

Board of Municipal Utilities
Regular Meeting Minutes
January 19, 2016
201 Miller Road
Avon Lake, Ohio

Call to Order – Roll Call

The meeting was called to order at 7:07 PM.

Present: Mr. Dzwonczyk, Mr. Rickey, Mr. Berner, Mr. Rush and Mrs. Schnabel.

Also present: Chief Utilities Executive Danielson, Chief of Utility Operations Eberle, WPCO Manager Baytos.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the January 5, 2016 meeting and with no changes, additions or corrections noted, ordered the minutes to stand and be distributed as presented.

Public Speakers

None.

Correspondence

None.

Expenditures

Following review of expenses dated January 19th, 2016 for funds and amounts as follows, Mr. Rickey moved, Mr. Berner seconded, that all be approved and paid per budget:

Water Fund 701	\$	142,763.31
Wastewater Fund 721	\$	163,395.76
MOR Fund 703 ETL1	\$	118,192.45
MOR Fund 762 ETL2	\$	261,454.96
LORCO Fund 749	\$	32,966.47

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Award of Mull/Norman Sanitary Sewer Rehabilitation Project

Bids were opened on January 18, 2016 for the Mull/Norman Sanitary Sewer Rehabilitation Project. One company provided a bid. Underground Utilities Inc. of Monroeville, Ohio provided a bid of \$3,421,439.00, based upon current bid quantities, which is 2.8% below the engineer's estimate. Staff deems Underground Utilities responsive and responsible and requests the Board award the project contingent upon loan approval by the Ohio Water Development Authority. Mr. Rush moved Mr. Berner seconded to award the Mull/Norman Sanitary Sewer Rehabilitation Project to the least-cost, responsive and responsible bidder, Underground Utilities Inc. of Monroeville, Ohio, for a bid price of \$3,421,439.00 based upon current unit quantities, pending a successful pre-award meeting and approval of the Ohio Water Development Authority loan for the project. Furthermore, I authorize the CUE to consider and approve, as appropriate, changes that total no more than an additional 5% above the bid price.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Wage Ranges for Non-Bargaining Employees

CUE Danielson proposed revising the Management policy to become a Non-Bargaining policy that includes all management positions, the GIS Analyst, and the Biller/Bookkeeper II. With the approval of the updated policy, the CUE will take it to the City's HR Committee for revisions. Mr. Dzwonczyk moved and Mr. Rush seconded to supersede the Policy for Establishing Wage Rate Ranges for Management Positions with the attached Policy for Establishing Wage Rate Ranges for Non-Bargaining Positions.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Board Organization

At its December organizational meeting, the Board appointed the Chairman and Acting Chairman as Pro Tem positions to allow the new members to vote for the positions once the new term started.

Mr. Rush moved and Mrs. Schnabel seconded that John Dzwonczyk serve as Chairman of the Board for the term ending December 31, 2017.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Mr. Dzwonczyk moved and Mr. Rickey seconded that Tim Rush serve as Acting Chairman in the Chairman's absence for the term ending December 31, 2017.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel
Nays: None
Motion carried.

Reports/Updates

Water Intake Improvements

CUE Danielson presented a video of the air burst system testing that was done on January 7, 2016.

Purchase of F-750 Cab and Chassis

A 2016 Ford F-750 cab and chassis has been ordered for a new dump truck for Avon Lake Regional Water. Staff is working with the Avon Lake Assembly Plant to hopefully see the truck roll off the line. If we can make this happen, we will invite Board members to the event.

Cleveland Construction Cost Index

By Ordinance the Trunk Sanitary Sewer Fee is adjusted annually corresponding to a change in the January Cleveland Construction Cost Index. The adjustment to the Trunk Sanitary Sewer Fee is calculated by comparing the Index published in January each year and multiplying that comparison by the current Trunk Sanitary Sewer Fee. The Index published January 11, 2016 was 11895.69 as compared to 11882.43 for 2015, an increase of 0.11%. The Board thereby recognized the following adjustments then effective and, accordingly, the respective adjustments for the existing sanitary sewer front foot fees for the Caneel Run and Pine Meadows subdivisions and any other areas so affected:

Trunk Sanitary Sewer Fee	\$1990.00 / Residential Unit
Trunk Sanitary Square Foot Charge	13.27¢ / Commercial & Industrial Lots
8" Sanitary Sewer Front Foot Charge	\$69.99

Mention in January 2016 WE&T

The January 2016 issue of *Water Environment and Technology (WE&T)* features a section on the State of the Industry. One of the pieces in that section is titled, "Stepping out of the shadows." Avon Lake Regional Water's renaming was mentioned in that piece.

Chairman/Committee/Members Reports

Chairman Dzwonczyk reported that the Sewer Committee's meeting provided no new changes, but concerns were voiced on keeping 2 roads open on Inwood, Fairfield, Brookfield, and Berkshire during construction.

Mr. Rush reported that he attended the Human Resource's meeting where they discussed changes to the format to standardize pay increases throughout the city.

Mr. Rickey reported he attended the LORCO meeting where Jim McConnell resigned as President. Cindy Kurpley is now the new Board President of LORCO. Mr. Neil Lynch remains the Vice President, and Mr. Tim Lahaine remains as the Secretary. LORCO's end of the year checking account had a balance of \$135,000. LORCO paid off some of their outstanding debt.

Mrs. Schnabel reported she attended the Environmental meeting where they discussed storm water run-off and its effects on Lake Erie. No serious concerns to report, but they will be testing in a few areas.

CUE Report

None

Adjourn

As there was no further business, Mr. Rush moved, Mr. Rickey seconded, that the meeting adjourn at 8:11 PM.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Approved February 2, 2016

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk