

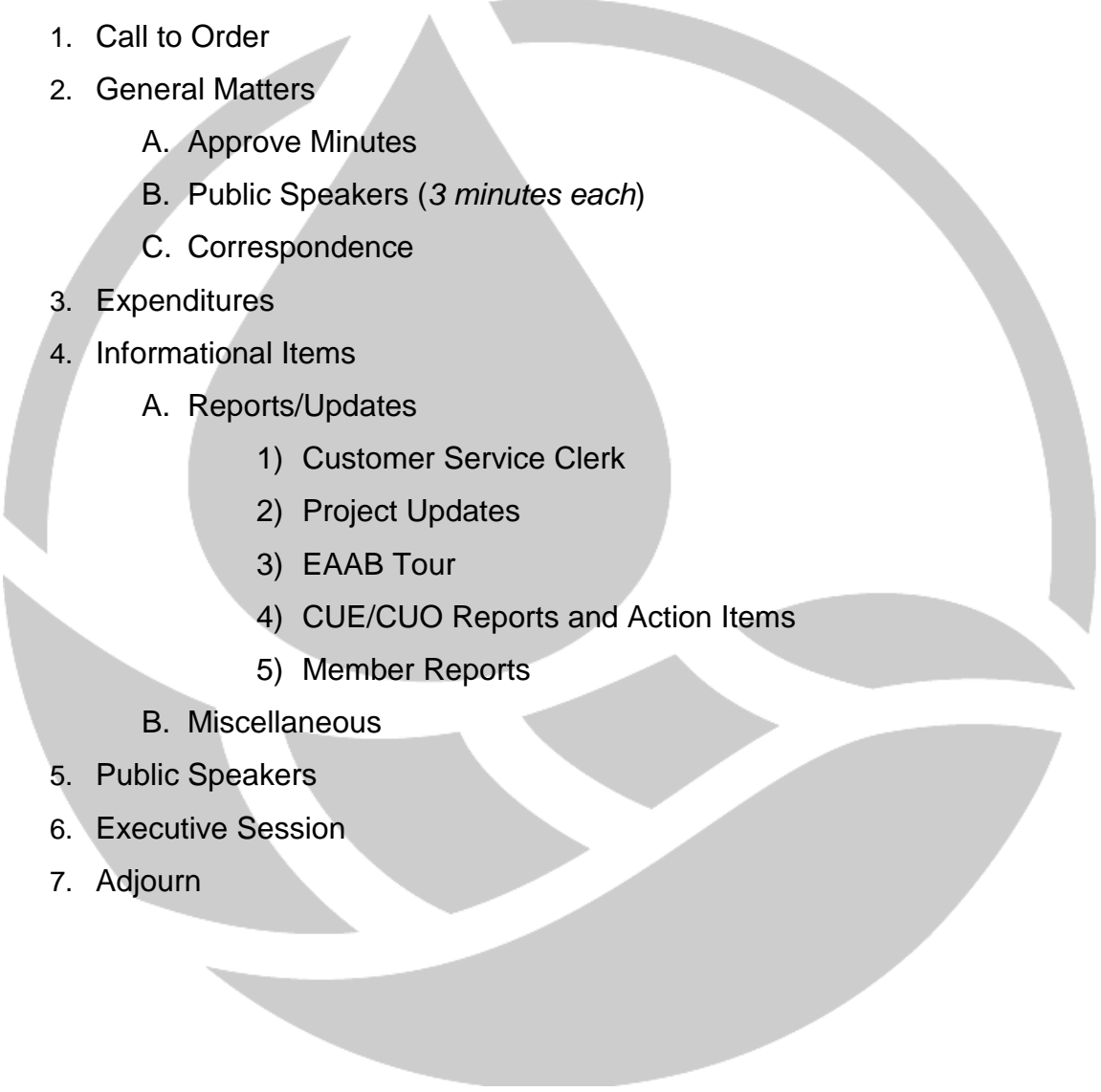
AGENDA

For

Tuesday

February 4, 2020

6:30 PM

- 
1. Call to Order
 2. General Matters
 - A. Approve Minutes
 - B. Public Speakers (*3 minutes each*)
 - C. Correspondence
 3. Expenditures
 4. Informational Items
 - A. Reports/Updates
 - 1) Customer Service Clerk
 - 2) Project Updates
 - 3) EAAB Tour
 - 4) CUE/CUO Reports and Action Items
 - 5) Member Reports
 - B. Miscellaneous
 5. Public Speakers
 6. Executive Session
 7. Adjourn

Avon Lake Regional Water
MEMORANDUM

To: **Board of Municipal Utilities**
From: **Todd Danielson & Rob Munro**
Subject: **Agenda Items – February 4, 2020**
Date: **January 31, 2020**

Item 1: **Call to Order**
Item 2A: **Approve Minutes**
Item 2B: **Public Speakers**
Item 2C: **Correspondence**
Item 3: **Expenditures**
Item 4A1: **Customer Service Clerk – RKM**

In order to fill a vacant position, a team interviewed five Customer Service Clerk candidates from the approved Civil Service list in early January and unanimously selected Jason Herkenhoff to fill the position. Mr. Herkenhoff has successfully passed the physical, drug screening, and background checks and will begin employment as a Customer Service Clerk, Step 1A on February 11, 2020.

Item 4A2: **Project Updates – RKM**

2019 Water Main Replacement Bundle: Jaycox waterline replacement work continues with the contractor heading south towards the railroad tracks. For Lake Road, work continues outside of GenOn.

ETL Interconnection at Moore Road: The contractor is preparing to mobilize during the week of February 10th to replace the valve on the interconnection line at the ETL1 & ETL2 pumping stations that has failed. The contractor will also install a new 36" isolation valve on the interconnection line. During the temporary shutdown of ETL1, staff will work with a separate contractor to replace air release valves on the ETL1 line that are in need of repair.

Redundancy and Future Capacity: As part of the Risk and Resilience Assessment, three days of field visits to critical assets were conducted during the week of January 27th, with follow-up workshops scheduled on February 20th and March 2nd. The water filtration plant assessment will begin in earnest with a site visit on February 24th.

Residuals Master Plan: Staff is preparing for a February 18th workshop with Hazen and Sawyer to evaluate alternatives for residuals treatment/management and is intending to provide a more thorough project update at the March 17th work session.

Item 4A3: **EAAB Tour – TAD**

Staff will be providing the Environmental Affairs Advisory Board (EAAB) a tour of the Water Filtration Plant on March 4th. The EAAB includes citizen, industry, and ex-officio members. The CUE will send a meeting request should Board members wish to take part.

Item 4A4: **CUE/CUO Report and Action Items – TAD/RKM**

Action Items are as presented with the write-up.

Item 4A5: **Member Reports**

Item 4B: **Miscellaneous**

Item 5: **Public Speakers**

Item 6: **Executive Session – TAD**

The Board has requested to meet in executive session to discuss property and pending legal matters.

Recommended Motion:

I move to meet in executive session as allowed by ORC 121.22 G. (2) and (3) to discuss property and pending legal matters to include the CUE, CUO, and Technical Support Specialist.

Item 7: **Adjourn**

Board of Municipal Utilities
Work Session Minutes
January 21, 2020
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:00 PM.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Danielson, CUO Munro, Technical Support Specialist Collins, and Community Outreach Specialist Arnold (arrived part-way through).

Orthophosphate Point of Application

The CUO presented to the Board an updated plan from the November 5, 2019, Board meeting, for the Orthophosphate project. He showed the Board where staff had made changes to the original plan and had sought to make the project less expensive. The CUO explained that the alternative will have two separate points of application—one of which will require staff to run lines within the plant in order to add orthophosphate at the Central High Service pumping station; and the other will allow the contractor to dig in a different location for water directed to the South High Service pumping station. The CUO informed the Board that this alternative approach will save \$84,054.55 from the original bid price. He said that staff recommends awarding the contract to the original low bidder, Underground Utilities, Inc., in the amount of \$278,929.55. He said that then staff will issue a change order to implement the change, which would reduce the project cost to \$194,875.

After a number of questions and comments, members expressed comfort with the proposed project but reservations with awarding it under the original bid and issuing a change order. After learning from staff that the project could be rebid and should still be able to be completed before demand increases for the summer, the Chairman asked that the CUE and CUO rebid the project.

Columbia Township Agreement

The CUE brought a draft of the Columbia Township Agreement for the Board to review prior to the February 18th work session. The Chairman asked the CUE to remind the Board about the agreement. The CUE stated that this was a draft sewer service agreement between Lorain County, LORCO, and Avon Lake Regional Water for Lorain County to collect wastewater from an approximately 5,000 acre area in Columbia Township and transmit it to the LORCO collection system. LORCO would then allow the flow to pass through the LORCO collection system for treatment at the Avon Lake Water Reclamation Facility. Board members indicated that they were supportive of LORCO getting more flow and wanted to assure that the agreement was not overly restrictive. Mr. Abram offered to coordinate Board comments for the meeting on February 18th.

Adjourn

With no other business, the Mr. Abram moved to adjourn, Mr. Rush seconded. The Chairman concluded the work session at 6:50 PM.

Approved _____ 2020.

John Dzwonczyk, Chairman

Todd Danielson, Clerk

DRAFT

Board of Municipal Utilities
Meeting Minutes
January 21, 2020
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:55 PM.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Phillips, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Danielson, CUO Munro, Community Outreach Specialist Arnold, and Technical Support Specialist Collins. Attorney Rinker arrived partway through the meeting.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the January 7, 2020, regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

Public Speakers

None

Correspondence

The CUE stated that staff is continuing to work closely with those individuals who had had issue with their bills, and he has spoken with a number of customers to make sure that they are satisfied.

Expenditures

Following review of expenses dated January 21, 2020, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of January 21, 2020:

Water Fund 701	\$	369,381.91
Wastewater Fund 721	\$	317,802.84
MOR Fund 703	\$	200,002.59
MOR Fund 762	\$	287,796.75
LORCO Fund 749	\$	5,344.72
Water Construction Fund 704	\$	1,694.82

Ayes: Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Biomimicry Agreement

The CUE brought to the Board's attention the agreement on which he had been working with the University of Akron. He said that Avon Lake Regional Water began working with the

University of Akron in 2015 to sponsor a biomimicry student for a 5-year program and were presented with an opportunity to share two students, rather than exclusively work with one student. He said that for ease of contracting, Avon Lake Regional Water sponsored Lamalani Siverts, and the Teaching Institute for Excellence in STEM (TIES) sponsored Banafsheh Khakipoor. He said that the sponsorship agreements with the University of Akron addressed ownership of Intellectual Property (IP), indicating that any property produced by the student would be owned by the sponsor. The CUE stated that he believes to best protect Avon Lake Regional Water and TIES, an agreement between the parties is necessary to clarify that water and algae-related IP will be owned by Avon Lake Regional Water and teaching-related IP will be owned by TIES. The Chairman asked if the new agreement obligated the organization to anything or for any particular length of time. The CUE stated that the new agreement only clarifies the original agreement with regard to ownership of intellectual property.

Mr. Abram asked when the contract expires with the University of Akron students. The CUE stated that the students will be done at the end of the school year, which is between the May and August timeline. Mr. Abram asked if the students have accomplished anything and if Avon Lake Regional Water would get the property rights to what they have completed. The CUE informed the Board that the students will be coming to the April work session to update the Board on their progress. He said that Bana is going to have her software application available. He said that Lamalani will have her research, which will be helpful, but not necessarily immediately applicable to Avon Lake Regional Water. Mr. Abram asked if the students' work could be patented. The CUE said that Bana's research might lead to patents but that Lamalani's would primarily lead to future research.

The Chairman asked if there would be some sort of simulation of the process she has been doing research on. The CUE informed the Board that he will discuss with Bana presenting that simulation to the Board.

Mrs. Schnabel moved, and Mr. Rush seconded, to authorize the CUE to execute the "Agreement Between Sponsors" to clarify ownership of Intellectual Property arising out of the work of Lamalani Siverts and Banafsheh Khakipoor.

Ayes: Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Cleveland Construction Cost Index

The CUE informed the Board that the Cleveland Construction Cost Index (CCCI) has been updated for the year 2020. He said that according to Avon Lake Regional Water's policy and regulation, fees will automatically be changed by the change in the CCCI. The CUE did note that the CCCI decreased by 0.8%. He also said that this decrease is only the fourth time the CCCI has decreased in the last 40 years, with the most recent being 1997 to 1998. The The

Chairman pointed out that delinquent fees would be assessed according to the rates prevailing at the time of their having become applicable to a given connection.

Public Comment Follow-Up

The CUE stated that staff has been looking at a variety of ways to address the public concerns and comments regarding their water and wastewater bills. He said that staff is investigating options and will provide an update within a month to make some recommendations.

Lateral Separation Update

The CUO informed the Board that the resident living at 164 Burton did not comply with the Cease and Desist order, and water service was terminated on January 14th. He said that the Acting Law Director was aware that the water would be turned off. He also thanked the Avon Lake Police Department and Chief Streater for their assistance in delivering the notice. The CUO stated that the Lorain County Public Health has been made aware of the issue. He also said that as of January 17th, the resident has made no moves to address the issue.

The Chairman asked if the organization was now in 100% compliance. The CUO informed the Board that the organization is now in complete compliance. The CUE said that the Lorain County Public Health office expressed concern if there was someone who absolutely needed water, like a dialysis patient, but that if there was no individual who fell within that category they were okay with the situation.

Mr. Phillips' asked if the resident could access the water pipe and turn it back on. The CUO stated to the Board that yes the individual could access that pipe, but the meter has been pulled and they capped the pipe. He also said that staff has been following up on the property occasionally to make sure that the pipe is not disturbed.

Project Updates

2019 Water Main Replacement Bundle: The CUO informed the Board that the work on Jaycox waterline replacement continues with the UUI heading south towards the railroad tracks. He said that during the week of January 20th, the contractor will be working at the intersection of Legacy Pointe Parkway and Jaycox. He said that the entrance/exit for the Legacy subdivision at this intersection would be closed during working hours as the crew works in the intersection. He also said that for Lake Road, the contractor has about two more weeks of work remaining on that section of the project.

Redundancy and Future Capacity: The CUO stated that the two-day critical asset workshop was held on January 7th and 8th and included representatives from emergency services, bulk customers, and First Energy. He said that field visits are scheduled for the week of January 27th. He also informed the Board that an ETL corrosion workshop occurred on January 20th.

CUE and CUO Reports

The CUE stated that there are a number of workshops that staff has attended or is planning to attend soon. Steve Baytos attended the Association of Ohio Municipal Wastewater Agencies (AOMWA) meeting in Columbus on January 14th. The CUE also said the Mr. Baytos, in his role on the executive committee of the Northeast Section of OWEA, attended the NESOWEA Operations Seminar in Richfield on January 16th, which discussed topics including residuals

management and preparing for Ohio EPA inspections, and he is scheduled to attend the Industrial Wastes Seminar in Akron on February 20th, which will discuss PFAS in biosolids, among other topics.

The CUE brought to the Board's attention a discussion he had with a resident regarding the Minimum Service Fee on customers' bills. He said that he informed the customer that the Board had incorporated this fee as a replacement to the Administrative Fee that had been part of the wastewater bills and the 5,000 gallon minimum water bill to help pay for the administrative costs and other expenses that are associated with the collecting bills and reading meters. Resultantly, the Minimum Service Fee would be issued for each bill and would not be prorated for portions of the billing period. He said that he is stating this to confirm with the Board that this was accurate.

Mr. Rush asked about Civil Service and hiring for a number of open positions. The CUE said that the Civil Service test for the laborer positions has been completed and that there would soon be a certified list. The CUO stated that the applicants for the recent operator test were limited; so staff asked to postpone the test in order to allow time to use other avenues to try to bring in more applicants. He said the test would be administered sometime within the next few weeks.

The Chairman asked about Avon Lake Regional Water presenting at the Ward Meetings. The CUE said that since there would no longer be any significant work taking place this year, the organization would like to thank the residents for their patience with the number of projects that have taken place over the past couple of years.

Mr. Phillips stated that he read a story in the Chronicle about the sewer separation effort that took place. He said that while the story was not inaccurate, seemed to unduly credit non-utility personnel for providing the effort necessary to accomplish the historic sewer separation achievement.

The CUO informed the Board that Vince Petruccelli, a water plant laborer, was promoted to a Maintenance Man 2, Step 1A. He said that this is effective as of January 20th. The CUO stated that Mr. Petruccelli will be replacing Mr. Bruder, who will be retiring this year.

The CUO also stated that he received two quotes for the electronic sign for the Water Filtration Plant. He said the first is Wagner Signs for \$33,933. The second quote was from Blink for \$36,930. He said that both quotes exceeded the cost that he had in mind, but he was bringing it to the Board's attention for their guidance.

The CUO brought to the Board's attention that if any Board members would like their pay to go to their Health Savings Account, he had the requisite forms to fill out with instructions. He also said that the marker for the 45's is at the Building Department for approval. He said once that is finalized he will inform the Board to plan for a ceremony.

Member Reports

None

Miscellaneous

None

Public Speakers

None

Executive Session

Mr. Rush moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC 121.22 G. (3) to discuss pending legal matters to include the CUE, CUO, Technical Support Specialist, Community Outreach Specialist, and Attorney Rinker.

Ayes (per roll-call vote): Abram, Dzwonczyk, Phillips, Rush, and Schnabel

Nays: None

Motion carried.

Adjourn

As there was no further business, Mr. Abram moved to adjourn, and Mr. Rush seconded. The meeting adjourned at 8:55 PM.

Ayes: Abram, Dzwonczyk, Phillips, Rush, and Schnabel.

Nays: None

Motion carried.

Approved _____ 2020.

John Dzwonczyk, Chairman

Todd Danielson, Clerk



AVON LAKE REGIONAL WATER
FUND 701 - WATER
JANUARY 17 - 30, 2020
FEBRUARY 4, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD		Budget
					Transactions		
1 Water Employees	\$ 60,534.45	Salaries PR Post BW 220203	51102	\$ 60,534.45	\$ 194,851.59	\$ 1,975,000.00	
2 Water Employees	\$ 2,765.94	Part Time Wages PR Post BW 220203	51105	\$ 2,765.94	\$ 8,999.52	\$ 113,900.00	
3 Water Employees	\$ 2,810.58	Overtime Wages Plant PR Post BW 220203	51106.101				
4 Water Employees	\$ 1,893.17	Overtime Wages Dist/Col PR Post BW 220203	51106.102				
5 Water Employees	\$ 1,626.86	Overtime Wages Admin PR Post BW 220203	51106.103				
6 Water Employees	\$ 600.71	Overtime Wages Construction PR Post BW 220203	51106.104				
7 Water Employees	\$ 788.39	Overtime Wages Office PR Post BW 220203	51106.105	\$ 7,719.71	\$ 14,202.40	\$ 139,700.00	
8 Water Employees	\$ 22,395.07	Employee Time Buy Back PR Post BW 220203	52115	\$ 22,395.07	\$ 57,579.51	\$ 140,000.00	
9 Water Employees	\$ 0.01	Hospitalization - HRA Week Ending January 17, 2020	52203				
10 Water Employees	\$ 361.36	Hospitalization - Payroll Post BW Bi-Weekly 220203	52203	\$ 361.37	\$ 38,218.39	\$ 642,600.00	
11 Water Employees	\$ 2.71	October 2019 OPERS Supplemental Report P&I	52209				
12 Water Employees	\$ 1.52	October 2019 OPERS Supplemental Report P&I	52209				
13 Ohio Public Employees Retirement System	\$ 23,069.00	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 23,073.23	\$ 23,073.23	\$ 276,500.00	
14 Internal Revenue Service	\$ 1,484.46	Medicare - FEDERAL - Federal Taxes*	52212	\$ 1,484.46	\$ 2,575.32	\$ 32,300.00	
15 Huntington National Bank	\$ 57.64	Charges on MC - December 2019 - License nrw, shirts, Adobe - TAD 1/6	52226	\$ 57.64	\$ 1,126.23	\$ 10,000.00	
16 Mike Brass	\$ 10.00	1 Employee Meal Allowance 1/17/20 - GY	52227				
17 Rebecca Robertson	\$ 10.00	1 Employee Meal Allowance 1/15/20 - RKM	52227				
18 George Caruso	\$ 70.00	7 Employee Meal Allowances 1/6/20-1/16/20 - JG	52227				
19 Barnes, Heather	\$ 60.00	6 Employee Meal Allowances 1/6/20-1/17/20 - RKM	52227	\$ 150.00	\$ 200.00	\$ 1,500.00	
20 Ohio Contractors Association	\$ 199.50	Education - Communication Skills Training 1/9/20 - RKM 1/2	53500	\$ 199.50	\$ 6,669.50	\$ 50,000.00	
21 Neofunds by Neopost	\$ 282.02	Postage and Supplies 12/15/19 - RKM 1/2	53602				
22 FriendsOffice	\$ 136.11	Office Spl - Copy paper, printer ink - December 2019 - RKM 1/2	53602				
23 Huntington National Bank	\$ 31.23	Charges on MC - December 2019 - Holiday party, shred - RKM 1/6	53602				
24 Huntington National Bank	\$ 39.18	Charges on MC - December 2019 - License nrw, shirts, Adobe - TAD 2/6	53602	\$ 488.54	\$ 8,809.20	\$ 55,000.00	
25 Fuelman	\$ 511.28	Fuel for Vehicles - 1/13/20-1/26/20 - RKM 1/2	53604	\$ 511.28	\$ 1,819.43	\$ 25,000.00	
26 USALCO, LLC Inc.	\$ 3,715.30	Op Spl - Alum 1/13/20 - GY	53611				
27 GVS Safety Supplies Inc	\$ 272.05	Op Spl - Safety gear @ WFP 1/20/2020 - GY	53611				
28 USALCO, LLC Inc.	\$ 3,712.30	Op Spl - Alum 1/17/20 - GY	53611				
29 USALCO, LLC Inc.	\$ 3,713.80	Op Spl - Alum 1/23/20 - GY	53611	\$ 11,413.45	\$ 68,860.89	\$ 794,800.00	
30 Core & Main LP	\$ 148.00	Mnt Spl - Belmar valve boxes 12/27/19 - RK	53612				
31 Core & Main LP	\$ 4,002.00	Mnt Spl - Belmar taps 12/20/19 - RK	53612				
32 Roberts Surveying Supplies Inc.	\$ 84.98	Mnt Spl - CI Digiroller Plus III 1/21/20 - JG 1/2	53612				
33 Grainger	\$ 137.00	Mnt Spl - Diaphragm assemblies (4) 1/17/20 - GY	53612.001				
34 Grainger	\$ 24.08	Mnt Spl - Hammer drill stop bit 1/17/20 - GY	53612.001				
35 Grainger	\$ 105.60	Mnt Spl - Mildew remover, washer tabs 1/16/20 - GY	53612.001				
36 Grainger	\$ 427.52	Mnt Spl - Socket mount, safety rail 1/14/20 - GY	53612.001				
37 Grainger	\$ 350.72	Mnt Spl - Sewage ejector pump 1/16/20 - GY	53612.001				
38 J.F. Good Co.	\$ 516.25	Mnt Spl - Solenoid valve 1/6/20 - GY	53612.001				
39 Lakeshore Tool & Equipment LTE Inc	\$ 735.11	Mnt Spl - Wrenches, saw blade, ratchet 1/16/20 - RK 1/2	53612.001				
40 Bain Enterprises	\$ 2,920.00	Mnt Spl - Operating nuts (36) 1/8/20 - RK	53612.001				
41 BissNuss Inc.	\$ 89.72	Mnt Spl - Replacement battery 12/13/19 - GY	53612.001				
42 ABC Equipment Rental & Sales Corp	\$ 47.88	Mnt Spl - Drill bits, Hillman Fasteners 1/15/20 - RK	53612.001				
43 ABC Equipment Rental & Sales Corp	\$ 33.19	Mnt Spl - Hillman Fasteners 1/15/20 - RK	53612.001				
44 SiteOne Landscape Supply, LLC	\$ 22.76	Mnt Spl - Hopper cover 1/8/20 - RK 1/2	53612.001				
45 Indy Equipment and Supply LLC	\$ 45.58	Mnt Spl - Countersunk plug, female adapter 1/20/20 - RK 1/2	53612.001				
46 Swift First Aid Corp	\$ 24.18	Svc First Aid Cabinets @ 201 Miller Rd 1/21/20 - RKM 1/2	53612.001				
47 Lowe's	\$ 545.47	Mnt Spl - December 2019 - RKM 1/2	53612.001				
48 NOC Operations, Inc.	\$ 10,819.65	Mnt Spl - Lime mitigation svcs 1/17/20 - RKM	53612.001				
49 Bain Enterprises	\$ 960.00	Mnt Spl - Operating nuts (12) 1/17/20 - RK	53612.001				
50 ABC Equipment Rental & Sales Corp	\$ 3.10	Mnt Spl - Stihl filter 1/23/20 - RK 1/2	53612.001				
51 Allied Electronics, Inc.	\$ 1,085.01	Mnt Spl - Ethernet Switch 1/16/2020 - GY	53612.001				
52 Grainger	\$ 13.40	Mnt Spl - Hex head plugs (4) 1/20/2020 - GY	53612.001				
53 Grainger	\$ 115.59	Mnt Spl - Transformer 1/23/2020 - GY	53612.001				
54 Grainger	\$ 585.48	Mnt Spl - Adapters, unions, batteries 1/23/2020 - GY	53612.001				
55 Grainger	\$ 13.43	Mnt Spl - Kitchen handle parts kit 1/23/20 - GY	53612.001				
56 Grainger	\$ 74.10	Mnt Spl - Aqua Seals (6) 1/21/2020 - GY	53612.001				
57 Grainger	\$ 50.89	Mnt Spl - Threaded flange 1/23/20 - GY	53612.001				
58 Grainger	\$ 108.39	Mnt Spl - Fan delay relay, protect linear limit 1/23/20 - GY	53612.001				
59 Core & Main LP	\$ 2,237.65	Mnt Spl - South Port Tap 1/16/20 - RK	53612.002	\$ 26,326.73	\$ 30,104.96	\$ 350,000.00	
60 Environmental Resources Assoc. Inc.	\$ 235.10	Lab Spl - WFP 1/13/20 - GY	53613				

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
61 Culligan of Northeast Ohio Corp	\$ 233.05	DI Rental and Supplies 12/31/19 - GY 1/2	53613			
62 Hach Company	\$ 3,165.40	Lab Spl @ WFP - Chlorine, phosphorus, buffer 1/7/2020 - GY	53613			
63 Hach Company	\$ 881.37	Lab Spl @ WFP - Pocket colorimeter, dongle 1/15/2020 - GY	53613			
64 Hach Company	\$ 18.13	Lab Spl @ WFP - Hardness 2 Test Soln 1/15/20 - GY	53613	\$ 4,533.05	\$ 4,560.70	\$ 80,000.00
65 Area Temps	\$ 916.88	Temporary Office Help - Week Ending 1/12/20 - RKM	53701			
66 Technology Management Solutions Inc	\$ 3,336.13	Completion Fiber Project @ Miller - Part 2 11/18/19 - RKM 1/2	53701			
67 U.S. Bank Equipment Finance Inc	\$ 462.50	Cnt svc - Lease payment on 2 Ricoh copiers 1/17/20 - RKM 1/2	53701			
68 Huntington National Bank	\$ 999.79	Charges on MC - December 2019 - Holiday party, shred - RKM 2/6	53701			
69 Huntington National Bank	\$ 47.40	Charges on MC - December 2019 - OEPA cert rnw, food for crw - RK 1/2	53701			
70 Huntington National Bank	\$ 191.17	Charges on MC - December 2019 - License rnw, shirts, Adobe - TAD 3/6	53701			
71 Area Temps	\$ 900.00	Temporary Office Help - Week Ending 1/19/20 - RKM	53701			
72 ABC Equipment Rental & Sales Corp	\$ 1,070.10	Cnt Svc - 60' Manlift teleboom rental - GY	53701.001			
73 ABC Equipment Rental & Sales Corp	\$ 414.60	Cnt Svc - 45' Manlift teleboom rental - GY	53701.001			
74 American Water Works Association Inc.	\$ 1,937.00	AWWA Group Membership Renewal 2020 - GY	53701.001			
75 American Water Works Association Inc.	\$ 1,300.00	Partnership for Safe Water program renewal 2020/2021 - GY	53701.002			
76 Technology Management Solutions Inc	\$ 10.27	Cnt Svc - DP to VGA 10/22/19 - RKM 1/2	53701.002	\$ 11,585.84	\$ 40,732.56	\$ 375,000.00
77 Columbia Gas	\$ 1,063.20	gas svc @ 33370 Lake Rd WFP 11/15/19-12/18/19 - GY	53702.001			
78 Columbia Gas	\$ 1,672.86	gas svc @ 33370 Lake Rd-WFP 12/18/19-1/21/20 - GY	53702.001			
79 Columbia Gas	\$ 53.38	gas svc @ 33370 Lake Rd - WFP Aux 11/15/19-12/18/19 - GY	53702.002			
80 Columbia Gas	\$ 461.84	gas svc @ 33370 Lake Rd - Garage 11/15/19-12/18/19 - GY	53702.002			
81 Columbia Gas	\$ 31.75	gas svc @ 33370 Lake Rd - WFP Lab 11/15/19-12/18/19 - GY	53702.002			
82 Columbia Gas	\$ 36.94	gas svc @ 33399 Lake Rd SIP Bldg 11/15/19-12/18/19 - GY	53702.002			
83 Columbia Gas	\$ 715.39	gas svc @ 33370 Lake Rd-WFP Garage 12/18/19-1/21/20 - GY	53702.002			
84 Columbia Gas	\$ 64.26	gas svc @ 33370 Lake Rd-WFP Aux 12/18/19-1/21/20 - GY	53702.002			
85 Columbia Gas	\$ 57.94	gas svc @ 33399 Lake Rd-SIP Bldg 12/18/19-1/21/20 - GY	53702.002			
86 Columbia Gas	\$ 32.25	gas svc @ 33370 Lake Rd-WFP Lab 12/18/19-1/21/20 - GY	53702.002	\$ 4,189.81	\$ 5,255.28	\$ 25,000.00
87 Ohio Edison	\$ 400.17	elec svc @ 6680 W Ridge - RKM - Will be transferred to Fund 702 WR Interconnect	53703.001			
88 Engie Resources	\$ 1,969.58	elec svc charge @ 33370 Lake Rd - Jan 2020 - TAD	53703.001			
89 Engie Resources	\$ 50,405.42	elec svc @ various addresses 12/25/19 - TAD	53703.001			
90 Illuminating Company	\$ 6,575.04	elec svc @ 33370 Lake Rd 11/19/19-12/18/19 - GY	53703.001			
91 Illuminating Company	\$ 7,439.17	elec svc @ 33370 Lake Rd 12/19/19-1/18/20 - GY	53703.001			
92 Illuminating Company	\$ 560.23	elec svc @ 201 Miller Rd 12/11/19-1/10/20 - RKM	53703.002			
93 Illuminating Company	\$ 5,746.90	elec svc @ 33385 Lake Rd SIP Bldg 12/10/19-1/9/20 - GY	53703.002			
94 Illuminating Company	\$ 566.07	elec svc @ 33385 Lake Rd SIP PS 12/10/19-1/9/20 - GY	53703.002			
95 Engie Resources	\$ 10,382.66	elec svc @ various addresses 12/25/19 - TAD	53703.002	\$ 84,045.24	\$ 84,191.74	\$ 785,100.00
96 Spectrum Business	\$ 157.49	Internet/Phone Svc @ 201 Miller Rd 1/15/20 - RKM 1/2	53705	\$ 157.49	\$ 2,023.32	\$ 35,000.00
97 Daniel J. Talarek	\$ 1,213.42	Property Taxes @ 32119 Division (Lear Wtr Twr) 2019 - RKM	53706			
98 Daniel J. Talarek	\$ 208.65	Real Estate Taxes-Variou Locations	53706	\$ 1,422.07	\$ 1,422.07	\$ 1,000.00
99 Napa Avon	\$ 269.33	Eqp Mnt - Tools and parts - December 2019 - RK 1/2	53707			
100 Petrochoice, LLC Corp	\$ 896.15	Mobile Eqp - Motor oil 12/18/19 - RK 1/2	53707			
101 Mike Bass Ford, Inc.	\$ 38.02	Truck Repairs - water reservoir 1/14/20 - RK 1/2	53707			
102 DuBer Automotive LLC	\$ 1,156.40	Eqp Mnt - Vehicle repair 1/2/20 - RKM	53707	\$ 2,359.90	\$ 3,521.84	\$ 23,000.00
103 Sherwin Williams Company Inc	\$ 7.72	Bldg Mnt - Paint and Supplies 1/13/20 - RK 1/2	53708			
104 Salt Connection Inc.	\$ 188.50	Bldg Mnt - Melt-A-Way 1/21/20 - RK 1/2	53708			
105 Sherwin Williams Company Inc	\$ 3.45	Bldg Mnt - Paint and Supplies 1/21/20 - RK 1/2	53708			
106 Sherwin Williams Company Inc	\$ 62.36	Bldg Mnt - Paint and Supplies 1/21/20 - RK 1/2	53708			
107 Grainger	\$ 321.73	Bldg Mnt - Safety Railing 1/15/20 - GY	53708.001			
108 Huntington National Bank	\$ 78.85	Charges on MC - December 2019 - Holiday party, shred - RKM 3/6	53708.001	\$ 662.61	\$ 1,775.00	\$ 150,000.00
109 HDR, Inc.	\$ 5,038.20	Eng Fees - Redundancy and Future Capacity Plan - Pay #1 - RKM 1/3	53806	\$ 5,038.20	\$ 5,038.20	\$ 325,000.00
110 James Smith	\$ 75.00	Refund for overpaid bill - TAD 1/2	53901	\$ 75.00	\$ 75.00	\$ 6,000.00
	\$ 271,550.58			\$ 271,550.58		

**AVON LAKE REGIONAL WATER
FUND 721 - WASTEWATER
JANUARY 17 - 30, 2020
FEBRUARY 4, 2020**

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Wastewater Employees	\$ 54,307.16	Salaries PR Post BW 220203	51102	\$ 54,307.16	\$ 162,870.99	\$ 1,520,500.00
2 Wastewater Employees	\$ 3,313.68	Part Time Wages PR Post BW 220203	51105	\$ 3,313.68	\$ 9,847.96	\$ 107,100.00
3 Wastewater Employees	\$ 1,448.08	Overtime Wages Plant PR Post BW 220203	51106.101			
4 Wastewater Employees	\$ 1,893.14	Overtime Wages dist/Col PR Post BW 220203	51106.102			
5 Wastewater Employees	\$ 400.46	Overtime Wages Admin PR Post BW 220203	51106.103			
6 Wastewater Employees	\$ 600.67	Overtime Wages Construction PR Post BW 220203	51106.104			
7 Wastewater Employees	\$ 262.80	Overtime Wages Office PR Post BW 220203	51106.105	\$ 4,605.15	\$ 14,029.03	\$ 136,700.00
8 Wastewater Employees	\$ 15,262.10	Employee Time Buy Back PR Post BW 220203	52115	\$ 15,262.10	\$ 25,017.28	\$ 68,700.00
9 Wastewater Employees	\$ 1,132.28	Medical Mutual week Ending January 17, 2020	52203			
10 Wastewater Employees	\$ 8.63	HRA Week Ending January 17, 2020	52203			
11 Wastewater Employees	\$ (41.19)	HRA Week Ending January 24, 2020	52203			
12 Wastewater Employees	\$ 117.08	Medical Mutual week Ending January 24, 2020	52203			
13 Wastewater Employees	\$ 361.36	Hospitalization PR Post BW 220203	52203	\$ 1,578.16	\$ 38,977.79	\$ 523,000.00
14 Ohio Public Employees Retirement System	\$ 19,197.19	OPERS - EMPLOYEE - OPERS Pension - Employee Share*	52209	\$ 19,197.19	\$ 19,197.19	\$ 246,000.00
15 Internal Revenue Service	\$ 885.05	Medicare - FEDERAL - Federal Taxes*	52212	\$ 885.05	\$ 1,886.07	\$ 25,600.00
16 Huntington National Bank	\$ 57.64	Charges on MC - December 2019 - License rnw, shirts, Adobe - TAD 4/6	52226	\$ 57.64	\$ 779.42	\$ 8,000.00
17 Dale Sadowski	\$ 10.00	1 Employee Meal Allowance 1/9/20 - SB	52227			
18 Joshua D Spinks	\$ 10.00	1 Employee Meal Allowance 1/14/20 - SB	52227			
19 Joe Tomsik	\$ 10.00	1 Employee Meal Allowance 1/14/20 - SB	52227			
20 William H Fischer	\$ 20.00	2 Employee Meal Allowances 1/9/20+1/18/20 - SB	52227	\$ 50.00	\$ 170.00	\$ 1,200.00
21 Ohio Contractors Association	\$ 199.50	Education - Communication Skills Training 1/9/20 - RKM 2/2	53500	\$ 199.50	\$ 199.50	\$ 50,000.00
22 FriendsOffice	\$ 136.10	Office Spl - Copy paper, printer ink - December 2019 - RKM 2/2	53602			
23 Neofunds by Neopost	\$ 282.02	Postage and Supplies 12/15/19 - RKM 2/2	53602			
24 Huntington National Bank	\$ 39.17	Charges on MC - December 2019 - License rnw, shirts, Adobe - TAD 5/6	53602			
25 Huntington National Bank	\$ 31.22	Charges on MC - December 2019 - Holiday party, shred - RKM 4/6	53602	\$ 488.51	\$ 3,654.07	\$ 40,000.00
26 Fuelman	\$ 511.29	Fuel for Vehicles - 1/13/20-1/26/20 - RKM 2/2	53604	\$ 511.29	\$ 1,819.44	\$ 25,000.00
27 Hashier & Hashier Mfg Inc.	\$ 450.00	Eqp Mnt - Motor End Bell 1/8/20 - SB	53607			
28 W.W. Williams	\$ 912.00	Generator Mnt @ Center Rd PS (32789 Lake) 1/9/20 - RK	53607	\$ 1,362.00	\$ 3,612.06	\$ 100,000.00
29 Bonded Chemicals Inc	\$ 13,668.00	Op Spl - Caustic Soda 50% Diaphragm 1/15/20 - SB	53611			
30 Bonded Chemicals Inc	\$ (2,425.00)	Drum Return Credit 1/15/20 - SB	53611	\$ 11,243.00	\$ 30,328.64	\$ 175,000.00
31 Roberts Surveying Supplies Inc.	\$ 84.97	Mnt Spl - CI Digiroller Plus III 1/21/20 - JG 2/2	53612			
32 SiteOne Landscape Supply, LLC	\$ 22.75	Mnt Spl - Hopper cover 1/8/20 - RK 2/2	53612.001			
33 United Laboratories Inc.	\$ 4,528.66	Mnt Spl - Deodorant and H2S Inhibitors 1/6/20 - SB - Will be transferred to LORCO	53612.001			
34 Lakeshore Tool & Equipment LTE Inc	\$ 735.11	Mnt Spl - Wrenches, saw blade, ratchet 1/16/20 - RK 2/2	53612.001			
35 Menards	\$ 448.62	Mnt Spl - December 2019 - SB	53612.001			
36 Swift First Aid Corp	\$ 24.17	Svc First Aid Cabinets @ 201 Miller Rd 1/21/20 - RKM 2/2	53612.001			
37 Indy Equipment and Supply LLC	\$ 45.57	Mnt Spl - Countersunk plug, female adapter 1/20/20 - RK 2/2	53612.001			
38 Lowe's	\$ 922.69	Mnt Spl - December 2019 - RKM 2/2	53612.001			
39 ABC Equipment Rental & Sales Corp	\$ 3.10	Mnt Spl - Stihl filter 1/23/20 - RK 2/2	53612.001	\$ 6,815.64	\$ 15,069.14	\$ 180,000.00
40 Culligan of Northeast Ohio Corp	\$ 233.05	DI Rental and Supplies 12/31/19 - GY 2/2	53613			
41 Alloway Corp	\$ 50.00	Lab Analysis @ WRF 12/31/19 - SB	53613	\$ 283.05	\$ 1,729.83	\$ 50,000.00
42 Technology Management Solutions Inc	\$ 3,336.12	Completion Fiber Project @ Miller - Part 2 11/18/19 - RKM 2/2	53701			
43 U.S. Bank Equipment Finance Inc	\$ 462.50	Cnt svc - Lease payment on 2 Ricoh copiers 1/17/20 - RKM 2/2	53701			
44 Huntington National Bank	\$ 999.78	Charges on MC - December 2019 - Holiday party, shred - RKM 5/6	53701			
45 Huntington National Bank	\$ 191.17	Charges on MC - December 2019 - License rnw, shirts, Adobe - TAD 6/6	53701			
46 Huntington National Bank	\$ 47.40	Charges on MC - December 2019 - OEPA cert rnw, food for crw - RK 2/2	53701			
47 Technology Management Solutions Inc	\$ 10.27	Cnt Svc - DP to VGA 10/22/19 - RKM 2/2	53701.002	\$ 5,047.24	\$ 27,887.68	\$ 500,000.00
48 Columbia Gas	\$ 1,462.12	gas svc @ 33675 Durrell 12/10/19 - SB	53702.001			
49 Constellation NewEnergy - Gas Division, LLC	\$ 3,474.97	gas svc @ 33675 Durrell 1/19/20 - SB	53702.001			
50 Columbia Gas	\$ 31.75	gas svc @ 32789 Lake Rd - Center Rd PS 11/15/19-12/18/19 - RK	53702.003	\$ 4,968.84	\$ 7,374.79	\$ 40,000.00
51 Illuminating Company	\$ 10,903.91	elec svc @ Waterbury Ave 12/7/19-1/8/20 - SB	53703.001			
52 Engie Resources	\$ 9,597.54	elec svc @ various addresses 12/25/19 - TAD	53703.001			
53 Engie Resources	\$ 819.16	elec svc @ various addresses 12/25/19 - TAD	53703.003			
54 Illuminating Company	\$ 92.07	elec svc @ 641 Lear Rd 12/6/19-1/8/20 - RK	53703.003			
55 Illuminating Company	\$ 90.04	elec svc @ Woodbridge Way 12/6/19-1/8/20 - RK	53703.003			
56 Illuminating Company	\$ 90.77	elec svc @ 671 Bridgeside PS 12/6/19-1/8/20 - RK	53703.003			
57 Illuminating Company	\$ 78.58	elec svc @ 31900 Lake Rd 12/6/19-1/8/20 - RK	53703.003			
58 Illuminating Company	\$ 70.88	elec svc @ 758 Jaycox Rd Sewer 12/7/19-1/8/20 - RK	53703.004			

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
59 Illuminating Company	\$ 71.14	elec svc @ 810 Avon Belden Rd Sewer 12/11/19-1/11/20 - RK	53703.004	\$ 21,814.09	\$ 21,814.09	\$ 335,000.00
60 Spectrum Business	\$ 157.49	Internet/Phone Svc @ 201 Miller Rd 1/15/20 - RKM 2/2	53705	\$ 157.49	\$ 1,813.59	\$ 30,000.00
61 Daniel J. Talarek	\$ 208.65	Real Estate Taxes - Various Locations 2/2	53706	\$ 208.65	\$ 208.65	\$ 1,000.00
62 Napa Avon	\$ 269.32	Eqp Mnt - Tools and parts - December 2019 - RK 2/2	53707			
63 Petrochoice, LLC Corp	\$ 896.15	Mobile Eqp - Motor oil 12/18/19 - RK 2/2	53707			
64 Mike Bass Ford, Inc.	\$ 38.01	Truck Repairs - water reservoir 1/14/20 - RK 2/2	53707	\$ 1,203.48	\$ 2,365.42	\$ 20,000.00
65 Sherwin Williams Company Inc	\$ 7.72	Bldg Mnt - Paint and Supplies 1/13/20 - RK 2/2	53708			
66 Salt Connection Inc.	\$ 188.49	Bldg Mnt - Melt-A-Way 1/21/20 - RK 2/2	53708			
67 Sherwin Williams Company Inc	\$ 3.44	Bldg Mnt - Paint and Supplies 1/21/20 - RK 2/2	53708			
68 Sherwin Williams Company Inc	\$ 62.36	Bldg Mnt - Paint and Supplies 1/21/20 - RK 2/2	53708			
69 Goldstar Products, Inc	\$ 7,003.10	Bldg Mnt - Enviromelt 1/3/20 - SB	53708.001			
70 Huntington National Bank	\$ 78.85	Charges on MC - December 2019 - Holiday party, shred - RKM 6/6	53708.001	\$ 7,343.96	\$ 11,176.70	\$ 105,000.00
71 Steve Baytos	\$ 204.70	Reimbursement for Mileage 1/20/20 - RKM	53901			
72 James Smith	\$ 225.00	Refund for overpayment of bill - TAD 2/2	53901	\$ 429.70	\$ 429.70	\$ 5,000.00
73 McMahon DeGulis LLP	\$ 72.00	Legal Fees - Re: Long Term Control Plan 12/31/19 - TAD	53907.002			
74 McMahon DeGulis LLP	\$ 14,472.00	Legal Fees: General 12/31/19 - TAD	53907.002	\$ 14,544.00	\$ 14,544.00	\$ 25,000.00
	\$ 175,876.57			\$ 175,876.57		



AVON LAKE REGIONAL WATER
FUND 703 - ETL1
JANUARY 17 - 30, 2020
FEBRUARY 4, 2020

	Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1	Core & Main LP	\$ 37,433.75	Mnt Spl - ETL1 repair parts - valves 12/27/19 - RK	53612.002	\$ 37,433.75	\$ 37,433.75	\$ 71,000.00
2	Data Command Corp	\$ 1,133.80	Annual Subscription Renewal for Pump Stations 2020 - RK 1/2	53701	\$ 1,133.80	\$ 1,133.80	\$ 58,000.00
3	Illuminating Company	\$ 9,111.06	elec svc @ 800 Moore Rd 12/11/19-1/10/20 - RKM	53703.003			
4	Engie Resources	\$ 1,309.50	elec svc charge @ 800 Moore Rd - Jan 2020 - TAD	53703.003			
5	Engie Resources	\$ 9,377.92	elec svc @ various addresses 12/25/19 - TAD	53703.003	\$ 19,798.48		\$ 279,000.00
6	Engie Resources	\$ 100.97	elec svc @ various addresses 12/25/19 - TAD	53703.004	\$ 100.97		\$ 8,000.00
7	HDR, Inc.	\$ 7,373.13	Eng Fees - Redundancy and Future Capacity Plan - Pay #1 - RKM 2/3	53806	\$ 7,373.13	\$ 7,373.13	\$ 225,000.00
		\$ 65,840.13			\$ 65,840.13		

**AVON LAKE REGIONAL WATER
FUND 762 - ETL2
JANUARY 17 - 30, 2020
FEBRUARY 4, 2020**

	Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1	Data Command Corp	\$ 658.80	Annual Subscription Renewal for Pump Stations 2020 - RK 2/2	53701	\$ 658.80	\$ 658.80	\$ 100,000.00
2	Illuminating Company	\$ 2,414.94	elec svc @ 800 Moore Rd Rear Upper 11/9/19-12/10/19 - RKM	53703.003			
3	Engie Resources	\$ 10,845.09	elec svc @ various addresses 12/25/19 - TAD	53703.003			
4	Illuminating Company	\$ 2,661.66	elec svc @ 800 Moore Rd Rear Upper 12/11/19-1/10/20 - RKM	53703.003	\$ 15,921.69	\$ 21,495.76	\$ 292,000.00
5	Engie Resources	\$ 171.45	elec svc @ various addresses 12/25/19 - TAD	53703.004			
6	Illuminating Company	\$ 109.39	elec svc @ Detroit Rd 12/12/19-11/11/20 - RKM	53703.004	\$ 280.84	\$ 280.84	\$ 6,000.00
7	HDR, Inc.	\$ 7,373.12	Eng Fees - Redundancy and Future Capacity Plan - Pay #1 - RKM 3/3	53806	\$ 7,373.12	\$ 7,373.12	\$ 225,000.00
		\$ 24,234.45			\$ 24,234.45		



AVON LAKE REGIONAL WATER
FUND 749 - LORCO
JANUARY 17 - 30, 2020
FEBRUARY 4, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Engie Resources	\$ 305.20	elec svc @ various addresses 12/25/19 - TAD	53703.001			
2 Illuminating Company	\$ 72.94	elec svc @ 33678 Walker Rd 12/11/19-1/11/20 - RKM	53703.002			
3 Engie Resources	\$ 72.58	elec svc @ various addresses 12/25/19 - TAD	53703.003	\$ 450.72	\$ 1,953.09	\$ 42,000.00
4 Rural Lorain County Water Authority	\$ 59.19	Water Used @ 9871 Avon Belden 12/4/19-1/2/20 - RKM	53754			
5 Rural Lorain County Water Authority	\$ 97.64	Water Used @ 38393 Royalton Rd 12/4/19-1/2/20 - RKM	53754	\$ 156.83	\$ 299.40	\$ 350,000.00
6 LORCO	\$ 1,991.82	Reimburse LORCO2 ACH - December 2019 - RKM	53901	\$ 1,991.82	\$ 1,991.82	\$ 25,000.00
7 LORCO	\$ 5,000.00	Mo. Op. Adv. per Board - January 2020 - RKM	59500	\$ 5,000.00	\$ 5,000.00	\$ 78,000.00
	\$ 7,599.37			\$ 7,599.37		



AVON LAKE REGIONAL WATER
FUND 704 - WATER CONSTRUCTION
JANUARY 17 - 30, 2020
FEBRUARY 4, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Underground Utilities Inc	\$ 222,713.69	OWDA Loan #8616 - WMB - Pay #3 - TAD	55007			
2 Underground Utilities Inc	\$ 113,292.47	OWDA Loan #8616 - WMB - Pay #4 - TAD	55007	\$ 336,006.16	\$ 336,006.16	\$ 2,950,000.00
	\$ 336,006.16			\$ 336,006.16		



AVON LAKE REGIONAL WATER
FUND 724 - WASTEWATER CONSTRUCTION
 JANUARY 17 - 30, 2020
 FEBRUARY 4, 2020

Vendor	Amount	Description	G/L Account	G/L Sum	YTD Transactions	Budget
1 Underground Utilities Inc	\$ 37,433.75	OWDA Loan #8165 - Pay #9 - Curtis Project - TAD	55006	\$ 37,433.75	\$ 73,032.00	\$ 500,000.00
	\$ 37,433.75			\$ 37,433.75		

ACTION ITEMS FROM BOARD MEETINGS

DATE	CATEGORY*	TOPIC	SOLUTION	STATUS
1/21/2020	Misc.	Does the Board need to be a signatory on the Columbia Township agreement?	Staff believes the Board must be a signatory and could seek the opinion of outside counsel, should the Board desire.	Open
1/7/2020	Misc.	Mrs. Schnabel asked staff to consider a redesign of the bills to aid with their understanding.	Staff had begun a redesign and will include Mrs. Schnabel as the work progresses.	Open
11/19/2019	Misc.	The chairman asked if we have an IT policy for cyber security.	Staff intends to prepare an IT master plan and complete a cyber security assessment as part of the Risk and Resilience Assessment.	Open
9/17/2019	Financial	The Chairman asked staff to develop a plan for providing valve turning services to bulk customers in 2020, including estimated costs and revenues in the budget.	Staff has met internally and will continue moving the concept forward.	Open
1/21/2020	Financial	Should the Mansour Gavin expense on Fund 701, line 124 be attributed to Fund 721 (Wastewater)?	Yes. It is being transferred.	Answer
1/21/2020	Financial	With significant expenses for LORCO lines 23 - 26, will it potentially lead to that G/L being over budget by year's end?	Staff reviewed the previous few years of expenses for this G/L and concluded that we are on track and should still end the year under budget.	Answer
1/7/2020	Financial	Members are pleased with the redesign of the expense sheets and request staff actively manage budget and expenses in the upcoming year to re-appropriate budget funds if expenses are high in one area and low in another.	Staff will do that in 2020.	Answer
11/5/2019	Lateral Proj.	The chairman suggested staff follow up regularly with any outstanding property owners to assure they finish their lateral separation promptly.	Staff made several follow-ups with the one outstanding property, issued a cease & desist order, and terminated water service on 1/14/2020 in hopes of achieving compliance.	Answer
10/1/2019	Misc.	Members asked will Bana be able to demonstrate her work with her software/application at our water plant.	Staff has scheduled 4/21/2020 as the date when Bana can demonstrate her application.	Answer
12/17/2019	Misc.	The Chairman asked for regular updates regarding LORCO and for a presentation by Mr. Toy.	Mr. Toy is scheduled to present during the 2/18/2020 work session, and regular LORCO updates will now be provided.	Answer
11/19/2019	Misc.	Mr. Abram asked if the grant the Cleveland Water Alliance received regarding algae can benefit us.	The grant is to develop an HAB early warning system, not clean up HABs. Staff has asked Cleveland Water Alliance if there are ways to take part in the project.	Answer
10/15/2019	Misc.	Should we consider random drug testing for the entire organization?	Staff will investigate the possibility/implications.	Answer
9/17/2019	Financial	Members asked the CUE to continue working with Executive Director Toy regarding the Columbia Township agreement.	The CUE is working with Mr. Toy regarding the County's response to our comments and is intending to provide more information at the 1/21 work session.	Answer
9/3/2019	Misc.	Members asked that awards won by Avon Lake Regional Water be displayed for the public to see.	Staff will look into a display case or another method of display.	Answer
4/2/2019	Misc.	Please consider a landscape bed in front of the fence on Lake Rd. near WRF.	On 1/28/2020, GenOn provided comments re the draft easement. Staff consulted with legal counsel and provided an updated draft on 1/29/2020.	Answer
4/2/2019	Misc.	Members asked to see the new agreement with Sprint for a structure on the water tower	The CUO is working with the Law Director on revisions to the agreement and will provide a draft to the Board before requesting approval.	Answer
3/19/2019	Financial	What are anticipated costs for Class B v. landfilling residuals?	Will be included as a part of the Residuals Master Plan.	Answer
3/4/2019	Financial	Why is Avon Lake Regional Water being charged property taxes despite being a tax-exempt organization, and have we filed the appropriate exemptions?	All required documents have been submitted to the County. The Finance Director is awaiting a response.	Answer
3/19/2019	Misc.	Please work with the City to see how the Developer Agreement could be worked into the Planning Code.	The CUE is working with the Public Works Director on this matter.	Answer
1/15/2019	Misc.	Readerboard sign for Lake Road	Staff is received bids for the sign and is now investigating the questions asked at the 1/21/2020 meeting.	Answer

*Categories: Financial, Lateral Project, Personnel, Education/CI, Strat. Plan or Misc.