

Board of Municipal Utilities
Regular Meeting Minutes
August 16, 2016
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:30 PM.

Present: Mr. Dzwonczyk, Mr. Rush, Mr. Rickey, Mr. Berner and Ms. Schnabel.

Also present: Chief Utilities Executive Danielson, Chief of Utility Operations Eberle, WPCO Manager Baytos, Councilmember Fenderbosch.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the July 5, 2016 meeting and with no changes, additions or corrections noted, ordered the minutes to stand and be distributed as presented.

Public Speakers – None.

Correspondence – None.

Expenditures

Following review of expenses dated July 19, 2016 for funds and amounts as follows, Mr. Rush moved, Mr. Dzwonczyk seconded, that all be approved and paid per budget:

Water Fund 701	\$	231,711.78
Wastewater Fund 721	\$	241,899.78
MOR Fund 703 ETL1	\$	233,689.17
MOR Fund 762 ETL2	\$	358,346.54
LORCO Fund 749	\$	18,387.78
Sewer Const 724	\$	29,421.51
Truck Sanitary 725	\$	1,105.43

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Following review of expenses dated August 2, 2016 for funds and amounts as follows, Mr. Rush moved, Mr. Berner seconded, that all be approved and paid per budget:

Water Fund 701	\$	206,685.98
Wastewater Fund 721	\$	229,326.76
MOR Fund 703 ETL1	\$	8,401.31
MOR Fund 762 ETL2	\$	6,165.77
Water Constr 704	\$	30,000.00

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel
 Nays: None
 Motion carried.

Following review of expenses dated August 16, 2016 for funds and amounts as follows, Mr. Rush moved, Mr. Dzwonczyk seconded, that all be approved and paid per budget:

Water Fund 701	\$	205,509.75
Wastewater Fund 721	\$	13,9597.57
MOR Fund 703 ETL1	\$	215,337.41
MOR Fund 762 ETL2	\$	407,233.75
LORCO 749	\$	21,412.44
Sewer Constr 724	\$	60,133.00

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel.
 Nays: None
 Motion carried.

Award Contracts – Chemicals

After review of bid tabulation dated July 19, 2016, Mr. Dzwonczyk moved, Ms. Schnabel seconded, that the 2016 annual chemical contracts be awarded to the low and responsive bidders as listed effective September 1, 2016:

<u>Supplier</u>	<u>Chemical</u>	<u>Contract Award</u>
USALCO	Alum	\$215,635.40
Mississippi Lime	Lime	\$265,734.00
Sal Chemical	Sodium Silicofluoride	\$70,141.60
JCI Jones	Chlorine	\$42,750.00
Bonded Chemicals	Potassium Permanganate	\$38,400.00
SNF Polydyne	Dry Polymer	\$29,400.00
SNF Polydyne	Liquid Polymer	\$6,960.00
Cabot Norit	Carbon	\$211,200.00
Bonded Chemical	Ferric Chloride	\$69,120.00
Kemira	Ferrous Chloride	\$18,794.77
Sal Chemical	Liquid Orthophosphate	\$29,280.00

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel
 Nays: None
 Motion carried.

Water Distribution System Supplies

Per the bid tabulation dated July 19, 2016 and staff's recommendation, Mr. Berner moved, Mr. Rush seconded, that the bids for the annual water distribution system supplies effective September 1, 2016 be awarded in accordance with the following:

Supplier:	HD Supply
Bid Items:	4B,6,10,10A,10B,10C,10F,10G,10I,10J,11,11A,11B,11C,11G,11I,12,12A,12B,12C,12D,15A,15B,17,17A,18

Total Contract:	\$33,929.57
Supplier:	Trumbull
Bid Items:	2B,2D,2E,3,3A,3B,3C,4,4A,5A,5B,5C,5D,5I,5K,5L, 5M,9C,9D
Total Contract:	\$12,972.05
Supplier:	Ferguson Waterworks
Bid Items:	14,14A,16,16A
Total Contract:	\$71,535.00
Supplier:	EJ Prescott
Bid Items:	1,1A,2,7
Total Contract:	\$6,630.50

Mr. Berner further moved, and Mr. Rush seconded to amend the contract for Supplier EJ Prescott for bid item 13 for a contract price of \$364.

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel
 Nays: None
 Motion carried.

ETL2 Land Purchase

After extensive discussions Mr. Berner moved and Mr. Rush seconded to table the ETL2 Land Purchase until September 2016.

Award of Contract-Fairfield Area Combined Sewer Separation

Two bids were received in response to the advertising of the Fairfield Area Combined Sewer Separation Project. Mr. Rickey moved and Mr. Rush seconded to award the Fairfield Area Combined Sewer Separation Project to Underground Utilities Incorporated of Monroeville, Ohio for a total price of \$14,516,495.40 based upon current bid quantities. Mr. Rickey further moved and Mr. Rush seconded to authorize the CUE to complete the requirements necessary to apply for financing through the Water Pollution Control Loan Fund and designate user fees and revenues as the repayment source for the loan.

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel
 Nays: None
 Motion carried.

Mr. Rickey moved and Mr. Rush seconded to rescind the motion to award the contract to UUI for the Fairfield Area Combined Sewer Separation.

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel
 Nays: None
 Motion carried.

Mr. Rickey further moved, and Mr. Rush seconded to award the Fairfield Area Combined Sewer Separation Project to Underground Utilities Incorporated of Monroeville, Ohio for

a total price of \$14,516,495.40 plus a 5% contingency based on current bid quantities. Mr. Rickey further moved and Mr. Rush seconded to authorize the CUE to complete the requirements necessary to apply for financing through the Water Pollution Control Loan Fund and designated user fees and revenues as the repayment source for Avon Lake Regional Water's portion of the loan.

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel

Nays: None

Motion carried.

CUE Contract Contingency Policy

The CUE presented a draft Contract Contingency Policy at the Board's July 5, 2016 meeting. Mr. Rickey moved and Ms. Schnabel seconded to adopt the attached Policy regarding Contract Contingencies.

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Reports/Updates

Chemical Optimization Study: Staff requested and received qualifications from three firms for the Water Filtration Plant's chemical optimization study. Staff determined one firm to be the most qualified and is currently finalizing a scope and budget with that firm. Staff will present a request at the next Board meeting in September.

Lateral Loan Program: Following approval of the Lateral Loan Program at the Board's June 7, 2016 meeting, loan agreements have been executed for three separate properties, with a total of \$9,500 committed so far.

Storage Improvements Project: On Thursday, August 11, 2016, Lake Road was reopened to traffic east of Moore Road. To improve reliability and redundancy, the high service pumps' discharge on Electric Blvd will also be tied into the water main causing a closure on Electric Blvd at Moore Rd for three weeks.

The elevated tank's base slab is complete. The crane has been erected, and the vertical concrete walls will start to be poured the week of August 15, 2016.

Water Pollution Control Center Project: The excavation continues on the headworks, alum sludge thickener, and final clarifier. The floor slab and first wall of the thickener control building have been poured.

WaterFest: Mr. Danielson reported that the third annual Lake Erie WaterFest took place August 13, 2016. WaterFest was well attended until the weather took a turn, cancelling the event early.

Changes to Fees: Staff has been starting to review fees and within the next few months may approach the Board to request an amendment to the fee schedule to begin charging credit card fees, change the water tap fees, and possibly amend other fees.

Chairman/Committee/Members Reports

None

CUE Report

None

Miscellaneous

None.

Executive Session

Mr. Rickey moved, Mr. Rush seconded, to meet in Executive Session at 8:28 PM as allowed by ORC 121.22 (G) (1) to discuss employee matters and to include the CUE in the discussion.

Ayes (per rollcall vote): Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

The Board reconvened at 9:25 PM

Adjourn

As there was no further business, Mr. Rush moved, Ms. Schnabel seconded, that the meeting adjourn at 9:25 PM.

Ayes: Berner, Dzwonczyk, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Approved September 6, 2016

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk