

Board of Municipal Utilities
Meeting Minutes
February 4, 2020
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rush, and Mrs. Schnabel.

Excused: Mr. Phillips.

Also present: CUE Danielson, CUO Munro, Technical Support Specialist Collins, Mayor Zilka, Councilwoman Fenderbosch, and Councilman Izo. Ron Sommer, Allan Mihalik, and Doug Rider.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the January 21, 2020, work session and regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

Allan Mihalik of 32028 Lake Rd. spoke with the Board regarding his water bill from the most recent quarter. He stated that the latest bill had a very large increase over the previous year, and he said that he understands that watering the lawn during a dry fall contributed to that. He said he would like to see the implementation of a sub-meter or a rebate be extended forward another month.

Doug Rider of 520 Lear Rd. spoke with the Board saying that his bill was much higher than it was in the past. He said that he is open to new approaches in how to charge water usage, and he would like to see a different method in how to apply the water usage credit.

Correspondence

The CUE informed the Board that he spoke with a customer on the phone who expressed his frustration with his high water bill as well. He said that the customer requested an extension of the Summer Water Credit into the fall. The CUE stated that he told the customer that the Board has been working with staff to effectuate a solution.

Expenditures

Following review of expenses dated February 4, 2020, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of February 4, 2020:

Water Fund 701	\$	271,550.58
Wastewater Fund 721	\$	175,876.57
MOR Fund 703	\$	65,840.13
MOR Fund 762	\$	24,234.45

LORCO Fund 749	\$	7,599.37
Water Construction Fund 704	\$	336,006.16
Wastewater Construction Fund 724	\$	37,433.75

Ayes: Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Customer Service Clerk

The CUO informed the Board that staff has hired Mr. Jason Herkenhoff as the Customer Service Clerk. He said that this position has been vacant since September with a temporary employee filling in. The CUO stated that Jason will begin on February 10th at Step 1A.

Project Updates

2019 Water Main Replacement Bundle: The CUO informed that the Jaycox water line replacement is continuing to head south toward the railroad tracks. He said that staff met with Mr. Reitz regarding trees in the tree lawn that must be removed to put in the new water line. He also said that the work on Lake Rd continues outside of GenOn. The Chairman asked how far along the work was, and what the estimated timeframe of completion would be. The CUO stated that the project was roughly 50% completed and that he believes the completion time frame would be beginning of March. He said that there still needed to be lawn and roadway restoration which would be weather dependent and take place after the early-March timeframe. Mr. Rush asked about the work on Lake Rd. The CUO said that there were duct banks that were concrete encased that UUI was unaware of. He said that following completion of that work, UUI will need to temporarily shut down the plaza to replace a valve on the pipe.

ETL Interconnection at Moore Rd: The CUO informed the Board that the contractor is preparing to begin February 10th to replace the failed valve on the interconnection line at the ETL1 & ETL2 pumping stations. He said that the contractor will also install a new 36" isolation valve on the interconnection line. He added that staff will work with a separate contractor to replace air release valves on the ETL1 line that are in need of repair during the temporary shutdown.

Redundancy and Future Capacity: The CUO stated that three days of field visits to critical assets were conducted during the week of January 27th. He said that there are follow-up workshops scheduled on February 20th and March 2nd. He stated that the water filtration plant assessment will begin in earnest with a site visit on February 24th.

Residuals Master Plan: The CUO brought to the Board's attention that staff is preparing for a February 18th workshop with Hazen and Sawyer to evaluate alternatives for residuals treatment/management. He said that staff is planning to update the Board during the March 17th work session.

EAAB Tour

The CUE informed the Board that staff will be providing the Environmental Affairs Advisory Board (EAAB) a tour of the Water Filtration Plant on March 4th. He stated that the EAAB

includes citizen, industry, and ex-officio members. He said that he will forward the meeting invitation to Board members, should they have the time or ability to attend.

CUE and CUO Reports

The CUE informed the Board that he has been working with GenOn to beautify the appearance of the water reclamation facility. He said that he has secured an easement, that will be recorded, and staff will begin soliciting for designs from different landscaping companies.

Member Reports

The Chairman stated that there is a new Law Director for the City of Avon Lake, Mr. Ebert. He said that he has worked with him professionally in the past. He also said that Mr. Ebert has asked Board members to be officially sworn in in an upcoming Board meeting.

Miscellaneous

None

Public Speakers

Mr. Rider of 520 Lear Rd. asked that an invitation be extended to past Board members and other individuals to tour the Water Filtration Plant with the EAAB. He also asked about the digester gas to see if it was beneficially used. The CUE stated that Avon Lake Regional Water is currently working with Hazen & Sawyer to verify the best options and which ones to incorporate.

Executive Session

Mr. Rush moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC 121.22 G. (2) and (3) to discuss property and pending legal matters to include the CUE, CUO, and Technical Support Specialist.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rush, and Schnabel

Nays: None

Motion carried.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Rush seconded. The meeting adjourned at 8:10 PM.

Ayes: Abram, Dzwonczyk, Rush, and Schnabel.

Nays: None

Motion carried.

Approved _____ 2020.

John Dzwonczyk, Chairman

Todd Danielson, Clerk