

Board of Municipal Utilities
Regular Meeting Minutes
May 3, 2016
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:32 PM.

Present: Mr. Dzwonczyk, Mr. Rush, Mr. Rickey, Mr. Berner and Ms. Schnabel.

Also present: Chief of Utility Operations Eberle, WPCO Manager Baytos,
Councilmember Shondel and Councilmember Fenderbosch.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the April 19, 2016 meeting and with no changes, additions or corrections noted, ordered the minutes to stand and be distributed as presented.

Public Speakers – None.

Correspondence – None.

Expenditures

Following review of expenses dated May 3, 2016 for funds and amounts as follows, Mr. Rush moved, Mr. Rickey seconded, that all be approved and paid per budget:

Water Fund 701	\$	252,414.02
Wastewater Fund 721	\$	214,453.21
MOR Fund 703 ETL1	\$	19,858.56
MOR Fund 762 ETL2	\$	15,843.20
LORCO Fund 749	\$	2,204.38
Sewer Constr 724	\$	471,601.31

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Executive Session

Ms. Schnabel moved, Mr. Dzwonczyk seconded, to meet in Executive Session as allowed by ORC 121.22 (G)(1) to discuss compensation of a public employee and to include Councilmember Shondel in the discussion.

Ayes (per rollcall vote): Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

The Board reconvened at 7:30 PM

Personnel Matter

Mr. Rush moved Mr. Dzwonczyk seconded to approve the following pay ranges for Non Bargaining employees, effective July 1, 2016, for a period of one year to

Job Title	Minimum	Maximum
Chief Utilities Executive	\$56.55/hr	\$83.37/hr
Chief of Utilities Operations	\$44.21/hr	\$65.18/hr
Engineering Services Manager	\$43.11/hr	\$63.55/hr
Mgr. of Distrib. and Collection	\$35.49/hr	\$51.77/hr
Water Filtration Plant Manager	\$31.88/hr	\$45.23/hr
Water Pollution Control Manager	\$31.54/hr	\$44.81/hr
GIS Analyst	\$49,982/yr	\$72,782/yr
Community Outreach Specialist	\$22.10/hr	\$44.20/hr

Mr. Berner further moved and Mr. Rush seconded to approve the hourly wage rate for Biller/Bookkeeper II, effective July 1, 2016, for a period of one year to

	Step 1A	Step 1B	Step 1C	Step 2	Step 3	Step 4	Step 5
Biller/Bookkeeper II	\$19.56	\$20.95	\$22.76	\$24.04	\$25.38	\$26.76	\$28.09

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Financing for the WPCLF for the WPCCL Rehabilitation

Per discussion at this evening's meeting, and detailed explanation provided in the meeting's write-up and as a follow-up to the April 19, 2016 authorization, Mrs. Schnabel moved and Mr. Rickey seconded to authorize the CUE to complete the additional requirements necessary in order to secure 30-year financing from the WPCLF, including the issuance of a bond to and trust agreement with the state for the Water Pollution Control Center Plant Improvements Project. Chairman Dzwonczyk noted the interest rate was decreased to 0.45%.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Lateral Loan Program

Discussion on the Lateral Loan Program was tabled until May 17, 2016. No motion was made.

Reports/Updates

Mull/Norman: The contractor (JUI) has finished constructing the main line sanitary sewer and will begin construction of the replacement water line during the week of May 2, 2016. The lateral crew is currently scheduled to begin work in mid-May.

Storage Improvements Project: The clearwell construction is proceeding well, with approximately 30% of the clearwell deck/roof now being complete. Excavation for the new south high service pumping station foundation is underway, and filter media replacement should be complete by the end of May.

Fairfield/Brookfield Combined Sewer Separation: A complete draft set of plans is expected from the engineer imminently. Following any revisions and preparation of bidding documents by staff, it is anticipated the project should be issued for bidding in June.

Walker Road Water Line: Staff is focusing work on completing the bid documents for the Walker Road water line project in order to complete with work during this construction season. The project is anticipated to be issued for bidding in May.

Water Tank: Per OWDA request, the Corps of Engineers made a site visit. OWDA has since released the loan. Mobilization should start in the next two weeks.

Chairman/Committee/Members Reports

Chairman Dzwonczyk had nothing additional to report.

Mr. Rush discussed the legislation going through council to house Avon Lake Regional Water employee records at City Hall.

CUE Report

None

Miscellaneous

None

Adjourn

As there was no further business, Mr. Rush moved, Mr. Rickey seconded, that the meeting adjourn at 7:59 PM.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Approved May 17, 2016

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk