: None
 Motion carried.

Wards 1 & 2 Meeting Customer Feedback

The CUE informed the Board that the Mayor’s annual ward meetings occurred on February 12, 2019 for Wards 1 & 2. Wards 3 & 4 are scheduled for Wednesday, February 27th. The Mayor had asked the CUE to present the sewer separations and the recent rate changes to the community. The CUO and the Community Outreach Specialist were also in attendance at the Wards 1 & 2 meeting. The CUE informed the Board that after the presentation and meeting, a few customers stated concerns about the rate increases, and if the rates will remain constant once debt service is retired. The CUE stated to the Board that his response to the question was that the increases customers have seen and will see in the near future are in response to the major push to finish sewer separations and undertake the rehabilitation/improvements at the plants and that, though there will be more projects, the Utility intends to undertake them at a

slower rate. Mr. Abram stated that he was against any additional hiring by the organization due to the level of the rate increases.

Project Updates

45 Project: The CUO informed the Board that crews continue to make progress on Forest and Lakewood. Also, the crews have returned to starting work at 7:00 AM since sunrise is moving closer to 7:00 AM.

Elyria Interconnection Project: Startup of the new system took place on Wednesday, February 6th. Generator load testing is scheduled for February 20th. Masonry stone work has begun on the exterior of the building. Site restoration, paving and fencing will take place in the spring.

Lateral Updates

As of Tuesday, February 19, 2019:

- No inspections
 - Group A: 0
 - Group B & C: 4
- Work to complete
 - Group A: 116
 - Group B & C: 218

CUE/CUO Report and Action Items

The CUO informed the Board that the lighting is being finalized on the 201 Miller Rd sign. He expects the project to be completed in the following weeks.

The CUO stated that progress has been made on lighting the water tower. With the assistance of a contractor to install concrete footers, the overall cost of the project will be approximately \$30,000.00. As more advancements take place, the CUO will inform the Board. Colored lights were discussed among Board members; and after receiving a quote of \$120,000.00, the Board has decided to continue with white lights for the illumination. The CUO believes the project should be completed before the end of April 2019.

The CUO has finalized the zoning classification for the installation of the Water Plant reader-board sign. The digital sign has been approved; and, once the design is finalized, the sign will be brought to the Board's attention for their approval.

The CUE brought to the attention of the Board that the management team has been working with the Law Director to determine the final legal steps for those customers refusing lateral separations. The Chairman requested the parameters be discussed and, once finalized, brought to forward to the Board for a discussion.

The CUE also updated the Board regarding the progress of the Technical Support Specialist job description, indicating that the minor revisions were supported by Council and are now awaiting comments from the Civil Service Commission whether they would deem the position "unclassified."

Member Reports

None.

Miscellaneous

None

Adjourn

As there was no further business, Mr. Abram moved, Mr. Rush seconded, that the meeting adjourn at 8:11 PM.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel

Nays: None

Motion carried.

Approved _____ 2019.

John Dzwonczyk, Chairman

Todd A. Danielson, Clerk