

Board of Municipal Utilities
Regular Meeting Minutes
April 19, 2016
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 7:35 PM.

Present: Mr. Dzwonczyk, Mr. Rush, Mr. Rickey, Mr. Berner and Mrs. Schnabel.

Also present: Chief Utilities Executive Danielson, Chief of Utility Operations Eberle, WPCCC Manager Baytos.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the April 5, 2016 meeting and with no changes, additions or corrections noted, ordered the minutes to stand and be distributed as presented.

Public Speakers – None.

Correspondence – Letter from Chairman Dzwonczyk to Mayor Dennis Clough, City of Westlake, in regards to bulk water sourcing from Avon Lake Regional Water.

Expenditures

Following review of expenses dated April 19, 2016 for funds and amounts as follows, Mr. Rush moved, Mr. Rickey seconded, that all be approved and paid per budget:

Water Fund 701	\$	233,511.71
Wastewater Fund 721	\$	200,255.69
MOR Fund 703 ETL1	\$	111,050.67
MOR Fund 762 ETL2	\$	255,693.15
LORCO Fund 749	\$	19,388.69
Water Constr 704	\$	110,000.00

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Award of Project – WPCCC Rehabilitation

Four bids were received in response to the advertising of the WPCCC Rehabilitation Project, ranging from \$33.2 million to \$36.9 million. After extensive discussions in the work session, and detailed explanation provided in the meeting's write-up, Mr. Rush moved and Mrs. Schnabel seconded to authorize the CUE to execute a contract with MWH Constructors for a contract bid price of \$33,229,029.00 for the Water Pollution Control Center Plant Improvements Project contingent upon loan approval.

Mr. Rush further moved and Mrs. Schnabel seconded to authorize the CUE to apply for, accept, and enter into a Water Pollution Control Loan Fund Agreement for this project and designate wastewater fees and revenues as the repayment source for the loan.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Authorization to Execute Software as a Service Contract

Due to the current billing system's age and limitations, staff looked at 6 new billing systems to recommend to the Board. Per CUE Danielson's request and discussion at the work session, Mrs. Schnabel moved and Mr. Berner seconded to authorize the CUE to enter into a service agreement (generally similar to the agreement attached and pending final legal approval) with Link Computer Corporation to provide the cloud-based Muni-Link customer information and utility billing system.

Mr. Dzwonczyk and Mr. Berner requested CUE Danielson to provide details into the labor savings Muni-Link will provide.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Lateral Loan Program

Discussion on the Lateral Loan Program was tabled until May 2016. No motion was made.

Reports/Updates

Chairman/Committee/Members Reports

Chairman Dzwonczyk was unable to attend the Sewer Committee Meeting. Mr. Dzwonczyk provided a list of current Council Meetings for Board Members.

Mr. Rush attended the HR Committee Meeting and reported the committee made a recommendation to increase the amount of additional points from 5 to 15% for veterans receiving a passing grade on the civil service test, which also affects Avon Lake Regional Water. Mr. Rush reported that the HR Committee requested the motion that was passed for Avon Lake Regional Water's Biller/Bookkeeper II's hiring be forwarded on to them. He also reported the PERS pickup plus 2% was agreed and forwarded on to City Council for their approval.

Mrs. Schnabel attended the Environmental Committee Meeting and reported nothing related to Avon Lake Regional Water was discussed. Mrs. Schnabel also attended the Sewer Committee Meeting and reported Mr. Reitz will be addressing our sewer separation project in a program he is creating with Avon Lake TV. Mrs. Schnabel also reported Councilmember Fenderbosch's request for the CUE to work with Mr. Lieberman on the assessments that will inevitably need to occur in the future.

CUE Report

CUE Danielson reported a change in the Mull Norman construction schedule. The main line crew, currently doing the sewer line, will come back and install the water line before the lateral crew installs the laterals, reducing conflicts and giving customers more time to fix their properties.

CUE Danielson stated the pre-construction meeting with the elevated tank manufacturer had occurred earlier that day and reported everything should be on board to start relatively quickly.

CUE Danielson also stated that the Brown and Caldwell wet weather testing in our collection system was proceeding.

Miscellaneous

None

Executive Session

Mr. Rush moved, Mrs. Schnabel seconded, to meet in Executive Session as allowed by ORC 121.22 (G)(1) to discuss compensation of a public employee and to include the CUE, CUO, and Water Pollution Control Manager in the discussion.

Ayes (per rollcall vote): Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

The Board reconvened at 8:43 PM

Adjourn

As there was no further business, Mr. Rush moved, Mr. Rickey seconded, that the meeting adjourn at 8:43 PM.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Approved May 3, 2016

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk