

Board of Municipal Utilities  
**Regular Meeting Minutes**  
**February 16, 2016**  
201 Miller Road  
Avon Lake, Ohio

***Call to Order – Roll Call***

The meeting was called to order at 7:35 PM.

Present: Mr. Dzwonczyk, Mr. Rush, Mr. Rickey, Mr. Berner and Mrs. Schnabel.

Also present: Chief Utilities Executive Danielson, Chief of Utility Operations Eberle, WPCC Manager Baytos.

***Approve Minutes***

Chairman Dzwonczyk presented the minutes of the February 2, 2016 meeting and with no changes, additions or corrections noted, ordered the minutes to stand and be distributed as presented.

***Public Speakers***

None.

***Correspondence***

None.

***Expenditures***

Following review of expenses dated February 16, 2016 for funds and amounts as follows, Mr. Rickey moved, Mr. Rush seconded, that all be approved and paid per budget:

Water Fund 701	\$	232,725.41
Wastewater Fund 721	\$	195,896.18
MOR Fund 703 ETL1	\$	180,048.32
MOR Fund 762 ETL2	\$	272,106.25
LORCO Fund 749	\$	38,975.48
Sewer Construction 724	\$	48,374.00

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

**WPCC Bidding and Out-of-Scope Services**

CDM Smith is essentially complete with the design for the Water Pollution Control Center (WPCC) rehabilitation. Staff asked CDM Smith to prepare a scope of work for

bidding services including preparing bidding documents, responding to questions and issuing addenda, and bid analyses and has negotiated a price (\$73,870) staff believes is fair. Following much discussion and per staff's explanation and resolve, Mrs. Schnabel moved and Mr. Rush seconded to authorize the CUE to execute the amendment with CDM Smith for bidding and additional design services for \$228,327.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

## **Land Purchase**

At the May 19, 2015 meeting, staff informed the Board that NRG agreed to sell a small parcel of land north of the WPCC for construction of the new influent pumping station at an appraised price of \$95,000. The land sale agreement has finally been approved by all parties' legal counsels. This parcel is necessary to construct the new influent pumping station and complete the WPCC rehabilitation/upgrade project (part of our Water Quality Enhancement strategic initiative). After concerns by the Board were answered Mr. Rickey moved Mr. Rush seconded to authorize the CUE to execute the land sale agreement with NRG to purchase an approximately 0.5 acre parcel north of and adjoining the WPCC property for a sum of \$95,000.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

## **Reports/Updates**

### *Homeowner Lateral Financing Program*

The possibility of a homeowner lateral financing program was initially discussed at the Board's last meeting. The possibility is receiving a lot of interest and was discussed at the February 11, 2016 Sewer Committee meeting. Staff has met with the Law Director and Finance Director to discuss ways of working with Ohio EPA to provide help to Avon Lake Residents to comply with this program. After extensive discussions and concerns by the Board voiced and documented it was determined that the CUE will work to develop a program that is legal, assures repayment of any moneys loaned, is not overly burdensome of staff resources, and is desired by customers.

### *F-750 Scheduled for Completion*

Chairman Dzwonczyk, Mayor Zilka, Rick Kasten, and Todd Danielson were provided a tour of the Ford plant and saw, as it was about to roll off the assembly line, the 2016 Ford F-750 cab and chassis that the utility ordered to be a new dump truck for the organization. The truck will still need to be painted and a box installed.

### *Mull/Norman Information Meetings*

The final Mull/Norman information meeting is scheduled for February 18, 2016. Note that during the week of February 29, 2016, Lake Road will be closed at Mull to allow connection of the new sanitary sewer to the Lake Road interceptor. People will be notified about the impending closure with signs posted on Lake Road, a piece in *The Press*, and postings on our website and Facebook page.

*Chairman/Committee/Members Reports*

Chairman Dzwonczyk reported attending the Sewer Committee Meeting. He reported that the Sewer Committee is helping to facilitate the approval of our loan process.

Mr. Rickey met with CUE Danielson to discuss LORCO. Mr. Rickey reported he was unable to attend the last LORCO meeting and will be unable to attend the March 1 meeting as well.

Mrs. Schnabel reported the Environmental meeting was moved from last week to this week and she will be unable to attend.

Mr. Berner would like CUE Danielson to draft a comparison of a 20 year 0% interest loan with a 30 year low interest loan.

Mr. Rush voiced his interest in the Finance Director's role with Avon Lake Regional Water and requested it be a topic of discussion at the next work session.

*CUE Report*

CUE Danielson will present to Council at the CCM Meeting tonight about our recent wastewater rate changes.

CUE Danielson also reported the Elyria interconnection was proceeding smoothly and hopes to provide the Board with a draft agreement at the March 15, 2016 Board meeting.

CUE Danielson also elaborated on Avon Lake Regional Water's Sewer Separation project. Staff will be working with Brown and Caldwell to provide a scope of work for the 45s. CUE Danielson believes he will be asking the Board to hire a consultant in approximately 4-6 weeks.

***Adjourn***

As there was no further business, Mr. Berner moved, Mr. Rickey seconded, that the meeting adjourn at 8:23 PM.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Approved March 1, 2016

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk