

Board of Municipal Utilities  
**Regular Meeting Minutes**  
**June 7, 2016**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 6:30 PM.

Present: Mr. Dzwonczyk, Mr. Rush, Mr. Rickey, Mr. Berner and Ms. Schnabel.

Also present: Chief Utilities Executive Danielson, Chief of Utility Operations Eberle, WPCO Manager Baytos, Mayor Zilka, Councilmember Fenderbosch.

***Approve Minutes***

Chairman Dzwonczyk presented the minutes of the May 17, 2016 meeting and with no changes, additions or corrections noted, ordered the minutes to stand and be distributed as presented.

***Public Speakers*** – None.

***Correspondence*** – Thank-you letters from Troy's fifth grade participants in Avon Lake Regional Water's Water Warrior program were presented for the Board's information. The current water quality report, which will be distributed to customers, was also presented for the Board's information.

***Expenditures***

Following review of expenses dated June 7, 2016 for funds and amounts as follows, Mr. Rush moved, Mr. Rickey seconded, that all be approved and paid per budget:

Water Fund 701	\$	256,167.62
Wastewater Fund 721	\$	259,333.93
MOR Fund 703 ETL1	\$	140,024.23
MOR Fund 762 ETL2	\$	280,283.51
LORCO Fund 749	\$	934.89
Water Constr (704)	\$	143,220.00
WW Constr (724)	\$	33,705.00

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

***Lateral Loan Program***

Following the Board's approval of the conceptual framework for the Lateral Loan Program, staff has been working with the Law Director and OWDA to develop a loan agreement. With the Board's authorization, the CUE will work with the Finance Director to create the Lateral Loan Fund.

The program would provide a 10-year loan of up to \$4,000 to customers wanting to separate laterals. Customers would be required to pay a simple, 2% interest rate to secure the funds and would repay it as part of water and wastewater bills. The program would complement the Lateral Separation Program that provides \$1,000 in wastewater rate rebates over a 10-year period for customers that separate their laterals.

Mr. Dzwonczyk moved and Mr. Berner seconded to authorize the Lateral Loan Program, using a loan agreement substantially similar to the agreement attached.

Furthermore, Mr. Dzwonczyk moved and Mr. Berner seconded to:

1. Establish a Lateral Loan Fund,
2. Appropriate \$200,000 to the Trunk Sanitary Sewer Fund Budget,
3. Advance \$200,000 from the Trunk Sanitary Sewer Fund Budget to the newly created Lateral Loan Fund, and
4. Appropriate \$200,000 to the Lateral Loan Fund Budget.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

### **Revisions to Regulations**

An in depth discussion took place in response to staff's recommendation to update the Regulations of Avon Lake Regional Water. Because Avon Lake's Sewer Use Ordinance is part of the Regulations of Avon Lake Regional Water, the Regulations must be periodically reviewed by Ohio EPA. The Board decided to table a motion until further information can be provided to the Board.

### **Construction Administration/Resident Project Representative Services**

After extensive discussions between the Board and staff, the Board has requested CUE Danielson to meet with CDM Smith and discuss modifications to the amendment. No motion was made.

### **Chemical Optimization Study**

Discussion on the Chemical Optimization Study was tabled until a later date. No motion was made.

### ***Reports/Updates***

*Lake Road Closure:* In order to install several water lines under Lake Road in association with the Storage Improvements Project, Lake Road will be closed for up to 60 days beginning June 14, 2016. The official detour will be from east to west Abbe Road, to Colorado Road, to Interstate 90, to Route 83. Avon Lake residents will be able to drive on several other roads to drive around the detour.

### ***Chairman/Committee/Members Reports***

Chairman Dzwonczyk reported that Mr. Rush, Ms. Schnabel and Mr. Dzwonczyk represented the Board at the Memorial Day Parade.

Chairman Dzwonczyk reported he will be attending the Sewer Committee meeting on Thursday June 9<sup>th</sup>, 2016.

Mr. Rickey reported he will be attending a LORCO board meeting on Thursday June 9<sup>th</sup>, 2016.

Mr. Rush reported the HR Committee Meeting forwarded to council by 3 to 1 vote the pay ranges.

Ms. Schnabel reported she will be unable to attend the Environmental Committee meeting Wednesday June 8<sup>th</sup>, 2016.

*CUE Report*

CUE Danielson reported on our Algae preparedness as well as our plans to help reduce algae in Lake Erie, per Chairman Dzwonczyk's request.

CUE Danielson reported on the progress of the Elyria interconnection, per Mr. Rickey's request.

***Miscellaneous***

CUE Danielson reported on the various measures Avon Lake Regional Water is employing to either prepare for or respond to harmful algal blooms.

***Adjourn***

As there was no further business, Mr. Rush moved, Mrs. Schnabel seconded, that the meeting adjourn at 8:32 PM.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Approved June 28, 2016

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk