

Board of Municipal Utilities  
**Meeting Minutes**  
**January 4, 2022**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 6:30 PM. The meeting was held using web-based video conferencing technology and streamed live over Facebook.

Present: Mr. Abram, Mr. Dzwonczyk, Mr. Rickey, Mr. Rush, and Mrs. Schnabel.

Also present: CUE Munro and Councilman Zuber

Present via web-based video conferencing: CUO Yuronich, Technical Support Specialist Collins, Councilman Spaetzel, and Mayor Zilka.

Law Director Ebert administered the Oath of Office to Mr. Rush and Mr. Abram for the full-term beginning January 1, 2022 and ending December 31, 2025 and to Mr. Rickey for the unexpired term from January 1, 2022 to December 31, 2023.

***Approve Minutes***

Chairman Dzwonczyk presented the Minutes of the December 21, 2021 regular meeting. With no changes, additions or corrections noted, he ordered that the minutes stand and be distributed as presented.

***Public Speakers***

Councilman Spaetzel thanked the Board and Mr. Munro for working with the City on the waterline bundle project, particularly on Armor Rd, Avon Point, and Coveland. He said he appreciates the Board and CUE working to get those projects completed this year.

***Correspondence***

None.

***Expenditures***

Following review of expenses date January 4, 2022, for funds and amounts as follows, Mr. Abram moved, Mr. Rush seconded, to approve the expenditures of January 4, 2022:

Water Fund 701	\$	611,708.52
Wastewater Fund 721	\$	30,435.69
MOR Fund 762	\$	2,190.40

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

## **2022 Waterline Bundle**

Mr. Munro stated that in the approved 2022 operating budgets there are several small planned waterline projects around the city. He said staff has bundled these smaller projects into one set of bid documents and specifications. Some of the streets will be joint projects between Avon Lake Regional Water and the City of Avon Lake. Staff will seek zero-percent interest loans if available to help fund the project. He said that due to long lead times on water distribution supply materials, staff issued a purchase order at the beginning of December 2021 to procure the materials in advance for all of the projects using the annual supply bid. He said the project will include work on the following streets:

- Walker Rd. from Drug Mart west to the railroad tracks
  - Waterline replacement
  - Intersection of Moore Rd. valve repair/replacement
- Armour Rd. from Electric Blvd. to Lake Rd. (joint project with the City of Avon Lake)
  - Waterline replacement
  - Storm sewer
  - Road rehabilitation
- Avon Point Ave. from just south of Electric Blvd. to Lake Rd. (joint project with the City of Avon Lake)
  - Waterline replacement
  - Storm sewer
  - Minor sanitary sewer work
  - Road rehabilitation
- Coveland Dr. (joint project with the City of Avon Lake)
  - Waterline replacement
  - Storm sewer
  - Road rehabilitation
- Redwood Blvd. from Richland Dr. to Beachwood Ave.
  - Waterline replacement
- Redwood Blvd. from Brookfield Rd. to Rte. 83
  - Waterline replacement
- Vinewood Dr. from Redwood Blvd. north to Crestwood Dr.
  - Waterline replacement
- Waterline crossovers at Lake Rd.
  - Parkland Dr.
  - Rosewood Dr.
  - Edgewood Dr.
  - Maplecliff Dr.
  - Gra Gull Dr.
  - Rice Park Dr.
  - North Point Dr.
  - Highland Ave.

- Valve redundancy on Lear Rd at intersection of Gramercy Place/Ventanas Circle

Mr. Munro said the 2022 Waterline Bundle project went out to bid on December 29, 2021 with an expected bid opening of Thursday, January 20, 2022. He said he expects to bring a recommendation to the Board the first meeting in February. Mr. Munro said one of the major portions of the project is the crossovers on Lake Rd. These crossovers are from the south side of Lake Rd to the north side. The waterline in those locations was renewed between 10 to 20 years ago, but the waterline never crossed Lake Rd. Mr. Munro said that during a water break on Beck Rd a few years ago the crew was constantly replacing bad pipe the further they got on the project. He said the project on Beck Rd resulted in the closure of Lake Rd because the crew had to cut a new line across the entire street.

Mr. Munro said the Ohio Department of Transportation is planning to pave all of Lake Rd in 2022 once their 2023 Budget takes effect in July. He added that he would like all of the planned projects on Lake Road to be completed before then. There are a few locations in the design that are incorporating storm water work. He said nothing will be connected to them right now. Once the paving on Lake Rd is completed, he does not want there to be additional cuts through the road if there does not have to be and that storm water pipe can be used for future projects. The Chairman said these sound like they will be open cut on Lake Rd, and it will be important for the residents of Avon Lake to know that there will be delays and detours for a brief period of time.

Mr. Rickey asked if the engineering of the project had all been completed in house. Mr. Munro said that design work had been done by HDR a few years ago for all of the streets north of Lake Rd. He said that staff decided to not pursue that project at the time because 87% of the homes north of Lake Rd had already been separated for sewer separations. The crossovers were a part of that initial work. The remaining work was all completed by Mr. Gaydar of the Engineering Services team. Mr. Rickey said this was a great idea and he likes how the project is being managed.

Mr. Rickey asked if this project bundle will address the biggest pipe concerns throughout the City of Avon Lake. Mr. Munro said that this bundle will address the main priorities of ALRW. He said staff uses specific metrics to determine which areas represent the biggest issues for the utility. Water breaks per mile is the driving metric for the waterline bundle, with Vinewood and Redwood representing two of the areas that require the most attention.

Mrs. Schnabel asked if Mr. Munro has an estimation of when he expects the project to get started. Mr. Munro said he would like the project to begin as soon as possible, and he has more concern about when the project will be completed. He said Ohio Department of Transportation is expecting to begin paving on Lake Road as early as July 1st.

### ***Project Updates***

*WFP & ETL Design Services:* Mr. Munro said HDR met with staff on December 21st to go over updates to the ETL design drawings. Staff is currently working through the plan set and will provide HDR with additional comments. He said HDR continues to work on the updated construction costs for the project and will provide this update to staff in the coming weeks. Regarding material, the price of PVC pipe has been volatile over the past several months. He expects that once the project goes out to bid, with owner procurement of material, staff will arrange to have the pipe and other supplies delivered to 201 Miller Rd where there is additional room to store the materials now that the fence expansion has been completed.

*Spieth Road Water Tank Mixers:* Mr. Munro said the four mixers were delivered to Practical Inspections, LLC. All underground electrical conduit is complete. He informed the Board that the control panels are being fabricated with an estimated completion time of the end of January.

### ***CUE Reports & Action Items***

Mr. Munro said he received information for the end of year finances from Finance Director Presley, and a notable report on the interest received in the funds of Avon Lake Regional Water. He said that about \$137,000 in interest was allocated to the funds at the end of 2021.

Mr. Munro also said he met with the Law Director, Mr. Ebert, and the Finance Director, Mr. Presley, about the handling of Avon Lake Regional Water's funds. The Finance Director, appointed by the Board as a fiduciary, is going to start working on the creation of a separate bank account for the utility funds. He said it was a great meeting, and he looks forward to working with them on separating the accounts.

### ***Miscellaneous & Member Reports***

None.

### ***Public Speakers***

None.

### ***Executive Session***

Mr. Rush moved, and Mr. Abram seconded, to meet in executive session as allowed by ORC §121.22 G (3) to discuss legal matters and to include the CUE, CUO, Technical Support Specialist, representatives of Mansour Gavin, and the Law Director.

Ayes (per roll-call vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

### ***Adjourn***

As there was no further business, Mr. Abram moved to adjourn, and Mr. Rickey seconded. The meeting adjourned at 7:37 PM.

Ayes (per voice vote): Abram, Dzwonczyk, Rickey, Rush, and Schnabel.

Nays: None

Motion carried.

Approved \_\_\_\_\_ 2022.

John Dzwonczyk, Chairman

Robert Munro, Clerk