

Board of Municipal Utilities
Regular Meeting Minutes
April 5, 2016
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 6:32 PM.

Present: Mr. Dzwonczyk, Mr. Rush, Mr. Rickey, Mr. Berner and Mrs. Schnabel.

Also present: Chief Utilities Executive Danielson, Chief of Utility Operations Eberle, WPCC Manager Baytos, Mayor Zilka, Councilmember Fenderbosch.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the March 15, 2016 meeting and with no changes, additions or corrections noted, ordered the minutes to stand and be distributed as presented.

Public Speakers – None.

Correspondence – None.

Expenditures

Following review of expenses dated April 5, 2016 for funds and amounts as follows, Mr. Rush moved, Mr. Rickey seconded, that all be approved and paid per budget:

Water Fund 701	\$	272,097.32
Wastewater Fund 721	\$	208,109.97
MOR Fund 703 ETL1	\$	16,568.07
MOR Fund 762 ETL2	\$	289,390.92
LORCO Fund 749	\$	1,008.21
Water Constr 704	\$	145,000.00

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

LORCO – Hawke Road Agreement

Per discussion at this evening's meeting, and detailed explanation provided in the meeting's write-up, Mr. Dzwonczyk moved, Mr. Berner seconded to authorize the CUE to execute a substantially similar Sanitary Sewer Service Agreement for LORCO in the Hawke Road area once the current draft is finalized.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Administrative Determinations Regarding Sanitary Sewer Connections

Per the CUE's request as explained in this meeting's write-up Mr. Rickey moved and Mrs. Schnabel seconded to authorize the CUE to make administrative determinations regarding whether residences on certain properties within Avon Lake should be granted temporary exemptions from being required to connect to the sanitary sewer.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Reports/Updates

Employee Appreciation Breakfast

The Board was reminded they are invited to attend this year's annual employee appreciation and awards breakfast scheduled at 8:00 AM, Friday, April 8, 2016 at the Avon Lake Public Library.

Employee Anniversary

Don Hall completes his one-year probationary period as a Laborer May 4, 2016. Based on the recommendation of his immediate supervisor and management's concurrence, the Board recognized Mr. Hall as a permanent employee and will receive the requisite step increase effective on his anniversary date.

Employee Promotion

Per the recommendation of his supervisor and concurrence of management, the Board recognized Dennis Knick's promotion from Line Maintenance Man Step 5 to Line Maintenance Operator Step 4 effective April 18, 2016.

Seasonal Help

Per budget, up to twelve employees will be hired to assist with seasonal maintenance projects at the Avon Lake Regional Water facilities.

Chairman/Committee/Members Reports

None

CUE Report

None

Miscellaneous

Mr. Dzwonczyk asked Mr. Eberle to give an update about vulnerability of the SCADA systems. Mr. Eberle reported we have Standard Operating Procedures to use when the SCADA does not work properly, as well as training.

Councilmember Fenderbosch reported the Waterline had a misprint in the Walker Road water main replacement. Artsdale should be replaced with Avondale.

Mr. Rickey noted the Backflow inspection deadline was not very prominent in the Waterline.

Mr. Rickey left the meeting at 7:17 PM.

Executive Session

Mr. Dzwonczyk moved, Mr. Rush seconded, to meet in Executive Session as allowed by ORC 121.22 (G) (3) to discuss a matter of pending court action and to include the CUE, CUO, and Water Pollution Control Manager in the discussion.

Ayes (per rollcall vote): Dzwonczyk, Berner, Rush, Schnabel

Nays: None

Motion carried.

The Board reconvened at 8:25 PM

Adjourn

As there was no further business, Mr. Rush moved, Mr. Dzwonczyk seconded, that the meeting adjourn at 8:26 PM.

Ayes: Dzwonczyk, Berner, Rush, Schnabel

Nays: None

Motion carried.

Approved April 19, 2016

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk